

CITY OF KINGSTON

F+A

Office of the City Clerk & Registrar of Vital Statistics

cityclerk@kingston-ny.gov

Steven T. Noble, Mayor
Elisa Tinti, City Clerk & Registrar



Deidre Sills, Deputy Clerk
Susan Mesches, Deputy Registrar

President Andrea Shaut
420 Broadway
Kingston, New York 12401

July 2, 2021

Dear President Shaut,

On behalf of Lynsey Timbrouck, Director of Parks and Recreation, I am requesting a transfer of \$2,000.00 from the Miscellaneous Recreation Committed Fund Balance to the Parks and Recreation Contracted Services to cover the expense of two "music in the Parks" events that will coincide with two "Movies Under the Stars" events in August.

Thank you,
Elisa Tinti

City Clerk

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER ^x _____
 AUTHORIZATION _____
 CLAIMS _____

CONTINGENCY TRANSFER ^x _____
 BUDGET MODIFICATION _____
 ZONING _____

TRANSFER _____
 BONDING REQUEST _____
 OTHER _____

DEPARTMENT: City Clerk

DATE: June 2021

Description: Requesting a transfer of \$2,000.00 from Miscellaneous Recreation Committed Fund Balance to Parks & Rec. Contracted Services to cover the expense of two Music in the Parks events to coincide with two Movies Under the Stars events

From: A I -391300 - Misc. Rec. Committed Fund Balance \$2,000.00

To: A1.7110.5472 Parks & Rec Contracted Services \$2,000.00

Estimated Financial Impact: \$2,000.00 Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman	<input type="checkbox"/>	<input type="checkbox"/>
Don Tallerman, Ward 5	<input type="checkbox"/>	<input type="checkbox"/>
Anthony Davis, Ward 6	<input type="checkbox"/>	<input type="checkbox"/>
Michele Hirsch, Ward 9	<input type="checkbox"/>	<input type="checkbox"/>
Steven Schabot, Ward 8	<input type="checkbox"/>	<input type="checkbox"/>

Tinti, Elisa

From: Shaut, Andrea
Sent: Friday, July 02, 2021 10:43 AM
To: Tallerman, Donald; Worthington, Rita; Tinti, Egidio; Noble, Steve; Morell, Jeffrey
Cc: Scott-Childress, Reynolds; Tinti, Elisa
Subject: RE: Communication - Hot-spots in Kingston

Good morning Don,

This item was placed on June's Finance & Audit agenda, not Laws & Rules. Because of the cost, it needs to stay in this committee. I have cc'ed Rennie and Elisa here so they know to include it as Old Business for July 14th meeting.

Elisa – can you place this in my folder so it's easier to remember?

Thank you,
Andrea

From: Tallerman, Donald
Sent: Friday, July 2, 2021 9:38 AM
To: Tallerman, Donald <dtallerman@kingston-ny.gov>; Shaut, Andrea <ashaut@kingston-ny.gov>; Worthington, Rita <ward4@kingston-ny.gov>; Tinti, Egidio <etinti@kingston-ny.gov>; Noble, Steve <SNoble@kingston-ny.gov>; Morell, Jeffrey <ward1@kingston-ny.gov>
Subject: Re: Communication - Hot-spots in Kingston

Hello Jeffrey -

Pursuant to the communication below, Chief Tinti is prepared to appear before this month's finance committee to present options & costs related to surveillance cameras, targeted at "hot spots" in Kingston.

I'm not sure if this would be considered new business or old business. Last month the Chief presented the idea to begin discussion. This month he is prepared to provide more detail.

Thank you very much.

Don

On 5/27/2021 5:14 PM, Tallerman, Donald wrote:

Hello President Shaut -

This communication is being presented by me and Rita Worthington.

As you know, Kingston has numerous "hot spots", locations that have been identified as involved in violent crimes or drug use. These locations are provided to KPD via their crime analyst through evidence based policing principles.

One of the best ways to interfere and break up these troubled buildings is to continually watch them, to be able to intervene when there is illegal activity. In the ideal situation, we would station an officer 24/7 near a hot spot for this purpose. Unfortunately we do not have the luxury to budget for such surveillance.

Luckily, there have been significant advances in technology that would allow us to temporarily install surveillance cameras on City property (light poles) to monitor these hot spots. The cameras would be positioned as to not infringe on the privacy of individuals but still allow KPD to monitor activity around those hot spots. We would be able to identify vehicles & people involved in illegal activity. This has proven to be an effective method of investigation in other cities.

Chief Tinti would like to make a presentation to the Council to present this idea in more detail.

Thank you for your support.

Don Tallerman
Alderman - Ward 5

Rita Worthington
Alderwoman, Ward 4

--
Don Tallerman
Alderman - Ward 5
917-318-7420

FIA

CITY OF KINGSTON
Municipal Civil Service Commission
jdecicco@kingston-ny.gov

Jackie DeCicco, Executive Secretary



Bernice Arra, Chairperson
Audrey Kithcart, Commissioner
Vacant, Commissioner

Date: June 14, 2021

To: Alderman-At-Large Andrea Shaut and Members of the Common Council

From: Jackie DeCicco

RE: Finance and Economic Development Committee Report

Dear Alderman-At-Large Shaut and Members of the Common Council,

I respectfully request a transfer of money from accounts within the Civil Service Budget as well as a transfer from Contingency to cover expenses that were not accounted for when doing the 2021 budget due to the pandemic.

The Civil Service Office primarily deals with confidential information and while we have always utilized the main City Hall copier in the building it has been challenging at times to maintain confidentiality when so many people use the same copier. I am requesting to lease a larger copier to have in the Civil Service Office for use by Civil Service only. This will allow us to maintain confidentiality of employees and retirees confidential information without having to worry about another employee inadvertently taking printouts that don't belong to them and should not be seen by anyone other than those employees who work in the Civil Service Office. The lease would start after receiving approval by the Common Council so the cost indicated in the attachment may be reduced since it will more than likely only be for 4 months for the remainder of 2021.

With the administration of examinations starting again now that COVID restrictions have been lifted there are numerous exams being scheduled requiring more proctors to be hired to administer the exams. Because I did not know what would happen with the examinations I did not budget enough for this in 2021.

And finally with the COVID restrictions being lifted and the ability to hold in person meetings and conferences the New York State Association of Personnel and Civil Service Officers has rescheduled their conference that was to be held in June 2020 to October 17 – 20, 2021. This is an invaluable training especially in light of all the changes happening with Police reform mandate as well as the legalization of marijuana in NYS. These topics will be discussed by Roemer, Wallens, Gold & Mineaux. Other topics include FOIL requests and the repeal of 50-a, Military Leave of Absences. Implicit Bias training being given by DCS Office of Diversity & Inclusion Management. I respectfully request that additional funds be added to the travel reimbursement as well as the Dues, Seminar, Association Fees line so that I can attend the training conference in October.

Thank you for your consideration of these transfers.

