

F+A

Tinti, Elisa

From: Timbrouck, Lynsey
Sent: Thursday, May 27, 2021 3:11 PM
To: Shaut, Andrea
Cc: Tinti, Elisa; Tuey, John
Subject: Budget Transfer Request- Miscellaneous Rec Fund
Attachments: Budget Transfer Requests- Miscellaneous Rec Fund 5-27-21.pdf; Committee Report- Misc. Rec Fund- Ken Bryant Memorial Sign 5-27-21.pdf; Committee Report- Misc. Rec Fund- Movies Under the Stars 5-27-21.pdf; Committee_Report- Misc. Rec Fund- Pool and Beach Supplies 5-27-21.pdf

Good Afternoon,

Please see the attached communication and committee reports, regarding budget transfer requests from the Miscellaneous Rec Fund.

Please let me know if you have any questions. Thank you.

-Lynsey

Lynsey Timbrouck
Director of Parks and Recreation
City of Kingston
467 Broadway
Kingston, N.Y. 12401
(p) 845-481-7333

* 3 committee Reports *

City of Kingston
Parks and Recreation Department
ltimbrouck@kingston-ny.gov



Steven T. Noble, Mayor

Lynsey Timbrouck, Director

May 27, 2021

Dear President Shaut:

The Parks and Recreation Department would like to request a transfer of funds from the Miscellaneous Recreation Committed Fund Balance for upcoming programs and to cover the expected cost for a memorial sign in one of our parks. These funds will be used to purchase much needed supplies and equipment for the beach and pool season, movie rentals for Kingston's Movies Under the Stars events, and to cover the cost of the signage for the proposed Kenneth G. Bryant, Jr. Memorial Basketball Courts.

Over the years, the aquatics staff have been successful in managing most of the normal wear and tear that equipment and supplies typically undergo, but the requested transfer will help provide them with the updated materials they need to provide a more safe and efficient environment at the Kingston Point Beach and Andretta Pool.

Kingston's Movies Under the Stars has consistently proven to be a popular program within the community and provides an opportunity for our residents to experience our beautiful parks. Due to the COVID-19 pandemic, we were unable to host any movie showings last year, but with the support of the additional requested funds, we will be able to offer this highly-anticipated experience this season.

In 2012, a fundraiser was held in honor of former Parks and Recreation Commission Chair, Ken Bryant and the money raised was placed into the Miscellaneous Recreation Committed Fund Balance for a future memorial site. The Commission would like to utilize some of those funds for the signage at the proposed Kenneth G. Bryant, Jr. Memorial Basketball Courts, which has recently received the support from Mayor Noble and the Public Safety and General Government Committee.

As the abovementioned requests are for various distributions, I respectfully request the following fund transfers:

Transfer \$ 5,000.00 from: A1-391300 – Miscellaneous Recreation Committed Fund Balance
to: A1-7-7180-14-5485 – General Materials and Supplies

Transfer \$ 1,500.00 from: A1-391300 – Miscellaneous Recreation Committed Fund Balance
to: A1-7-7310-14-5472 – Contracted Services

Transfer \$ 60.00 from: A1-391300 – Miscellaneous Recreation Committed Fund Balance
to: A1-1-1625-14-5485 – General Materials and Supplies

City of Kingston
Parks and Recreation Department
ltimbrouck@kingston-ny.gov



Steven T. Noble, Mayor

Lynsey Timbrouck, Director

The requested transfers will give the Parks and Recreation Department the opportunity to continue investing in our programs, parks, and our community.

Thank you in advance for your consideration.

Respectfully,




Lynsey Timbrouck
Director, Kingston Parks and Recreation

cc: John Tuey, Comptroller, City of Kingston

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER <u> X </u>	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: <u>Parks and Recreation</u>	DATE: <u>5/27/21</u>
Description:	
The Parks and Recreation Department would like to request a transfer of funds from the Miscellaneous Recreation Committed Fund Balance to host Movies Under the Stars this summer.	
Transfer \$ 1,500.00 from: A1-391300 – Miscellaneous Recreation Committed Fund Balance to: A1-7-7310-14-5472 – Contracted Services	
Estimated Financial Impact: \$0	Signature <u></u>

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
Type I Action _____
Type II Action _____
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____


Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman		
Don Tallerman, Ward 5		
Anthony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER <input checked="" type="checkbox"/>	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: <u>Parks and Recreation</u>	DATE: <u>5/27/21</u>
<p>Description:</p> <p>The Parks and Recreation Department would like to request a transfer of funds from the Miscellaneous Recreation Committed Fund Balance to cover the cost for signage, designating the proposed Kenneth G. Bryant, Jr. Memorial Basketball Courts.</p> <p>Transfer \$ 60.00 from: A1-391300 – Miscellaneous Recreation Committed Fund Balance to: A1-1-1625-14-5485 – General Materials and Supplies</p> <p>Estimated Financial Impact: \$0 Signature <u></u></p>	

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman		
Don Tallerman, Ward 5		
Anthony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER <input checked="" type="checkbox"/>	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: <u>Parks and Recreation</u>	DATE: <u>5/27/21</u>
Description:	
The Parks and Recreation Department would like to request a transfer of funds from the Miscellaneous Recreation Committed Fund Balance to purchase much needed supplies and equipment for the beach and pool season.	
Transfer \$ 5,000.00 from: A1-391300 – Miscellaneous Recreation Committed Fund Balance to: A1-7-7180-14-5485 – General Materials and Supplies	
Estimated Financial Impact: \$0	Signature

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman		
Don Tallerman, Ward 5		
Anthony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		

CITY OF KINGSTON

Office of the Mayor

mayor@kingston-ny.gov

F+A

Steven T. Noble
Mayor



May 28th, 2021

Honorable Andrea Shaut
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Common Council Chamber Upgrades

Dear President Shaut,

As the City of Kingston continues to implement our Covid-19 re-opening plan, it is paramount that we prepare our government meeting spaces to be able to host in-person meetings, while also continuing to welcome those that have the ability to connect remotely during this time. Attached, you will find quotes that have been prepared by our IT Department in order to allow for this hybrid meeting environment. Care was taken during the consideration of these proposals to have all of these features be movable as to not permanently attach to our historic building.

In addition to the quoted prices, I am requesting a total of \$90,000 of which \$83,011.84 is included in the attached quotes. The additional funds requested are for miscellaneous equipment that may be necessary by our IT department as well as drapery that may be necessary to prepare the Common Council Chambers for this meeting.

Please feel free to contact me if you have any questions or concerns.

Respectfully Submitted,

Steven T. Noble
Mayor

PROPOSAL

Conferencing system in conference room

Kingston City

420 Broadway
Kingston, NY 12401

Revision: 0
Modified: 5/14/2021



Presented By:

Hudson Valley Audio Visual, Inc.

1914 Rte.44-55
Modena, NY 12548 United States
(845) 797-7000
hudsonvalleyav.com



Kyle,

Below is a proposal to add conferencing to two conference rooms. The scope of work is as follows:

We propose installing a Poly X30 conferencing system to allow for a hybrid meeting environment. You will be able to hold a traditional meeting while streaming to the Web for outside participation.

The Poly Studio X30, an all-in-one video bar for huddle and small rooms. It is very simple to use with support for leading cloud video services built right in - no PC or Mac required. Voices are crisp and clear, thanks to a beamforming microphone array and acoustic chamber design. Built-in, wireless content sharing lets users share from their devices without the need for cables or pucks.

We will install a 65" commercial display on a rolling cart. The Poly conferencing system will be mounted to the cart. The control panel for the Poly will be set up near the display. If the control panel is desired on the table, a throw carpet will be needed to avoid a tripping hazard.

What we need from you:

- Power for the display
- 2 Network drops (1 for the Poly unit and 1 for the Poly control panel)
- Uninterrupted access to the space for one half day to complete the installation

Sharp NEC Display Solutions NYS Contract #PC-67446
Poly NYS Contract #PM20950

* Price Includes Accessories

Warranty

Free First Year Service Agreement

To add additional value on this project, HVAV will include our Platinum Level Service Agreement for the first year on the installation detailed herein at no cost (\$350.00 value). While equipment will carry it's own manufactures' warranties, HVAV will:

- Provide all labor to keep your systems running at top performance.
- Facilitate returns for any warranty service or repairs, if any
- Provide one preventative maintenance visit per your request
- Provide any training as needed
- Respond to all service calls Monday thru Friday 8 – 5 within one working day excluding holidays

No individual purchase orders will be needed for service calls

* Price Includes Accessories

Conferencing system in conference room

Project No: 21-0074

Rev: 0

5/11/2021



2 **Poly 2200-86260-001**
Studio X30 4K Video System W/ TC8 Control on NYS Contract

\$3,650.34



2 **Sharp NEC C651Q**
65" LCD Professional Large Format Display on NYS Contract

\$5,998.50



2 **CHIEF PFCUB**
Large Flat Panel Mobile AV Cart

\$1,418.00



2 **CHIEF PAC710**
Height-Adjustable Accessory Shelf

\$198.00



2 **Kramer Electronics C-HM/HM-6**
Cable, HDMI (M) To HDMI (M), 6 Foot Length

\$26.00



2 **HVAV FREIGHT**
Shipping

\$600.00



2 **HVAV LABOR**
Installation, commissioning, testing and training at prevailing wage rate

\$1,650.00

Unassigned Total

\$13,540.84

Project Subtotal:

\$13,540.84

* Price Includes Accessories

Conferencing system in conference room

Project No: 21-0074

Rev: 0

5/11/2021

Page 4 of 5

* Price Includes Accessories

Conferencing system in conference room

Project No: 21-0074

Rev: 0 5/18/2021

Page 5 of 6

PROJECT SUMMARY

Total Installation Price: \$13,540.84

Grand Total: \$13,540.84

Payment Schedule	Amount	Due Date
Initial Deposit	\$6,770.42	
Final	\$6,770.42	

Proposal Expires in 45 Days

Client: **Kyle McIntosh**

Date

Contractor: **Hudson Valley Audio Visual, Inc.**

Date

Tinti, Elisa

From: Verspoor, Roy
Sent: Friday, May 28, 2021 10:25 AM
To: Shaut, Andrea; Tinti, Elisa
Subject: Mayor Noble- June Communication
Attachments: Conferencing and streaming upgrade in large room proposal 5-12-2021.pdf;
Conferencing system in two small conference rooms on NYS Contract propos....pdf; June
2021- Common Council Chamber Upgrades.pdf

Good Morning,

Please see the attached communication and accompanying documents from Mayor Noble.

Thank you,
Roy

Roy Verspoor, Secretary to the Mayor
Mayor's Office
City of Kingston
City Hall, 420 Broadway
Kingston, NY 12401
845-334-3902
rverspoor@kingston-ny.gov

[Sign up for Mayor Noble's Newsletter](#)

[Visit our website](#)

[Visit our Facebook page](#)

PROPOSAL

Live streaming upgrade in chambers

Kingston City

420 Broadway
Kingston, NY 12401

Revision: 0
Modified: 5/12/2021



Presented By:

Hudson Valley Audio Visual, Inc.

1914 Rte.44-55
Modena, NY 12548 United States
(845) 797-7000
hudsonvalleyav.com

HVAV

HUDSON VALLEY AUDIO VISUAL

hudsonvalleyav.com

SCOPE OF WORK

Kyle,

This custom solution for the city of Kingston addresses both the technical requirements as well as architectural or visual restrictions due to the historical nature of the space. In past projects with the city, it was made clear that the room's history will not allow for items to be permanently attached so that the original character of room the remains intact. Therefore, this concept installs large display monitors in custom credenza style furniture located on each side of the room that will conceal the displays when the system is not in use.

In summary, this is a four-display system with two of the large displays facing the Gallery, and two smaller displays hidden behind the Alderman chairs, facing the main dais. There will be 2 cameras. One will be installed on top of one of the rising displays, and the other on the back of the Alderman's tables facing the main dais. In this arrangement, all members of the City Council can see one of the four displays and can be picked up by one of the two cameras. Both cameras will automatically focus on the person speaking at any given time.

The existing microphone system will be integrated with the video conferencing system so sound coming in and out of any video call will be effectively transmitted in both directions.

Based on customer input, the system will be designed as a Zoom room and will be operated using a new touch panel. This panel will control all the displays, cameras, audio, and the Zoom call itself. For the purposes of this proposal, the panel will be located in the closet near the existing audio controller.

When the system is activated, all four displays will power on, and the 75-inch displays will electrically lift out of the furniture for the duration of the meeting. Video from the far end call will display on all four screens, as well as any content from a user in the room, such as a power point presentation.

* Price Includes Accessories

Warranty:

Free First Year Service Agreement

To add additional value on this project, HVAV will include our Platinum Level Service Agreement for the first year on the installation detailed herein at no cost (\$2,800.00 value). While equipment will carry it's own manufactures' warranties, HVAV will:

- Provide all labor to keep your systems running at top performance.
- Facilitate returns for any warranty service or repairs, if any
- Provide one preventative maintenance visit per your request
- Provide any training as needed
- Respond to all service calls Monday thru Friday 8 – 5 within one working day excluding holidays
- No individual purchase orders will be needed for service calls

* Price Includes Accessories

Live streaming upgrade in chambers

Project No: 21-0073

Rev 0 5/12/2021

Page 1 of 3



1 **Poly**
Poly EagleEye Director II, Dual EagleEye camera system

\$12,459.00



1 **Poly**
Touch interface

\$709.00



1 **Poly**
Poly G7500 Video Conferencing Kit, Eagle Eye CUBE Camera

\$5,325.00

1 **Poly**
Poly required 1 year maintenance program

\$655.00



2 **LG Commercial**
75" UHD Commercial display

\$4,290.00



2 **Marshall Furniture Inc.**
Custom monitor Lift Cabinet for 75" display

\$30,190.00



2 **LG Commercial**
32" Series Commercial Lite FHD display

\$678.00



2 **CHIEF**
Medium fusion micro-adjustable tilt wall display mount

\$302.00

* Price Includes Accessories



4 **Extron** \$1,692.00
HDMI Twisted Pair Receiver - 230 feet (70 m)



1 **Extron** \$0.00
IPCP Pro 360 - IP Link Pro Control Processor w/LinkLicense for User Interfaces Upgrade



1 **Extron** \$2,515.00
DTP HD DA4 4K 230 - HDMI to Four Output DTP Twisted Pair Distribution Amplifier - 230 feet (70 m)



1 **Extron** \$319.00
SW2 HD 4K - Two Input HDMI Switcher



1 **Extron** \$1,165.00
Wired and Wireless Presentation Gateway



1 **Netgear** \$119.00
8-Port Gigabit Ethernet Switch



1 **Kramer Electronics** \$7.00
3.5mm (M) to 2 RCA (M) breakout cable - 6'



1 **Kramer Electronics** \$41.00
HDMI cable (Male to Male) - 35'

* Price Includes Accessories



1 **Kramer Electronics** \$13.00
Cable, HDMI (M) To HDMI (M), 6 Foot Length



1 **MCM** \$25.00
HDMI wall plate (single gang)



1 **Middle Atlantic** \$115.00
Rack mount power module 6 switched, 1 unswitched, 15Amp



1 **Middle Atlantic** \$52.00
Middle Atlantic Products U2 Universal Rack Shelf

1 **HVAV** \$150.00
Misc.wire, connectors and mounting hardware



1 **HVAV** \$1,000.00
Poly anf Biamp programming



1 **HVAV** \$6,000.00
Installation, testing and training at prevailing wage rate



1 **HVAV** \$1,650.00
Shipping

Unassigned Total \$69,471.00

* Price Includes Accessories

Project Subtotal:

\$69,471.00

* Price Includes Accessories

Live streaming upgrade in chambers

Project No: 21-0073

Rev: 0 5/12/2021

PAGE 1 OF 5

PROJECT SUMMARY

Total Installation Price:	\$69,471.00
Grand Total:	\$69,471.00

Payment Schedule	Amount	Due Date
Initial Deposit	\$34,735.50	
Final	\$34,735.50	

Proposal Expires in 45 Days

Client: Kyle McIntosh	Date
Contractor: Hudson Valley Audio Visual, Inc.	Date

F.A

Tinti, Elisa

From: Tuey, John
Sent: Friday, May 28, 2021 10:24 AM
To: Shaut, Andrea
Cc: Noble, Steve; Tinti, Elisa; Alderman
Subject: Communication Regarding Fund Balance Policy
Attachments: Communication To Council.pdf; Fund Balance Discussion Draft.pdf; GFOA Fund Balance Guidelines.pdf; Fund Balance Policy July 2021.pdf; Committee Report - FB Policy.pdf; Committee Report - FB Transfer.pdf

Good morning Andrea,

See attached communication regarding the City's fund balance policy.

Thanks in advance,
John

John Tuey, CPA
Comptroller
City of Kingston
420 Broadway
Kingston, NY 12401
Comptroller@kingston-ny.gov
P: 845.334.3941
F: 845.334.3944

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CITY OF KINGSTON
Office of the Comptroller
comptroller@kingston-ny.gov

John Tuey, Comptroller



Steven T. Noble, Mayor

May 28, 2021

Alderman at Large Andrea Shaut, President
City of Kingston Common Council
420 Broadway
Kingston, NY 12401

RE: Fund Balance Policy

Dear President Shaut,

I would like the opportunity to review the City's existing fund balance policy and related considerations/action items with the Common Council at the next meeting (Caucus or Finance) that you feel is most appropriate. I expect that it would be a 15-20 minute presentation followed by discussion. I've attached a copy of the presentation materials, supporting documentation, and committee reports. Thank in you in advance.

Sincerely,


John R. Tuey
Comptroller, City of Kingston

cc: Mayor Steven T. Noble

1THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION ^x _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: <u>Comptroller</u>	DATE: <u>5/28/2021</u>
Description: Recommend amending the City's Fund Balance Policy as per attached to set targeted fund balance level at 13% to 20%.	
Estimated Financial Impact: \$N/A	Signature 

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman	<input type="checkbox"/>	<input type="checkbox"/>
Don Tallerman, Ward 5	<input type="checkbox"/>	<input type="checkbox"/>
Anthony Davis, Ward 6	<input type="checkbox"/>	<input type="checkbox"/>
Michele Hirsch, Ward 9	<input type="checkbox"/>	<input type="checkbox"/>
Steven Schabot, Ward 8	<input type="checkbox"/>	<input type="checkbox"/>

City of Kingston Fund Balance Discussion



Main Topics

- What is fund balance and how is it different from contingency?
- Benefits of adequate fund balance levels.
- Setting fund balance policy levels.
- Managing fund balance levels.

What is Contingency?

- Contingency is a current year budgetary account that is established to fund unexpected expenses.
- Unused monies in the budget are factored into the operating surplus and deficit in any given year and rolled into fund balance at year end.

What is Fund Balance?

- It is the accumulation of all operating surpluses and deficits since the inception of government operations.
- At any point in time, it is the excess of assets over liabilities.

Benefits of Having An Adequate Fund Balance

- Sufficient cash flow.
- Bond rating.
- Buffer against economic downturns.
- Protect against volatility of revenue and expenditures.

What is the Proper Fund Balance Level?

- NYS OSC allows governments to carry over “ a reasonable amount” of unassigned fund balance but does not define what is reasonable.

What is the Proper Fund Balance Level?

- GFOA (Government Finance Officers Association) recommends, at a minimum, that general-purpose governments, regardless of size, maintain unrestricted budgetary fund balance in their general fund of no less than 2 months of regular general fund operating revenues or regular general fund operating expenditures (16.67%).

Some Factors To Consider When Setting Fund Balance Policy Levels

- Exposure to unbudgeted cash outlays.
- Volatility of revenues and expenditures.
- Seasonality of revenues and expenditures.
- Liquidity (cash levels).
- Experience in prior fiscal years.

Managing Fund Balance Levels in Excess of Targeted Amounts Established by Policy – Looking Forward

- One shot expenditures. Target expenditures that don't occur annually such as equipment and capital, judgments, etc.
- Reduce debt principal. This decreases future interest payments, improves credit ratings, and provides future budgetary relief.
- Cautiously review opportunities for future property tax relief keeping in mind that one shot revenues should not be used to fund recurring expenditures (can result in unstable tax rates).

Current Fund Balance Policy

- The current policy calls for the City to “strive to maintain an unrestricted unassigned fund balance level in the General Fund ranging between 10% and 13% of the total adopted budgeted expenditures”.
- At the time the policy was put in place, the City’s finances and bond rating were notably weaker than they are today (unassigned fund balance was below 10%).

Potential Action Plan

- It is a best practice for the City to review its financial policies on a regular basis and update them as the need arises. The Common Council may want to consider updating the policy with thresholds to support the City's long term stable financial position.
- An updated policy with a “target” General Fund unassigned fund balance level of 13% to 20% of the following year's adopted budgeted expenditures would meet the City's fiscal needs.

