

KLDC

KINGSTON LOCAL DEVELOPMENT CORPORATION

Hon. Shayne R. Gallo, President

Amanda L. Bruck-Little, Executive Director

Brenna L. Robinson, Portfolio Manager

MEMORANDUM

BOARD OF DIRECTORS - KINGSTON LOCAL DEVELOPMENT CORPORATION
JAMES NOBLE, CITY OF KINGSTON ALDERMAN AT LARGE
CARLY WILLIAMS, CITY CLERK
AMANDA L. BRUCK-LITTLE, KLDC EXECUTIVE DIRECTOR / KLDC RECORDING SECRETARY / FINANCIALS
BRENNAL. ROBINSON, KLDC PORTFOLIO MANAGER / DIRECTOR OF COMMUNITY DEVELOPMENT / ZONE COORDINATOR EZ
GREGG H. SWANZEY, DIRECTOR OF COMMUNITY & ECONOMIC DEVELOPMENT
SUZANNE CAHILL, CITY PLANNER
GEORGE W. REDDER, ESQ., COUNSEL KLDC
HOWARD KOHN, THE CHESAPEAKE GROUP, INC
DAILY FREEMAN, 79 HURLEY AVENUE, KINGSTON, NY 12401
WKNY, PO BOX 1398, KINGSTON, NY 12402
WGHQ, 82 JOHN STREET, KINGSTON, NY 12401
BRIAN JONES, WPHD/WCZX/WEOK/WRRV, PO BOX 416, POUGHKEEPSIE, NY 12602
POSTMASTER, KINGSTON PO BOX 9998, KINGSTON, NY 12402-9998

FROM: SHAYNE R. GALLO, MAYOR/PRESIDENT OF KLDC BOARD OF DIRECTORS

RE: KINGSTON LOCAL DEVELOPMENT CORPORATION BOARD MEETING

Please be advised that a meeting of the Kingston Local Development Corporation will be held at **8:00 a.m., Thursday, November 20, 2014**. Said meeting will be held in the Mayor's Conference Room, City Hall, 420 Broadway, Kingston, NY 12401.

AFFIDAVIT OF MEETING:

I, Bradley Jordan, Secretary for the Board of Directors of the Kingston Local Development Corporation, did on the **11th day of November, 2014** mail this notice to the individuals listed above. Mailing was accomplished by sealing said notice in an envelope and depositing same, with postage thereon, full pre-paid, with the United States Post Office.

Bradley Jordan

BRADLEY JORDAN, SECRETARY

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AGENDA

Thursday, November 20, 2014 @ 8:00 a.m.

1. Call to Order
2. Portfolio Review
3. Mission Statement
4. RFP for Professional Auditor Services - Update
5. Kingston Business Park – Corporate Drive
6. Approval of Minutes of Previous Meeting from October 16, 2014
7. Adjournment

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November 20, 2014

PRESENT:

BOARD MEMBERS – President Gallo, Treasurer Feeney, Secretary Jordan, Potter, Berardi, Taylor, Clement, Turco-Levin & Mathews.

KLDC EXECUTIVE DIRECTOR / KLDC RECORDING SECRETARY - Bruck-Little

KLDC PORTFOLIO MANAGER & ECONOMIC DEVELOPMENT COORDINATOR- Robinson

PLANNING- Cahill

ASSESSOR - Baker

ABSENT:

BOARD MEMBERS - Vice President Dwyer & Fitzgerald

ECONOMIC DIRECTOR - Swanzey

KLDC COUNSEL – Redder

Meeting was called to order by President Gallo at 8:12 am.

At 8:13 AM a motion was made by Ms. Turco-Levin to enter into Executive Session to discuss legal counsel correspondences regarding pending litigations. At 9:10 AM a motion was made by Ms. Potter to exit Executive Session. Second by Treasurer Feeney. Motion carried.

The Governance Committee held a meeting on October 23, 2014 to discuss the current Mission Statement and revisions being made to said statement. Chairperson Ms. Turco-Levin, on behalf of the Governance Committee presented the revised Mission Statement to the full Board and recommended the Board adopt the newly revised Mission Statement. A motion was made by Mr. Berardi to accept the Mission Statement as presented. Second by Treasurer Feeney. Motion carried.

Chairperson Ms. Potter gave the Board an update on the submission of proposals for Professional Auditing Services. Each member of the committee had received copies all of the proposals as of November 15, 2014 and the committee members were in the process of reviewing each of the proposals. Ms. Potter told the Board she hoped the committee would be able to hold a meeting during the first week of December to narrow down the field and in turn come back to the Board with two to three recommendations. After a brief discussion, the Board asked the committee to take the necessary time needed for review and discussion and to only come back with one recommendation.

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There is a manufacturing company (company name is undisclosed) who remains attracted to locating to Ulster County and has shown interest in the Kingston Business Park (KBP). The company would eventually need additional space to accommodate 100+ employees. The Board discussed what the potential options could be should the company decide they have the desire to make the KBP their choice of location. Ms. Potter made a motion to give President Gallo authorization to negotiate on behalf of the KLDC and then return to the Board for approvals. Second by Mr. Berardi. Motion carried.

A motion was made by Ms. Potter to accept the minutes of previous meeting. Second by Treasurer Feeney. Motion carried.

At 9:40 AM Ms. Potter made a motion to adjourn. Second by Ms. Turco-Levin. Motion carried.

Respectively Submitted,



Amanda L. Bruck-Little
Recording Secretary