Respectfully,

Jackie DeCicco
Jackie DeCicco

THE CITY OF KINGSTON COMMON COUCIL

FINANCE AND ECONOMIC DEVELOPMENT
COMMITTEE REPORT

REQUEST DESCRIPTION			
INTERNAL TRANSFER	_____	CONTINGENCY TRANSFER	<u>X</u>
AUTHORIZATION	_____	BUDGET MODIFICATION	_____
CLAIMS	_____	ZONING	_____
		TRANSFER	<u>X</u>
		BONDING REQUEST	_____
		OTHER	_____

DEPARTMENT	<u>Civil Service</u>	DATE	<u>6/14/2021</u>
Description: <u>Alderman Shaut,</u>			
I respectfully request the Council to approve a transfer of the 2021 budget.			
Decrease the following accounts: <u>A11143014 5464 Advertising by \$250.00</u>			
<u>A11143014 5451 Appointed Officials by \$580.00</u>			
Transfer from Contingency account <u>A1199014 5404 in the amount of \$2,700.00</u>			
Increase the following accounts: <u>A11143011 5103 Overtime Pay by \$120.00</u>			
<u>A11143011 5112 Part-time by \$1500.00</u>			
<u>A111430 14 5472 Contracted Services by \$900.00</u>			
<u>A11143014 5461 Travel Reimbursement by \$150.00</u>			
<u>A11143014 5462 Dues, Seminars, Association Fees by \$860.00</u>			
Estimated Financial Impact	<u>\$2,700.00</u>	Signature	<u>Jacque Delices</u>

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision
Type I Action _____
Type II Action _____
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____




Committee Vote	Yes	No
Reynolds Scott Childress, Ward 3, Chairman		
Don Tallerman, Ward 5		
Anthony Davis, Ward 6		
Michele Ward, Ward 9		
Steven Schabot, Ward 8		



From: **420 Broadway, Kingston, NY 12401**
 To: **1000 Islands Harbor Hotel, 200 Riverside Dr, Clayton, NY**
 Total Distance: **244.9 miles**
 Total Est. Time: **4 hrs., 16 min.**

For the latest COVID-19 information please visit
www.aaa.com/covid19map or www.aaa.com/covidinfo

Directions

1. Head west toward Broadway - Drive for 226 feet
2. Turn right onto Broadway - Pass by NAPA Auto Parts - Kingston Auto Supply (on the left in 0.3 mi) - Drive for 0.8 miles
3. At the traffic circle, take the 2nd exit onto I-587 W/Col Chandler Dr - Drive for 1.2 miles
4. Slight right to merge onto I-87 N toward Albany - Toll road - Drive for 56.4 miles
-  **Advisory**
 >> Expect delays during morning & afternoon rush hours: I-90; at the jct with I-87
5. Continue onto Governor Thomas E. Dewey Thruway/NY State Thruway - Toll road - Drive for 1.4 miles
-  **Advisory**
 >> Expect delays during morning & afternoon rush hours: I-90; at the jct with I-87
6. Merge onto I-90 W/Governor Thomas E. Dewey Thruway/NY State Thruway - Toll road - Drive for 83.5 miles
-  **Advisory**
 >> Expect delays during morning & afternoon rush hours: I-90; at the jct with I-87
7. Take exit 31 toward I-790 W/NY-8/NY-12 - Toll road - Drive for 1.1 miles
8. Merge onto N Genesee St - Drive for 0.2 miles
9. Slight left onto Trenton Rd - Drive for 381 feet
10. Continue straight to stay on Trenton Rd - Drive for 1.9 miles



11. Merge onto NY-12 N/NY-8 N via the ramp to Barneveld - Continue to follow NY-12 N - Pass by Subway (on the right in 26.9 mi) - Drive for 27.1 miles
12. Slight left toward Main St - Drive for 180 feet
13. Merge onto Main St - Pass by NAPA Auto Parts - Boonville Auto Parts Inc (on the left) - Drive for 0.5 miles
14. Continue straight - Drive for 361 feet
15. Turn right onto NY-12D N/Post St - Continue to follow NY-12D N - Drive for 8.6 miles
16. Continue onto NY-26 N - Drive for 7.9 miles
17. Turn left onto W Rd - Drive for 7.8 miles
18. Turn left onto NY-12 N - Pass by the gas station (on the right in 9.6 mi) - Drive for 21.1 miles
19. Turn left onto Gotham Rd - Drive for 2.3 miles
20. Turn left onto Keyes Ave - Drive for 0.1 miles
21. Turn right onto Washington St - Drive for 0.3 miles
22. Turn left onto Public Square - Drive for 226 feet
23. Slight right onto Court St - Drive for 0.3 miles
24. Turn right onto Court St Bridge - Drive for 0.2 miles
25. Turn left onto W Main St - Drive for 0.2 miles
26. Turn right onto NY-12 N/Bradley St - Continue to follow NY-12 N - Drive for 20.8 miles
27. Turn right onto State St - Drive for 0.2 miles
28. Turn left onto Webb St - Drive for 0.4 miles
29. Turn right onto Hugunin St - Destination will be on the left - Drive for 243 feet

2021 Annual Training Conference Sessions - TENTATIVE

10/17/2021 - 10/20/2021

Clayton, New York

Track 1

Track 2

Mon. Oct 18

9:00 - 9:15	Welcome Remarks - N. Alderman	
9:15 - 10:00	Civil Service Update - Joe Cavazos, Deputy Commissioner, NYS DCS	
10:00 - 10:30	Break/Trade Show	
10:30 - 11:45	Implicit Bias - DCS Office of Diversity & Inclusion Management - Michael Washington, Director	
11:45 - 12:00	Business Meeting	
12:00- 1:00	Lunch	
1:00 - 2:30	Caseworker Recruitment & Retention Panel - Proposed Panelists - Albany County (Hannah Black; Oneida County - Sandra Dare; Oswego County -Julie Bell; Westchester County; Monroe County - Aileen Henning) --Anthony Rotundo	John Mancini - NYCOM
2:30 - 3:00	Break/Trade Show	
3:00 - 4:00	211 Waivers - Stephen Hensel/Frank Belleville	

Tue. Oct 19

9:00 - 10:15	Testing Service Update - Deb Bruns, NYS DCS	
10:15 - 10:45	Break/Trade Show	
10:45 - Noon	Police reform mandate and its impact on Civil Service	FOIL requests and the repeal of 50-a
Noon - 1:00	Lunch	
1:00 - 1:15	Vendor Prize Drawings	
1:15-3:00	Hot Labor topics including Legalization of marijuana, Military Leaves of Absences, etc (Roemer, Wallens, Gold & Mineaux)	
3:00 - 3:30	Break	
3:30 - 4:30	COVID: lessons learned and moving forward	

Wed. Oct 20

9:00 - 11:00	Problem Solving/Roundtable
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NYS Association of Personnel & Civil Service Officers

October 17-20, 2021

ONE FORM PER PERSON

To make your conference reservation please send the completed form via one of the options below:

<p><u>Option 1- Email</u></p> <p>Send completed form, and tax exempt certificate, if applicable, to: lthompson@harthotels.com In the subject line please notate: NYSAP&CSO Conference Registration</p>	<div style="border: 1px solid black; padding: 5px; width: 40px; margin: auto;">OR</div>	<p><u>Option 2- Mail</u></p> <p>Send completed form, and tax exempt certificate, if applicable, to: 1000 Islands Harbor Hotel ATTN: Lynn Thompson 200 Riverside Drive Clayton, NY 13624</p>
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****FORMS MUST BE RECEIVED NO LATER THAN FRIDAY, SEPTEMBER 17, 2021****