Potential Action Plan

- Allocating an additional \$1,635,000 of fund balance to redeem a portion of our outstanding short term debt would provide near term tax relief to our taxpayers as the City's 2022 scheduled principal payment on existing debt would be reduced by approximately \$400,000. This equates to tax relief of over 2%.
- The combination of these actions, upon expenditure of the full amounts allocated, would reduce the City's unaudited, unassigned fund balance in the General Fund to approximately \$7,108,124 or approximately 16.5% pending final 2020 audited results.
- The City should consider appropriating additional unassigned fund balance in the City's 2022 budget for the purpose of funding a portion of the capital plan (emphasis on vehicles, equipment, and shorter lived assets) that would otherwise be financed with debt.

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION ^x _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER ^x _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT: <u>Comptroller</u>	DATE: <u>5/28/2021</u>
Description: Authorize the usage of \$1,635,000 in fund balance in the General Fund to paydown existing short term debt. This action will provide near term tax relief and aid in bringing fund balance levels within the targeted range set by City policy. To: A1995019.5906 \$1,635,000 Bond Anticipation Note Principal From: A1999919.5901 \$1,635,000 Fund Balance	
Estimated Financial Impact: \$1,635,000	Signature

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman	<input type="checkbox"/>	<input type="checkbox"/>
Don Tallerman, Ward 5	<input type="checkbox"/>	<input type="checkbox"/>
Anthony Davis, Ward 6	<input type="checkbox"/>	<input type="checkbox"/>
Michele Hirsch, Ward 9	<input type="checkbox"/>	<input type="checkbox"/>
Steven Schabot, Ward 8	<input type="checkbox"/>	<input type="checkbox"/>



BEST PRACTICES

Fund Balance Guidelines for the General Fund

Governments should establish a formal policy on the level of unrestricted fund balance that should be maintained in the general fund for GAAP and budgetary purposes.

In the context of financial reporting, the term *fund balance* is used to describe the net position of governmental funds calculated in accordance with generally accepted accounting principles (GAAP). Budget professionals commonly use this same term to describe the net position of governmental funds calculated on a government's budgetary basis.¹ While in both cases *fund balance* is intended to serve as a measure of the financial resources available in a governmental fund; it is essential that differences between GAAP *fund balance* and budgetary *fund balance* be fully appreciated.

1. GAAP financial statements report up to five separate categories of fund balance based on the type and source of constraints placed on how resources can be spent (presented in descending order from most constraining to least constraining): *nonspendable fund balance*, *restricted fund balance*, *committed fund balance*, *assigned fund balance*, and *unassigned fund balance*.² The total of the amounts in these last three categories (where the only constraint on spending, if any, is imposed by the government itself) is termed *unrestricted fund balance*. In contrast, budgetary fund balance, while it is subject to the same constraints on spending as GAAP fund balance, typically represents simply the total amount accumulated from prior years at a point in time.

2. The calculation of GAAP fund balance and budgetary fund balance sometimes is complicated by the use of sub-funds within the general fund. In such cases, GAAP fund balance includes amounts from all of the subfunds, whereas budgetary fund balance typically does not.
3. Often the timing of the recognition of revenues and expenditures is different for purposes of GAAP financial reporting and budgeting. For example, encumbrances arising from purchase orders often are recognized as expenditures for budgetary purposes, but never for the preparation of GAAP financial statements.

The effect of these and other differences on the amounts reported as *GAAP fund balance* and *budgetary fund balance* in the general fund should be clarified, understood, and documented.

It is essential that governments maintain adequate levels of fund balance to mitigate current and future risks (e.g., revenue shortfalls and unanticipated expenditures) and to ensure stable tax rates. In most cases, discussions of fund balance will properly focus on a government's general fund. Nonetheless, financial resources available in other funds should also be considered in assessing the adequacy of unrestricted fund balance in the general fund.

GFOA recommends that governments establish a formal policy on the level of unrestricted fund balance that should be maintained in the general fund for GAAP and budgetary purposes.³ Such a guideline should be set by the appropriate policy body and articulate a framework and process for how the government would increase or decrease the level of unrestricted fund balance over a specific time period.⁴ In particular, governments should provide broad guidance in the policy for how resources will be directed to replenish fund balance should the balance fall below the level prescribed.

Appropriate Level. The adequacy of unrestricted fund balance in the general fund should take into account each government's own unique circumstances. For example, governments that may be vulnerable to natural disasters, more dependent on a volatile revenue source, or potentially subject to cuts in state aid and/or federal grants may need to maintain a higher level in the unrestricted fund balance. Articulating these risks in a fund balance policy makes

it easier to explain to stakeholders the rationale for a seemingly higher than normal level of fund balance that protects taxpayers and employees from unexpected changes in financial condition. Nevertheless, GFOA recommends, at a minimum, that general-purpose governments, regardless of size, maintain unrestricted budgetary fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures.⁵ The choice of revenues or expenditures as a basis of comparison may be dictated by what is more predictable in a government's particular circumstances.⁶ Furthermore, a government's particular situation often may require a level of unrestricted fund balance in the general fund significantly in excess of this recommended minimum level. In any case, such measures should be applied within the context of long-term forecasting, thereby avoiding the risk of placing too much emphasis upon the level of unrestricted fund balance in the general fund at any one time. In establishing a policy governing the level of unrestricted fund balance in the general fund, a government should consider a variety of factors, including:

1. The predictability of its revenues and the volatility of its expenditures (i.e., higher levels of unrestricted fund balance may be needed if significant revenue sources are subject to unpredictable fluctuations or if operating expenditures are highly volatile);
2. Its perceived exposure to significant one-time outlays (e.g., disasters, immediate capital needs, state budget cuts);
3. The potential drain upon general fund resources from other funds, as well as, the availability of resources in other funds;
4. The potential impact on the entity's bond ratings and the corresponding increased cost of borrowed funds;
5. Commitments and assignments (i.e., governments may wish to maintain higher levels of unrestricted fund balance to compensate for any portion of unrestricted fund balance already committed or assigned by the government for a specific purpose). Governments may deem it appropriate to exclude from consideration resources that have been committed or assigned to some other purpose and focus on unassigned fund balance, rather than on unrestricted fund balance.

Use and Replenishment.

The fund balance policy should define conditions warranting its use, and if a fund balance falls below the government's policy level, a solid plan to replenish it. In that context, the fund balance policy should:

1. Define the time period within which and contingencies for which fund balances will be used;
2. Describe how the government's expenditure and/or revenue levels will be adjusted to match any new economic realities that are behind the use of fund balance as a financing bridge;
3. Describe the time period over which the components of fund balance will be replenished and the means by which they will be replenished.

Generally, governments should seek to replenish their fund balances within one to three years of use. Specifically, factors influencing the replenishment time horizon include:

1. The budgetary reasons behind the fund balance targets;
2. Recovering from an extreme event;
3. Political continuity;
4. Financial planning time horizons;
5. Long-term forecasts and economic conditions;
6. External financing expectations.

Revenue sources that would typically be looked to for replenishment of a fund balance include nonrecurring revenues, budget surpluses, and excess resources in other funds (if legally permissible and there is a defensible rationale). Year-end surpluses are an appropriate source for replenishing fund balance.

Unrestricted Fund Balance Above Formal Policy Requirement. In some cases, governments can find themselves in a position with an amount of unrestricted fund balance in the general

fund over their formal policy reserve requirement even after taking into account potential financial risks in the foreseeable future. Amounts over the formal policy may reflect a structural trend, in which case governments should consider a policy as to how this would be addressed. Additionally, an education or communication strategy, or at a minimum, explanation of large changes in fund balance is encouraged. In all cases, use of those funds should be prohibited as a funding source for ongoing recurring expenditures.

Notes:

1. For the sake of clarity, this recommended practice uses the terms GAAP fund balance and budgetary fund balance to distinguish these two different uses of the same term.
2. These categories are set forth in Governmental Accounting Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*.
3. Sometimes restricted fund balance includes resources available to finance items that typically would require the use of unrestricted fund balance (e.g., a contingency reserve). In that case, such amounts should be included as part of unrestricted fund balance for purposes of analysis.
4. See Recommended Practice 4.1 of the National Advisory Council on State and Local Budgeting governments on the need to "maintain a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls or unpredicted one-time expenditures" (Recommended Practice 4.1).
5. In practice, a level of unrestricted fund balance significantly lower than the recommended minimum may be appropriate for states and America's largest governments (e.g., cities, counties, and school districts) because they often are in a better position to predict contingencies (for the same reason that an insurance company can more readily predict the number of accidents for a pool of 500,000 drivers than for a pool of fifty), and because their revenues and expenditures often are more diversified and thus potentially less subject to volatility.

6. In either case, unusual items that would distort trends (e.g., one-time revenues and expenditures) should be excluded, whereas recurring transfers should be included. Once the decision has been made to compare unrestricted fund balance to either revenues and/or expenditures, that decision should be followed consistently from period to period.

This best practice was previously titled Appropriate Level of Unrestricted Fund Balance in the General Fund.

Board approval date: Wednesday, September 30, 2015

City of Kingston

Fund Balance Policy

A. Purpose:

For increased financial stability, the City of Kingston (City) desires to manage its financial resources by establishing a fund balance policy for the General Fund. This will ensure the City maintains a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls, unexpected one-time expenditures, emergencies and disasters.

B. Background:

The Governmental Accounting Standards Board (GASB) issued GASB Statement Number 54, Fund Balance Reporting and Governmental Fund Type Definitions. Statement 54 abandons the reserved and unreserved classifications of fund balance and replaces them with five new classifications for Governmental Funds: non-spendable, restricted, committed, assigned and unassigned. The last three classifications comprise the unrestricted fund balance. The statement went into effect June 30, 2011. In April 2011, the Office of the State Comptroller (OSC) issued guidance on Fund Balance Reporting and Governmental Fund Type Definitions. The guidance addressed how the changes in GASB 54 were being implemented in the Annual Update Document and the effects on local government reporting.

C. Definitions:

1. Fund Balance – Consists of the measurement of available resources and represents the difference between total assets and total liabilities.
2. Non-spendable – Consists of the amounts that can not be spent because they are in a non-spendable form.
3. Restricted – Consists of amounts that are subject to externally enforceable legal purpose restrictions imposed by certain creditors, grantors, contributors, or laws and regulations of other governments; or through constitutional provisions or enabling legislation.
4. Committed (Unrestricted) – Consists of amounts constrained to specific purposes by a government itself using its highest level decision making authority (Common Council). The Common Council must take formal action before the end of the fiscal year to add or remove a constraint.
5. Assigned (Unrestricted) – Consists of amounts that are subject to a purpose constraint that represents an intended use established by the government's highest level decision making authority (City Council), or by the Council's designated body or official. The purpose of the assignment must be narrower than the

purpose of the general fund. In funds other than the general fund, assigned fund balance will be the residual amount of fund balance.

6. Unassigned (Unrestricted) – This consists of all balances remaining after considering the other four categories for the general fund and could result in a surplus or a deficit. Use is least constrained in this category. In funds other than the general fund, the unassigned classification should only be used to report a deficit balance.

D. Classifications:

1. Non-spendable
 - Prepaid insurance
 - Inventory
2. Restricted (Reserves)
 - Capital Reserves
 - Tax Stabilization Reserves
 - Debt Reserves
 - Repair Reserves
 - Insurance Reserve
 - and other reserves allowed by State statutes.
3. Committed (Unrestricted)
 - OSC believes that in most cases, local governments will not have committed fund balance to report primarily due to the fact that reserves are allowed by State statutes.
4. Assigned (Unrestricted)
 - OSC believes that formal actions by the governing boards (resolutions, ordinances, and local laws) constitute a constraint of resources and will result in an assignment of resources.
 - Encumbrances will typically be considered an assignment of fund balance.
5. Unassigned (Unrestricted)
 - All other unassigned fund balances.

E. Policy:

1. Reserves
 - a. The City shall strive to maintain a level of reserves to guard its citizens against a service disruption because reserves are essential to dealing with unforeseen emergencies or changes in condition.

- b. Funding of reserves can come from surplus funds (excess of revenues over expenditures or one-time revenues) or other sources as designated by the Common Council.
- c. All expenditures from or uses of reserve will require prior Common Council approval by adoption of Use of Reserve Resolution.
- d. Reserves shall only be used for the purpose in which they are intended.

2. Unassigned (Unrestricted) Fund Balance

- a. The City shall strive to maintain an unrestricted unassigned fund balance level in the General Fund ranging between ~~10%~~ 13% and ~~13%~~ 20% of the total adopted budgeted expenditures of the General Fund.
- b. The City Comptroller shall annually calculate and report to the Common Council their compliance with this policy. In determining compliance, the following formula will be used: the audited balance available in the unrestricted unassigned fund balance of the City's General Fund for the most recently audited fiscal year, divided by the adopted expenditure budget (excluding Safety Net costs) for the ensuing fiscal year for the City's General Fund.
- c. In the event the unrestricted unassigned fund balance of the City's general fund exceeds the maximum requirements, the excess may be utilized for any lawful purpose approved by the Common Council. In order to minimize the long term effect of such use, the excess shall be appropriated to fund one time expenditures or expenses which do not result in recurring operating costs, or other one time costs including the establishment or increase in legitimate restrictions (reserves) of fund balance.
- d. In the event the unrestricted unassigned fund balance for the City's general fund falls below the minimum requirement of ~~10%~~ 13% for any fiscal year, the Common Council shall strive to restore the balance to the minimum target level in the next budget year or other appropriate period of time.

F. Review:

This policy will subject to periodic review and adoption by the Common Council.

F+A

CITY OF KINGSTON
Office of Grants Management
grants@kingston-ny.gov

Kristen E. Wilson, Director



Steven T. Noble, Mayor

May 28, 2021

Honorable Andrea Shaut
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: 2021 Consolidated Funding Applications for State Grants

Dear President Shaut,

I am writing to request that consideration of resolutions for the City's 2021 New York State Consolidated Funding Applications (CFAs) be placed on the agenda of the appropriate committee in June. The CFA round is now open for the 2021 season with submissions due on July 30, 2021; the applications require authorizing resolutions, which will need to be passed at the July Common Council meeting. With this communication I am submitting draft resolutions for 5 City projects and 2 community organizations for consideration.

Currently, our team is working on the full details and budgets for five projects we plan to submit for funding. As we do not yet have complete budgets, the attached draft resolutions state the maximum amount of funding for which we can apply. A list of the projects with brief descriptions is also attached for your review. We may be able to provide more details regarding the grant budgets at the meeting because we will have had more time to develop our project proposals.

We will also share the May 2021 Grants Activity Update via email and on the grants page of the City website next week. If there are questions regarding our current grants, we are happy to answer them via email before the meeting or at the meeting.

Thank you in advance for your consideration.

Sincerely,

Kristen E. Wilson
Director

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION <u> x </u> _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: Office of Grants Management DATE: June 9, 2021

Description

To request authorization for the Mayor to apply and execute documents for a grant from the NYS DOS LWRP Program for funds in an amount of \$654,500 for construction of the Kingston Point Park Phase 2 Project.

The match requirement of 15% of the total project cost in the amount of \$126,150 will be provided by another grant, in-kind, force account funds, donations and, if necessary, bonding to be requested.

The total project cost is \$770,000.

Estimated Financial Impact: to be determined Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman		
Tony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		
Don Tallerman, Ward 5		

RESOLUTION ___ of 2021

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE NEW YORK STATE OFFICE OF PARKS, RECREATION & HISTORIC PRESERVATION (NYS OPRHP) FOR AN ENVIRONMENTAL PROTECTION FUND (EPF) PARKS PROGRAM GRANT IN THE AMOUNT OF \$500,000 FOR HEALTH AND SAFETY REPAIRS AND UPGRADES TO THE DIETZ STADIUM GRANDSTAND EXTERIOIR ENVELOPE

Sponsored by: Finance and Audit Committee Aldermen: Chairman Reynolds Scott-Childress, Tony Davis, Michele Hirsch, Steven Schabot, Don Tallerman

WHEREAS, the City of Kingston is eligible to apply to the NYS OPRHP for an EPF Parks Program Grant through the CFA for funds in an amount of \$500,000 for health and safety repairs and upgrades to the Dietz Stadium Grandstand in support of the Downtown Revitalization Initiative (DRI) Strategic Plan; and

WHEREAS, this application, should the grant be awarded, requires a match of 25% of the total project cost in the amount of \$166,667 to be provided by in-kind, and force account funds and, if necessary, bonding to be requested; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under this grant will be in accordance with all terms and conditions contained in guidelines provided by NYS OPRHP.

SECTION 2. The Mayor of the City of Kingston is hereby authorized and directed to file an application for funds from NYS OPRHP for an EPF Parks Program Grant in the amount of \$500,000 for improvements to the Dietz Stadium in the DRI Strategic Plan, and upon approval of said request to enter into and execute an agreement, and any and all related documents.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this _____ day
of _____ 2021

Approved by the Mayor this _____ day
of _____ 2021

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2021

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION <u> x </u> _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: Office of Grants Management DATE: June 9, 2021

Description

To request authorization for the Mayor to apply and execute documents for a grant from the NYS OPRHP Recreational Trails Program for funds in an amount of \$250,000 for the purchase of Trail Maintenance Equipment for City of Kingston parks.

The match requirement of 20% of the total project cost in the amount of \$62,500 will be provided by another grant, in-kind, force account funds, donations and, if necessary, bonding to be requested.

The total project cost is \$\$312,500.

Estimated Financial Impact: to be determined Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman		
Tony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		
Don Tallerman, Ward 5		

City of Kingston
2021 CFA Season Summary

1) Kingston Point Park Phase 2

Funding Source: *NYS DOS Local Waterfront Revitalization Program and NYS DEC Climate Smart Communities Program*

Total Project Cost: \$840,000

Application Amount:

Grant Match Required:

Project Summary: The project includes two main components. The first is to design and construct a wetland at Kingston Point. This includes relocation and drainage improvements to; and potential milling, re-grading and repaving of; the flooded half of the existing main parking lot on the south side of Delaware Avenue, which also floods during high tide. Improvements should also address future sea-level rise at the site by raising the elevation of non-flooded half of the parking lot on the existing site, working within DEC regulations for a former closed ash landfill, and reduction of runoff into the nearby sensitive wetland to mitigate non-point source pollution. This project will look to increase the use of bioswales/constructed wetlands to treat and manage storm water runoff;

The second component is the design and construction of a safe and accessible pedestrian connection between the gateway to Rotary Park and the existing connector trail at the boundary between the Hutton Brickyard Property and Kingston Point. Crosswalks, sidewalks and pathways will define the linear connection that is critical to this gap in the Empire State Trail.

2) Kingston Point Rail Trail Phase 2

Funding Sources: *NYS OPRHP Heritage Area Program*

Total Project Cost: \$667,000

OPRHP Heritage Area Application Amount: \$500,000

OPRHP Parks Grant Match Required: \$167,000 (25% total project cost to be covered by RTP grant)

Project Summary: These grant will fund the construction of Kingston Point Rail Trail (KPRT) Phase 2, which is on the Kingston Greenline and the Empire State Trail. The KPRT Phase 2 Project begins at the Garraghan Drive Trailhead located across 9W from the Police Station in front of Rondout Gardens. It follows the historic rail line and ends at the intersection of the railroad tracks with East Strand St. just east of the wastewater treatment plant. This phase will include paving a 10-12 foot wide ADA-compliant path for pedestrians and bicyclists that will traverse over an old bridge, pass behind the Trolley Museum and through the Trolley Museum property leased from the City, and end at a small trailhead on East Strand St. The project entails several unique challenges in this urban environment including the re-grading for ADA compliance, installation of retaining walls and adjustment of tracks to accommodate the trail and Trolley Museum trains in the same vicinity, and erection of fences to protect the Trolley Museum assets. The design will include rail with trail near the Trolley Museum, circulation to the Museum from the trail, interpretation of historical places and artifacts, and the construction of a small building to protect and interpret an exhibit of 9/11 artifacts acquired by the Museum.

3) Dietz Stadium Exterior Grandstand Repairs & Upgrades

Funding Source: NYS OPRHP – Parks Program

Total Project Cost: \$666,667

Application Amount: \$500,000

Grant Match Required: \$166,667 (25% total project cost)

Project Summary: This request will fund the construction of crucial repairs and upgrades to the exterior envelope of the main grandstand at Dietz Stadium. Work to be undertaken will include: resurfacing of the seating, repair to cracks and exposed reinforcing steel in the concrete, resealing of expansion joints, masonry repointing, replacement of concrete coping, replacement of railings, and addition of handrails at the steps. Completion of this work is necessary in order to move forward with additional repairs and upgrades to the interior athletes' locker rooms and other spaces.

