

CITY OF KINGSTON  
Kingston Wastewater Treatment Facility  
awinchell@kingston-ny.gov

F/A

Steven T. Noble, Mayor



Allen Winchell, Senior Operator

February 10, 2025

Andrea Shaut, Council President  
City Hall  
420 Broadway  
Kingston, New York 12401

**Re: Wastewater Treatment Facility Year-End Budget Transfers**

Dear President Shaut:

Attached please find a budget transfer request for the Wastewater Treatment Facility to reconcile the department's accounts. There is no overall financial impact from these transfers.

Sincerely,

Allen Winchell, Senior Operator  
Kingston Wastewater Treatment Facility

Cc: J. Tuey, Comptroller  
E. Norman, Public Works Superintendent

From:

Account#	Account Name	Total Amount
8130-14-5472	Contracted Services	\$54,000.00
8130-11-5101	Regular Pay	\$20,253.75

TOTAL \$74,253.75

To:

Account#	Account Name	Total Amount
8130-11-5108	Comp Time Payout	\$9,475.02
8130-11-5110	Shift Differential	\$601.80
8130-14-5421	Telephone	\$243.93
8130-14-5422	Electricity	\$18,039.12
8130-14-5474	Fixed Equipment Maint.	\$105.23
8130-14-5485	General Materials	\$216.78
8130-18-5834	Uniforms	\$1,973.20
8130-14-5498	Sludge Disposal	\$40,013.25
8121-11-5103	Overtime	\$2,723.36
8121-14-5472	Contracted Services	\$501.00
8121-14-5474	Fixed Equipment Maint.	\$361.06

TOTAL \$74,253.75

**FINANCE AND AUDIT  
COMMITTEE REPORT**

**REQUEST DESCRIPTION**

INTERNAL TRANSFER   X    
AUTHORIZATION         
CLAIMS       

CONTINGENCY TRANSFER         
BUDGET MODIFICATION         
ZONING       

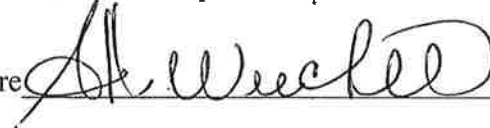
TRANSFER         
BONDING REQUEST         
OTHER       

DEPARTMENT: Wastewater Treatment Facility

DATE: 02/10/2025

Description: Internal transfer to reconcile the Wastewater Treatment Facility's accounts. There is no overall financial impact from these transfers.

Estimated Financial Impact: \$0

Signature 

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Action Required:

SEQRA Decision:  
Type I Action \_\_\_\_\_  
Type II Action \_\_\_\_\_  
Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

<u><b>Committee Vote</b></u>	<u><b>YES</b></u>	<u><b>NO</b></u>
Reynolds Scott Childress, Ward 3, Chairman		
Bryant Drew Andrews, Ward 7		
Sara Pasti, Ward 1		
Michael Tierney, Ward 2		
Steven Schabot, Ward 8		

CITY OF KINGSTON  
Kingston Fire Department  
crea@kingston-ny.gov

FAA

Chris Rea, Fire Chief



Steven T. Noble, Mayor

February 28, 2025

Finance Committee

The attached Finance and Audit Committee Report concerns transferring funds within the fire department to close out the 2024 budget. The total transfer totals \$24912.39.

These funds are to cover multiple accounts that were overdrawn.

Any questions, please call me at 845-331-1507 or 845-532-2820.

Respectfully submitted.

Chris Rea

## From:

## To

Account#	Acct. Name	Amount	Account#	Acct. Name	Amount
3410.101	Regular Pay	\$718.00	3410.102	Longevity Pay	\$38.61
3410.119	Education	\$186.62	3410.103	Overtime	\$1,041.95
3410.126	Fitness	\$186.62	3410.109	Temp Stat	\$871.35
3410.205	Data Processing	\$514.39	3410.121	EMT Differential	\$31.58
3410.21	Pagers	\$105.00	3410.13	Paramedic Diff	\$8.58
3410.211	Other Equip	\$9,943.08	3410.414	Employee Trng	\$1,581.63
3410.402	Office Supp	\$473.12	3410.422	Electricity	\$2,719.64
3410.408	Data Supplies	\$1,000.00	3410.426	Vehicle fuel	\$2,536.37
3410.423	Natl Gas	\$2,525.47	3410.441	Maintenance Equip	\$421.01
3410.471	Service Contract	\$8,637.61	3410.443	Mainten Buildings	\$16.18
3410.479	Minor Equip	\$217.10	3410.444	Vehicle Maint	\$5,200.27
3410.486	Cleaning Supp	\$405.38	3410.463	Postage	\$4.10
			3410.472	Contracted Service	\$7,957.10
			3410.482	Mechanical Supp	\$500.70
			3410.485	General Materials	\$250.32
			3410.824	Life Insurance	\$1,733.00
		<b>\$24,912.39</b>			<b>\$24,912.39</b>


