

FIN

CITY OF KINGSTON  
Historic Landmarks Preservation Commission  
planning@kingston-ny.gov

Suzanne Cahill, Planning Director  
Julie Edelson-Safford, Historic Preservation Admin.



Steven T. Noble, Mayor

February 26, 2021

Ald. At Large Andrea Shaut, President  
City of Kingston Common Council  
City Hall – 420 Broadway  
Kingston, NY 12401

RE: REQUEST for Authorization to File for Grant Funds  
NYS Office of Parks, Recreation and Historic Preservation (OPRHP)  
Certified Local Government Grant FY 2021

Dear Pres. Shaut:

The City of Kingston Historic Landmarks Preservation Commission is seeking to secure funding, in the amount of \$35,000, from the NYS Office of Parks, Recreation and Historic Preservation for a Certified Local Government Program to undertake a Citywide Historic Properties Survey. The Commission, working with the Grants Management Office, has prepared the scope of work in conjunction with the outline as provided by the State. The grant will be used to survey properties in the city that are not protected from development, beginning with the neighborhoods of Wilbur and Ponckhokie, and then moving forward to all properties that do not have any designation, to identify more historic resources for preservation, using new industry standards.

The projected grant match for this project is \$11,666, which will be covered through in-kind services of existing city staff and also from volunteers contributing time.

A completed Committee Report and a form of resolution are attached for your consideration and review. If there are any questions, please do not hesitate to contact this office.

Sincerely,

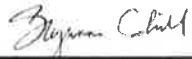
Suzanne Cahill  
Planning Director

Cc: Mayor S. Noble  
Ald. R. Scott-Childress, W3, Chair F&A  
J. Tuey, Comptroller  
K. Wilson, Dir. Grants Management

**1THE CITY OF KINGSTON COMMON COUNCIL**

**FINANCE AND AUDIT  
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION <u>X</u> CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT: Planning	DATE: February 26, 2021
<p>Description: RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE NEW YORK STATE OFFICE OF PARKS, RECREATION, AND HISTORIC PRESERVATION (OPRHP) FOR A CERTIFIED LOCAL GOVERNMENT GRANT IN THE AMOUNT OF \$35,000 FOR A CITY WIDE HISTORIC PROPERTIES SURVEY AND TO EXECUTE ANY AND ALL RELATED DOCUMENTS  RECOGNIZE APPLICATION SUBMISSION AS A TYPE II ACTION UNDER SEQR</p>	
	

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Action Required:

SEQRA Decision:  
Type I Action \_\_\_\_\_  
Type II Action X  
Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman		
Don Tallerman, Ward 5		
Anthony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		

RESOLUTION \_\_\_ of 2021

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE NEW YORK STATE OFFICE OF PARKS, RECREATION, AND HISTORIC PRESERVATION (OPRHP) FOR A CERTIFIED LOCAL GOVERNMENT GRANT IN THE AMOUNT OF \$35,000 FOR A CITY WIDE HISTORIC PROPERTIES SURVEY AND TO EXECUTE ANY AND ALL RELATED DOCUMENTS.

Sponsored by: Finance and Audit Committee Aldermen: Scott-Childress, Tallerman, Davis, Hirsch, Schabot

WHEREAS, the City of Kingston is eligible to apply to the OPRHP for a Certified Local Government Grant for funds in an amount of up to \$35,000 for the City Wide Historic Properties Survey; and

WHEREAS, this grant, should it be awarded, recommends a match in the amount of \$11,666 to be provided by in-kind services through existing city staff and volunteers; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under this grant will be in accordance with all terms and conditions contained in guidelines provided by OPRHP.