4) Park & Trail Maintenance Equipment

Funding Source: NYS OPRHP – Recreational Trails Program

Total Project Cost: \$312,500

Application Amount: \$250,000

Grant Match Required: \$62,500 (20% total project cost for grant)

Project Summary: These grant funds will be used to purchase specialty equipment that will enable DPW to properly maintain the expanding system of recreational trails throughout the City's parks. DPW's existing heavy equipment used for plowing and mowing is too wide to navigate the narrow trail system. Smaller machinery is needed to plow, mow, sweep and generally keep trails clear and safe for users year-round. Items to be purchased may include but not be limited to a compact utility tractor, heavy-duty loader bucket, hydraulic rotary broom, snowblower, and other specialty vehicle attachments.

5) Wastewater Treatment Plant Blowers

Funding Sources: NYSEFC GIGP Energy Efficiency Program and NYSDEC Water Quality Improvement Program

Total Project Cost: TBD

Application Amount: TBD

Grant Match Required: 25% total project cost for NYSEFC, 60% of award amount for NYSDEC

Project Summary: The project at the WWTP aims to bring the city into compliance with discharge limits that were lowered in 2016 under the City's SPDES permit. Specifically the nitrogen limits were reduced to 5.9 mg/L (Summer) and 9.0 mg/L (Winter). In 2018, the City entered into a contract with Tighe and Bond to analyze alternatives and to design improvements that will enable it to meet the permit requirements. Planning and design work have been underway since that time. A significant design effort was a mixing zone and low-flow analysis of the Rondout Creek. Based on this effort, the DEC agreed to effluent limits of Summer maximum 18 mg/L and Winter maximum 29 mg/L. These are higher than originally anticipated and therefore favorable to the City. Once these limits were agreed to by NYSDEC, A two-pronged approach was designed to bring the plant into compliance.

First, improvements will be made to the outfall piping to the Rondout Creek and second, improvements to the processes within the plant will be made. The outfall improvements will consist of lowering the outfall point of the double 20-inch outfall pipes from their present location near low tide and near the shore to a point 20-ft below the low tide and further into the channel of the creek. This will have benefits of enhancing mixing and dilution of treated wastewater to avoid adverse effects to water quality. The construction cost of the outfall improvements has been estimated at \$1.7 million. The

process improvements will mainly include altering the aeration tanks, aerators, blowers, air piping, and related controls in order to implement seasonal nitrification / de-nitrification. This will lower the concentration in the treated wastewater enough that, in conjunction with the outfall improvements, the city will be in compliance with the permitted concentration limits. The construction cost of the process improvements has been estimated at \$6.5 million. Design and construction administration costs are estimated at \$1.5M, much of which has already been expended. Thus the total project cost is estimated at \$9.7 million. Final design is now complete and the project has begun permitting with DEC. We expect to bid the work as multiple projects in late 2021 / early 2022. Construction is expected to occur during 2022 and 2023.

Community Applications

Jewish Federation Reher Center – The Reher Center requests an endorsing resolution for their Reher Bakery Restoration Project to restore their building. They are developing the building at 99-101 Broadway into a cultural center and museum that focus on immigrant stories of the Hudson Valley by preserving and revitalizing the rare intact 19th-century building. The restoration will enable the building to function as an interpretive center for tours and programs on the themes of immigration, community, industry, and bread, as well as to honor the Reher family's legacy and history of the Rondout neighborhood.

Transart – Transart requests endorsing resolutions for: 1) a program to strengthen tourism and attract visitors to New York State, Kingston and the Mid-Hudson Valley for a marketing initiative to promote Pinkster 2022, a creative placemaking festival celebrating the 400 year history of African Americans in the city and environs of the City of Kingston and 2) completion of the Burger-Matthews House restoration project located at 105-107 Henry Street in the City of Kingston

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION <u> x </u> _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT Office of Grants Management DATE June 9, 2021

Description

To request authorization for the Mayor to apply and execute documents for a grant from the NYS OPRHP for an EPF Parks Program Grant for funds in an amount of \$500,000 for health and safety repairs and upgrades to the Dietz Stadium Grandstand exterior envelope in support of the Downtown Revitalization Initiative Strategic Plan.

The match requirement of 25% in the amount of \$167,000 will be provided by in-kind, force account funds, donations and, if necessary, bonding to be requested.

The total project cost is \$667,000.

Estimated Financial Impact: to be determined Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman		
Tony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		
Don Tallerman, Ward 5		

RESOLUTION ___ of 2021

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE NYS DEPARTMENT OF CONSERVATION (NYSDEC) IN AN AMOUNT UP TO \$10,000,000 TO IMPLEMENT IMPROVEMENTS TO THE KINGSTON WASTEWATER TREATMENT PLANT

Sponsored by: Finance and Audit Committee Aldermen: Reynolds Scott-Childress - Chairman, Tony Davis, Michele Hirsch, Steven Schabot, Don Tallerman

WHEREAS, the City of Kingston is eligible to apply to the NYSDEC Water Quality Improvement Program for funds in an amount of up to \$10,000,000 for improvements to the wastewater treatment plant; and

WHEREAS, this application, should the grant be awarded, requires a match of 60% of the award amount in an amount up to \$6,000,000 to be provided by another grant, in-kind, and force account funds and, if necessary, bonding to be requested; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under this grant will be in accordance with all terms and conditions contained in guidelines provided by NYSDEC.

SECTION 2. The Mayor of the City of Kingston is hereby authorized and directed to file an application for funds from NYDEC Water Quality Improvement Program in an amount up to \$10,000,000 for improvements to the wastewater treatment plant, and upon approval of said request to enter into and execute an agreement, and any and all related documents.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this _____ day
of _____ 2021

Approved by the Mayor this _____ day
of _____ 2021

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2021

RESOLUTION ___ of 2021

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE NYS DEPARTMENT OF STATE (NYS DOS) LOCAL WATERFRONT REVITALIZATION PROGRAM (LWRP) IN THE AMOUNT OF \$770,000 TO CONSTRUCT THE KINGSTON POINT PARK PHASE 2 PROJECT

Sponsored by: Finance and Audit Committee Aldermen: Reynolds Scott-Childress - Chairman, Tony Davis, Michele Hirsch, Steven Schabot, Don Tallerman

WHEREAS, the City of Kingston is eligible to apply to the NYS DOS LWRP for funds in an amount of \$654,500 for construction of the Kingston Point Rail Trail Phase 2 Project; and

WHEREAS, this application, should the grant be awarded, requires a match of 15% of the total project cost in the amount of \$115,500 to be provided by another grant, in-kind, and force account funds and, if necessary, bonding to be requested; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under this grant will be in accordance with all terms and conditions contained in guidelines provided by NYS DOS.

SECTION 2. The Mayor of the City of Kingston is hereby authorized and directed to file an application for funds from NYS DOS LWRP Program in the amount of \$654,500 for construction of the Kingston Point Park Phase 2 Project, and upon approval of said request to enter into and execute an agreement, and any and all related documents.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this _____ day
of _____ 2021

Approved by the Mayor this _____ day
of _____ 2021

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2021

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
 AUTHORIZATION x _____
 CLAIMS _____

CONTINGENCY TRANSFER _____
 BUDGET MODIFICATION _____
 ZONING _____

TRANSFER _____
 BONDING REQUEST _____
 OTHER _____

DEPARTMENT: Office of Grants Management DATE: June 9, 2021

Description

To request authorization for the Mayor to apply and execute documents for a grant from the NYS OPRHP Heritage Area Program for funds in an amount of \$500,000 for construction of the Kingston Point Rail Trail Phase 2 Project.

The match requirement of 25% of the total project cost in the amount of \$167,000 will be provided by another grant, in-kind, force account funds, donations and, if necessary, bonding to be requested.

The total project cost is \$667,000.

Estimated Financial Impact: to be determined Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman		
Tony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		
Don Tallerman, Ward 5		

RESOLUTION ___ of 2021

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE NYS OFFICE OF PARKS, RECREATION, AND HISTORIC PRESERVATION RECREATIONAL TRAILS PROGRAM (NYS OPRHP RTP) IN THE AMOUNT OF \$250,000 TO PURCHASE TRAIL MAINTENANCE EQUIPMENT FOR CITY OF KINGSTON PARKS

Sponsored by: Finance and Audit Committee Aldermen: Reynolds Scott-Childress - Chairman, Tony Davis, Michele Hirsch, Steven Schabot, Don Tallerman

WHEREAS, the City of Kingston is eligible to apply to the NYS OPRHP Recreational Trails Program for funds in an amount of \$250,000 for the purchase of Trail Maintenance Equipment for City of Kingston parks; and

WHEREAS, this application, should the grant be awarded, requires a match of 20% of the total project cost in the amount of \$62,500 to be provided by another grant, in-kind, and force account funds and, if necessary, bonding to be requested; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under this grant will be in accordance with all terms and conditions contained in guidelines provided by NYS OPRHP.

SECTION 2. The Mayor of the City of Kingston is hereby authorized and directed to file an application for funds from NYS OPRHP Recreational Trails Program in the amount of \$250,000 for the purchase of Trail Maintenance Equipment for City of Kingston parks, and upon approval of said request to enter into and execute an agreement, and any and all related documents.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this _____ day
of _____ 2021

Approved by the Mayor this _____ day
of _____ 2021

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2021

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION <u> x </u> _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: Office of Grants Management DATE: June 9, 2021

Description

To request authorization for the Mayor to apply and execute documents for a grant from the NYSDEC Water Quality Improvement Program for funds in an amount up to \$10,000,000 for improvements to the wastewater treatment plant.

The match requirement of 60% of the award amount in an amount up to \$6,000,000 will be provided by another grant, in-kind, force account funds, donations and, if necessary, bonding to be requested.

Estimated Financial Impact: to be determined Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman		
Tony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		
Don Tallerman, Ward 5		

RESOLUTION ____ of 2021

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, ENDORSING SUPPORT FOR THE JEWISH FEDERATION OF ULSTER COUNTY, INC. FOR A GRANT FROM THE ENVIRONMENTAL PROTECTION FUND UNDER THE NEW YORK STATE OFFICE OF PARKS, RECREATION, AND HISTORIC PRESERVATION FOR THE REHER BAKERY RESOTRATION PROJECT, WHICH WILL INCLUDE COMPREHENSIVE REPAIRS AND UPGRADES TO THE EXTERIOR ENVELOPE OF THE REHER CENTER'S 101 BROADWAY BUILDING

Sponsored by: Finance and Audit Committee Aldermen: Reynolds Scott-Childress - Chairman, Tony Davis, Michele Hirsch, Steven Schabot, Don Tallerman

WHEREAS, the Jewish Federation of Ulster County, Inc., is applying to the New York State Office of Parks, Recreation and Historic Preservation for a grant under the Environmental Protection Fund for the restoration of 99-101 Broadway, Kingston, New York, a site located within the territorial jurisdiction of the Council;

WHEREAS, 99-101 Broadway is the home of the historic Reher Bakery, which is currently being developed into a cultural center and museum that focuses on immigrant stories of the Hudson Valley by preserving and revitalizing this rare intact 19th-century building;

WHEREAS, the restoration of 99-101 Broadway is imperative for the building to function as an interpretive center for tours and programs on the themes of immigration, community, industry, and bread, as well as to honor the Reher family's legacy and the history of the Rondout neighborhood;

WHEREAS, 99-101 Broadway is listed in the National Register of Historic Places as a contributing building in the Rondout Historic District, and is located in the Kingston Heritage Area;

WHEREAS, 99-101 Broadway is singled out as one of three best surviving examples of late 19th c. architecture in the nomination for the Rondout Historic District.

WHEREAS, the Jewish Federation of Ulster County, Inc., a 501c3 non-profit organization incorporated in the state of New York, is the owner of 99-101 Broadway; and

WHEREAS, the grant application requests that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. The Common Council of the City of Kingston, New York, approves and endorses the application of the Jewish Federation of Ulster County, Inc. for a grant under the Environmental Protection Fund for a project known as the Reher Bakery Restoration Project and located within this community.

SECTION 2. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day

Approved by the Mayor this ____ day

Of _____, 2021

of _____, 2021

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2021

RESOLUTION ____ of 2021

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, ENDORSING SUPPORT FOR TRANSART AND CULTURAL SERVICES, INC. FOR A GRANT FROM THE NYS EMPIRE STATE DEVELOPMENT (ESD) MARKET NY PROGRAM FOR A MARKETING INITIATIVE TO PROMOTE PINKSTER 2022.

Sponsored by: Finance and Audit Committee Aldermen: Reynolds Scott-Childress - Chairman, Tony Davis, Michele Hirsch, Steven Schabot, Don Tallerman

WHEREAS, TRANSART and Cultural Services Inc., Inc. a New York State not for profit corporation, has prepared to submit a 2021 Consolidated Funding Application (CFA) for grant funding from the Empire State Development Market New York Program to strengthen tourism and attract visitors to New York State, Kingston and the Mid-Hudson Valley for a marketing initiative to promote Pinkster 2022, a creative placemaking festival celebrating the 400 year history of African Americans in the city and environs of the City of Kingston; and

WHEREAS, the project will have an economic impact throughout the region by attracting tourists from around the state and nationally; and

Whereas, presenting Pinkster 2022 will serve the residents of the City by providing seasonal jobs and opportunities for makers to promote and sell their wares, and restoring pride of culture to the City's African American community and all who work, live and play here; and

WHEREAS, the grant application requests that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. The Common Council of the City of Kingston, New York, approves and endorses the application of Transart and Cultural Services, Inc. for a grant under the Empire State Development Market NY Program for a project known as Pinkster 2022 and located within this community.

SECTION 2. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
Of _____ 2021

Approved by the Mayor this
____ day of _____ 2021

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2021

RESOLUTION 25 OF 2021

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON,
NEW YORK, AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION
TO THE NYS ENVIRONMENTAL FACILITIES GREEN INNOVATION GRANT
PROGRAM (NYSEFC GIGP) IN THE AMOUNT OF \$5,100,000 TO
CONSTRUCT ENERGY EFFICIENT BLOWERS IN THE WASTE WATER
TREATMENT PLANT**

Sponsored By: Finance/Audit Committee: Alderman Scott-
Childress, Tallerman, Davis, Kirsch, Schabot

WHEREAS, the City of Kingston is eligible to apply to the NYSEFC Green Innovation Grant Program for funds in an amount of \$5,100,000 for construction of Energy Efficient Blowers in the Waste Water Treatment Plant; and

WHEREAS, this application, should the grant be awarded, requires a match of 25% of the total project cost in the amount of \$1,275,000 to be provided by another grant and/or, if necessary, bonding to be requested; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF
THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:**

SECTION 1. Administration of all funds under this grant will be in accordance with all terms and conditions contained in guidelines provided by NYS DEC.

SECTION 2. The Mayor of the City of Kingston is hereby authorized and directed to file an application for funds from the NYSEFC Green Innovation Grant Program in the amount of \$5,100,000 for construction of Energy Efficient Blowers in the Waste Water Treatment Plant, and upon approval of said request to enter into and execute an agreement, and any and all related documents.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this 3rd day of

February, 2021



Elisa Tinti, City Clerk

Approved by the Mayor this 3rd day of

February, 2021



Steven T. Noble, Mayor

Adopted by Council on February 2, 2021

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION <u> x </u>	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: Office of Grants Management DATE: June 9, 2021

Description

To request endorsement of the Jewish Federation of Ulster County, Inc.'s 2021 CFA application for a grant from the Environmental Protection Fund under the New York State Office of Parks, Recreation, and Historic Preservation for The Reher Bakery Restoration Project.

This project will include comprehensive repairs and upgrades to the exterior envelope of the Reher Center's 101 Broadway building.

Estimated Financial Impact: \$0 Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman		
Tony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		
Don Tallerman, Ward 5		

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION <u> x </u> CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT: Office of Grants Management DATE: June 9, 2021

Description

To request endorsement of Transart and Cultural Services, Inc.'s 2021 CFA application for a grant from the Environmental Protection Fund under the New York State Office of Parks, Recreation, and Historic Preservation for:

Restoration of the Burger-Matthews House, 105-107 Henry St.

Estimated Financial Impact: \$0 Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
Type I Action _____
Type II Action _____
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman		
Tony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		
Don Tallerman, Ward 5		

RESOLUTION ____ of 2021

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, ENDORSING SUPPORT FOR TRANSART AND CULTURAL SERVICES, INC. FOR A GRANT FROM THE ENVIRONMENTAL PROTECTION FUND UNDER THE NEW YORK STATE OFFICE OF PARKS, RECREATION, AND HISTORIC PRESERVATION FOR RESTORATION OF THE BURGER-MATTHEWS HOUSE, 105-107 HENRY STREET

Sponsored by: Finance and Audit Committee Aldermen: Reynolds Scott-Childress - Chairman, Tony Davis, Michele Hirsch, Steven Schabot, Don Tallerman

WHEREAS, TRANSART and Cultural Services Inc., Inc. a New York State not for profit corporation, has prepared to submit a 2021 "Consolidated Funding Application" (CFA) for grant funding through the New York State Consolidated Funding Application and the Office of Parks, Recreation & Historic Preservation (OPRHP) - Environmental Protection Fund Grants Program for Parks, Preservation and Heritage (EPF) for completion of the Burger-Matthews House restoration project located at 105-107 Henry Street in the City of Kingston; and

WHEREAS, the installation of the pavilion/trellis as detailed in the original plans and schematics for the restoration project will finish the restoration of a landmark building in Midtown Kingston for the use and cultural enrichment of the neighborhood's historically African American community and all who visit, work and learn there, while stimulating reinvestment in nearby properties and leveraging additional funds to establish and sustain neighborhood revitalization efforts; and

WHEREAS, the grant application requests that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. The Common Council of the City of Kingston, New York, approves and endorses the application of Transart and Cultural Services, Inc. for a grant under the Environmental Protection Fund for a project known as the Restoration of the Burger-Matthews House and located within this community.

SECTION 2. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
of _____ 2021

Approved by the Mayor this ____ day
of _____ 2021

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2021

RESOLUTION ____ of 2021

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, ENDORSING SUPPORT FOR TRANSART AND CULTURAL SERVICES, INC. FOR A GRANT FROM THE ENVIRONMENTAL PROTECTION FUND UNDER THE NEW YORK STATE OFFICE OF PARKS, RECREATION, AND HISTORIC PRESERVATION FOR RESTORATION OF THE BURGER-MATTHEWS HOUSE, 105-107 HENRY STREET

Sponsored by: Finance and Audit Committee Aldermen: Reynolds Scott-Childress - Chairman, Tony Davis, Michele Hirsch, Steven Schabot, Don Tallerman

WHEREAS, TRANSART and Cultural Services Inc., Inc. a New York State not for profit corporation, has prepared to submit a 2021 "Consolidated Funding Application" (CFA) for grant funding through the New York State Consolidated Funding Application and the Office of Parks, Recreation & Historic Preservation (OPRHP) - Environmental Protection Fund Grants Program for Parks, Preservation and Heritage (EPF) for completion of the Burger-Matthews House restoration project located at 105-107 Henry Street in the City of Kingston; and

WHEREAS, the installation of the pavilion/trellis as detailed in the original plans and schematics for the restoration project will finish the restoration of a landmark building in Midtown Kingston for the use and cultural enrichment of the neighborhood's historically African American community and all who visit, work and learn there, while stimulating reinvestment in nearby properties and leveraging additional funds to establish and sustain neighborhood revitalization efforts; and

WHEREAS, the grant application requests that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. The Common Council of the City of Kingston, New York, approves and endorses the application of Transart and Cultural Services, Inc. for a grant under the Environmental Protection Fund for a project known as the Restoration of the Burger-Matthews House and located within this community.

SECTION 2. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
of _____ 2021

Approved by the Mayor this ____ day
of _____ 2021

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2021

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION <u> x </u>	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: Office of Grants Management DATE: June 9, 2021

Description

To request endorsement of Transart and Cultural Services, Inc.'s 2021 CFA application for a grant from the Market NY Program under New York State Empire State Development for:

A marketing initiative to promote Pinkster 2022, a creative placemaking festival celebrating the 400-year history of African Americans in the city and environs of the City of Kingston.

Estimated Financial Impact: \$0 Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman		
Tony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		
Don Tallerman, Ward 5		

Whereas, Sojourner Truth, nicknamed “the Daughter of Esopus”, born enslaved, was given the name Isabella Baumfree at birth. She was born near Rondout Creek in the Town of Hurley, New York. Although her exact birth date is unknown, it is believed she was born around 1797. Between the years 1640 and 1827 there were thousands of Africans and African Americans enslaved in Ulster County; The infrastructure of Ulster County was built by highly skilled enslaved people and the economy was driven by their labor; and

Whereas, The stone houses in which she was enslaved still stand, bearing witness to those who built them; as the youngest of at least 10 children, many of Truth’s siblings were kidnapped for sale. Truth was sold for the first time at nine years old; after years of enduring physical and sexual abuse, Truth escaped on foot carrying her infant daughter, Sophia, from the enslaver that had tortured her, having to leave behind her 3 other children. Though pursued, she was able to take refuge with a local family from 1826-1827; and

Whereas, Truth was a self educated intellectual; fluent in English and Dutch. In 1843 Truth was compelled to change her name, recognizing the power of her own image. Her autobiography, The Narrative of Sojourner Truth, focuses on seeking justice and the empowerment of Women and People Of Color. Truth would come to represent the thousands of voices and stories from this area that were never shared or cherished; Truth’s unprecedented barefoot walk through Kingston to the County Courthouse to free her young son, Peter, from illegal enslavement is a testament to her strength, resistance, and sense of justice; and

Whereas, by recognizing Sojourner Truth every year, we recognize her victory as a local and national hero who’s acknowledgment is long overdue. Truth remains a transcendental Black Woman. She was a true anti-racist, actively working against the injustices of her day. She passed away on November 26, 1883, however her legacy lives on through the present and ongoing fight for justice today; and

Whereas, In remembering Truth’s legacy, we should be thankful for the work done in the past, thankful for our ability to enact change in the present, and thankful for the hope of equity and justice in the future. Let us all be inspired by Sojourner Truth’s brave activism.