**THE CITY OF KINGSTON COMMON COUNCIL  
FINANCE/AUDIT  
COMMITTEE REPORT**

**REQUEST DESCRIPTION**

INTERNAL TRANSFER <u>XX</u> AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____
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DEPARTMENT: Fire Dept.      DATE: February 28, 2025

**Description: Internal transfers to closeout the 2024 budget.**

Estimated Financial Impact: \$0      Signature 

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Action Required:

<u><b>Committee Vote</b></u>	<u><b>YES</b></u>	<u><b>NO</b></u>
Reynolds Scott-Childress, Chairman, Ward 3		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Sara Pasti, Ward 1		

# CITY OF KINGSTON

## Police Department

police@kingston-ny.gov

F+1A

Egidio Tinti, Police Chief



Steven T Noble, Mayor

February 27, 2025

Honorable Andrea Shaut  
Alderman-at Large  
420 Broadway  
Kingston, NY 12401

Dear Ms. Shaut,

I am respectfully requesting an internal budget transfer to cover overages of several accounts in our budget.

There is no financial impact as a result of this request.

Thank you for your time and consideration in this matter. If you or your committee needs additional information, please do not hesitate to contact me.

Sincerely,

  
Egidio Tinti  
Chief of Police  
City of Kingston Police Department

EFT/sr  
Enclosure

Cc: Honorable Steven T. Noble  
Mayor, City of Kingston

John Tuey  
City Comptroller


**THE CITY OF KINGSTON COMMON COUNCIL  
FINANCE/AUDIT  
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION <u>X</u> _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT: Police      DATE: February 27, 2025

**Description:** Budget modification to balance a number of accounts

Estimated Financial Impact: Ø      Signature 

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Sara Pasti, Ward 1		



**From:**

Account#	Account Name	Total Amount
A312011.5107	Crossing Guards	\$5,000.00
A312011.5108	Comptime Payout	\$155,000.00
A312011.5117	Vacation Payback	\$5,000.00
A312011.5119	Education Incentive	\$15,000.00
A312014.5426	Vehicle Fuel	\$16,300.00

**Total \$196,300.00**

**To:**

Account#	Account Name	Total Amount
A312011.5101	Regular Pay	\$23,000.00
A312011.5102	Longevity	\$19,000.00
A312011.5103	Overtime	\$93,000.00
A312011.5104	Supplemental Pay	\$1,500.00
A312011.5106	Personal Leave Pay	\$2,000.00
A312011.5112	Part time Employees	\$18,000.00
A312014.5401	Gen Contract Expenses	\$600.00
A312014.5402	Office Supplies	\$2,000.00
A312014.5422	Electricity	\$11,000.00
A312014.5444	Vehicle Maintenance	\$1,000.00
A312014.5462	Dues,Seminars	\$100.00
A312014.5471	Service Contracts	\$10,000.00
A312014.5485	General Materials	\$3,000.00
A312014.5486	Cleaning Supples	\$2,000.00
A312014.5488	Ammunition	\$100.00
A312018.5811	Social Security	\$10,000.00

**Total \$196,300.00**

(FxA)

**CITY OF KINGSTON**  
Department of Health and Wellness  
eflynn@kingston-ny.gov

Emily Flynn, Director



Steven T. Noble, Mayor

February 21, 2025

Honorable Andrea Shaut  
President/Aldersperson-at-Large  
Kingston Common Council  
420 Broadway  
Kingston, NY 12401

Re: Budget Transfers for the Health and Wellness Department

Dear President Shaut,

This is a request for placement on the agenda of the next appropriate committee, expected to be the Finance and Audit Committee, to discuss budget transfers for the Health and Wellness Department.

I am writing to request consideration of a budget transfer of \$9,700 from Grants Revenue to General Materials for the purchase of two picnic tables for Post Office Park. The tables will be reimbursed as part of a New York Main Street Grant facilitated by RUPCO and the NYS Office of Community Renewal.

In addition, please consider a budget transfer from General Materials to Travel Reimbursement and Dues, Seminar, & Assoc Fees, for \$2,066 and \$1,249, respectively. These funds are reimbursable by our Creating Health Schools and Communities Grant program. The Director of Health and Wellness will attend the NACTO Designing Cities 2025 Conference, and the Project Manager will attend the 2025 National Anti-Hunger Policy Conference.