SECTION 2. The Mayor of the City of Kingston is hereby authorized and directed to file an application for funds from the OPRHP for a Certified Local Government Grant in the amount of \$35,000 for a City Wide Historic Properties Survey and upon approval of said request to enter into and execute an agreement, and any and all related documents.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this \_\_\_\_\_ day  
of \_\_\_\_\_ 2021

Approved by the Mayor this \_\_\_\_\_ day  
of \_\_\_\_\_ 2021

\_\_\_\_\_  
Elisa Tinti, City Clerk

\_\_\_\_\_  
Steven T. Noble, Mayor

Adopted by Council on \_\_\_\_\_, 2021



CITY OF KINGSTON  
Kingston Planning  
planning@kingston-ny.gov

F&A

Suzanne Cahill, Planning Director  
Kyla Dedea, Assistant Planner



Steven T. Noble, Mayor

February 24, 2021

Ald. At Large Andrea Shaut, President  
City of Kingston Common Council  
City Hall - 420 Broadway  
Kingston, New York 12401

Re: FY 2021 Budget Amendment - Shade Trees A1-8560

Dear Pre. Shaut:

Unfortunately, in late 2020, a street tree alongside of St. Joseph's Church was damaged by a private vehicle. The City pursued and has just recently recouped an insurance payment to cover the costs of replacing the damaged tree. The work has been bid out and we anticipate that it will be completed by mid-May. The following FY 2021 Budget modification is requested to provide for acceptance of the payment and then expenditure to replace the tree.

INCREASE EXPENDITURE BUDGET LINE A18560 5472 (Shade Trees -Contracted Expenses) by \$3,675.00  
ADD REVENUE BUDGET LINE A18560 42680 (Shade Trees - Insurance Recovery) by \$3,675.00

If there are any questions, please do not hesitate to contact our office to discuss.

Be well and stay safe.

Sincerely,

Suzanne Cahill  
Planning Director

CC: S. Noble, Mayor  
Ald. R. Scott-Childress, W3 Chairman F&A  
J. Tuey, Comptroller



# THE CITY OF KINGSTON COMMON COUNCIL

## FINANCE AND AUDIT COMMITTEE REPORT

### REQUEST DESCRIPTION

INTERNAL TRANSFER \_\_\_\_\_  
 AUTHORIZATION \_\_\_\_\_  
 CLAIMS \_\_\_\_\_

CONTINGENCY TRANSFER \_\_\_\_\_  
 BUDGET MODIFICATION X  
 ZONING \_\_\_\_\_

TRANSFER \_\_\_\_\_  
 BONDING REQUEST \_\_\_\_\_  
 OTHER \_\_\_\_\_

DEPARTMENT: Planning (Shade Tree)      DATE: 2-24-21

Description:

Authorize FY 2021 Budget Amendment as follows:

INCREASE Expenditure Budget Line A1 8560 5472      by      \$ 3,675.00  
 CREATE Revenue Budget Line A1 8560 42680      by      \$ 3,675.00

Estimated Financial Impact: \$ Ø

Signature *Sydney Cahill*

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Action Required:

SEQRA Decision:

Type I Action \_\_\_\_\_

Type II Action \_\_\_\_\_

Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman		
Don Tallerman, Ward 5		
Anthony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		





F+A

**Tinti, Elisa**

---

**From:** Shaut, Andrea  
**Sent:** Monday, February 15, 2021 1:20 PM  
**To:** Topple, Maureen; Scott-Childress, Reynolds; Tinti, Elisa  
**Cc:** Tuey, John; Norman, Edward  
**Subject:** RE: Contingency Transfer

Thank you, Maureen. I'm assuming there is no rush, and this can go through to our next Finance & Audit meeting in March, and full council 4/6.

Elisa – can you please include the below communication in my folder?

Thank you!  
Andrea

**From:** Topple, Maureen  
**Sent:** Friday, February 12, 2021 2:17 PM  
**To:** Shaut, Andrea <ashaut@kingston-ny.gov>; Scott-Childress, Reynolds <rscott-childress@kingston-ny.gov>  
**Cc:** Tuey, John <jtuey@kingston-ny.gov>; Norman, Edward <enorman@kingston-ny.gov>  
**Subject:** Contingency Transfer

Good Afternoon President Shaut,

Attached you will find a Finance & Audit Committee Report for a contingency transfer for the Department of Public Works.

This transfer will cover the cost of an unforeseen retirement payout for a DPW employee. We respectfully request this be submitted to the Council for review.

Thank you.

Kind Regards,

*Maureen K. Topple*

Principal Account Clerk  
City of Kingston  
Dept. of Public Works  
25 East O'Reilly Street  
Kingston, NY 12401  
845/331-0682, ext. 1980  
845/331-0295 fax

**P** Go Green! Print this email only when necessary. Thank you for helping the City of Kingston be environmentally responsible.