Whereas, The values that Sojourner Truth lived by, such as abolitionism and anti-racism, are the values that we hope the Kingston community, including the local government, reflect in their actions. In the past, the Kingston government has not been completely committed to anti-racism; This has shown in policing, building developments, and delayed support for anti-racist policy change proposed by local frontline organizations.

Therefore, Be It Resolved, that we will take this moment, brought to us by a coalition of Kingston activists, to take accountability and commit to prioritizing the marginalized community members that reside in our area. With the help of local organizations and individuals already committed to anti-racism, we shall strive to create a more inclusive, equitable Kingston.

Be It Further Resolved, that the City of Kingston Common Council proclaim November 26th as Sojourner Truth Day in the City of Kingston and urge all residents to recognize that this is a day for people of all races, creeds and backgrounds to celebrate and come together in unity.

F+A

Tinti, Elisa

From: Tallerman, Donald
Sent: Friday, May 28, 2021 8:20 AM
To: Tinti, Elisa
Cc: Shaut, Andrea
Subject: Fwd: Communication - Hot-spots in Kingston

Here is the 2nd communication. Thanks Elisa.

----- Forwarded Message -----

Subject:Communication - Hot-spots in Kingston
Date:Thu, 27 May 2021 21:14:22 +0000
From:Tallerman, Donald <dtallerman@kingston-ny.gov>
To:Shaut, Andrea <ashaut@kingston-ny.gov>, Worthington, Rita <ward4@kingston-ny.gov>, Tinti, Egidio <etinti@kingston-ny.gov>, Noble, Steve <SNoble@kingston-ny.gov>

Hello President Shaut -

This communication is being presented by me and Rita Worthington.

As you know, Kingston has numerous "hot spots", locations that have been identified as involved in violent crimes or drug use. These locations are provided to KPD via their crime analyst through evidence based policing principles.

One of the best ways to interfere and break up these troubled buildings is to continually watch them, to be able to intervene when there is illegal activity. In the ideal situation, we would station an officer 24/7 near a hot spot for this purpose. Unfortunately we do not have the luxury to budget for such surveillance.

Luckily, there have been significant advances in technology that would allow us to temporarily install surveillance cameras on City property (light poles) to monitor these hot spots. The cameras would be positioned as to not infringe on the privacy of individuals but still allow KPD to monitor activity around those hot spots. We would be able to identify vehicles & people involved in illegal activity. This has proven to be an effective method of investigation in other cities.

Chief Tinti would like to make a presentation to the Council to present this idea in more detail.

Thank you for your support.

Don Tallerman
Alderman - Ward 5

Rita Worthington

Alderwoman, Ward 4

F+A

Tinti, Elisa

From: Wilson, Kristen
Sent: Thursday, May 27, 2021 8:16 PM
To: Shaut, Andrea; Tinti, Elisa
Cc: Scott-Childress, Reynolds; Noble, Steve; Schultheis, John; Tuey, John
Subject: Henry Street Bluestone Sidewalks Communication
Attachments: 2021-05-27 Letter for Henry Sidewalk Material Choice.pdf; DRAFT Resolution-Authorize Amendment to Bond Henry Street Safe Routes to School - Historic Bluestone.docx; DRAFT Resolution-Authorize Amendment to Bond Henry Street Safe Routes to School - New Bluestone.docx; Henry Bluestone Committee_Report-Finance Committee 2021.docx

Dear Andrea and Elisa,

Please see the attached communication to Council regarding the sidewalk material choice on Henry Street. I have discussed this letter with Rennie prior to submitting it. I have also attached two possible bond resolutions for the Council to consider in the event that they would like to choose one of the two bluestone options. I attached a committee report with blanks to fill in if they choose one of the options. If they choose concrete, then no additional bond resolution is needed at this time.

Thank you,

Kristen

Kristen Wilson

Director
Office of Grants Management
City of Kingston
420 Broadway
Kingston, NY 12401
845-334-3962
kwilson@kingston-ny.gov

<https://www.kingston-ny.gov/grants>

CITY OF KINGSTON
Office of Grants Management
grants@kingston-ny.gov



Kristen E. Wilson, Director

Steven T. Noble, Mayor

May 27, 2021

Honorable Andrea Shaut
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Sidewalk Material Choice on the Henry Street Safe Routes to School Project

Dear President Shaut,

The Office of Grants Management requests placement on the agenda of the appropriate committee to discuss the material choice and funding of sidewalks on the Henry Street Safe Routes to School project.

The engineering consultant firm for the project, GPI, and City staff will make a presentation regarding strengths/benefits and weaknesses/challenges of various sidewalk material choices including concrete, new bluestone, and the restoration of existing bluestone.

The presentation will highlight an area within the project limits for material choice along the southern end of the Fair Street Historic District. The sidewalks in question are not in the historic district. They are outside it along the border of the historic district. The presentation will explain how ADA compliant sidewalks can be built with each material choice, outline the future maintenance needs of each material, and share the costs associated with each choice.

While Council does not generally have a role in material choices on projects (benches, trees, paver color, etc.) it has had a role in sidewalk material choice when it created the legislation for sidewalks. The code states in section 358-3.B(6), "In areas of the City that are not designated as historic districts or a landmark and where there are long stretches of historic bluestone, reusing salvaged historic bluestone from the stretch itself or from the City's bluestone bank shall be considered where practicable." The word "practicable" could be interpreted in many ways. Its definition is "able to be done or put into practice successfully." To determine what is practicable, we must know if it is able to be funded. One of the limiting factors for constructing bluestone on Henry Street is funding, which the Council decides. Staff would like to know if the Council is amenable to funding bluestone on Henry.

Furthermore, this presentation will enable the Council to better consider future similar decisions. The question of materials and cost will come up on future transportation projects. For example, the Safe and Accessible Flatbush and Foxhall Project has large stretches within the project area where bluestone exists in various conditions.

CITY OF KINGSTON
Office of Grants Management
grants@kingston-ny.gov

Kristen E. Wilson, Director



Steven T. Noble, Mayor

Following the presentation, that will ideally happen at the June Finance and Audit Meeting, we ask that the Council pass a resolution selecting the sidewalk material choice for this project. If one of the bluestone options is chosen, we ask that the Council commit to funding the material by increasing the bond amount for the Henry Street project.

We anticipate that Council members and the community may need some time to digest the presentation and the material, yet we are on a tight timeline in order to finish the final design, submit it to NYSDOT for approval, and bid the project for construction during the 2022 season. We suggest that the Council consider the deciding resolution at a Special Finance meeting before the July Common Council meeting. Then GPI will be able to advance the final design in a timely manner in order to meet our deadlines for 2022 construction.

Thank you for your consideration.

Sincerely,

Kristen Wilson

Digitally signed by Kristen Wilson
DN: cn=Kristen Wilson, o=City of Kingston, ou=Office of
Grants Management, email=kwilson@kingston-ny.gov,
c=US
Date: 2021.05.27 20:04:56 -04'00'

Kristen Wilson

RESOLUTION ___ of 2021

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING AN AMENDMENT TO INCREASE THE BOND ORDINANCE DATED SEPTEMBER 6, 2017 FOR \$337,132 BY \$115,000 TO TOTAL \$452,132 IN ORDER TO FUND THE INCLUSION OF A HISTORIC BLUESTONE RESET ON TWO BLOCKS OF THE HENRY STREET SAFE ROUTES TO SCHOOL PROJECT

Sponsored by: Finance and Audit Committee Aldermen: Reynolds Scott-Childress, Tony Davis, Michele Hirsch, Steven Schabot, Don Tallerman

WHEREAS, a request has been made to increase the bond ordinance dated September 6, 2017 for \$337,132 by \$115,000 to total \$452,132 in order to fund the inclusion of a historic bluestone reset on two blocks of the Henry Street Safe Routes to School Project

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. That the Common Council authorizes an amendment to the bond ordinance dated September 6, 2017 that increases the amount from \$337,132 to \$452,132 to be provided through General Municipal bonding to fund the inclusion of a historic bluestone reset on two blocks of the Henry Street Safe Routes to School Project

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
of _____ 2021

Approved by the Mayor this ____ day
of _____ 2021

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2021

RESOLUTION ___ of 2021

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING AN AMENDMENT TO INCREASE THE BOND ORDINANCE DATED SEPTEMBER 6, 2017 FOR \$337,132 BY \$164,000 TO TOTAL \$501,132 IN ORDER TO FUND THE INCLUSION OF NEW BLUESTONE SIDEWALK INSTALLATION ON TWO BLOCKS OF THE HENRY STREET SAFE ROUTES TO SCHOOL PROJECT

Sponsored by: Finance and Audit Committee Aldermen: Reynolds Scott-Childress, Tony Davis, Michele Hirsch, Steven Schabot, Don Tallerman

WHEREAS, a request has been made to increase the bond ordinance dated September 6, 2017 for \$337,132 by \$164,000 to total \$501,132 in order to fund the inclusion of a historic bluestone reset on two blocks of the Henry Street Safe Routes to School Project

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. That the Common Council authorizes an amendment to the bond ordinance dated September 6, 2017 that increases the amount from \$337,132 to \$501,132 to be provided through General Municipal bonding to fund the inclusion of a historic bluestone reset on two blocks of the Henry Street Safe Routes to School Project

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this _____ day
of _____ 2021

Approved by the Mayor this _____ day
of _____ 2021

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2021

1 THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER _____ BONDING REQUEST <u> X </u> OTHER _____

DEPARTMENT: Grants Management DATE: 6/9/2021

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK,
AUTHORIZING AN AMENDMENT TO INCREASE THE BOND ORDINANCE DATED
SEPTEMBER 6, 2017 FOR \$337,132 BY _____ TO TOTAL _____ IN ORDER TO
FUND THE _____ ON TWO
BLOCKS OF THE HENRY STREET SAFE ROUTES TO SCHOOL PROJECT

Estimated Financial Impact: _____ Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
Type I Action _____
Type II Action _____
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman		
Don Tallerman, Ward 5		
Anthony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		

1 THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER <u> X </u>	TRANSFER <u> X </u>
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: <u>Grants Management</u>	DATE: <u>3/10/2021</u>
Description: Transfer \$ 35,000 of funds into the Grants Management account for a traffic safety campaign consultant	
From: Contingency -A11990.14.5404: \$35,000	
To: Grants Management Consultant - A16990.11.5411	
Estimated Financial Impact: \$35,000	Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
Type I Action _____
Type II Action _____
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman		
Don Tallerman, Ward 5		
Anthony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		

CITY OF KINGSTON

Kingston Planning

planning@kingston-ny.gov

F+A

Suzanne Cahill, Planning Director
Kyla Dedea, Assistant Planner



Steven T. Noble, Mayor

May 27, 2021

Ald. At Large Andrea Shaut, President
City of Kingston Common Council
City Hall - 420 Broadway
Kingston, New York 12401

Re: NYSDEC Urban and Community Forestry Grant (DEC01-UCF2-2019-00070)
Citywide Tree Planting Program - Award \$50,000

Dear Pre. Shaut:

As you may already be aware, the City of Kingston was awarded a grant for \$50,000 to undertake a citywide street tree planting program. For some background information, this is the third grant in a series of projects to improve the City's streetscape by addressing the needs of the urban forest. Our first grant was to undertake a Citywide Street Tree Inventory and Management Plan. This was undertaken and completed in 2018. . Based on that work, the City applied for and received a grant to remove trees which were identified as priority. We successfully removed 82 trees that ultimately had been deemed to be issues of public safety and closed that grant out in 2020. Looking ahead, we then applied for this current grant to continue our progression and plant street trees to fill voids identified in the Inventory. The Citywide Tree Planting Grant will plant an estimated 70-90 trees throughout the City with a focus on areas that are currently lacking in tree cover and shade. It is our goal to look for a planting in Spring of 2022, with a possibility of completion of Fall 2022.

We are seeking a resolution of the Common Council authorizing the Mayor to expend funds and execute any and all related documents to carry out the work program as prescribed under our grant authorization. Under full disclosure we will be incorporating the required budget lines within the FY 2022 budget for Shade Trees.

If there are any questions, please do not hesitate to contact our office to discuss.

Be well and stay safe.

Sincerely,

Suzanne Cahill
Planning Director

CC: S. Noble, Mayor
Ald. R. Scott Childress, W3, Chairman F&ED
J. Tuey, Comptroller
E. Tinti, City Clerk

RESOLUTION __ of 2021

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO EXPEND FUNDS AND EXECUTE ANY AND ALL RELATED DOCUMENTS FOR THE NYSDEC URBAN AND COMMUNITY FORESTRY GRANT (DEC01-UCF2-2019-00070) FOR A CITYWIDE PLANTING PROJECT.

Sponsored by: Finance and Audit Committee Alderpersons: _____

WHEREAS, the City of Kingston has been awarded a NYS DEC Urban and Community Forestry Grant (DEC01-UCF2-2019-00070) in the amount of \$50,000 from the Department of Conservation for the Citywide Planting Project; and

WHEREAS, the matching funding requirements of \$12,500 - amount are expected through the City Shade Tree budget and/or in-kind contributions of volunteer/force account/contributions; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under this grant will be in accordance with all terms and conditions contained in guidelines provided by the New York State Department of Environmental Conservation.

SECTION 2. The Mayor of the City of Kingston is hereby authorized to execute an agreement, along with any and all related documents and to expend funds under the terms of the NYSDEC Urban and Community Forestry Grant (DEC01-UCF2-2019-00070)

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day

of _____ 2021

Approved by the Mayor this ____ day

of _____ 2021

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2021.

1THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION <u>X</u> CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT: <u>PLANNING</u>	DATE: <u>JUNE 2021</u>
Description:	
<p>Authorize the Mayor to Expend and Execute Any and All Related Documents for the NYSDEC Urban and Community Forestry Grant (DEC01-UCF2-2019-00070) for a Citywide Tree Planting Program</p>	
Estimated Financial Impact: \$ _____	Signature <u><i>Stephanie Cahill</i></u>

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action X
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman		
Don Tallerman, Ward 5		
Anthony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		

CITY OF KINGSTON

F+A

Office of the City Clerk & Registrar of Vital Statistics

cityclerk@kingston-ny.gov

Steven T. Noble, Mayor
Elisa Tinti, City Clerk & Registrar



Deidre Sills, Deputy Clerk
Susan Mesches, Deputy Registrar

May 25, 2021

President Shaut
420 Broadway
Kingston, New York 12401

Dear President Shaut,

I respectfully request placement on the June Finance Committee for a transfer in the Docks account to pay for electrical materials that are needed to repair and replace electrical boxes on the bulk head at the City Marina. I am requesting a transfer of \$2,000.00 for these repairs.

Thank you,

Elisa Tinti
City Clerk

1THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER ^x _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: <u>City Clerk</u>	DATE: <u>June 2021</u>
Description: Requesting a transfer of \$2,000.00 from contingency to cover the cost of repairing and replacing electrical boxes on the bulk head of the City Marina	
From: Contingency	A1.1990.5404 \$2,000.00
To: Docks construction materials	A1.1410.7562.487 \$2,000.00
Estimated Financial Impact: \$2,000.00 Signature <u><i>Dutts</i></u>	

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
Type I Action _____
Type II Action _____
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman	<input type="checkbox"/>	<input type="checkbox"/>
Don Tallerman, Ward 5	<input type="checkbox"/>	<input type="checkbox"/>
Anthony Davis, Ward 6	<input type="checkbox"/>	<input type="checkbox"/>
Michele Hirsch, Ward 9	<input type="checkbox"/>	<input type="checkbox"/>
Steven Schabot, Ward 8	<input type="checkbox"/>	<input type="checkbox"/>

Tinti, Elisa

From: Keplinger, Patrick
Sent: Monday, May 24, 2021 8:37 AM
To: Norman, Edward
Cc: Tinti, Elisa; Coon, Ryan
Subject: Re: FW: [EXTERNAL EMAIL] Electric repair at marina

Hi Ed,

I spoke with Pat Sheehan on Thursday and saw the issues on A Dock electrical. The outlet that he showed me is not in stock in the kingston electrical supply house. I have ordered the replacement outlet for the worn out recepticle and will install when it comes in.

He also asked me to replace the electrical boxes installed on the bulk head that encase the recepticles. They are plastic and the mounting tabs have broken off then the cords are yanked on or out.

The outlets feed through the other boxes. All the wire would have to get pulled out to replace the boxes. The wire is likely brittle and would have to be replaced if pulled out. I would have to size the wire correctly and correct size conduit. The rough price I came up for the material is likely up around \$2,000.

Please let me know how you would like me to proceed.

Patrick Keplinger
City of Kingston
Electrician
(845) 303-5053
pkeplinger@kingston-ny.gov

On May 20, 2021 1:33 PM, "Norman, Edward" <enorman@kingston-ny.gov> wrote:

Patrick,

Could you look into this again and see what it is going to take to replace or fix this issue.

Thank you, Ed

Edward Norman

Superintendent of Public Works

25 East O'Reilly Street

Kingston, NY 12401

Phone: 845/331-0682

F+A

Tinti, Elisa

From: Baker, Daniel
Sent: Monday, May 24, 2021 1:52 PM
To: Shaut, Andrea
Cc: Tuey, John; Tinti, Elisa
Subject: Dept. of Assessment (Budget Transfer, June Communication)
Attachments: Dept Of Assessment Budget Transfer 5.24.2021.pdf

Madam President,

Please see the attached June Communication for a budget transfer for the Department of Assessment.

Respectfully,

Dan

Daniel Baker
City of Kingston
Assessor
(845) 334-3912
dbaker@kingston-ny.gov

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THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER <u>X</u> _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: <u>Assessment</u>	DATE: <u>5/24/2021</u>
Description: Budget Transfer in the amount of \$168.82	
From 1355.402 (Office Supplies)	
To 1355.412 (Data Processing Support)	
Estimated Financial Impact: \$ 0.00	Signature <u>Daniel Baker</u>

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman		
Don Tallerman, Ward 5		
Anthony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		

F+A

Tinti, Elisa

From: Topple, Maureen
Sent: Monday, May 24, 2021 10:28 AM
To: Shaut, Andrea
Cc: Tinti, Elisa
Subject: RE: Budget Transfer
Attachments: 5.24.21 Contingency Transfer DPW.pdf

Good Morning President Shaut & Elisa,

Please see attached proposed budget transfer from contingency to DPW's operating account for traffic control.

The funds are for the street sign installment project that was approved by the Public Safety Commission.

We respectfully request this be submitted to the Council for review.
(I will submit a signed copy when Ed returns to the office).

Your consideration is appreciated, thank you.

Kind Regards,

Maureen K. Topple
Administrative Assistant
City of Kingston
Dept. of Public Works
25 East O'Reilly Street
Kingston, NY 12401
845/334-3963 phone
845/331-0295 fax

P Go Green! Print this email only when necessary. Thank you for helping the City of Kingston be environmentally responsible.

1THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER ^x _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: <u>Public Works</u>	DATE: <u>5/24/2021</u>
Description: \$14,000.00 FROM A1199014.5404 Contingency	
\$14,000.00 TO A1331014.5487 Traffic Control Construction Material	
Estimated Financial Impact: \$ 14,000.00 Signature _____	

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman	<input type="checkbox"/>	<input type="checkbox"/>
Don Tallerman, Ward 5	<input type="checkbox"/>	<input type="checkbox"/>
Anthony Davis, Ward 6	<input type="checkbox"/>	<input type="checkbox"/>
Michele Hirsch, Ward 9	<input type="checkbox"/>	<input type="checkbox"/>
Steven Schabot, Ward 8	<input type="checkbox"/>	<input type="checkbox"/>

F+A

Tinti, Elisa

From: Baker, Daniel
Sent: Friday, May 21, 2021 4:57 PM
To: Tinti, Elisa
Cc: Shaut, Andrea
Subject: Communications

Elisa,

The communications I just sent look very similar.
Please note there were (2)

19-21 Main St LLC v. City of Kingston
&
MAK Real Estate Holdings, LLC v. City of Kingston

Thanks

Dan

Daniel Baker
City of Kingston
Assessor
(845) 334-3912
dbaker@kingston-ny.gov

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* 2 committee Reports *

Tinti, Elisa

From: Baker, Daniel
Sent: Friday, May 21, 2021 4:53 PM
To: Shaut, Andrea
Cc: Tuey, John; Tinti, Elisa
Subject: Communication (MAK Real Estate Holdings, LLC vs City of Kingston)

Importance: High

Madam President,

I would like to discuss with the Common Council the current Article 7 proceedings noted above. I am requesting that this take place in executive session.

