

CITY OF KINGSTON

Office of the Mayor

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Steven T. Noble
Mayor



March 3rd, 2020

Ms. Andrea Shaut
Alderwoman-at-Large
President of the Common Council
Kingston City Hall
420 Broadway
Kingston, NY 12401

Re: Zoning Task Force, RFP recommendation

Dear President Shaut,

Last night, the Zoning Taskforce, made up of seven Kingston residents, met and made their final recommendations related to the 2019 Request for Proposals to create a new Form-Based Zoning Code for the City of Kingston.

After reviewing several RFPs, and conducting interviews and reference checks, the review team unanimously recommends Dover, Kohl, and Partners. Attached, please find the proposed work plan and fee proposal in the amount of \$499,394.00 from Dover, Kohl, and Partners. In addition to DK&P, the City would like to partner with Pattern for Progress in the amount of \$25,000 to support the Zoning Process in the City of Kingston over the course of the rezoning project. The City currently does not have full-time zoning staff that can manage this effort. I believe it is critical that this process be as robust as possible with additional consultant support. Our citizen review team felt that DK&P would bring a robust citizen involvement process along with exciting visualization tools that will allow us to better plan for our future.

Our Zoning Code has not been updated in over fifty years, and I believe this investment will help guide all future growth in our community. Members of the Zoning Taskforce and I will be available to attend the March Finance Committee to present and to answer any questions Council members may have.

Respectfully Submitted,

Steven T. Noble
Mayor