<p>THREE NIGHT PACKAGE Sunday 10/17/21 – Wednesday 10/20/21 Includes: Overnight accommodations for 3 nights, 3 Breakfasts, 2 Lunches, 2 Morning Breaks, 2 Afternoon Breaks, 1 Reception, and 2 Dinners. Package does <i>not</i> include tax and includes service charge.</p> <p><input type="checkbox"/> \$784.00 per person Single Occupancy</p> <hr/> <p><input type="checkbox"/> \$501.00 per person Double Occupancy</p>	<p>TWO NIGHT PACKAGE (Sun-Tues <i>or</i> Mon-Wed) Includes: Overnight accommodations for 2 nights, 2 Breakfasts, 2 Lunches, 2 Morning Breaks, 2 Afternoon Breaks, 1 Reception, and 1 Dinner. Package does <i>not</i> include tax and includes service charge.</p> <p><input type="checkbox"/> \$544.00 per person Single Occupancy</p> <hr/> <p><input type="checkbox"/> \$354.00 per person Double Occupancy</p>	<p>ONE NIGHT PACKAGE Monday 10/18/21 – Tuesday 10/19/21 <i>OR</i> Tuesday 10/19/21- Wednesday 10/20/21 Includes: Overnight accommodations for 1 night, 1 Breakfast, 2 Lunches, 2 Morning Breaks, 2 Afternoon Breaks, 1 Reception, and 1 Dinner. Package does <i>not</i> include tax and includes service charge.</p> <p><input type="checkbox"/> \$265.00 per person Single Occupancy</p> <hr/> <p><input type="checkbox"/> \$169.00 per person Double Occupancy</p>
<p>TUESDAY NIGHT PLATED DINNER OPTION- PLEASE CHOOSE ONE ENTRÉE</p> <p> <input type="checkbox"/> Prime Rib <input type="checkbox"/> Stuffed Filet of Sole <input type="checkbox"/> Chicken Wellington <input type="checkbox"/> Vegetarian </p>		

Name _____ Phone # _____

Address _____

City _____ State _____ Zip _____

Email _____

Tax Exempt? Yes No *If yes, please send your tax exempt certificate with your completed form.*

Arrival Date _____ Departure Date _____

Credit Card # _____ Exp. Date _____

Roommate Name (if applicable): _____

By signing below, you are authorizing the 1000 Islands Harbor Hotel to charge a deposit of \$189.00 to your credit card. A reservation confirmation will be emailed to you.

Signature _____ Todays Date _____

****Cancellations must be done no later than Saturday, October 9, 2021 or the deposit will be forfeited and you will be charged the full amount of the package.****

HOTEL CHECK-IN TIME: 4:00 PM

HOTEL CHECK-OUT TIME: 11:00 AM



**NEW YORK STATE ASSOCIATION OF
PERSONNEL & CIVIL SERVICE OFFICERS
ANNUAL TRAINING CONFERENCE**

The 1000 Islands Harbor Hotel

Clayton, New York

(October 17 – 20, 2021)

Name: _____ Title: _____
Department: _____ Address: _____
Municipality: _____ Zip Code: _____
Phone: _____
Email: _____
Arrival Date: _____ Departure Date: _____

ASSOCIATION REGISTRATION FEE:

Member \$ 75 per Official
Non-Member \$150 per Official (Subject to Availability)

Monday, October 18: Dinner & Reception # _____

Overnight Registration for each official includes participation at program workshops, meals, breaks, and receptions. Commuter Registration does not include any meals.

REGISTRATION POLICY:

Registration fee for each official must accompany his/her registration form by check or voucher payable to NYS Association of Personnel & Civil Service Officers by **September 3, 2021**.

COMMUTERS NOTE REGARDING MEALS:

Check here if your jurisdiction **does not plan** to stay overnight (please provide the name of the representative from your jurisdiction and other information requested above.) Instead of arrival/departure date, please indicate with check mark below the days your jurisdiction will be attending and the number of individuals from your jurisdiction who plan to attend the following meals (prices below):

Monday, October 18: Breakfast # _____ Lunch # _____ Dinner & Reception # _____

Tuesday, October 19: Breakfast # _____ Lunch # _____ Dinner & Reception # _____

Wednesday, October 20: Breakfast # _____

The daily meal ticket prices are as follows and **need to be paid with the Registration Fee:**

	Members	Non-Members
Breakfast Only	\$14.35	\$15.50
Lunch Only	\$19.25	\$21.00
Dinner & Reception (Monday)	FREE	\$50.00
Dinner & Reception (Tuesday)	\$54.00	\$58.50

Please complete one form for each overnight person who will be attending the training conference (for jurisdictions planning to commute for the day, please complete only one form).

Send to: Laura Granger, Interim Treasurer
Tompkins County Human Resources
125 E. Court St.
Ithaca, NY 14850
lgranger@tompkins-co.org

NOTE: DO NOT SEND THIS FORM TO THE HOTEL



Lease Schedule ("Schedule") - Itemized (SER-700)

Canon Solutions America, Inc. ("CSA")
 One Canon Park, Melville, NY 11747
 (800)-613-2228

Customer: KINGSTON, CITY OF
Agreement #: MA2929

CFS App #: 1813395
Transaction #: S1190219

Salesperson: Frank A D'Angiolillo
Order Date: 06/11/21

Billing Information		Payment Information		Equipment Maintenance Information	
Customer Account: 1304860		Listed Items Lease Term	# of Lease Payments	Maintenance included for all Equipment	
Company: KINGSTON, CITY OF		60 Months	60	Maint Base charge invoiced Monthly by CFS	
DBA:		Payment Summary* (*Plus Applicable Taxes)		Excess Per Image Charge invoiced Quarterly by CSA	
Address: 420 Broadway Attn. Civil Svc.		Lease Payment \$174.89	Invoiced by CFS	Per Unit Coverage Plan Fixed Price Plan	
Address 2:		Total Maintenance		Other Transaction Details	
City: KINGSTON County: ULSTER		Base Charge \$0.00	Invoiced by CFS	Lease Payment shall be invoiced Monthly	
State: NY Zip: 12401-4626 Phone #: 845.334.3921		Due at Signing		Purchase Option: Fair Market Value	
Contact: Jackie Decicco Fax #:		# of Payments in Advance	Total Due at Signing	Tax Exempt (Certificate Attached)	
Email: jdecicco@kingston-ny.gov		0	\$0.00		

Covered Device - Rider A (Office Equip/Cut Sheet Production)	Maint Base Charge Section A	Covered Images Included in Maint Base Charge	Excess Per Image Charge(s)
	\$0.00	B&W: 0 Color: 0	B&W: \$0.006700 Color: \$0.040000