This discussion may result in an authorization of settlement committee report and resolution to be considered at the June Finance meeting and the July Common Council meeting.

If it does, I will have committee reports and resolutions prepared.

Should you have any questions prior to committee assignment, please contact me.

Respectfully,

Daniel Baker

City of Kingston

Assessor

(845) 334-3912

dbaker@kingston-ny.gov

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Tinti, Elisa

From: Baker, Daniel
Sent: Friday, May 21, 2021 4:55 PM
To: Shaut, Andrea
Cc: Tuey, John; Tinti, Elisa
Subject: Communication (19-21 Main St LLC v. City of Kingston)

Importance: High

Madam President,

I would like to discuss with the Common Council the current Article 7 proceedings noted above. I am requesting that this take place in executive session.

This discussion may result in an authorization of settlement committee report and resolution to be considered at the June Finance meeting and the July Common Council meeting.

If it does, I will have committee reports and resolutions prepared.

Should you have any questions prior to committee assignment, please contact me.

Respectfully,

Daniel Baker

City of Kingston

Assessor

(845) 334-3912

dbaker@kingston-ny.gov

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FYA

City of Kingston
New York 12402

Office of The Comptroller



CPO Box 1627
City Hall, 420 Broadway

Telephone:(845) 331-0080
Fax:(845) 334-3944

May 12, 2021

Alderman at Large Andrea Shaut
City of Kingston Common Council
Kingston, NY 12401

RE: City of Kingston 2020 Annual Financial Report

Dear Alderman at Large Shaut,

I am forwarding the City's 2020 Annual Financial Report for your review and records. Please note that this report is unaudited and that the City's 2020 financial results are subject to adjustment as part of our independent audit.

Highlights of the 2020 Annual Financial Report

Financial results in the General Fund were generally favorable despite the impacts of the Covid-19 pandemic, in large part due to proactive measures taken to reduce spending when expected Covid-19 revenue impacts were very significant.

Total General Fund revenues of \$43,044,679 exceeded the original 2020 budget by \$37,536. Early in the pandemic, sales tax collections were tracking significantly below budget and prior year actuals. As of April 2020, sales tax collections were \$530,793 and 11.30% lower than the prior year on a year to date basis. Collections for the remainder of the year improved slowly but remained volatile with two very sizable positive adjustments. The final tally on sales tax ended with the City exceeding budget by \$312,515, a tremendous improvement from where the City stood earlier in the pandemic. A similar story played out with NYS AIM funding. The City had been informed early in the pandemic that there would be a 20% (\$613,820) withholding of state aid with uncertainty of whether the cut would become permanent. It wasn't until after year end that the City learned that the remaining 20% would be released (notification of 15% release January 2021 and notification of 5% release April 2021).

Total General Fund expenditures of \$41,416,212 were \$3,048,121 less than the original 2020 budget. This variance was primarily due to city-wide reductions in spending due to the expected impact of the Covid-19 pandemic.

Total fund balance in the General Fund has increased from \$10,892,726 to \$12,521,194. Unassigned fund balance increased to \$9,242,518, 21.4% of 2021 budgeted expenditures.

Total net assets (comparable to fund balance) in the Sewer Fund increased from \$5,037,322 to \$7,196,117. Unrestricted net assets in the Sewer Fund increased from negative \$8,093,294 to negative \$6,115,693. OPEB costs, which cannot be pre-funded, are a \$9,124,498 liability as of 12/31/20. OPEB costs are expected to continue to cause instability and stress on net assets in the Sewer Fund.

Sincerely,

John R. Tuhey
Comptroller, City of Kingston

cc: Mayor Steven T. Noble

All Numbers in This Report
Have Been Rounded To
The Nearest Dollar

ANNUAL FINANCIAL REPORT

UPDATE DOCUMENT

For The

CITY of Kingston

County of Ulster

For the Fiscal Year Ended 12/31/2020

AUTHORIZATION

ARTICLE 3, SECTION 30 of the GENERAL MUNICIPAL LAW:

1. ***Every Municipal Corporation *** shall annually make a report of its financial condition to the Comptroller. Such report shall be made by the Chief Fiscal Officer of such Municipal Corporation ***

5. All reports shall be certified by the officer making the same and shall be filed with the Comptroller *** It shall be the duty of the incumbent officer at the time such reports are required to be filed with the Comptroller to file such report ***

State of NEW YORK
Office of The State Comptroller
Division of Local Government and School Accountability
Albany, New York 12236

CITY OF Kingston

*** FINANCIAL SECTION ***

Financial Information for the following funds and account groups are included in the Annual Financial Report filed by your government for the fiscal year ended 2019 and has been used by the OSC as the basis for preparing this update document for the fiscal year ended 2020:

- (A) GENERAL
- (CD) SPECIAL GRANT
- (ES) ENTERPRISE SEWER
- (EW) ENTERPRISE WATER
- (H) CAPITAL PROJECTS
- (K) GENERAL FIXED ASSETS
- (PN) PERMANENT
- (TA) AGENCY
- (TC) CUSTODIAL
- (TE) PRIVATE PURPOSE TRUST
- (V) DEBT SERVICE
- (W) GENERAL LONG-TERM DEBT

All amounts included in this update document for 2019 represent data filed by your government with OSC as reviewed and adjusted where necessary.

*** SUPPLEMENTAL SECTION ***

The Supplemental Section includes the following sections:

- 1) Statement of Indebtedness
- 2) Schedule of Time Deposits and Investments
- 3) Bank Reconciliation
- 4) Local Government Questionnaire
- 5) Schedule of Employee and Retiree Benefits
- 6) Schedule of Energy Costs and Consumption

All numbers in this report will be rounded to the nearest dollar.

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2020

(A) GENERAL

Balance Sheet

Code Description	2019	EdpCode	2020
Assets			
Cash	6,073,834	A200	7,791,996
Cash In Time Deposits	2,288,173	A201	
Petty Cash	1,150	A210	1,150
TOTAL Cash	8,363,157		7,793,146
Taxes Receivable, Current	750,343	A250	858,529
Taxes Receivable, Overdue	336,549	A260	373,203
City School Taxes Receivable	762,514	A290	981,673
Tax Sale Certificates	1,767,787	A320	2,020,085
Property Acquired For Taxes	1,993,772	A330	1,976,118
TOTAL Taxes Receivable (net)	5,610,965		6,209,608
Accounts Receivable	1,045,889	A380	712,340
TOTAL Other Receivables (net)	1,045,889		712,340
Due From State And Federal Government	1,897,307	A410	1,559,591
TOTAL State And Federal Aid Receivables	1,897,307		1,559,591
Due From Other Funds	2,650,118	A391	3,693,594
TOTAL Due From Other Funds	2,650,118		3,693,594
Due From Other Governments	1,880,530	A440	3,382,183
TOTAL Due From Other Governments	1,880,530		3,382,183
Inventory Of Materials And Supplies	11,691	A445	9,205
TOTAL Inventories	11,691		9,205
Prepaid Expenses	688,788	A480	724,713
TOTAL Prepaid Expenses	688,788		724,713
TOTAL Assets and Deferred Outflows of Resources	22,148,445		24,084,380

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2020

(A) GENERAL

Balance Sheet

Code Description	2019	EdpCode	2020
Accounts Payable	1,562,347	A600	1,679,326
TOTAL Accounts Payable	1,562,347		1,679,326
Accrued Liabilities	677,699	A601	200,964
TOTAL Accrued Liabilities	677,699		200,964
Guaranty & Bid Deposits		A730	37,606
TOTAL Other Deposits	0		37,606
Due To Other Funds	966,477	A630	
TOTAL Due To Other Funds	966,477		0
Due To Other Governments		A631	
Due To Employees' Retirement System	1,818,989	A637	1,824,642
Due To City School Districts	1,346,412	A661	2,488,557
TOTAL Due To Other Governments	3,165,401		4,313,199
TOTAL Liabilities	6,371,924		6,231,095
Deferred Inflows of Resources			
Deferred Inflow of Resources	415,507	A691	513,774
Deferred Taxes	4,680,716	A694	4,818,318
TOTAL Deferred Inflows of Resources	5,096,223		5,332,092
TOTAL Deferred Inflows of Resources	5,096,223		5,332,092
Fund Balance			
Not in Spendable Form	700,478	A806	733,918
TOTAL Nonspendable Fund Balance	700,478		733,918
Assigned Appropriated Fund Balance	1,457,190	A914	1,467,557
Assigned Unappropriated Fund Balance	1,133,954	A915	1,077,200
TOTAL Assigned Fund Balance	2,591,144		2,544,757
Unassigned Fund Balance	7,388,676	A917	9,242,518
TOTAL Unassigned Fund Balance	7,388,676		9,242,518
TOTAL Fund Balance	10,680,298		12,521,193
TOTAL Liabilities, Deferred Inflows And Fund Balance	22,148,445		24,084,380

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2020

(A) GENERAL

Results of Operation

Code Description	2019	EdpCode	2020
Revenues			
Real Property Taxes	17,248,065	A1001	17,545,839
TOTAL Real Property Taxes	17,248,065		17,545,839
Gain From Sale of Tax Acq Property		A1051	
Other Payments In Lieu of Taxes	292,253	A1081	434,943
Interest & Penalties On Real Prop Taxes	493,717	A1090	550,788
TOTAL Real Property Tax Items	785,971		985,731
Non Prop Tax Dist By County	13,837,038	A1120	14,637,515
Utilities Gross Receipts Tax	420,947	A1130	357,958
Franchises	391,647	A1170	384,754
TOTAL Non Property Tax Items	14,649,632		15,380,228
Treasurer Fees	118,745	A1230	133,550
Clerk Fees	17,583	A1255	5,311
Other General Departmental Income	572,123	A1289	233,242
Police Fees	3,097	A1520	2,046
Fire Inspection Fees	54,338	A1540	36,525
Vital Statistics Fees	60,402	A1603	43,309
Parking Lots And Garages-No Tax	119,916	A1721	63,603
Parking Meter Fees Non-Taxable	556,440	A1741	245,534
Bus Operations	30,910	A1750	
Other Transportation Departmental Income	3,105	A1789	
Park And Recreational Charges	202,400	A2001	24,204
Special Recreational Facility Charges	28,098	A2025	54,943
Contributions, Private Agencies-Youth	225,802	A2070	500
Other Culture & Recreation Income	40,249	A2089	24,822
Zoning Fees	3,800	A2110	4,498
Refuse & Garbage Charges	154,029	A2130	157,642
TOTAL Departmental Income	2,191,036		1,029,728
General Services, Inter Government	986,938	A2210	1,138,516
Civil Service Charges	8,520	A2220	2,590
TOTAL Intergovernmental Charges	995,458		1,141,106
Interest And Earnings	215,541	A2401	39,162
Rental of Real Property		A2410	
Commissions		A2450	
TOTAL Use of Money And Property	215,541		39,162
Games of Chance	60	A2530	20
Licenses, Other	18,288	A2545	9,927
Permits, Other	871,694	A2590	979,228
TOTAL Licenses And Permits	890,043		989,175
Fines And Forfeited Bail	136,852	A2610	63,149
TOTAL Fines And Forfeitures	136,852		63,149
Sales of Scrap & Excess Materials	22,498	A2650	12,304
Insurance Recoveries	246,627	A2680	130,138
Self Insurance Recoveries	2,022	A2683	876
TOTAL Sale of Property And Compensation For Loss	271,147		143,318
Refunds of Prior Year's Expenditures		A2701	28,061

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(A) GENERAL

Results of Operation

Code Description	2019	EdpCode	2020
Revenues			
Gifts And Donations	263,176	A2705	143,451
Employees Contributions	681,749	A2709	675,734
Unclassified (specify)	134,768	A2770	370,462
TOTAL Miscellaneous Local Sources	1,079,693		1,217,708
Interfund Revenues	140,000	A2801	140,000
TOTAL Interfund Revenues	140,000		140,000
St Aid, Revenue Sharing	3,069,151	A3001	3,069,151
St Aid, Mortgage Tax	650,790	A3005	567,998
St Aid - Other (specify)	960,300	A3089	460,984
St Aid, Other Transportation	221,821	A3589	26,383
St Aid, Youth Programs	2,800	A3820	2,800
St Aid-Other Cul & Rec St Aid	105,812	A3889	78,813
TOTAL State Aid	5,010,673		4,206,129
Fed Aid, Crime Control	38,365	A4320	43,556
Fed Aid Other Transportation	499,932	A4589	119,851
TOTAL Federal Aid	538,298		163,406
TOTAL Revenues	44,152,408		43,044,679
TOTAL Detail Revenues And Other Sources	44,152,408		43,044,679

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(A) GENERAL

Results of Operation

Code Description	2019	EdpCode	2020
Expenditures			
Legislative Board, Pers Serv	83,000	A10101	92,500
Legislative Board, Equip & Cap Outlay	1,228	A10102	
Legislative Board, Contr Expend	18,210	A10104	7,547
Legislative Board, Empl Bnfts	12,807	A10108	10,902
TOTAL Legislative Board	115,244		110,949
Traffic Viol Bureau, Pers Serv	28,224	A11301	41,001
Traffic Viol Bureau, Contr Expend	72,026	A11304	35,833
Traffic Viol Bureau, Empl Bnfts	20,450	A11308	28,046
TOTAL Traffic Viol Bureau	120,700		104,880
Mayor, Pers Serv	96,388	A12101	102,053
Mayor, Equip & Cap Outlay	220	A12102	
Mayor, Contr Expend	19,314	A12104	187,263
Mayor, Empl Bnfts	59,858	A12108	34,444
TOTAL Mayor	175,780		323,760
Comptroller, pers Serv	255,087	A13151	263,005
Comptroller, Equip & Cap Outlay	863	A13152	
Comptroller, Contr Expend	38,330	A13154	10,036
Comptroller, Empl Bnfts	157,060	A13158	139,031
TOTAL Comptroller	451,341		412,072
Auditor, Contr Expend	36,400	A13204	41,460
TOTAL Auditor	36,400		41,460
Tax Collection, pers Serv	87,042	A13301	73,729
Tax Collection, contr Expend	10,372	A13304	10,610
Tax Collection, empl Bnfts	58,109	A13308	51,092
TOTAL Tax Collection	155,523		135,431
Purchasing, Pers Serv	46,041	A13451	47,292
Purchasing, Contr Expend	633	A13454	1,236
Purchasing, Empl Bnfts	26,330	A13458	22,387
TOTAL Purchasing	73,005		70,915
Assessment, Pers Serv	205,365	A13551	205,847
Assessment, Equip & Cap Outlay		A13552	1,021
Assessment, Contr Expend	43,789	A13554	65,154
Assessment, Empl Bnfts	128,970	A13558	142,403
TOTAL Assessment	378,124		414,425
Tax Advertising, Contr Expend	6,593	A13624	2,512
TOTAL Tax Advertising	6,593		2,512
Exp On Prop Acq For Taxes, Contr Expend	2,109	A13644	3,109
TOTAL Exp On Prop Acq For Taxes	2,109		3,109
Clerk, pers Serv	122,247	A14101	123,929
Clerk, equip & Cap Outlay	908	A14102	
Clerk, contr Expend	3,218	A14104	4,549
Clerk, empl Bnfts	89,945	A14108	80,816
TOTAL Clerk	216,318		209,294
Law, Pers Serv	234,189	A14201	235,435
Law, Equip & Cap Outlay		A14202	
Law, Contr Expend	137,555	A14204	124,939

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(A) GENERAL

Results of Operation

Code Description	2019	EdpCode	2020
Expenditures			
Law, Empl Bnfts	131,559	A14208	139,220
TOTAL Law	503,303		499,594
Personnel, Pers Serv	147,932	A14301	144,020
Personnel, Contr Expend	8,278	A14304	4,418
Personnel, Empl Bnfts	119,198	A14308	119,578
TOTAL Personnel	275,409		268,015
Engineer, Pers Serv	152,951	A14401	187,976
Engineer, Equip & Cap Outlay	3,986	A14402	35,665
Engineer, Contr Expend	24,759	A14404	5,114
Engineer, Empl Bnfts	77,680	A14408	72,762
TOTAL Engineer	259,376		301,518
Public Works Admin, Pers Serv	244,810	A14901	266,963
Public Works Admin, Equip & Cap Outlay	179,822	A14902	
Public Works Admin, Contr Expend	202,420	A14904	163,359
Public Works Admin, Empl Bnfts	187,491	A14908	155,606
TOTAL Public Works Admin	814,543		585,928
Operation of Plant Pers Serv	193,326	A16201	224,710
Operation of Plant Equip & Cap Outlay	323,953	A16202	2,660
Operation of Plant Contr Expend	111,887	A16204	107,477
Operation of Plant Empl Bnfts	86,867	A16208	74,791
TOTAL Operation of Plant Empl Bnfts	716,034		409,638
Central Comm System Pers Serv	51,613	A16501	47,702
Central Comm System Equip & Cap Outlay		A16502	503
Central Comm System Contr Expend	1,559	A16504	1,348
Central Comm System Empl Bnfts	22,226	A16508	17,428
TOTAL Central Comm System Empl Bnfts	75,399		66,981
Central Print & Mail Contr Expend	17,149	A16704	18,545
TOTAL Central Print & Mail Contr Expend	17,149		18,545
Central Data Process Pers Serv	192,840	A16801	198,863
Central Data Process & Cap Outlay	9,725	A16802	114,639
Central Data Process, Contr Expend	196,659	A16804	214,058
Central Data Process, Empl Bnfts	111,499	A16808	110,172
TOTAL Central Data Process	510,723		637,732
Unallocated Insurance, Contr Expend	772,942	A19104	772,051
TOTAL Unallocated Insurance	772,942		772,051
Municipal Assn Dues, Contr Expend	6,268	A19204	6,318
TOTAL Municipal Assn Dues	6,268		6,318
Judgements And Claims, Contr Expend	313,485	A19304	85,047
TOTAL Judgements And Claims	313,485		85,047
TOTAL General Government Support	5,995,768		5,480,173
Police, Pers Serv	6,343,591	A31201	7,454,540
Police, Equip & Cap Outlay	135,463	A31202	478,903
Police, Contr Expend	656,574	A31204	704,661
Police, Empl Bnfts	4,198,456	A31208	3,801,924
TOTAL Police	11,334,085		12,440,028
Traffic Control, Pers Serv	198,170	A33101	198,426

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(A) GENERAL

Results of Operation

Code Description	2019	EdpCode	2020
Expenditures			
Traffic Control, Contr Expen	81,147	A33104	65,658
Traffic Control, Empl Bnfts	139,114	A33108	100,921
TOTAL Traffic Control	418,430		365,005
On-Street Parking, Pers Serv	136,628	A33201	100,330
On-Street Parking, Equipment & Cap Outlay	37,991	A33202	
On-Street Parking, Contr Expend	30,653	A33204	7,995
On-Street Parking, Empl Bnfts	83,648	A33208	63,041
TOTAL On-Street Parking	288,920		171,366
Fire, Pers Serv	4,682,266	A34101	4,426,003
Fire, Equip & Cap Outlay	106,899	A34102	30,330
Fire, Contr Expend	312,609	A34104	221,432
Fire, Empl Bnfts	3,056,728	A34108	2,578,417
TOTAL Fire	8,158,501		7,256,182
Control of Animals, Contr Expend	66,313	A35104	66,058
Control of Animals, Empl Bnfts	2,557	A35108	
TOTAL Control of Animals	68,870		66,058
Examining Boards, Pers Serv		A36101	987
Examining Boards, Contr Expend	1,720	A36104	24
Examining Boards, Empl Bnfts		A36108	25
TOTAL Examining Boards	1,720		1,036
Safety Inspection, Pers Serv	381,840	A36201	430,373
Safety Inspection, Equip & Cap Outlay	78,253	A36202	4,650
Safety Inspection, Contr Expend	25,210	A36204	31,103
Safety Inspection, Empl Bnfts	201,101	A36208	260,520
TOTAL Safety Inspection	686,404		726,646
Misc Public Safety, Pers Serv	46,987	A39891	27,149
Misc Public Safety, Contr Expend	8,915	A39894	8,304
Misc Public Safety, Empl Bnfts	25,898	A39898	15,933
TOTAL Misc Public Safety	81,801		51,386
TOTAL Public Safety	21,038,732		21,077,707
Public Health, Pers Serv	42,060	A40101	45,000
Public Health, Equip & Cap Outlay	11,414	A40102	
Public Health, Contr Expend	13,604	A40104	2,653
Public Health, Empl Bnfts	7,872	A40108	11,055
TOTAL Public Health	74,950		58,708
Registrar of Vital Statistics, Pers Serv	46,513	A40201	48,368
Registrar of Vital Stat Contr Expend	1,928	A40204	2,182
Registrar of Vital Stat, Empl Bnfts	44,314	A40208	42,752
TOTAL Registrar of Vital Stat	92,755		93,301
TOTAL Health	167,704		152,009
Maint of Streets, Pers Serv	316,710	A51101	296,265
Maint of Streets, Equip & Cap Outlay	241,966	A51102	74,457
Maint of Streets, Contr Expend	65,265	A51104	46,092
Maint of Streets, Empl Bnfts	308,376	A51108	220,146
TOTAL Maint of Streets	932,317		636,960
Garage, Pers Serv	365,809	A51321	395,551

