

**CITY OF KINGSTON**  
**Heritage Area Commission**  
planning@kingston-ny.gov



Suzanne Cahill, Planning Director

Steven T. Noble, Mayor

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**HERITAGE AREA COMMISSION AGENDA**  
**April 27, 2016**  
**7PM, Conference Room #2, City Hall**

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COMMISSION MEMBERS:

Hayes Clement, Chairman; Giovanna Righini, Vice Chairman; Brian Bender-Tymon, Secretary; Edwin Ford, City Historian; Kevin McEvoy, Abigail Robin..

Absent: Michael Del Priore, Theresa Drapkin, Robin Andrade, Vicky St. John-Gilligan, Vacancy for Cree Quaker

ADVISORY MEMBERS AND COUNCIL LIAISON:

Suzanne Cahill, Planning Director; Thomas Tiano, Dep. Chief KFD/BSD; Joseph Safford, ZEO/BSD; TMNY (Vacant); Council Liaison (Vacant); Charles Polacco, Planning Board; George Donskoj, HLPC

1. Meeting Call to Order: 7:00PM
2. Approve Minutes of March 23, 2016 HAC Meeting  
Motion, Abigail Robin  
Second, Brian Bender - Tymon  
Unanimous vote in favor by all in attendance.
3. Bard Students Presentation: Heritage Area Commission Application Guidelines

The guidebook is intended for property owners, developers or planners who are proposing any new work within the designated Heritage Areas of Kingston. It also discusses the LWRP and Consistency requirements, along with design standards that are legislated. Website references and contacts are listed. A map is provided and will possibly be enlarged. Once finally approved by the Commission, funding will be sought to professionally publish.

Gus Dine, Pansy Schulman and Sophie Logan, all Bard students have developed a user friendly guideline "summary" book. Would like feedback after the HAC reviews the package. The guideline book is to make it easier, with illustrations of what is acceptable and what is not. All comments must be sent to Sue for review.

4. #200 North Street – Smorgasburg Upstate - Consent to allow Planning Board to act as Lead Agency for the purpose of a coordinated environmental review. Ward 8, Zone RF-H, Coastal Zone Boundary, SBL #48.84-1-4, SEQR Determination. Smorgasburg Productions, LLC; owner.

Giovanna took over this part of the meeting. H. Clement recused himself due to business affiliation. S. Cahill explained that the HAC, by concurring, must abide by what the lead agency determines. This motion is for consent to allow Planning Board to act as Lead Agency and authorize the Vice Chairman to sign off on the required form.

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Motion, Giovanna Righini

Second, Ed Ford

Hayes Clement recused - All remaining present approve.

5. #460 Broadway – Love Hair Salon/Timely Signs – Request for approval for Brushed Stainless Steel Fabricated Channel Letters with White LED Halo Illumination. Ward 5, Zone C-2, HAC and Broadway Design District; SBL 56.26-9-26, SEQR Determination. Sean Permenter/STAS Housing, owner.

Sean Permenter present, Timely Signs proposed removal of existing awning and replacing with brushed stainless steel fabricated channel lettering for new business “LOVE Hair Salon”, including white LED Halo Illumination. Total Signage, 35” high x 162” long. Conforming to Broadway Design Standards.

Unlisted Action, no environmental impact:

Motion Kevin McEvoy

Second Giovanna Righini

All present in favor

Approve signage proposal as submitted:

Motion Abigail Robin

Second Giovanna Righini

All present in favor

6. #327 Broadway – Request to change existing business signage from Citgo to Valero. Ward 9, Zone C-2, HAC, and Broadway Design District; SBL 56.34-4-17, SEQR Determination. Navjot Realty, LLC, owner.

Frank Navjot

Michael McGuire

Business is changing suppliers from Citgo to Valero and therefore requires a signage change. No change to lighting or other illumination. End result will be less signage on the gas canopy and freestanding facia.

Determined to be Unlisted Action under SEQR – No environmental Impact

Motion: Kevin McEvoy

Second: Abigail Robin

All present in favor

Signage – Approved as submitted

Motion: Abigail Robin

Second: Kevin McEvoy

All present in favor

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7. Commission Business:

- Fee and budget approved by Common Council
- Membership (Establish Sub-Committee to review current legislation and vacancies)  
Abigail Robin, Kevin McEvoy, Giovanna Righini form the sub committee
- New Applications and Decision Documents

8. Other Business:

Kevin

116 Wilbur Avenue, discussion only. Determine if it is limestone imbedded in the wall. Stabilizing building with steel beams, 8 attached to the building, they will be only temporary. The supports will be on the inside.

Adjourn Meeting: 8:08PM

Motion: Brian Bender Tymon

Second: Kevin Mc Evoy

All present in favor