

**KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
MARCH 11, 2015**

The regular meeting of the Board of Water Commissioners was called to order at 3:02 p.m. on March 11, 2015 in the Department's offices at Jansen Avenue. Present were President Joseph DeCicco, Commissioners Ray McSpirit, Bob Niedzielski and Dennis Crowell. Commissioner Radel was an excused absence. Also in attendance were Superintendent Hansen, Assistant Secretary Allan Alberts, Attorney William Cloonan, Council Liaison Brad Will, and James Caggiano. Greg Daviero of Schnabel Engineering was present to address the Board.

The minutes of the previous meeting were approved on a motion made by Commissioner McSpirit and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

Bills in the amount of \$70,797.61 dated 2/19/15; \$41,292.90 dated 2/25/15; \$31,914.27 dated 3/4/15; and \$110,355.89 dated 3/11/15 were ordered paid as audited on a motion by Commissioner McSpirit and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

The Board was given an updated presentation on the Cooper Lake Dam Project by Greg Daviero of Schnabel Engineering.

The Board discussed the Transmission Main Break that recently occurred in the Town of Kingston. When the actual expenses are received a decision will be made as to what the source of funding needs to be for the repair. The estimated total cost is \$240,000.

The Board was informed that the firm of Brinnier & Larios will be formulating a cost proposal to implement a structural lining of the transmission mains and valve installations at specified crossings.

The Board discussed the Phase 1B Filter Renovation Project. The Board was informed that the project bid advertisement has been published. There will be a prebid meeting at the Filter Plant on March 13. Bids will be opened on March 27. The project is part of the EFC SMLP approved loan/grant. A requirement for non-construction agreements is that they include required language specified by the EFC. A resolution to include the required language as an appendix in the engineering agreement for the Filter Plant Improvements was made by Commissioner McSpirit and seconded by Commissioner Niedzielski. Motion carried by unanimous vote. A resolution to include the required language as an appendix in the engineering agreement for the SCADA System and Foxhall Avenue Emergency Generator was made by Commissioner Niedzielski and seconded by Commissioner McSpirit. Motion carried by unanimous vote.

The Board was informed that the CSX Main Relining Project will begin when weather permits.

The Board was informed of a communication from a representative of Barmann Avenue Properties requesting the waiver of a Water/Sewer Bill late fee. The Board rejected the request.

The Superintendent's Report was approved on a motion by Commissioner McSpirit and seconded by Commissioner Croswell. Motion carried by unanimous vote.

A motion to move into Executive Session was made by Commissioner Niedzielski and seconded by Commissioner McSpirit at 5:20 pm. A motion to come out of Executive Session was made by Commissioner Croswell and seconded by Commissioner Niedzielski at 6:10 pm. Motions carried by unanimous vote.

A motion was made by Commissioner McSpirit and seconded by Commissioner Niedzielski to promote Kyle Petramale and Zachary Hart from Laborer titles to Water Maintenance Assistant titles at an annual salary of \$41,500 effective March 14. Motion carried by unanimous vote.

A motion was made by Commissioner Niedzielski and seconded by Commissioner Croswell to promote Ron Perry from Operator Trainee to Water Plant Operator the week following receipt of his certification. Motion carried by unanimous vote.

A motion was made by Commissioner Croswell and seconded by Commissioner Niedzielski to appoint Jeremy Williams to the title of Operator/Lab Aide at an annual salary of \$48,232.08 effective March 14. Motion carried by unanimous vote.

Motion to adjourn was made by Commissioner Croswell and seconded by Commissioner Niedzielski at 6:15 pm. Motion carried by unanimous vote.

Assistant Secretary