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(A) GENERAL

Results of Operation

Code Description	2019	EdpCode	2020
Expenditures			
Garage, Equip & Cap Outlay	6,956	A51322	8,743
Garage, Contr Expend	57,025	A51324	49,679
Garage, Empl Bnfts	296,852	A51328	285,409
TOTAL Garage	726,641		739,382
Snow Removal, Pers Serv	82,739	A51421	33,221
Snow Removal, Equip & Cap Outlay		A51422	
Snow Removal, Contr Expend	247,252	A51424	98,655
Snow Removal, Empl Bnfts	8,003	A51428	3,061
TOTAL Snow Removal	337,995		134,936
Street Lighting, Pers Serv		A51821	116
Street Lighting, Contr Expend	241,841	A51824	187,050
Street Lighting, Empl Bnfts		A51828	9
TOTAL Street Lighting	241,841		187,174
Bus Operations, Pers Serv	322,937	A56301	
Bus Operations, Equip & Cap Outlay		A56302	
Bus Operations, Contr Expend	234,299	A56304	225,000
Bus Operations, Empl Bnfts	201,156	A56308	25,529
TOTAL Bus Operations	758,392		250,529
Off-Street Parking, Pers Serv	12,815	A56501	10,651
Off-Street Parking, Equip & Cap Outlay		A56502	
Off-Street Parking, Contr Expend	41,733	A56504	13,117
Off-Street Parking, Empl Bnfts	3,049	A56508	10,394
TOTAL Off-Street Parking	57,598		34,162
TOTAL Transportation	3,054,784		1,983,144
Programs For Aging, Pers Serv		A67721	501
Programs For Aging, Contr Expend	5,982	A67724	
Programs For Aging, Empl Bnfts		A67728	11
TOTAL Programs For Aging	5,982		511
Other Eco & Dev, Pers Serv	435,146	A69891	488,401
Other Eco & Dev, Equip & Cap Outlay	23,528	A69892	51,960
Other Eco & Dev, Contr Expend	677,040	A69894	20,534
Other Econ & Dev, Empl Bnfts	273,939	A69898	281,003
TOTAL Other Econ & Dev	1,409,653		841,898
TOTAL Economic Assistance And Opportunity	1,415,635		842,410
Council On The Arts, Pers Serv	20,359	A70101	45,306
Council On The Arts, Equip & Cap Outlay		A70102	
Council On The Arts, Contr Expend	906	A70104	39,189
Council On The Arts, Empl Bnfts	1,558	A70108	15,998
TOTAL Council On The Arts	22,823		100,493
Recreation Admini, Pers Serv	127,274	A70201	184,776
Recreation Admini, Contr Expend	20,223	A70204	25,211
Recreation Admini, Empl Bnfts	88,842	A70208	63,270
TOTAL Recreation Admini	236,339		273,257
Parks, Pers Serv	394,230	A71101	382,223
Parks, Equip & Cap Outlay	487,611	A71102	122,955
Parks, Contr Expend	115,648	A71104	94,296

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(A) GENERAL

Results of Operation

Code Description	2019	EdpCode	2020
Expenditures			
Parks, Empl Bnfts	211,422	A71108	211,733
TOTAL Parks	1,208,911		811,207
Playgr & Rec Centers, Pers Serv	324,781	A71401	121,506
Playgr & Rec Centers, Equip & Cap Outlay	4,248	A71402	98,563
Playgr & Rec Centers, Contr Expend	144,916	A71404	69,741
Playgr & Rec Centers, Empl Bnfts	128,772	A71408	89,375
TOTAL Playgr & Rec Centers	602,717		379,185
Special Rec Facility, Pers Serv	400,029	A71801	320,300
Special Rec Facility, Equip & Cap Outlay	12,394	A71802	66,180
Special Rec Facility, Contr Expend	203,231	A71804	48,985
Special Recreation Facilities, Empl Bnfts	206,492	A71808	211,407
TOTAL Special Recreation Facilities	822,147		646,872
Youth Prog, Pers Serv	4,544	A73101	4,280
Youth Prog, Contr Expend	11,277	A73104	13,750
Youth Prog, Empl Bnfts	317	A73108	320
TOTAL Youth Prog	16,138		18,350
Historian, Contr Expend	750	A75104	638
TOTAL Historian	750		638
Historical Property, Contr Expend	546	A75204	615
TOTAL Historical Property	546		615
Celebrations, Pers Serv	3,866	A75501	
Celebrations, Contr Expend	9,308	A75504	4,712
Celebrations, Empl Bnfts	287	A75508	
TOTAL Celebrations	13,462		4,712
Other Performing Arts, Contr Expend	18,522	A75604	14,703
TOTAL Other Performing Arts	18,522		14,703
Adult Recreation, Pers Serv	15,252	A76201	590
Adult Recreation, Equip & Cap Outlay	4,540	A76202	1,396
Adult Recreation, Contr Expend	17,293	A76204	10,530
Adult Recreation, Empl Bnfts	1,237	A76208	43
TOTAL Adult Recreation	38,322		12,560
Other Culture And Rec, Contr Expend	14,943	A79894	9,216
Other Culture And Rec, Empl Bnfts	803	A79898	
TOTAL Other Culture And Rec	15,746		9,216
TOTAL Culture And Recreation	2,996,421		2,271,808
Zoning, Pers Serv	18,864	A80101	27,003
Zoning, Contr Expend	357	A80104	512
Zoning, Empl Bnfts	1,838	A80108	5,118
TOTAL Zoning	21,058		32,633
Planning, Pers Serv	184,540	A80201	198,425
Planning, Equip & Cap Outlay	926	A80202	495
Planning, Contr Expend	9,625	A80204	8,309
Planning, Empl Bnfts	101,597	A80208	89,953
TOTAL Planning	296,689		297,182
Human Rights, Pers Serv	25,077	A80401	26,812
Human Rights, Contr Expend	2,506	A80404	2,626

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(A) GENERAL

Results of Operation

Code Description	2019	EdpCode	2020
Expenditures			
Human Rights, Empl Bnfts	6,081	A80408	4,639
TOTAL Human Rights	33,664		34,078
Storm Sewers, Contr Expend	7,155	A81404	8,441
TOTAL Storm Sewers	7,155		8,441
Refuse & Garbage, Pers Serv	1,079,866	A81601	1,048,044
Refuse & Garbage, Contr Expend	973,771	A81604	962,188
Refuse & Garbage, Empl Bnfts	765,316	A81608	732,468
TOTAL Refuse & Garbage	2,818,953		2,742,700
Street Cleaning, Pers Serv	146,627	A81701	150,491
Street Cleaning, Contr Expend	23,048	A81704	28,580
Street Cleaning, Empl Bnfts	140,341	A81708	175,727
TOTAL Street Cleaning	310,016		354,797
Shade Tree, Contr Expend	1,025	A85604	69,935
TOTAL Shade Tree	1,025		69,935
Flood & Erosion Control, Contr Expend	2,221	A87454	2,231
TOTAL Flood & Erosion Control	2,221		2,231
Misc Home & Comm Serv, Equip & Cap Outlay		A89892	135,850
Misc Home & Comm Serv, Contr Expend	7,225	A89894	6,798
TOTAL Misc Home & Comm Serv	7,225		142,648
TOTAL Home And Community Services	3,498,005		3,684,645
Worker's Compensation, Empl Bnfts	842,727	A90408	799,795
Unemployment Insurance, Empl Bnfts	13,474	A90508	3,746
Disability Insurance, Empl Bnfts	14,296	A90558	10,687
Hospital & Medical (dental) Ins, Empl Bnft	3,157,936	A90608	3,041,680
Other Employee Benefits (spec)	26,313	A90898	36,627
TOTAL Employee Benefits	4,054,747		3,892,535
Debt Principal, Bond Anticipation Notes	300,000	A97306	400,000
Install Pur Debt, Principal	135,411	A97856	140,513
TOTAL Debt Principal	435,411		540,513
Debt Interest, Bond Anticipation Notes	16,552	A97307	47,423
Install Pur Debt, Interest	17,154	A97857	12,052
TOTAL Debt Interest	33,706		59,475
TOTAL Expenditures	42,690,913		39,984,419
Transfers, Other Funds	1,686,877	A99019	1,431,793
TOTAL Operating Transfers	1,686,877		1,431,793
TOTAL Other Uses	1,686,877		1,431,793
TOTAL Detail Expenditures And Other Uses	44,377,790		41,416,212

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(A) GENERAL

Analysis of Changes in Fund Balance

Code Description	2019	EdpCode	2020
Analysis of Changes in Fund Balance			
Fund Balance - Beginning of Year	10,222,485	A8021	10,680,298
Prior Period Adj -Increase In Fund Balance	687,463	A8012	212,428
Prior Period Adj -Decrease In Fund Balance	4,267	A8015	
Restated Fund Balance - Beg of Year	10,905,681	A8022	10,892,726
ADD - REVENUES AND OTHER SOURCES	44,152,408		43,044,679
DEDUCT - EXPENDITURES AND OTHER USES	44,377,790		41,416,212
Fund Balance - End of Year	10,680,298	A8029	12,521,194

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(A) GENERAL

Budget Summary

Code Description	2020	EdpCode	2021
Estimated Revenues			
Est Rev - Real Property Taxes	17,693,207	A1049N	17,675,495
Est Rev - Real Property Tax Items	886,000	A1099N	1,326,000
Est Rev - Non Property Tax Items	15,135,000	A1199N	14,675,000
Est Rev - Departmental Income	2,006,325	A1299N	1,726,615
Est Rev - Intergovernmental Charges	1,037,080	A2399N	868,541
Est Rev - Use of Money And Property	180,300	A2499N	50,300
Est Rev - Licenses And Permits	767,569	A2599N	980,910
Est Rev - Fines And Forfeitures	144,000	A2649N	129,000
Est Rev - Sale of Prop And Comp For Loss	88,800	A2699N	152,220
Est Rev - Miscellaneous Local Sources	1,042,835	A2799N	960,371
Est Rev - Interfund Revenues	140,000	A2801N	140,000
Est Rev - State Aid	3,679,350	A3099N	3,079,777
Est Rev - Federal Aid	206,677	A4099N	21,057
TOTAL Estimated Revenues	43,007,143		41,785,286
Appropriated Fund Balance	1,457,190	A599N	1,335,399
TOTAL Estimated Other Sources	1,457,190		1,335,399
TOTAL Estimated Revenues And Other Sources	44,464,333		43,120,685

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(A) GENERAL

Budget Summary

Code Description	2020	EdpCode	2021
Appropriations			
App - General Government Support	7,721,678	A1999N	7,134,297
App - Public Safety	20,978,502	A3999N	21,278,907
App - Health	172,464	A4999N	161,478
App - Transportation	2,686,610	A5999N	2,281,100
App - Economic Assistance And Opportunity	976,702	A6999N	831,886
App - Culture And Recreation	2,682,708	A7999N	2,261,917
App - Home And Community Services	3,745,310	A8999N	3,650,677
App - Employee Benefits	3,418,000	A9199N	3,393,000
App - Debt Service	1,437,793	A9899N	1,345,876
TOTAL Appropriations	43,819,767		42,339,138
App - Interfund Transfer	644,566	A9999N	781,547
TOTAL Other Uses	644,566		781,547
TOTAL Appropriations And Other Uses	44,464,333		43,120,685

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(CD) SPECIAL GRANT

Balance Sheet

Code Description	2019	EdpCode	2020
Assets			
Cash In Time Deposits	355,925	CD201	44,561
TOTAL Cash	355,925		44,561
Accounts Receivable		CD380	
Rehabilitation Loan Receivable	845,758	CD390	1,065,858
TOTAL Other Receivables (net)	845,758		1,065,858
Due From State And Federal Government	95,939	CD410	123,387
TOTAL State And Federal Aid Receivables	95,939		123,387
Due From Other Governments		CD440	22,732
TOTAL Due From Other Governments	0		22,732
TOTAL Assets and Deferred Outflows of Resources	1,297,622		1,256,538

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(CD) SPECIAL GRANT

Balance Sheet

Code Description	2019	EdpCode	2020
Accounts Payable	163,105	CD600	9,200
TOTAL Accounts Payable	163,105		9,200
Due To Other Funds	27,039	CD630	123,387
TOTAL Due To Other Funds	27,039		123,387
Due To Other Governments	83	CD631	83
TOTAL Due To Other Governments	83		83
TOTAL Liabilities	190,227		132,670
Deferred Inflows of Resources			
Deferred Inflow of Resources	888,483	CD691	1,081,223
TOTAL Deferred Inflows of Resources	888,483		1,081,223
TOTAL Deferred Inflows of Resources	888,483		1,081,223
Fund Balance			
Assigned Unappropriated Fund Balance	218,912	CD915	42,645
TOTAL Assigned Fund Balance	218,912		42,645
TOTAL Fund Balance	218,912		42,645
TOTAL Liabilities, Deferred Inflows And Fund Balance	1,297,622		1,256,538

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(CD) SPECIAL GRANT

Results of Operation

Code Description	2019	EdpCode	2020
Revenues			
Interest And Earnings	50	CD2401	18
TOTAL Use of Money And Property	50		18
Unclassified (specify)	25,750	CD2770	32,640
TOTAL Miscellaneous Local Sources	25,750		32,640
Other Aid (specify)	15,000	CD3089	88,760
TOTAL State Aid	15,000		88,760
Fed Aid, Community Development Act	582,106	CD4910	538,793
Federal Aid - Sewer	205,031	CD4990	48,630
TOTAL Federal Aid	787,137		587,423
TOTAL Revenues	827,937		708,841
TOTAL Detail Revenues And Other Sources	827,937		708,841

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(CD) SPECIAL GRANT

Results of Operation

Code Description	2019	EdpCode	2020
Expenditures			
Public Works Fac Site, Equip & Cap	413,633	CD86622	383,083
TOTAL Public Works Fac Site	413,633		383,083
Rehab Loans & Grant, Contr Expend	189,897	CD86684	185,965
TOTAL Rehab Loans & Grant	189,897		185,965
Prov of Public Service, Contr Expen	79,033	CD86764	64,372
TOTAL Prov of Public Service	79,033		64,372
Administration, Contr Expend		CD86864	175,074
TOTAL Administration	0		175,074
Econ Dev Zone - Contr Expend	151,286	CD86874	48,750
TOTAL Econ Dev Zone - Contr Expend	151,286		48,750
TOTAL Home And Community Services	833,849		857,244
TOTAL Expenditures	833,849		857,244
TOTAL Detail Expenditures And Other Uses	833,849		857,244

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(CD) SPECIAL GRANT

Analysis of Changes in Fund Balance

Code Description	2019	EdpCode	2020
Analysis of Changes in Fund Balance			
Fund Balance - Beginning of Year	167,515	CD8021	218,912
Prior Period Adj -Increase In Fund Balance	57,309	CD8012	
Prior Period Adj -Decrease In Fund Balance		CD8015	27,864
Restated Fund Balance - Beg of Year	224,824	CD8022	191,048
ADD - REVENUES AND OTHER SOURCES	827,937		708,841
DEDUCT - EXPENDITURES AND OTHER USES	833,849		857,244
Fund Balance - End of Year	218,912	CD8029	42,645

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(ES) ENTERPRISE SEWER

Statement of Net Position

Code Description	2019	EdpCode	2020
Assets			
Cash	1,361,253	ES200	3,490,577
Cash In Time Deposits	1,002,392	ES201	
TOTAL Cash	2,363,645		3,490,577
Accounts Receivable	984,395	ES380	968,566
TOTAL Other Receivables (net)	984,395		968,566
Due From State And Federal Government	1,641,139	ES410	812,750
TOTAL State And Federal Aid Receivables	1,641,139		812,750
Due From Other Funds	404,493	ES391	569,134
TOTAL Due From Other Funds	404,493		569,134
Due From Other Governments	259,880	ES440	242,478
TOTAL Due From Other Governments	259,880		242,478
Prepaid Expenses	46,262	ES480	44,098
TOTAL Prepaid Expenses	46,262		44,098
Land	244,930	ES101	244,930
Improvements Other Than Buildings	7,495,407	ES103	7,495,407
Machinery And Equipment	2,028,147	ES104	1,978,517
Construction Work In Progress	5,420,764	ES105	5,900,843
Infrastructure	27,444,396	ES106	27,444,396
Accum Deprec, Infrastructure	-15,401,061	ES116	-16,404,679
TOTAL Fixed Assets (net)	27,232,583		26,659,414
Deferred Outflow of Resources	695,266	ES495	1,722,888
Deferred Outflows of Resources - Pensions	304,896	ES496	838,639
TOTAL Deferred Outflows of Resources	1,000,162		2,561,527
TOTAL Assets and Deferred Outflows of Resources	33,932,559		35,348,544

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(ES) ENTERPRISE SEWER

Statement of Net Position

Code Description	2019	EdpCode	2020
Accounts Payable	470,710	ES600	428,346
TOTAL Accounts Payable	470,710		428,346
Accrued Liabilities	58,629	ES601	60,692
TOTAL Accrued Liabilities	58,629		60,692
Bond Anticipation Notes Payable	4,396,366	ES626	4,466,621
TOTAL Notes Payable	4,396,366		4,466,621
Net Pension Liability -Proportionate Share	304,478	ES638	1,139,595
Total OPEB Liability	11,695,212	ES683	9,124,498
Installment Purchase Debt	697,890	ES685	458,057
Compensated Absences	274,570	ES687	259,698
Other Liabilities		ES688	
TOTAL Other Liabilities	12,972,150		10,981,848
Due To Other Funds		ES630	286,983
TOTAL Due To Other Funds	0		286,983
Due To Employees' Retirement System		ES637	
TOTAL Due To Other Governments	0		0
Bonds Payable	10,189,519	ES628	9,344,424
Bond Interest And Matured Bonds Payable	115,222	ES629	98,466
TOTAL Bond And Long Term Liabilities	10,304,741		9,442,890
TOTAL Liabilities	28,202,596		25,667,380
Deferred Inflows of Resources			
Deferred Inflow of Resources	590,990	ES691	2,463,202
Deferred Inflows of Resources - Pensions	101,652	ES697	21,845
TOTAL Deferred Inflows of Resources	692,642		2,485,047
TOTAL Deferred Inflows of Resources	692,642		2,485,047
Fund Balance			
Net Assets-Invsted In Cap Asts, Net Rltd D	11,948,807	ES920	12,390,312
Net Assets-Restricted For Other Purposes	1,181,808	ES923	921,498
Net Assets-Unrestricted (deficit)	-8,093,294	ES924	-6,115,693
TOTAL Net Position	5,037,321		7,196,117
TOTAL Fund Balance	5,037,321		7,196,117
TOTAL Liabilities, Deferred Inflows And Fund Balance	33,932,559		35,348,544

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(ES) ENTERPRISE SEWER

Results of Operation

Code Description	2019	EdpCode	2020
Revenues			
Sewer Charges	4,484,395	ES2122	4,618,068
Int & Penalties On Sewer Accts	28,311	ES2128	25,024
TOTAL Charges For Services Within Locality	4,512,706		4,643,092
Sewer Service - Other Gov'Ts	455,880	ES2374	417,255
TOTAL Charges For Services To Other Localities	455,880		417,255
Sale of Scrap Materials	1,375	ES2650	
Insurance Recoveries	4,286	ES2680	5,028
TOTAL Sale of Property And Compensation For Loss	5,661		5,028
Interest And Earnings	15,928	ES2401	8,486
TOTAL Use of Money And Property	15,928		8,486
Employees Contributions	31,145	ES2709	37,762
Unclassified (specify)	6,423	ES2770	6,326
TOTAL Other	37,568		44,088
St Aid, Oper & Main of Sewer	295,923	ES3901	3,436
TOTAL State Aid	295,923		3,436
Fed Aid Other Home and Community Services	1,303,194	ES4989	30,927
TOTAL Federal Aid	1,303,194		30,927
TOTAL Revenues	6,626,860		5,152,312
TOTAL Operating Revenue	6,626,860		5,152,312