Item Code	Listed Items Description	Qty	Unit Pmt	Total	Ship To & Maintenance Billing Information
3826C002	IRADVDC5850I	1	Included	Included	Shipping: 420 BROADWAY Address 2: Civil Service Commission City: KINGSTON County: ULSTER State: NY Zip: 12401-4626 Primary Customer Contact: Eric Tacti Phone #: 845.594.7973 Email: etacti@kingston-ny.gov Meter Contact: Phone #: Email: IT Contact: kyle McIntosh Phone #: 845.332.5136 Email: kmcintosh@kingston-ny.gov Billing: Address 2: City: County: State: Zip: Billing Contact: Phone #: Email: Elevator: No Loading Dock: No # of Steps: 9 Hrs of Operation: 8-4:30 Consumables: Toner Only Auto-Toner Fulfillment** Meter Method: imageWare Remote Corporate Advantage For CSA USE ONLY: Config: A 59662960
4030C002	CASSETTE FEEDING UNIT-AQ1	1	Included	Included	
4033C001	3RD COPY TRAY KIT-A1	1	Included	Included	
4000C002	INNER FINISHER-L1	1	Included	Included	
3998C001	SUPER G3 FAX BOARD-AX1	1	Included	Included	
4848B120	MEAP WEB CONNECTION KIT V5.7	1	Included	Included	
1972V064	ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D	1	Included	Included	
2368V120	MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	Included	Included	
3923V843	INSTALL PAK DX C5870I/C5860I/C5850I/C5840I	1	Included	Included	
2807V116	SUBSCRIPTION SUPPORT SERVICES 6 UNIT BLOCK	1	Included	Included	
IntSupplies	Pre-Installed Supplies Installed in Machine	1	Included	Included	

Additional Requirements:

OC: COUNTY OF DUPAGE CONTRACT FI-R-0251-18

THIS SCHEDULE IS ENTERED INTO PURSUANT TO, AND INCORPORATES THE TERMS OF, THE MASTER SALES AND SERVICES AGREEMENT REFERENCED AS THE AGREEMENT # ABOVE ("AGREEMENT"), INCLUDING THE MASTER LEASE TERMS SET FORTH AS RIDER G THERETO WHICH SHALL CONTROL (THE "LEASE TERMS"), TO THE EXTENT THE TERMS OF AN EXISTING CFS MASTER AGREEMENT ARE REFERENCED ON THIS SCHEDULE (THE "EXISTING MASTER CFS LEASE") AND ARE APPLICABLE TO THIS SCHEDULE, THEY SHALL CONTROL OVER THE MASTER LEASE TERMS SET FORTH AS RIDER G TO THE AGREEMENT FOR SO LONG AS THE EXISTING MASTER CFS LEASE REMAINS IN EFFECT. STANDARD TERMS AND CONDITIONS AND APPLICABLE RIDERS INCORPORATED HEREIN ARE AVAILABLE AT ESS.CSA.CANON.COM/CUSTOMERDOCUMENTS, AND SHALL APPLY TO THE EXTENT NOT MODIFIED BY THE AGREEMENT. THIS SCHEDULE CONSTITUTES A LEASE OF THE LISTED ITEMS, AND IS BINDING ON CUSTOMER UPON SIGNING BY CUSTOMER, AND IS BINDING ON CSA AND LESSOR AS PROVIDED IN THE LEASE TERMS. THIS SCHEDULE IS NON-CANCELABLE BY CUSTOMER. CUSTOMER REPRESENTS THAT EXECUTION OF THIS SCHEDULE HAS BEEN DULY AUTHORIZED. BY YOUR SIGNATURE, CUSTOMER AGREES TO LEASE THE LISTED ITEMS AND, IF SELECTED, TO PURCHASE THE MAINTENANCE SERVICES DESCRIBED HEREIN. YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS SCHEDULE.

Customer Authorized Signature: _____ Printed Name: **Kyle McIntosh** Title: **Director of IT** Date: _____

ACCEPTANCE CERTIFICATE

To: CSA and Lessor: Customer certifies that (a) the Listed Items referred to in the above Schedule have been received, (b) installation has been completed, (c) the Listed Items have been examined by Customer and are in good operating order and condition and are, in all respects, satisfactory to the Customer, and (d) the Listed Items are irrevocably accepted by the Customer for all purposes under the Agreement. Accordingly, Customer hereby authorizes billing under this Schedule.

Authorized Signature: _____ Printed Name: _____ Title: _____ Date: _____

For Internal Purposes Only:
 CFS Authorized Signature: _____ Printed Name: _____ Title: _____ Date: _____



Subscription Support Services (SLS-910)
Subscription Schedule ("Schedule"), Rider D of Agreement

Canon Solutions America, Inc. ("CSA")
 One Canon Park, Melville, NY 11747
 (800)-613-2228

Customer: KINGSTON, CITY OF
Agreement #: MA2929

Salesperson: Frank A D'Angiolillo
Transaction #: S1190219
Order date: 06/11/21

Customer ("You") Customer Account: 1304860
Company: KINGSTON, CITY OF
Address: 420 BROADWAY
City: KINGSTON **State:** NY **Zip:** 12401-4626
Contact: Eric Tacti **Phone:** 845.594.7973
Email: etacti@kingston-ny.gov

Alternate Contact: Jackie Decicco
Alternate Email: jdecicco@kingston-ny.gov
Alternate Phone: 845.334.3921

Subscription Support Services

Schedule Term: Months or Lease term Customer P.O. Reference on invoice: _____
Payment terms: Net 30 Bill with my CFS Lease Payment Credit Card (Requires secure credit card authorization form.)

Ordered Qty	Item Code	Description	Price	Extended Price
1	2807V116	SUBSCRIPTION SUPPORT SERVICES 6 UNIT BLOCK	Included	Included

Total
Sales Tax
Total Due

Resource Level	Units / hour	Min Hrs/Engagement
National Consulting and Support ("NCS") Engineers	5	10
Production Analyst	4	8
Project Mgmt or Software Development Specialist	4	4
Local Systems Analyst or Systems Engineer	3	1
Solutions Support Center Agent	3	1
Product Trainer	2	1*

*1 Subject to Course minimum requirements, if applicable

THIS SUBSCRIPTION SCHEDULE IS ENTERED INTO PURSUANT TO, AND INCORPORATES ALL OF THE TERMS OF, THE MASTER SALES AND SERVICES AGREEMENT REFERENCED AS THE AGREEMENT # ABOVE AND THE APPLICABLE RIDER(S) ("AGREEMENT"). BY YOUR SIGNATURE BELOW, YOU AGREE TO TERMS AS SPECIFIED ABOVE, SUBJECT TO THE TERMS AND CONDITIONS OF THE AGREEMENT. CUSTOMER REPRESENTS THAT EXECUTION OF THIS SCHEDULE HAS BEEN DULY AUTHORIZED. YOU REPRESENT THAT YOU ARE AUTHORIZED TO EXECUTE THIS SCHEDULE ON CUSTOMER'S BEHALF. STANDARD TERMS AND CONDITIONS INCORPORATED HEREIN ARE AVAILABLE AT ESS.CSA.CANON.COM/CUSTOMERDOCUMENTS, AND SHALL APPLY TO THE EXTENT NOT MODIFIED BY THE AGREEMENT. YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS SUBSCRIPTION SCHEDULE.