F+A

**Tinti, Elisa**

---

**From:** Topple, Maureen  
**Sent:** Wednesday, February 24, 2021 2:52 PM  
**To:** Shaut, Andrea; Scott-Childress, Reynolds  
**Cc:** Tuey, John; Norman, Edward; Tinti, Elisa  
**Subject:** Contingency Transfer  
**Attachments:** 2.24.21 Contingency Transfer Parks Maintenance.pdf

Good Afternoon President Shaut,

Attached you will find a Finance & Audit Committee Report for a contingency transfer for the Department of Public Works Parks Maintenance Division. This transfer will cover the cost of two unforeseen retirement payouts for Parks Maintenance employees. Apologies for not including this on the 2.12 transfer request, but we were not made aware of these until after the previous request was submitted.

We respectfully request this go through March's Finance & Audit meeting, and be submitted to Council for review on 4/6.

Thank you.

Kind Regards,

*Maureen K. Topple*  
Principal Account Clerk  
City of Kingston  
Dept. of Public Works  
25 East O'Reilly Street  
Kingston, NY 12401  
845/331-0682, ext. 1980  
845/331-0295 fax

**P** Go Green! Print this email only when necessary. Thank you for helping the City of Kingston be environmentally responsible.




**1THE CITY OF KINGSTON COMMON COUNCIL**

**FINANCE AND AUDIT  
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER <sup>x</sup> _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT: Public Works/Parks                      DATE: 02/24/2021

Description: \$33,100.00 FROM A1199014.5404 Contingency  
                  \$33,100.00 TO A1711011.5105 Retirement Accumulation

Estimated Financial Impact: \$33100.00    Signature 

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Action Required:

SEQRA Decision:  
Type I Action \_\_\_\_\_  
Type II Action \_\_\_\_\_  
Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
	Reynolds Scott Childress, Ward 3, Chairman	<input type="checkbox"/>
Don Tallerman, Ward 5	<input type="checkbox"/>	<input type="checkbox"/>
Anthony Davis, Ward 6	<input type="checkbox"/>	<input type="checkbox"/>
Michele Hirsch, Ward 9	<input type="checkbox"/>	<input type="checkbox"/>
Steven Schabot, Ward 8	<input type="checkbox"/>	<input type="checkbox"/>





F+A

CITY OF KINGSTON  
Office of the Comptroller  
comptroller@kingston-ny.gov

John Tuey, Comptroller



Steven T. Noble, Mayor

February 24, 2021

Alderman At Large Andrea Shaut, President  
City of Kingston Common council  
City Hall, 420 Broadway  
Kingston, NY 12401

RE: General Fund Employee Benefit Year End Budgetary Transfers

Dear President Shaut,

I am submitting the attached 2020 budgetary transfers for the City's General Fund Employee Benefits so that I may balance the accounts on a year to date basis. There is no overall financial impact from these transfers.

Respectfully,

John R. Tuey, CPA  
Comptroller, City of Kingston



**THE CITY OF KINGSTON COMMON COUNCIL**

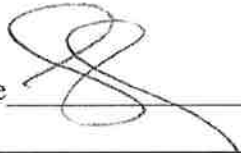
**FINANCE AND AUDIT  
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION <u>X</u> _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: Comptroller                      DATE: 2/24/21

Description:

Request approval of 2020 General Fund employee benefit transfers totaling \$181,389 to balance the accounts for the year. There is no financial impact from these transfers.

Estimated Financial Impact: \$     0                      Signature 

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Action Required:

SEQRA Decision:  
 Type I Action \_\_\_\_\_  
 Type II Action \_\_\_\_\_  
 Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman		
Don Tallerman, Ward 5		
Anthony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		