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(ES) ENTERPRISE SEWER

Results of Operation

Code Description	2019	EdpCode	2020
Expenses			
Sanitary Sewers, Pers Serv	634,935	ES81201	588,499
TOTAL Sanitary Sewers	634,935		588,499
Sewage Treatment And Disposal-Pers Serv	602,094	ES81301	589,584
TOTAL Sewage Treatment And Disposal-Pers Serv	602,094		589,584
TOTAL Personal Services	1,237,029		1,178,083
Depreciation	1,099,506	ES19944	1,092,862
TOTAL Depreciation	1,099,506		1,092,862
Sanitary Sewers, Contr Expend	281,810	ES81204	221,208
TOTAL Sanitary Sewers	281,810		221,208
Sewage Treatment And Disposal-Contr Expend	901,960	ES81304	789,203
TOTAL Sewage Treatment And Disposal-Contr Expend	901,960		789,203
TOTAL Contractual Expenses	2,283,276		2,103,273
Sanitary Sewers, Empl Bnfts	742,733	ES81208	-944,578
TOTAL Sanitary Sewers	742,733		-944,578
Sewage Treatment And Disposal-Empl Bnfts	294,724	ES81308	300,069
TOTAL Sewage Treatment And Disposal-Empl Bnfts	294,724		300,069
TOTAL Employee Benefits	1,037,457		-644,509
Debt Interest, Serial Bonds	298,659	ES97107	254,052
Debt Interest, Bond Anticipation Notes	78,230	ES97307	78,554
Install Pur Debt, Interest	32,201	ES97857	24,064
TOTAL Interest Expense	409,090		356,670
TOTAL Expenses	4,966,852		2,993,517
TOTAL Operating Expenses	4,966,852		2,993,517

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(ES) ENTERPRISE SEWER

Analysis of Changes in Net Position

Code Description	2019	EdpCode	2020
Analysis of Changes in Net Position			
Net Position - Beginning of Year	3,458,375	ES8021	5,037,322
Prior Period Adj -Decrease In Net Position	81,061	ES8015	
Restated Net Position - Beg of Year	3,377,314	ES8022	5,037,322
ADD - REVENUES AND OTHER SOURCES	6,626,860		5,152,312
DEDUCT - EXPENDITURES AND OTHER USES	4,966,852		2,993,517
Net Position - End of Year	5,037,322	ES8029	7,196,117

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Cash Flow

Code Description	2019	EdpCode	2020
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(EW) ENTERPRISE WATER

Statement of Net Position

Code Description	2019	EdpCode	2020
Assets			
Cash	1,861,382	EW200	1,109,600
Cash In Time Deposits	1,276,864	EW201	5,856,509
Petty Cash	100	EW210	100
TOTAL Cash	3,138,346		6,966,209
Accounts Receivable	683,206	EW380	761,596
Accrued Interest Receivable	330,386	EW381	318,668
TOTAL Other Receivables (net)	1,013,592		1,080,264
Due From Other Funds		EW391	88
TOTAL Due From Other Funds	0		88
Due From Other Governments		EW440	12,729
TOTAL Due From Other Governments	0		12,729
Inventory Of Materials And Supplies	162,764	EW445	180,249
TOTAL Inventories	162,764		180,249
Prepaid Expenses	251,916	EW480	207,394
TOTAL Prepaid Expenses	251,916		207,394
Improvements Other Than Buildings	25,078,983	EW103	26,672,344
Machinery And Equipment	1,087,532	EW104	1,082,560
Accum Depr, Imp Other Than Bld	-9,410,328	EW113	-10,010,668
TOTAL Fixed Assets (net)	16,756,187		17,744,236
Deferred Outflow of Resources	458,502	EW495	1,678,353
Deferred Outflows of Resources - Pensions	310,255	EW496	930,929
TOTAL Deferred Outflows of Resources	768,757		2,609,282
TOTAL Assets and Deferred Outflows of Resources	22,091,562		28,800,451

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(EW) ENTERPRISE WATER

Statement of Net Position

Code Description	2019	EdpCode	2020
Accounts Payable	948,534	EW600	53,774
TOTAL Accounts Payable	948,534		53,774
Accrued Liabilities	62,160	EW601	31,885
TOTAL Accrued Liabilities	62,160		31,885
Customers' Deposits	9,300	EW615	9,300
TOTAL Other Deposits	9,300		9,300
Bond Anticipation Notes Payable	4,140,137	EW626	7,187,500
TOTAL Notes Payable	4,140,137		7,187,500
Net Pension Liability -Proportionate Share	309,828	EW638	1,265,004
Total OPEB Liability	9,077,115	EW683	9,732,190
Installment Purchase Debt	109,689	EW685	59,587
Compensated Absences	211,269	EW687	180,168
Other Liabilities	6,703	EW688	48,938
TOTAL Other Liabilities	9,714,604		11,285,887
Due To Other Funds	3,044	EW630	2,495
TOTAL Due To Other Funds	3,044		2,495
Bonds Payable	5,690,523	EW628	7,567,368
Bond Interest And Matured Bonds Payable	89,063	EW629	124,736
TOTAL Bond And Long Term Liabilities	5,779,586		7,692,104
TOTAL Liabilities	20,657,365		26,262,945
Deferred Inflows of Resources			
Deferred Inflow of Resources	386,930	EW691	1,251,907
Deferred Inflows of Resources - Pensions	103,439	EW697	24,249
TOTAL Deferred Inflows of Resources	490,369		1,276,156
TOTAL Deferred Inflows of Resources	490,369		1,276,156
Fund Balance			
Net Assets-Invsted In Cap Asts, Net Rltd D	6,517,322	EW920	7,023,294
Net Assets-Unrestricted (deficit)	-5,573,494	EW924	-5,761,944
TOTAL Net Position	943,828		1,261,350
TOTAL Fund Balance	943,828		1,261,350
TOTAL Liabilities, Deferred Inflows And Fund Balance	22,091,562		28,800,451

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(EW) ENTERPRISE WATER

Results of Operation

Code Description	2019	EdpCode	2020
Revenues			
Metered Water Sales	4,325,274	EW2140	4,561,621
Water Service Charges	72,195	EW2144	73,970
Interest & Penalties On Water Rents	84,984	EW2148	73,763
Interfund Revenues	52,374	EW2801	44,958
TOTAL Charges For Services Within Locality	4,534,827		4,754,312
Sale of Scrap Materials	1,512	EW2650	12,705
Sales, Other	105,255	EW2655	85,425
Insurance Recoveries	5,573	EW2680	24,906
TOTAL Sale of Property And Compensation For Loss	112,340		123,036
Interest And Earnings	22,379	EW2401	7,788
Rental of Real Property	52,986	EW2410	59,740
TOTAL Use of Money And Property	75,365		67,528
Unclassified (specify)	9,313	EW2770	13,364
TOTAL Other	9,313		13,364
St Aid - Other Home And Community Service	822,004	EW3989	556,847
TOTAL State Aid	822,004		556,847
Fed Aid Other Home and Community Services	391,054	EW4989	
TOTAL Federal Aid	391,054		0
TOTAL Revenues	5,944,903		5,515,087
TOTAL Operating Revenue	5,944,903		5,515,087

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(EW) ENTERPRISE WATER

Results of Operation

Code Description	2019	EdpCode	2020
Expenses			
Water Administration-Pers Serv	297,166	EW83101	294,409
TOTAL Water Administration-Pers Serv	297,166		294,409
Purification-Pers Serv	668,443	EW83301	644,166
TOTAL Purification-Pers Serv	668,443		644,166
Transportation And Distribution-Pers Serv	624,812	EW83401	659,996
TOTAL Transportation And Distribution-Pers Serv	624,812		659,996
TOTAL Personal Services	1,590,421		1,598,571
Taxes & Assess On Munic Prop, Contr Expend	315,651	EW19504	326,166
TOTAL Taxes & Assess On Munic Prop	315,651		326,166
Depreciation	766,095	EW19944	763,374
TOTAL Depreciation	766,095		763,374
Water Administration-Contr Expend	280,702	EW83104	224,229
TOTAL Water Administration-Contr Expend	280,702		224,229
Source Supply Pwr & Pump Contr Expend	6,312	EW83204	6,157
TOTAL Source Supply Pwr & Pump Contr Expend	6,312		6,157
Purification-Contr Expend	241,692	EW83304	224,040
TOTAL Purification-Contr Expend	241,692		224,040
Transportation And Distribution-Contr Expe	194,244	EW83404	169,292
TOTAL Transportation And Distribution-Contr Expe	194,244		169,292
TOTAL Contractual Expenses	1,804,696		1,713,258
Water Administration-Empl Bnfts	1,338,027	EW83108	1,663,016
TOTAL Water Administration-Empl Bnfts	1,338,027		1,663,016
TOTAL Employee Benefits	1,338,027		1,663,016
Debt Interest, Serial Bonds	196,651	EW97107	222,720
TOTAL Interest Expense	196,651		222,720
TOTAL Expenses	4,929,795		5,197,565
TOTAL Operating Expenses	4,929,795		5,197,565

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(EW) ENTERPRISE WATER

Analysis of Changes in Net Position

Code Description	2019	EdpCode	2020
Analysis of Changes in Net Position			
Net Position - Beginning of Year	15,823	EW8021	943,828
Prior Period Adj -Decrease In Net Position	87,103	EW8015	
Restated Net Position - Beg of Year	-71,280	EW8022	943,828
ADD - REVENUES AND OTHER SOURCES	5,944,903		5,515,087
DEDUCT - EXPENDITURES AND OTHER USES	4,929,795		5,197,565
Net Position - End of Year	943,828	EW8029	1,261,350

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Cash Flow

Code Description	2019	EdpCode	2020
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(H) CAPITAL PROJECTS

Balance Sheet

Code Description	2019	EdpCode	2020
Assets			
Cash	49,570	H200	49,638
TOTAL Cash	49,570		49,638
Accounts Receivable	77,160	H380	
TOTAL Other Receivables (net)	77,160		0
Due From State And Federal Government	2,981,194	H410	3,738,666
TOTAL State And Federal Aid Receivables	2,981,194		3,738,666
Due From Other Funds	423,132	H391	676,542
TOTAL Due From Other Funds	423,132		676,542
Due From Other Governments		H440	23,077
TOTAL Due From Other Governments	0		23,077
TOTAL Assets and Deferred Outflows of Resources	3,531,056		4,487,923

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(H) CAPITAL PROJECTS

Balance Sheet

Code Description	2019	EdpCode	2020
Accounts Payable	2,529,600	H600	1,106,223
TOTAL Accounts Payable	2,529,600		1,106,223
Bond Anticipation Notes Payable	5,804,776	H626	8,456,520
TOTAL Notes Payable	5,804,776		8,456,520
Other Liabilities		H688	19,472
TOTAL Other Liabilities	0		19,472
Due To Other Funds	2,504,781	H630	4,598,532
TOTAL Due To Other Funds	2,504,781		4,598,532
TOTAL Liabilities	10,839,157		14,180,747
Deferred Inflows of Resources			
Deferred Inflow of Resources		H691	
TOTAL Deferred Inflows of Resources	0		0
TOTAL Deferred Inflows of Resources	0		0
Fund Balance			
Assigned Appropriated Fund Balance	1,710,921	H914	8,273,543
TOTAL Assigned Fund Balance	1,710,921		8,273,543
Unassigned Fund Balance	-9,019,022	H917	-17,966,367
TOTAL Unassigned Fund Balance	-9,019,022		-17,966,367
TOTAL Fund Balance	-7,308,101		-9,692,824
TOTAL Liabilities, Deferred Inflows And Fund Balance	3,531,056		4,487,923

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(H) CAPITAL PROJECTS

Results of Operation

Code Description	2019	EdpCode	2020
Revenues			
Misc Revenue, Other Govts	108,456	H2389	
TOTAL Intergovernmental Charges	108,456		0
Gifts And Donations	150,000	H2705	
Premium & Accrued Interest On Obligations	68,673	H2710	128,904
Unclassified (specify)	166,014	H2770	
TOTAL Miscellaneous Local Sources	384,687		128,904
St Aid, Consolidated Highway Aid	595,082	H3501	580,204
St Aid, Other Transportation	1,023,726	H3589	2,431,996
TOTAL State Aid	1,618,808		3,012,200
Fed Aid Other Transportation	951,645	H4589	2,204,513
TOTAL Federal Aid	951,645		2,204,513
TOTAL Revenues	3,063,596		5,345,617
Bans Redeemed From Appropriations	300,000	H5731	400,000
TOTAL Proceeds of Obligations	300,000		400,000
TOTAL Other Sources	300,000		400,000
TOTAL Detail Revenues And Other Sources	3,363,596		5,745,617

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(H) CAPITAL PROJECTS

Results of Operation

Code Description	2019	EdpCode	2020
Expenditures			
General Govt, Equip & Cap Outlay	148,973	H19972	315,317
TOTAL General Govt	148,973		315,317
TOTAL General Government Support	148,973		315,317
Police, Equip & Cap Outlay	128,564	H31202	
TOTAL Police	128,564		0
Traffic Control, Equip & Cap Outlay		H33102	47,788
TOTAL Traffic Control	0		47,788
Fire, Equip & Cap Outlay	601,875	H34102	18,575
TOTAL Fire	601,875		18,575
TOTAL Public Safety	730,439		66,363
Maint of Streets, Equip & Cap Outlay	3,704,421	H51102	6,435,543
TOTAL Maint of Streets	3,704,421		6,435,543
Maint of Bridges, Equip & Cap Outlay		H51202	9,400
TOTAL Maint of Bridges	0		9,400
Garage, Equip & Cap Outlay		H51322	11,636
TOTAL Garage	0		11,636
TOTAL Transportation	3,704,421		6,456,579
Parks, Equip & Cap Outlay	166,271	H71102	112,187
TOTAL Parks	166,271		112,187
Special Rec Facility, Equip & Cap Outlay		H71802	578,490
TOTAL Special Rec Facility	0		578,490
TOTAL Culture And Recreation	166,271		690,677
Storm Sewers, Equip & Cap Outlay	3,150,427	H81402	463,680
TOTAL Storm Sewers	3,150,427		463,680
Refuse & Garbage, Equip & Cap Outlay		H81602	59,284
TOTAL Refuse & Garbage	0		59,284
Flood & Erosion Control, Equip & Cap Outla	60,030	H87452	22,414
TOTAL Flood & Erosion Control	60,030		22,414
Misc Home & Comm Serv, Equip & Cap Outlay	1,130,311	H89892	113,743
TOTAL Misc Home & Comm Serv	1,130,311		113,743
TOTAL Home And Community Services	4,340,768		659,121
Debt Interest, Bond Anticipation Notes	5,431	H97307	68,673
TOTAL Debt Interest	5,431		68,673
TOTAL Expenditures	9,096,303		8,256,730
Transfers, Other Funds		H99019	
TOTAL Operating Transfers	0		0
TOTAL Other Uses	0		0
TOTAL Detail Expenditures And Other Uses	9,096,303		8,256,730

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(H) CAPITAL PROJECTS

Analysis of Changes in Fund Balance

Code Description	2019	EdpCode	2020
Analysis of Changes in Fund Balance			
Fund Balance - Beginning of Year	-1,588,939	H8021	-7,308,101
Prior Period Adj -Increase In Fund Balance	13,545	H8012	203,550
Prior Period Adj -Decrease In Fund Balance		H8015	77,160
Restated Fund Balance - Beg of Year	-1,575,394	H8022	-7,181,711
ADD - REVENUES AND OTHER SOURCES	3,363,596		5,745,617
DEDUCT - EXPENDITURES AND OTHER USES	9,096,303		8,256,730
Fund Balance - End of Year	-7,308,101	H8029	-9,692,824

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(K) GENERAL FIXED ASSETS

Balance Sheet

Code Description	2019	EdpCode	2020
Assets			
Land	647,753	K101	647,753
Buildings	11,514,092	K102	11,078,261
Improvements Other Than Buildings	17,891,701	K103	19,335,640
Machinery And Equipment	12,041,796	K104	12,421,057
Construction Work In Progress	2,226,676	K105	7,385,813
Infrastructure	37,700,845	K106	38,660,678
TOTAL Fixed Assets (net)	82,022,863		89,529,202
TOTAL Assets and Deferred Outflows of Resources	82,022,863		89,529,202

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2020

(K) GENERAL FIXED ASSETS

Balance Sheet

Code Description	2019	EdpCode	2020
Liabilities, Deferred Inflows And Fund Balance			
Total Non-Current Govt Assets	82,022,863	K159	89,529,202
TOTAL Investments in Non-Current Government Assets	82,022,863		89,529,202
TOTAL Fund Balance	82,022,863		89,529,202
TOTAL	82,022,863		89,529,202

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2020

(PN) PERMANENT

Balance Sheet

Code Description	2019	EdpCode	2020
Assets			
Cash	12,500	PN200	
TOTAL Cash	12,500		0
TOTAL Assets and Deferred Outflows of Resources	12,500		0

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2020

(PN) PERMANENT

Balance Sheet

Code Description	2019	EdpCode	2020
Fund Balance			
Must Remain Intact	12,500	PN807	
TOTAL Nonspendable Fund Balance	12,500		0
TOTAL Fund Balance	12,500		0
TOTAL Liabilities, Deferred Inflows And Fund Balance	12,500		0

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2020

Results of Operation

Code Description	2019	EdpCode	2020
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CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2020

Results of Operation

Code Description	2019	EdpCode	2020
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CITY OF Kingston
 Annual Update Document
 For the Fiscal Year Ending 2020

(PN) PERMANENT

Analysis of Changes in Fund Balance

Code Description	2019	EdpCode	2020
Analysis of Changes in Fund Balance			
Fund Balance - Beginning of Year	12,500	PN8021	12,500
Prior Period Adj -Decrease In Fund Balance		PN8015	12,500
Restated Fund Balance - Beg of Year	12,500	PN8022	
Fund Balance - End of Year	12,500	PN8029	

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2020

(TA) AGENCY

Balance Sheet

Code Description	2019	EdpCode	2020
Assets			
Cash	511,317	TA200	
TOTAL Cash	511,317		0
TOTAL Assets and Deferred Outflows of Resources	511,317		0

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2020

(TA) AGENCY

Balance Sheet

Code Description	2019	EdpCode	2020
Due To Other Funds	124,239	TA630	
TOTAL Due To Other Funds	124,239		0
State Retirement	-356	TA18	
Group Insurance	9,710	TA20	
Nys Income Tax	15	TA21	
Federal Income Tax	6,707	TA22	
Guaranty & Bid Deposits	367,985	TA30	
Surplus From Tax Sales	3,017	TA44	
TOTAL Agency Liabilities	387,078		0
TOTAL Liabilities	511,317		0
TOTAL Liabilities, Deferred Inflows And Fund Balance	511,317		0

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2020

(TC) CUSTODIAL

Balance Sheet

Code Description	2019	EdpCode	2020
Assets			
Cash Restricted/Reserved		TC230	293,012
TOTAL Restricted Assets	0		293,012
TOTAL Assets and Deferred Outflows of Resources	0		293,012

CITY OF Kingston
 Annual Update Document
 For the Fiscal Year Ending 2020

(TC) CUSTODIAL

Balance Sheet

Code Description	2019	EdpCode	2020
Bail Deposits		TC735	293,012
TOTAL Other Deposits	0		293,012
TOTAL Liabilities	0		293,012
TOTAL Liabilities, Deferred Inflows And Fund Balance	0		293,012

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2020

Results of Operation

Code Description	2019	EdpCode	2020
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CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2020

Results of Operation

Code Description	2019	EdpCode	2020
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CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2020

(TC) CUSTODIAL

Analysis of Changes in Net Position

Code Description	2019	EdpCode	2020
Analysis of Changes in Net Position			
Fund Balance - Beginning of Year		TC8021	
Restated Fund Balance - Beg of Year		TC8022	
Fund Balance - End of Year		TC8029	

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2020

(TE) PRIVATE PURPOSE TRUST

Balance Sheet

Code Description	2019	EdpCode	2020
Assets			
Cash	158,104	TE200	
TOTAL Cash	158,104		0
TOTAL Assets and Deferred Outflows of Resources	158,104		0

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2020

(TE) PRIVATE PURPOSE TRUST

Balance Sheet

Code Description	2019	EdpCode	2020
Other Liabilities		TE688	
TOTAL Other Liabilities	0		0
TOTAL Liabilities	0		0
Fund Balance			
Net Assets-Restricted For Other Purposes	124,723	TE923	
Net Assets-Unrestricted (Deficit)	33,381	TE924	
TOTAL Net Position	158,104		0
TOTAL Fund Balance	158,104		0
TOTAL Liabilities, Deferred Inflows And Fund Balance	158,104		0

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2020

(TE) PRIVATE PURPOSE TRUST

Results of Operation

Code Description	2019	EdpCode	2020
Revenues			
Interest And Earnings	39	TE2401	
TOTAL Use of Money And Property	39		0
Gifts And Donations	2,454	TE2705	
TOTAL Miscellaneous Local Sources	2,454		0
TOTAL Revenues	2,493		0
TOTAL Detail Revenues And Other Sources	2,493		0