Customer's Authorized Signature _____
 Printed Name: **Kyle McIntosh** Title: **Director of IT** Date: _____

Certificate Of Completion

Envelope Id: 4E9A346147984386B227A48CCA803712

Status: Delivered

Subject: KINGSTON, CITY OF – Please sign the following Sales Document (Quote ID: S01190219)

CSA_SALES_BRANCH: ALBANY

Source Envelope:

Document Pages: 2

Signatures: 0

Envelope Originator:

Certificate Pages: 4

Initials: 0

CSA Sales Documents

AutoNav: Enabled

1 Canon Park

Envelope Stamping: Enabled

Melville, NY 11747-3036

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

CSASalesDocuments@csa.canon.com

IP Address: 146.184.0.84

Record Tracking

Status: Original

Holder: CSA Sales Documents

Location: DocuSign

6/11/2021 12:21:53 PM

CSASalesDocuments@csa.canon.com

Signer Events

Signature

Timestamp

Kyle McIntosh

Sent: 6/11/2021 12:21:55 PM

kmcintosh@kingston-ny.gov

Viewed: 6/11/2021 12:23:55 PM

Director of IT

City of Kingston

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

Accepted: 6/11/2021 12:23:55 PM

ID: 0b3d2eb6-bcc6-4258-9ec2-7e368128d516

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

Hashed/Encrypted

6/11/2021 12:21:55 PM

Certified Delivered

Security Checked

6/11/2021 12:23:55 PM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

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- ii. send us an e-mail to msinanian@csa.canon.com and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

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F+A

Tinti, Elisa

From: Tinti, Egidio
Sent: Thursday, July 08, 2021 2:53 PM
To: Shaut, Andrea
Cc: Tinti, Elisa; Tuey, John; Bonse, Michael; Noble, Steve
Subject: Fw: Finance request
Attachments: 20210708101531.pdf; 20210708101519.pdf

Council President Shaut,

Please find attached two communications for finance regarding the transfer of funds for the police department.

If possible, I would like them added to the agenda for the upcoming finance meeting scheduled for July 14th.

Please contact me should you have any questions.

Thank you

Jid

Egidio Tinti
Chief of Police
City of Kingston Police Department

(845) 943-5766 Office
(845) 331-2166 Fax
etinti@kingston-ny.gov
<http://tinyurl.com/KPDTIPsoft>
www.facebook.com/kingstonpd

CITY OF KINGSTON

Police Department

police@kingston-ny.gov

Egidio F. Tinti, Chief of Police



Steven T. Noble, Mayor

June 25, 2021

Honorable Andrea Shaut
Alderman-at-Large
420 Broadway
Kingston, NY 12401

Dear Ms. Shaut,

I am respectfully requesting that you refer this budget transfer from the City's Contingency Fund to our Retirement Accumulation Account for the retirement pay-out for Lieutenant Thierry Croizer. Additionally, we have internal budget transfers from our State Assistance (GIVE) Revenue Account to our Contracted Services Account for grant funds received from the NYS Division of Criminal Justice Services. As well as, transfers within our Training, Dues and Seminars, Ammunition, and Trophies and Awards accounts.

Thank you for your time and consideration in this matter. If you or your committee needs additional information, please do not hesitate to contact me.

Sincerely,

Egidio F. Tinti
Chief of Police
City of Kingston Police Department

EFT/mab
Enclosure


cc: Honorable Steven. T. Noble
Mayor, City of Kingston

John Tuey
City Comptroller

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER <u>X</u>	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION <u>X</u>	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: <u>Police</u>	DATE: <u>June 25, 2021</u>
<p>Description: Budget transfer for the 2021 Budget. This is a request for a transfer from the City's Contingency Fund to our Retirement Accumulation Account for the retirement pay-out for Lieutenant Thierry Croizer. Additionally, transfers from our State Assistance (GIVE) Revenue Account to our Contracted Services Account for grant funds received from the NYS Division of Criminal Justice Services and internal transfers within our Training, Dues and Seminars, Ammunition, and Trophies and Awards accounts.</p>	
Estimated Financial Impact: \$46,479.14	Signature 

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman		
Donald Tallerman, Ward 5		
Anthony Davis, Ward 6		
Steven Schabot, Ward 8		
Michele Hirsch, Ward 9		

2021 Budget Modification

Account #	Transfer of	Out	Transfer Into
<hr/>			
A1312011			
.105 Retirement Accumulation			\$ 46,479.14
<hr/>			
A1312014			
.414 Employee Training	\$	4,000.00	
.462 Dues, Seminars, and Associations			\$ 500.00
.472 Contracted Services			\$ 60,000.00
.488 Ammunition and Gas			\$ 2,500.00
.496 Trophies and Awards			\$ 1,000.00
Revenue - IMPACT/GIVE			
A1.3120.3389	\$	60,000.00	
Contingency Account			
A1.1990.5404	\$	46,479.14	
<hr/>			
TOTALS	\$	110,479.14	\$ 110,479.14

CITY OF KINGSTON
Police Department
police@kingston-ny.gov

Egidio F. Tinti, Chief of Police



Steven T. Noble, Mayor

June 8, 2021

Honorable Andrea Shaut
Alderman-at-Large
420 Broadway
Kingston, NY 12401

Dear Ms. Shaut,

I am respectfully requesting that you refer this internal budget transfer for the US Department of Homeland Security - Tactical Team Grant to the appropriate committee for their review. As you can see, there is no financial impact or obligation to the City of Kingston regarding this request.

Thank you for your time and consideration in this matter. If you or your committee needs additional information, please do not hesitate to contact me.

Sincerely,



Egidio F. Tinti
Chief of Police
City of Kingston Police Department

EFT/mab

Enclosure

cc: Honorable Steven. T. Noble
Mayor, City of Kingston

John Tuey
City Comptroller

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION <u>X</u>	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: <u>Police</u>	DATE: <u>June 8, 2021</u>
<p>Description: Budget transfer for the 2021 Budget. This is a request for a transfer from our Federal Assistance Revenue Account to our Motor Vehicle Accounts for grant funds received from the US Department of Homeland Security.</p>	
Estimated Financial Impact: <u>--\$0--</u>	Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman		
Donald Tallerman, Ward 5		
Anthony Davis, Ward 6		
Steven Schabot, Ward 8		
Michele Hirsch, Ward 9		

2021 Budget Modification

<u>Account #</u>	<u>Transfer Out of</u>	<u>Transfer Into</u>
A1312012		
.203 Motor Vehicles		\$ 100,000.00
REVENUE Federal Assistance A13120.44330	\$ 100,000.00	
TOTALS	\$ 100,000.00	\$ 100,000.00



City of Kingston
Office of Community Development
abruck@kingston-ny.gov

FIA

Steven T. Noble, Mayor



Amanda L. Bruck, Director

July 7, 2021

Dear President Shaut:

On behalf of Director Bruck, I am writing to request a \$250 budget transfer

from: A1-6-6989-14-5472 – Contracted Services
to: A1-6-6989-14-5464 – Advertising.

This department has placed several legal notices in the *Freeman* due to many re-allocations of our CDBG funding that will benefit the City such as paving, sewer design and repair, parks improvements, and demolition of Planet Wings.

Thank you in advance for your consideration.

Respectfully,

Anee L. Peterson,
Admin. Asst., OCD

c. Amanda L. Bruck, Director, Office of Community Development
John Tuey, Comptroller, City of Kingston

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER X
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

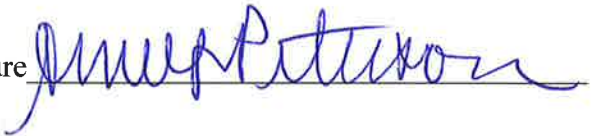
DEPARTMENT Office of Community Development

DATE July 7, 2021

Description: Transfer \$250 for Advertising

Transfer from: A1-6-6989-14-5472 – Contracted Services
to: A1-6-6989-14-5464 – Advertising

Estimated Financial Impact 0

Signature 

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman		
Don Tallerman, Ward 5		
Anthony Davis, Ward 6		
Steven Schabot, Ward 8		
Michele Hirsch, Ward 9		

City of Kingston
Office of Community Development
abruck@kingston-ny.gov

F + A



Steven T. Noble, Mayor

Amanda Bruck, Director

June 3, 2021

Dear President Shaut:

The City of Kingston Parks and Recreation Department has been awarded \$40,000 of CDBG-CVIII funds (CARES Act funding) for its Drop-In School Support Program at the Everette Hodge Community Center (EHC) and Rondout Neighborhood Center (RNC).