<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
<b>TO:</b>		
A1 -1-1430-18-5822 -	DENTAL INSURANCE	2,176
A1 -3-3320-18-5822 -	DENTAL INSURANCE	90
A1 -4-4010-18-5822 -	DENTAL INSURANCE	4
A1 -5-5132-18-5822 -	DENTAL INSURANCE	3,494
A1 -6-6990-18-5822 -	DENTAL INSURANCE	255
A1 -9-9060-18-5822 -	DENTAL INSURANCE	87
A1 -1-1130-18-5821 -	HOSPITAL & MEDICAL	18
A1 -1-1330-18-5821 -	HOSPITAL & MEDICAL	440
A1 -1-1420-18-5821 -	HOSPITAL & MEDICAL	10,445
A1 -4-4020-18-5821 -	HOSPITAL & MEDICAL	1,073
A1 -8-8161-18-5821 -	HOSPITAL & MEDICAL	26,016
A1 -5-5630-18-5812 -	N.Y.S. RETIREMENT	26,528
A1 -1-1345-18-5812 -	NYS RETIREMENT	147
A1 -1-1420-18-5812 -	NYS RETIREMENT	1,116
A1 -1-1621-18-5812 -	NYS RETIREMENT	3,332
A1 -3-3310-18-5812 -	NYS RETIREMENT	2,502
A1 -3-3410-18-5812 -	NYS RETIREMENT	5,479
A1 -5-5651-18-5812 -	NYS RETIREMENT	326
A1 -7-7110-18-5812 -	NYS RETIREMENT	608
A1 -7-7140-18-5812 -	NYS RETIREMENT	454
A1 -7-7141-18-5812 -	NYS RETIREMENT	1,753
A1 -7-7143-18-5812 -	NYS RETIREMENT	746
A1 -7-7180-18-5812 -	NYS RETIREMENT	2,070
A1 -8-8170-18-5812 -	NYS RETIREMENT	29,594
A1 -1-1440-18-5826 -	OPTICAL INSURANCE	69
A1 -1-1650-18-5826 -	OPTICAL INSURANCE	123
A1 -3-3320-18-5826 -	OPTICAL INSURANCE	104
A1 -3-3620-18-5826 -	OPTICAL INSURANCE	33
A1 -4-4020-18-5826 -	OPTICAL INSURANCE	15
A1 -7-7020-18-5826 -	OPTICAL INSURANCE	30
A1 -7-7141-18-5826 -	OPTICAL INSURANCE	57
A1 -8-8020-18-5826 -	OPTICAL INSURANCE	226
A1 -9-9050-18-5850 -	UNEMPLOYMENT INSURANCE	61,979
		<hr/>
		181,389
<b>FROM:</b>		
A1 -3-3410-18-5821 -	HOSPITAL & MEDICAL	25,369
A1 -8-8160-18-5821 -	HOSPITAL & MEDICAL	28,342
A1 -3-3311-18-5821 -	HOSPITAL & MEDICAL	29,730
A1 -1-1410-18-5821 -	HOSPITAL & MEDICAL	34,364
A1 -7-7110-18-5821 -	HOSPITAL & MEDICAL	37,430
A1 -5-5110-18-5821 -	HOSPITAL & MEDICAL	26,154
		<hr/>
		181,389



F+A

**CITY OF KINGSTON**  
Office of the Comptroller  
comptroller@kingston-ny.gov

John Tuey, Comptroller



Steven T. Noble, Mayor

February 24, 2021

Alderman At Large Andrea Shaut, President  
City of Kingston Common council  
City Hall, 420 Broadway  
Kingston, NY 12401

RE: Sewer Fund Employee Benefit Year End Budgetary Transfers

Dear President Shaut,

I am submitting the attached 2020 budgetary transfers for the City's Sewer Fund Employee Benefits so that I may balance the accounts on a year to date basis. There is no overall financial impact from these transfers.

Respectfully,

John R. Tuey, CPA  
Comptroller, City of Kingston









ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT
<b>TO:</b>		
G1 -9-9060-18-5821 -	HOSPITAL & MEDICAL	46,221
G1 -9-9060-18-5823 -	MEDICARE REIMBURSEMENT	20,352
G1 -8-8120-18-5822 -	DENTAL INSURANCE	1,236
G1 -8-8110-11-5811 -	SOCIAL SECURITY	186
G1 -8-8110-18-5826 -	OPTICAL INSURANCE	8
		<hr/> 68,003
<b>FROM:</b>		
G1 -8-8120-18-5821 -	HOSPITAL & MEDICAL	68,003