CITY OF Kingston
 Annual Update Document
 For the Fiscal Year Ending 2020

(TE) PRIVATE PURPOSE TRUST

Results of Operation

Code Description	2019	EdpCode	2020
Expenditures			
Other Culture And Rec, Cont Expend	5,440	TE79894	
TOTAL Other Culture And Rec	5,440		0
TOTAL Culture And Recreation	5,440		0
TOTAL Expenditures	5,440		0
TOTAL Detail Expenditures And Other Uses	5,440		0

CITY OF Kingston
 Annual Update Document
 For the Fiscal Year Ending 2020

(TE) PRIVATE PURPOSE TRUST

Analysis of Changes in Net Position

Code Description	2019	EdpCode	2020
Analysis of Changes in Net Position			
Fund Balance - Beginning of Year	161,051	TE8021	158,104
Prior Period Adjustments, dec Fnd Eqty		TE8015	158,104
Restated Fund Balance - Beg of Year	161,051	TE8022	
ADD - REVENUES AND OTHER SOURCES	2,493		
DEDUCT - EXPENDITURES AND OTHER USES	5,440		
Fund Balance - End of Year	158,104	TE8029	

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2020

(V) DEBT SERVICE

Balance Sheet

Code Description	2019	EdpCode	2020
Assets			
Cash	281,375	V200	328,008
TOTAL Cash	281,375		328,008
Due From Other Funds	281,745	V391	266,745
TOTAL Due From Other Funds	281,745		266,745
Due From Other Governments	460,000	V440	410,000
TOTAL Due From Other Governments	460,000		410,000
TOTAL Assets and Deferred Outflows of Resources	1,023,120		1,004,753

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2020

(V) DEBT SERVICE

Balance Sheet

Code Description	2019	EdpCode	2020
Other Liabilities	14,164	V688	17,974
TOTAL Other Liabilities	14,164		17,974
Due To Other Funds	133,909	V630	194,706
TOTAL Due To Other Funds	133,909		194,706
Bond Interest And Matured Bonds Payable	2,472	V629	2,472
TOTAL Bond And Long Term Liabilities	2,472		2,472
TOTAL Liabilities	150,545		215,152
Fund Balance			
Assigned Unappropriated Fund Balance	872,575	V915	789,601
TOTAL Assigned Fund Balance	872,575		789,601
TOTAL Fund Balance	872,575		789,601
TOTAL Liabilities, Deferred Inflows And Fund Balance	1,023,120		1,004,753

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2020

(V) DEBT SERVICE

Results of Operation

Code Description	2019	EdpCode	2020
Revenues			
Interest And Earnings	384	V2401	166
TOTAL Use of Money And Property	384		166
TOTAL Revenues	384		166
Interfund Transfers	1,686,877	V5031	1,431,793
TOTAL Interfund Transfers	1,686,877		1,431,793
TOTAL Other Sources	1,686,877		1,431,793
TOTAL Detail Revenues And Other Sources	1,687,261		1,431,959

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2020

(V) DEBT SERVICE

Results of Operation

Code Description	2019	EdpCode	2020
Expenditures			
Fiscal Agents Fees, Contr Expend	19,108	V13804	19,910
TOTAL Fiscal Agents Fees	19,108		19,910
TOTAL General Government Support	19,108		19,910
Debt Principal, Serial Bonds	1,311,848	V97106	1,185,143
TOTAL Debt Principal	1,311,848		1,185,143
Debt Interest, Serial Bonds	448,775	V97107	309,880
TOTAL Debt Interest	448,775		309,880
TOTAL Expenditures	1,779,731		1,514,933
TOTAL Detail Expenditures And Other Uses	1,779,731		1,514,933

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2020

(V) DEBT SERVICE

Analysis of Changes in Fund Balance

Code Description	2019	EdpCode	2020
Analysis of Changes in Fund Balance			
Fund Balance - Beginning of Year	965,045	V8021	872,575
Restated Fund Balance - Beg of Year	965,045	V8022	872,575
ADD - REVENUES AND OTHER SOURCES	1,687,261		1,431,959
DEDUCT - EXPENDITURES AND OTHER USES	1,779,731		1,514,933
Fund Balance - End of Year	872,575	V8029	789,601

CITY OF Kingston
 Annual Update Document
 For the Fiscal Year Ending 2020

(W) GENERAL LONG-TERM DEBT

Balance Sheet

Code Description	2019	EdpCode	2020
Assets			
Total Non-Current Govt Liabilities	170,388,721	W129	176,195,220
TOTAL Provision To Be Made In Future Budgets	170,388,721		176,195,220
TOTAL Assets and Deferred Outflows of Resources	170,388,721		176,195,220

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2020

(W) GENERAL LONG-TERM DEBT

Balance Sheet

Code Description	2019	EdpCode	2020
Net Pension Liability -Proportionate Share	5,822,800	W638	20,030,434
Total OPEB Liability	150,407,681	W683	143,314,584
Landfill Closure & Post Closure Liability	448,704	W684	413,020
Installment Purchase Debt	338,412	W685	197,900
Judgments And Claims Payable	-777,277	W686	-1,036,843
Compensated Absences	2,721,444	W687	3,034,311
TOTAL Other Liabilities	158,961,764		165,953,406
Due To Employees' Retirement System		W637	
TOTAL Due To Other Governments	0		0
Bonds Payable	11,426,957	W628	10,241,814
TOTAL Bond And Long Term Liabilities	11,426,957		10,241,814
TOTAL Liabilities	170,388,721		176,195,220
TOTAL Liabilities	170,388,721		176,195,220

CITY OF Kingston
Statement of Indebtedness
For the Fiscal Year Ending 2020

County of: Ulster

Municipal Code: 510224000000

First Year	Debt Code	Description	Cops Flag	Comp Flag	Date of Issue	Date of Maturity	Int. Rate	Var?	Amt. Orig. Issued	O/S Beg. of Year	Paid Dur. Year	Redeemed Bond Proc.	Prior Yr. Adjust.	Accreted Interest	O/S End of Year
2017	BAN E	GENERAL PURPOSES-WATER-EFC			01/01/2017	07/23/2020	0.00%		\$512,959	\$473,709	\$473,709	\$473,709	\$0		\$0
2019	BAN E	WATER EFC DWF-2017A #18209			01/01/2019	12/31/2021	1.17%		\$144,012	\$144,012	\$0	\$0	\$0		\$144,012
2019	BAN E	GENERAL PURPOSES WATER-EFC			01/01/2019	07/23/2020	0.00%		\$220,912	\$220,912	\$220,912	\$220,912	\$0		\$0
2018	BAN E	Water		Y	03/22/2018	03/19/2021	0.742%		\$2,300,000	\$1,880,000	\$48,500	\$0	\$0		\$1,831,500
2020	BAN E	WATER IMPROVEMENTS		Y	03/19/2020	03/19/2021	0.742%		\$4,000,000	\$0			\$0		\$4,000,000
2016	BAN E	GENERAL PURPOSES - WATER			01/01/2016	07/23/2020	0.00%	Y	\$1,526,254	\$1,421,504	\$1,421,504	\$1,381,504	\$0		\$0
2020	BAN E	WATER EFC DWF-2017A #18209			01/01/2020	12/31/2021	1.17%		\$1,211,988	\$0			\$0		\$1,211,988
2020	BAN E	GENERAL PURPOSES WATER EFC			01/01/2020	07/23/2020	0.00%		\$244,032	\$0	\$244,032	\$244,032	\$0		\$0
Total for Type/Exempt Status - Sums Issued Amts only made in AFR Year									\$5,456,020	\$4,140,137	\$2,408,657	\$2,320,157	\$0	\$0	\$7,187,500
2018	BOND E	Water			03/22/2018	03/15/2038	3.024%		\$1,290,000	\$1,234,000	\$55,000	\$0	\$0		\$1,179,000
2020	BOND E	WATER IMPROVEMENTS-EFC			12/17/2020	10/08/2050	0.00%		\$1,857,213	\$0			\$0		\$1,857,213
2011	BOND E	SANITARY SEWER - 2011 EFC			07/07/2011	05/01/2031	1.996%		\$5,819,243	\$3,700,000	\$300,000	\$0	\$0		\$3,400,000
2020	BOND E	WATER IMPROVEMENTS-EFC			12/03/2020	10/01/2040	1.85%		\$471,394	\$0			\$0		\$471,394
2014	BOND E	FILTER PLANT - EFC			07/02/2014	02/16/2025	0.00%		\$1,585,000	\$935,000	\$140,000	\$0	\$0		\$795,000
2015	BOND E	REFUNDING			08/09/2015	01/15/2026	2.41%		\$23,927	\$9,523	\$4,762	\$0	\$0		\$4,761
2012	BOND E	EFC 2012B			05/24/2012	11/01/2032	2.17%	Y	\$3,552,158	\$2,445,000	\$165,000	\$0	\$0		\$2,280,000
2015	BOND E	GENERAL PURPOSE-WATER			03/24/2015	03/15/2035	2.76%		\$1,175,000	\$915,000	\$65,000	\$0	\$0		\$850,000
2015	BOND E	Filter Plant-EFC			08/20/2015	05/15/2025	4.244%		\$239,221	\$152,000	\$22,000	\$0	\$0		\$130,000
Total for Type/Exempt Status - Sums Issued Amts only made in AFR Year									\$2,328,607	\$9,390,523	\$751,762	\$0	\$0	\$0	\$10,967,368
2007	IPC E	Wendel Energy Project			08/19/2007	08/09/2022	3.414%		\$3,996,392	\$967,785	\$311,828	\$0	\$0		\$655,957
2017	IPC E	VEHICLE LEASE			02/07/2017	02/07/2022	3.35%		\$141,815	\$87,918	\$28,331	\$0	\$0		\$59,587
2015	IPC E	EQUIPMENT			02/04/2015	02/23/2020	3.00%		\$125,040	\$21,770	\$21,770	\$0	\$0		\$0
2005	IPC E	Various Equipment			11/02/2005	11/02/2020	4.49%		\$769,417	\$68,517	\$68,517	\$0	\$0		\$0
Total for Type/Exempt Status - Sums Issued Amts only made in AFR Year									\$0	\$1,145,990	\$430,446	\$0	\$0	\$0	\$715,544
2019	BAN N	SEWER CWSRF#C3-5374-06			01/01/2019	12/21/2022	0.00%		\$328,310	\$328,310	\$0	\$0	\$0		\$328,310
2018	BAN N	General Purposes		Y	12/11/2018	08/24/2021	0.415%		\$4,697,462	\$4,237,462	\$250,000	\$0	\$0		\$3,987,462

CITY OF Kingston
Statement of Indebtedness
For the Fiscal Year Ending 2020

4/30/2021

County of: Ulster

Municipal Code: 51022400000

First Year	Debt Code	Description	Cops Flag	Comp Flag	Date of Issue	Date of Maturity	Int. Rate	Var?	Amt. Orig. Issued	O/S Beg. of Year	Paid Dur. Year	Redeemed Bond Proc.	Prior Yr. Adjust.	Accreted Interest	O/S End of Year
2019	BAN N	GENERAL PURPOSES		Y	08/26/2019	08/24/2021	0.415%		\$5,495,000	\$5,495,000	\$225,000	\$0	\$0		\$5,270,000
2018	BAN N	SEWER CWSRF #C3-5374-06			01/01/2018	12/21/2022	0.00%		\$140,369	\$140,369	\$3,000	\$0	\$0		\$137,369
2020	BAN N	General Purposes		Y	08/24/2020	08/24/2021	0.415%		\$3,200,000	\$0			\$0		\$3,200,000
Total for Type/Exempt Status - Sums Issued Amts only made in AFR Year									\$3,200,000	\$10,201,141	\$478,000	\$0	\$0	\$0	\$12,923,141
2015	BOND N	VARIOUS PURPOSES			03/24/2015	03/15/2035	2.76%		\$7,498,407	\$5,060,000	\$460,000	\$0	\$0		\$4,600,000
2010	BOND N	Various Purposes			04/15/2010	04/15/2027	4.25%		\$4,815,000	\$1,350,000	\$220,000	\$0	\$0		\$1,130,000
2015	BOND N	REFUNDING			08/09/2015	01/15/2026	2.41%		\$2,651,072	\$1,170,476	\$195,238	\$0	\$0		\$975,238
2018	BOND N	General Purposes		N	03/22/2018	03/15/2038	3.024%		\$10,640,000	\$9,886,000	\$770,000	\$0	\$0		\$9,116,000
2015	BOND N	RONDOUT INTERCEPTOR/SIPHON-			08/20/2015	10/01/2024	3.866%		\$850,000	\$450,000	\$85,000	\$0	\$0		\$365,000
Total for Type/Exempt Status - Sums Issued Amts only made in AFR Year									\$0	\$17,916,476	\$1,730,238	\$0	\$0	\$0	\$16,186,238
AFR Year Total for All Debt Types - Sums Issued Amts only made in AFR Year									\$10,984,627	\$42,794,267	\$5,799,103	\$2,320,157	\$0	\$0	\$47,979,791

CITY OF Kingston
 Schedule of Time Deposits and Investments
 For the Fiscal Year Ending 2020

	<u>EDP Code</u>	<u>Amount</u>
CASH:		
On Hand	9Z2001	<u>\$1,250.00</u>
Demand Deposits	9Z2011	<u>\$13,107,392.00</u>
Time Deposits	9Z2021	<u>\$5,856,509.00</u>
Total		<u>\$18,965,151.00</u>
 COLLATERAL:		
- FDIC Insurance	9Z2014	<u>\$750,000.00</u>
Collateralized with securities held in possession of municipality or its agent	9Z2014A	<u>\$18,871,181.00</u>
Total		<u>\$19,621,181.00</u>
 INVESTMENTS:		
- Securities (450)		
Book Value (cost)	9Z4501	<u> </u>
Market Value at Balance Sheet Date	9Z4502	<u> </u>
Collateralized with securities held in possession of municipality or its agent	9Z4504A	<u> </u>
 - Repurchase Agreements (451)		
Book Value (cost)	9Z4511	<u> </u>
Market Value at Balance Sheet Date	9Z4512	<u> </u>
Collateralized with securities held in possession of municipality or its agent	9Z4514A	<u> </u>

CITY OF Kingston
Bank Reconciliation
For the Fiscal Year Ending 2020

Include All Checking, Savings and C.D. Accounts

Bank Account Number	Bank Balance	Add: Deposit In Transit	Less: Outstanding Checks	Adjusted Bank Balance
****-2075	\$10,093	\$0	\$0	\$10,093
****-5558	\$1,980,221	\$19,777	\$194,533	\$1,805,465
****-5631	\$552,722	\$0	\$121,334	\$431,388
****-5714	\$996	\$0	\$0	\$996
****-6778	\$4,265,297	\$0	\$0	\$4,265,297
****-0403	\$298,578	\$0	\$0	\$298,578
****-5520	\$487,475	\$0	\$52,283	\$435,192
****-5538	\$8,728	\$0	\$0	\$8,728
****-3528	\$151,744	\$0	\$0	\$151,744
****-7346	\$12,500	\$0	\$0	\$12,500
****-6223	\$393,824	\$0	\$11,716	\$382,108
****-8788	\$1	\$0	\$0	\$1
****-5532	\$1,268,522	\$166	\$28,373	\$1,240,315
****-0002	\$2,250,262	\$0	\$0	\$2,250,262
****-7843	\$1	\$0	\$0	\$1
****-6822	\$39,080	\$0	\$0	\$39,080
****-8667	\$10,557	\$0	\$0	\$10,557
****-6454	\$322,734	\$0	\$0	\$322,734
****-5918	\$5,273	\$0	\$0	\$5,273
****-7779	\$293,012	\$0	\$0	\$293,012
****-8054	\$1,099,492	\$10,444	\$3,967	\$1,105,969
****-6660	\$3,631	\$0	\$0	\$3,631
****-9411	\$1,326,763	\$0	\$0	\$1,326,763
****-9396	\$153,310	\$0	\$0	\$153,310
****-1403	\$4,376,436	\$0	\$0	\$4,376,436
****-2059	(\$17,464)	\$60,000	\$29,395	\$13,141
****-2067	\$65,804	\$0	\$60,000	\$5,804
****-2612	\$15,365	\$0	\$0	\$15,365

CITY OF Kingston
 Bank Reconciliation
 For the Fiscal Year Ending 2020

Include All Checking, Savings and C.D. Accounts

Bank Account Number	Bank Balance	Add: Deposit In Transit	Less: Outstanding Checks	Adjusted Bank Balance
*****-2505	\$157	\$0	\$0	\$157
				<u>\$18,963,900</u>
				<u>\$1,250.00</u>
				<u>\$1.00</u>
			9ZCASH *	<u>\$18,965,151</u>
			9ZCASHB *	<u>\$18,965,151</u>

* Must be equal

CITY OF Kingston
Local Government Questionnaire
For the Fiscal Year Ending 2020

	<u>Response</u>
1) Does your municipality have a written procurement policy?	<u>Yes</u>
2) Have the financial statements for your municipality been independently audited? If not, are you planning on having an audit conducted?	<u>No</u> <u>Yes</u>
3) Does your local government participate in an insurance pool with other local governments?	<u>Yes</u>
4) Does your local government participate in an investment pool with other local governments?	<u>Yes</u>
5) Does your municipality have a Length of Service Award Program (LOSAP) for volunteer firefighters?	<u>No</u>
6) Does your municipality have a Capital Plan?	<u>Yes</u>
7) Has your municipality prepared and documented a risk assessment plan? If yes, has your municipality used the results to design the system of internal controls?	<u>No</u> <u></u>
8) Have you had a change in chief executive or chief fiscal officer during the last year?	<u>No</u>
9) Has your Local Government adopted an investment policy as required by General Municipal Law, Section 39?	<u>Yes</u>

CITY OF Kingston
Employee and Retiree Benefits
For the Fiscal Year Ending 2020

Total Full Time Employees:		304			
Total Part Time Employees:		30			
Account Code	Description	Total Expenditures (All Funds)	# of Full Time Employees	# of Part Time Employees	# of Retirees
90108	State Retirement System	\$1,881,869.00	183	30	
90158	Police and Fire Retirement	\$2,430,972.00	121		
90258	Local Pension Fund				
90308	Social Security	\$1,603,119.00	304	30	
90408	Worker's Compensation Insurance	\$848,604.00	304	30	
90458	Life Insurance	\$36,157.00	73		53
90508	Unemployment Insurance	\$3,746.00	304	30	
90558	Disability Insurance	\$11,430.00	304	30	
90608	Hospital and Medical (Dental) Insurance	\$8,307,627.00	229		303
90708	Union Welfare Benefits				
90858	Supplemental Benefit Payment to Disabled Fire Fighters	\$133,819.00			4
91890	Other Employee Benefits	\$152,574.00	304	30	
Total		\$15,409,917.00			
Computed Total From Financial Section (comparative purposes only)		\$15,409,917.93			

CITY OF Kingston
 Energy Costs and Consumption
 For the Fiscal Year Ending 2020

Energy Type	Total Expenditures	Total Volume	Units Of Measure	Alternative Units Of Measure
Gasoline	\$113,139		gallons	
Diesel Fuel	\$80,072		gallons	
Fuel Oil			gallons	
Natural Gas	\$101,259		cubic feet	
Electricity	\$671,324		kilowatt-hours	
Coal			tons	
Propane			gallons	

CITY OF Kingston
Financial Comments
For the Fiscal Year Ending 2020

(A) GENERAL

Adjustment Reason

Account Code A8012 \$41,824 INCREASE DUE TO 2019 AUDIT ADJUSTMENT FOR ADDITIONAL RECEIVABLE.
\$12,500 INCREASE DUE TO GASB #84 ADOPTION AND RECLASS OF PN FUND BALANCE TO
GENERAL FUND. \$158,104 INCREASE DUE TO GASB #84 ADOPTION AND RECLASS OF TE
FUND BALANCE TO GENERAL FUND.

Account Code A8015 \$0

(CD) SPECIAL GRANT

Adjustment Reason

Account Code CD8012 2019 audit entries

Account Code CD8015 2019 audit entries

(PN) PERMANENT

Adjustment Reason

Account Code PN8015 1/1/2020 Fund Balance has been reduced due to the adoption of GASB #84. Fund Balance has
been moved to the General Fund.

(H) CAPITAL PROJECTS

Adjustment Reason

Account Code H8012 Audit Entries: \$193,560 to increase due from state/federal govt, \$9,990 to reduce accounts
payable.

Account Code H8015 Audit entry to reduce due from state/federal government

(TE) PRIVATE PURPOSE TRUST

Adjustment Reason

Account Code TE8015 1/1/2020 FUND BALANCE HAS BEEN REDUCED DUE TO THE ADOPTION OF GASB #84.
FUND BALANCE HAS BEEN MOVED TO THE GENERAL FUND.