The Common Council voted on Tuesday, June 1, 2021 to approve the budget transfer to purchase the computers. We now need to purchase 10 tables, 15 chairs, and 2 printers for the Rondout Neighborhood Center.

I respectfully request the following fund transfer:

Transfer \$ 3,500.00 from: A1-7-7141-22-42020 – CDBG Reimbursement
to: A1-7-7141-12-5211 – Other Equipment

I am submitting the Committee Report to accompany this correspondence.

Thank you in advance for your consideration.

Respectfully,

Amee Peterson
Administrative Assistant, Office of Community Development

c. Amanda L. Bruck, Director, Office of Community Development
Lynsey Timbrouck, Director, Parks and Recreation
Steven T. Noble, Mayor, City of Kingston
John Tuey, Comptroller, City of Kingston

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER <u> X </u>	CONTINGENCY TRANSFER <u> </u>	TRANSFER <u> </u>
AUTHORIZATION <u> </u>	BUDGET MODIFICATION <u> </u>	BONDING REQUEST <u> </u>
CLAIMS <u> </u>	ZONING <u> </u>	OTHER <u> </u>

DEPARTMENT Parks and Recreation

DATE June 3, 2021

Description: Transfer \$3,500 for 10 tables, 15 chairs, and 2 printers for the Rondout Neighborhood Center
– to be reimbursed by CDBG-CV III funds for its Drop-In School Support Program

Transfer from: A1-7-7141- 22-42020 – CDBG Reimbursement
to: A1-7-7141-12-5211 – Contracted Services

Estimated Financial Impact 0

Signature *J. M. Peterson*

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
Type I Action
Type II Action
Unlisted Action

Negative Declaration of Environmental Significance:

Conditioned Negative Declaration:

Seek Lead Agency Status:

Positive Declaration of Environmental Significance:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman		
Don Tallerman, Ward 5		
Anthony Davis, Ward 6		
Steven Schabot, Ward 8		
Michele Hirsch, Ward 9		

(F+A)

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER <u>X</u> _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT Health & Wellness **DATE** 7/8/21

2021 Budgetary Transfer Request in the Health & Wellness Budget for the NYS DOH Creating Healthy Schools and Communities grant project in the amount of \$149,357.05. Reimbursement will come from funding provided by the NYS DOH grant for \$305,000.00 for contract period 6/1/21 – 5/31/22 and requires no match.

FROM	Account #A1 4010.3889	NYS Grant Health & Wellness	\$149,357.05
TO	Account #A1 4010.101	Regular Pay	\$19,241.67
TO	Account #A1 4010.811	Social Security	\$1,471.99
TO	Account #A1 4010.812	NYS Retirement	\$2,886.25
TO	Account #A1 4010.821	Hospital & Medical	\$12,315.90
TO	Account #A1 4010.822	Dental Insurance	\$338.33
TO	Account #A1 4010.826	Optical Insurance	\$102.92
TO	Account #A1 4010.485	General Materials	\$1,000.00
TO	Account #A1 4010.472	Contracted Services	\$112,000.00

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman		
Tony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		
Don Tallerman, Ward 5		

Tinti, Elisa

From: Flynn, Emily
Sent: Thursday, July 08, 2021 12:48 PM
To: Tinti, Elisa
Cc: Wilson, Kristen; Noble, Steve; Tuey, John
Subject: Two Common Council Communications From H&W
Attachments: CHSC Council Communications Letter 2021.pdf; Draft - CHSC Finance&Audit Report - Execute&Expend 2021.docx; Draft - CHSC Finance&Audit Report - Budget Transfer 2022.docx; Draft - CHSC Resolution-TransferFunds.docx; Draft - CHSC Resolution-Execute&ExpendFunds.docx; PBMP Budget Transfer Letter 2021.pdf; Draft - PBMP Finance&Audit Report - Budget Transfer 2023.docx; Draft - PBMP Budget Transfer Resolutio1.docx

Hi Elisa,

Attached are communications for the Common Council for two grant projects: The Kingston Creating Healthy Schools and Communities Project and the Pedestrian and Bicycle Master Plan. I have attached draft resolutions and committee reports as well.

Please let me know any questions or if there is anything I should do differently.

Thanks,

Emily Flynn

City of Kingston

Director of Health and Wellness

Office: 845-334-3909

eflynn@kingston-ny.gov

www.kingston-ny.gov

[Live Well Kingston](#)

CITY OF KINGSTON
Department of Health and Wellness
eflynn@kingston-ny.gov



Emily Flynn, Director

Steven T. Noble, Mayor

July 8, 2021

Honorable Andrea Shaut
President/Aldersperson-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Creating Healthy Schools and Communities Grant Project

Dear President Shaut,

This is a request for placement on the agenda of the next appropriate Committee, expected to be the Finance and Audit Committee, to discuss the Creating Healthy Schools and Communities grant.

The City of Kingston was awarded the Creating Healthy Schools and Communities grant on May 14th, from the State Department of Health, Division of Chronic Disease Prevention. It is a five year grant with a total compensation of \$1,525,000.00.

The goal of the grant is to increase opportunities for physical activity and nutrition in schools and the community by implementing evidence-based strategies. The City will be subcontracting with Family of Woodstock to implement the strategies in child care centers and day care homes. Cornell Cooperative Extension of Ulster County will be subcontracted with to implement the strategies in the Kingston City School District. The Health & Wellness department will be implementing food service guidelines in community locations and active transportation encouragement.

To implement and manage this large project, the City will hire a full-time project manager that will be fully funded by the grant.

Therefore, I am now writing to request consideration of resolutions including a budget transfer in the total amount of \$149,357.05. Reimbursement will come from funding provided by a NYS DOH grant for \$305,000.00 for contract period 6/1/21 – 5/31/22.

FROM	Account #A1 4010.3889	NYS Grant Health & Wellness	\$149,357.05
TO	Account #A1 4010.101	Regular Pay	\$19,241.67
TO	Account #A1 4010.811	Social Security	\$1,471.99
TO	Account #A1 4010.812	NYS Retirement	\$2,886.25

CITY OF KINGSTON
Department of Health and Wellness
eflynn@kingston-ny.gov



Emily Flynn, Director

Steven T. Noble, Mayor

TO	Account #A1 4010.821	Hospital & Medical	\$12,315.90
TO	Account #A1 4010.822	Dental Insurance	\$338.33
TO	Account #A1 4010.826	Optical Insurance	\$102.92
TO	Account #A1 4010.485	General Materials	\$1,000.00
TO	Account #A1 4010.472	Contracted Services	\$112,000.00

Please feel free to contact me with any questions regarding the project. Thank you for your consideration.

Sincerely,

Emily Flynn
Director of Health & Wellness

CC: Kristen Wilson, Director, Office of Grants Management
Steven T. Noble, Mayor, City of Kingston
John Tuey, Comptroller, City of Kingston

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER <u>X</u> _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT Health & Wellness **DATE** 7/8/21

To request authorization for the Mayor to execute documents and expend funds for a grant from the NYS Department of Health, Division of Chronic Disease, in the amount of \$1,525,000 for five years for the implementation of the Kingston Creating Healthy Schools and Communities grant project.

There is no matching funding requirements.

Estimated Financial Impact \$0 Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman		
Tony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		
Don Tallerman, Ward 5		

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER <u>X</u> _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT <u>Health & Wellness</u>		DATE <u>7/8/21</u>	
2021 Budgetary Transfer Request in the Health & Wellness Budget for the NYS DOH Creating Healthy Schools and Communities grant project in the amount of \$170,357.05. Reimbursement will come from funding provided by the NYS DOH grant for \$305,000.00 for contract period 6/1/21 – 5/31/22 and requires no match.			
FROM	Account #A1 4010.3889	NYS Grant Health & Wellness	\$149,357.05
TO	Account #A1 4010.101	Regular Pay	\$19,241.67
TO	Account #A1 4010.811	Social Security	\$1,471.99
TO	Account #A1 4010.812	NYS Retirement	\$2,886.25
TO	Account #A1 4010.821	Hospital & Medical	\$12,315.90
TO	Account #A1 4010.822	Dental Insurance	\$338.33
TO	Account #A1 4010.826	Optical Insurance	\$102.92
TO	Account #A1 4010.485	General Materials	\$1,000.00
TO	Account #A1 4010.472	Contracted Services	\$112,000.00

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman		
Tony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		
Don Tallerman, Ward 5		

RESOLUTION ___ of 2021

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, RECOMMENDING APPROVAL FOR MODIFICATIONS TO THE 2021 HEALTH & WELLNESS BUDGET

Sponsored by: Finance and Audit Committee Aldermen: Alderman Committee Members Last Names

WHEREAS, the Department of Health & Wellness requests a transfer of funds for the Regular Pay, Social Security, NYS Retirement, Hospital & Medical, Dental Insurance, Optical Insurance, General Materials, and Contracted Services lines; and

WHEREAS, the City of Kingston has received a New York State Department of Health grant totaling \$1,525,000 for five years; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the Finance/Audit Committee has received, reviewed, and approved this request.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. That the following sums be transferred as follows:

From: Account #A1 4010.3889	NYS Grant Health & Wellness	\$149,357.05
To: Account #A1 4010.101	Regular Pay	\$19,241.67
Account #A1 4010.811	Social Security	\$1,471.99
Account #A1 4010.812	NYS Retirement	\$2,886.25
Account #A1 4010.821	Hospital & Medical	\$12,315.90
Account #A1 4010.822	Dental Insurance	\$338.33
Account #A1 4010.826	Optical Insurance	\$102.92
Account #A1 4010.485	General Materials	\$1,000.00
Account #A1 4010.472	Contracted Services	\$112,000.00

SECTION 2. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
of _____ 2021

Approved by the Mayor this ____ day
of _____ 2021

Carly Williams, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2021

F+1A

Tinti, Elisa

From: Baker, Daniel
Sent: Tuesday, July 06, 2021 4:22 PM
To: Tallerman, Donald; Hirsch, Michele; Schabot, Steven; Davis, Tony; Scott-Childress, Reynolds
Cc: Kyle Barnett; Bryant, Kevin; Gartenstein, Daniel; Tuey, John; Tinti, Elisa
Subject: Assessor - 7/14/21 - Finance Meeting Agenda Item (MAK v. City of Kingston)
Attachments: Committe Report MAK v. City of Kingston.pdf; FACT SHEET for MAK Real Estate LLC v City of Kingston.pdf

Finance Committee,

I will have tree items on the 7/14/21. I am only asking that one of them (MAK v. the City of Kingston) be addressed. Unfortunately, I will be not be unable to attend the meeting on 7/14, but the committee report I am asking you to pass is very straight forward.

MAK Real Estate LLC., v City of Kingston is an assessment complaint that was started in 2019. We did an appraisal on the property and we came to a resolution that is very close to the appraisal without having to make payments back to the complainant.

I have attached a fact sheet about the complaint and the committee report.

I will try and reach out to you all prior to the 7/14/21 meeting to field any questions you may have about it. I am respectfully requesting this be moved out of committee on 7/14/21.

I will be available by phone if there are any last minute emergency questions that evening.

Thank you.

Dan

Daniel Baker
City of Kingston
Assessor
(845) 334-3912
dbaker@kingston-ny.gov

1THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION <u>X</u> _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: <u>Assessment</u>	DATE: <u>7/2/2021</u>	
Description: <u>Authorization of Settlement (MAK Real Estate Holdings, LLC vs. City of Kingston)</u>		
SBL# <u>56.91-4-29</u>	<u>172 Wall St</u>	
<u>Roll Year</u>	<u>AV Reduced From</u>	<u>AV Reduced To</u>
2019	420,500	295,000
2020	420,500	295,000
Estimated Financial Impact: \$ <u>-0-</u> Signature _____		

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman		
Don Tallerman, Ward 5		
Anthony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		

MAK Real Estate LLC v. City of Kingston Fact Sheet

SBL# 56.91-4-29 172 Wall St

Current Assessment Roll Information

Year	Assessed Value	Estimated Fair Market Value
2019	420,500	420,500
2020	420,500	467,222

Proposed Resolution of complaint

Year	Assessed Value	Estimated Fair Market Value (FMV)
2019	295,000	295,000
2020	295,000	327,777

Our pre-trial appraisal came in at \$312,000.

I believe a \$295,000 AV is a reasonable resolution.

\$0 Financial Impact to the City (No City Repayments)

This proposed resolution, results in one year FMV just below our appraisal and the next years FMV just above our appraisal. Please keep in mind that our Equalization Rate has been dropping, resulting in increased market values (even when Assessed Values stay the same).

FIA

Tinti, Elisa

From: Baker, Daniel
Sent: Friday, July 02, 2021 3:05 PM
To: Shaut, Andrea
Cc: Scott-Childress, Reynolds; Tinti, Elisa; Tuey, John
Subject: Department of Assessment Communication (Month of July) Rite Aid v. The City of Kingston

Madam President,

I would like the opportunity to discuss with the Common Council's Finance Committee the matter of Rite Aid Corporation v the City of Kingston.
Please accept this email as a formal communication for the month of July from my office with regards to this matter.

Respectfully,

Dan

Daniel Baker
City of Kingston
Assessor
(845) 334-3912
dbaker@kingston-ny.gov

CITY OF KINGSTON

Office of the Mayor

mayor@kingston-ny.gov

F-1A

Steven T. Noble
Mayor



July 2nd, 2021

Honorable Andrea Shaut
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Dues for O & W Rail Trail Coalition

Dear President Shaut,

The O & W Rail Trail Coalition has done major improvements over the past five years, including new signage and mile markers, and producing 20,000 newly designed brochures and maps. Their budget is now nearly depleted. Per our Municipal Cooperation Agreement, the O & W Coalition is requesting \$500.00 in dues from each member municipality.

I am requesting that this \$500.00 be transferred out of contingency in order to pay our O & W Rail Trail Coalition dues. An invoice for those dues is attached.

Please feel free to contact me if you have any questions or concerns.

Respectfully Submitted,

Steven T. Noble
Mayor



O&W Rail Trail Coalition
1925 Lucas Avenue Ext
Cottkill, NY 12419
845-679-8730

May 26, 2021

Steve Noble
Mayor, City of Kingston

Re: Request for remittance – Invoice #202

Dear Mayor Noble,

As you are aware, on June 27th, 2016, The O&W Rail Trail became an official seven member coalition.

Over the last five years we have designed our attractive logo as seen on the header above and our member caps, installed way-finding signage and mile markers, and designed and produced our highly regarded O&W brochure and map of which almost 20,000 have been distributed. Expenses for the above have been paid and, after expending \$1,220.00 this month for 5,000 updated additional brochures, we have \$140.40 left in our Coalition bank account of our original \$3,500. Quite a bargain for the above products produced.

Per our Municipal Cooperation Agreement, we are requesting \$500.00 from each member municipality to replenish the account for future expenses.

Please remit \$500.00 payable to: O&W Rail Trail Coalition at the above address.

We are pleased to have the City of Kingston as a member of the Coalition.

Sincerely,

Ralph Durham
Treasurer

Cc: Carl Pezzino
Chairman

CITY OF KINGSTON
Office of Information Technology
kmcintosh@kingston-ny.gov

F+1A

Kyle McIntosh, Director



Steven T. Noble, Mayor

June 25th 2021

Alderman at Large Andrea Shaut
City of Kingston Common Council
420 Broadway
Kingston, NY 12401

Dear President Shaut,

Please consider allowing us to enter into an agreement with Walter A. McDermott Telephone Auditing Services as per the attached proposal. It's been a couple years since the city has done an audit of this nature and if McDermott is not successful in obtaining a credit or refund, then McDermott will not earn a fee.

Kyle McIntosh

Director of Information Technology

Cc: Mayor S. Noble
John Tuey, Comptroller
Reynolds Scott-Childress, Finance Committee Chairman



231 Bogert Ave
201.445.3901
Ridgewood, NJ 07450 201.445.5136 fax
www.wamtas.com

Over 50 Years of Excellence, Service, Integrity
April 7, 2021

The following are the terms of the agreement between Walter A. McDermott, a telephone auditing service and City of Kingston.

McDermott will audit the monthly service and equipment portion of client's telephone bills. The objective of the audit is twofold:

1. To uncover overcharges and have them eliminated from your future telephone bills.
2. To obtain credits or refunds for the entire period of time that the overcharges have been in existence.

The fee for eliminating overcharges is forty percent (40%) of the recurring monthly reduction for the following twelve (12) months. This fee is payable in twelve equal monthly payments starting in the month that you actually realize the reduction.

This portion of the fee is subject to the following exceptions:

1. If you move from your present location, the fee stops.
2. If you change to another telephone carrier, the fee stops.

The fee for obtaining credits or refunds for the phone bill audit is forty(40%) of the credit or refund. This portion of the fee is payable when you receive the credit or refund. There is no fee if there is no recovery.

We will also audit client's cellular phone bills for the purpose of reducing your monthly charges going forward.

Our fee is fifty (50%) percent of the first year savings based on the current monthly cellular bill and the new adjusted cellular bill. There is no fee if we are unable to obtain reductions on your cellular phone bill.

A summary of savings will be presented to you each month until our audit is complete.

If McDermott is not successful in obtaining a credit or refund, then McDermott will not earn a fee.

ACCEPTED:

City of Kingston
420 Broadway
Kingston, NY 12401

ACCEPTED:

Walter A. McDermott
231 Bogert Avenue
Ridgewood, NJ 07450

Jennifer Recht

Mr. Kyle McIntosh
Director of IT

Sales Manager

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION <u> x </u>	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: Information Technology DATE: June 25, 2021

Description

Request authorization to have Walter A. McDermott company to perform a telephone audit as per the attached agreement.

Estimated Financial Impact: \$0 Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman		
Tony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		
Don Tallerman, Ward 5		

F+1A

To the Ladies and Gentleman of the Common Council
5/27/2012

Good day my name is Tara Mckinstry, I am writing to you today in desperation. My fiance Randy Romeo and I purchased a little brick

house on 26 Gill st on March 25, 2020. I purchased the house with my life savings in hopes to have something to leave to my children when I pass. We received our first tax bill for 2021, and to our surprise we found that there was a \$5200.00 charge for an inspection fee, that we were totally unaware of. We immediatly called

Genie from the building saftey dept, whom we dealt with when we received

our demo permit. I failed to mention that the house is in need of major restoration and is valued at \$9500.00. We asked if she could explain

the fee, she stated that it had come from the city comptroller office.

We were never notified or contacted about a inspection date.

Genie explained that the inspection fee should have been paid by Mr. Robert lanucci (the previous owner) because it was done while under his

ownership. She added that she would explain the situation to her boss

Steven Knox. After numerous calls back to Genie for an update and

voice messages that went unanswered, We then called Mr Knox who said he would be contacting John Tule. We never heard back from anyone. We called and left messages multiple times since receiving the bill trying to get a final answer, and all the while we were being charged interest on the bill that was also not explained to us, while waiting and wanting to pay the \$39.35 county and the \$85.85 city tax. On the 19th of May we called the Building Safety Dept to follow up with Genie again and was told she was out of the office for an undetermined amount of time. We explained to the clerk our situation and concern, and explained we had been trying to contact Genie for a resolution since January. She said she would leave a note on Steven Knox desk to call us ASAP. When we ended the call we reached out to John Tule and explained we never received any explanation. John was extremely kind and professional and took the time to explain that we needed to write this letter.

In ending we are graciously asking you the board to please look into this matter and please reconsider this \$5200.00 fee that we cannot

truly afford

due to our bussineses failing because of COVID and was totally unexpected.

We would be so gratefull and appreciate it so much.

Thank you so much for taking the time to read such a lengthy letter.

Warm Regards Tara Mckinstry and Randy Romeo

F+A

Tinti, Elisa

From: Tuey, John
Sent: Friday, June 25, 2021 1:08 PM
To: Alderman
Subject: FW: Fund Balance Policy
Attachments: Fund Balance Discussion.pdf

All, see attached and below regarding my presentation to the Finance Committee last month.

From: Tuey, John
Sent: Wednesday, June 16, 2021 11:09 AM
To: Davis, Tony <tdavis@kingston-ny.gov>; Hirsch, Michele <mhirsch@kingston-ny.gov>; O'Reilly, Patrick <ward7@kingston-ny.gov>; Schabot, Steven <sshabot@kingston-ny.gov>; Scott-Childress, Reynolds <rscott-childress@kingston-ny.gov>; Tallerman, Donald <dtallerman@kingston-ny.gov>
Cc: Bryant, Kevin <kbryant@kingston-ny.gov>; Shaut, Andrea <ashaut@kingston-ny.gov>
Subject: Fund Balance Policy

Good morning all,

As you know, the Fund Balance policy update was tabled until the finance meeting scheduled for Wednesday, July 14th. If any of you would like to discuss this request in more detail with me, please feel free to reach out. There are certain estimates (i.e. expired contracts, etc) and information that are taken into consideration when developing targeted fund balance levels that I cannot discuss in detail at an open meeting.

Sincerely,
John

John Tuey, CPA
Comptroller
City of Kingston
420 Broadway
Kingston, NY 12401
Comptroller@kingston-ny.gov
P: 845.334.3941
F: 845.334.3944

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