FROM	Account #A1 4010.3389	Grant Health & Wellness	\$9,700
TO	Account #A1 4010.485	General Materials	\$9,700
FROM	Account #A1 4010.485	General Materials	\$3,315
TO	Account #A1 4010.461	Travel Reimbursement	\$2,066
TO	Account #A1 4010.462	Dues, Seminar, Assoc Fees	\$1,249

Sincerely,

Emily Flynn  
Director of Health & Wellness

**CITY OF KINGSTON**  
Department of Health and Wellness  
eflynn@kingston-ny.gov

Emily Flynn, Director



Steven T. Noble, Mayor

CC: Kristin Kessler, Project Manager, Health & Wellness  
Steven T. Noble, Mayor, City of Kingston  
John Tuey, Comptroller, City of Kingston  
Ruth Ann Devitt-Frank, Director of Grants Management

# From:

Account#	Account Name	Total Amount	Account#
#A1 4010.485	General Materials	\$ 3,315.00	#A1 4010.461
#A1 4010.3389	Grants	\$ 9,700.00	#A1 4010.462
			#A1 4010.485

# To:

Account Name	Total Amount	
Travel Reimbursement	\$	2,066.00
Dues, Seminar, Assoc Fees	\$	1,249.00
General Materials	\$	9,700.00

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**THE CITY OF KINGSTON COMMON COUNCIL  
FINANCE/AUDIT  
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER <u>X</u> _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: Health and Wellness      DATE: \_\_\_\_\_

**Description:**  
 Budget transfer of \$9,700 from Grants Revenue to General Materials to be reimbursed by a RUPCO New York Main Street Grant.  
 Budget transfer from General Materials to Travel Reimbursement and Dues/Seminars, for \$2,066 and \$1,249, respectively. These funds are reimbursable by our Creating Health Schools and Communities Grant program.

FROM	Account #A1 4010.3389	Grant Health & Wellness	\$9,700
TO	Account #A1 4010.485	General Materials	\$9,700
FROM	Account #A1 4010.485	General Materials	\$3,315
TO	Account #A1 4010.461	Travel Reimbursement	\$2,066
TO	Account #A1 4010.462	Dues, Seminar, Assoc Fees	\$1,249

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Robert Dennison, Ward 6		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Michele Hirsch, Ward 9		

CITY OF KINGSTON  
Office of the City Engineer  
jschultheis@kingston-ny.gov

FIA

John Schultheis, P.E., City Engineer



Steven T. Noble, Mayor

February 28, 2025

Honorable Andrea Shaut  
President of the Common Council  
Kingston City Hall  
420 Broadway  
Kingston, New York 12401

RE: Flatbush and Foxhall Sewer and Drainage Replacement Project

Dear President Shaut,

Our office has been working internally and with DPW to identify sewer and drainage problems on Foxhall Avenue. As a result, we have determined a project to replace a significant amount of the sewer and drainage systems in several sections of Flatbush Avenue and Foxhall Avenues is needed. The project as planned will have these limits:

- Flatbush Avenue from railroad tracks to Foxhall Avenue, approximately 825 linear feet
- Foxhall Avenue from Flatbush Avenue to O'Neill Street, approximately 1,000 linear feet
- Foxhall Avenue from RR tracks to Hasbrouck Avenue, approximately 2,800 linear feet

Design costs for this project are estimated at \$600,000.00. If approved by the Common Council, we'd issue a request for proposals (RFP) and engage a consultant to perform the design in 2025. Construction could begin in 2026.

This project is important in order to preserve and improve sanitary sewer service and correct known problems in the system. Further, the Safe and Accessible Flatbush and Foxhall project is planned to advance in 2027. By making the sanitary sewer repairs in advance of the streetscape project, we will avoid the need to later cut and disturb new pavement and sidewalks.

The current request is for a Type 2 finding relative to SEQR and bonding in the amount of \$600,000.00 for design.

Please forward this communication to the next regularly scheduled Finance and Audit Committee for consideration and discussion.

Respectfully,

John Schultheis

**CITY OF KINGSTON**  
**Office of the City Engineer**  
jschultheis@kingston-ny.gov

John Schultheis, P.E., City Engineer



Steven T. Noble, Mayor

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City Engineer

Cc: Steven T. Noble, Mayor  
Rennie Scott-Childress, Chairman  
John Tuey, Comptroller  
Ed Norman, Supt. DPW





**THE CITY OF KINGSTON COMMON COUNCIL**

**FINANCE AND AUDIT  
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER <u>x</u> _____
AUTHORIZATION <u>x</u> _____	BUDGET MODIFICATION _____	BONDING REQUEST <u>x</u> _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: <u>Engineering</u>	DATE: <u>3-12-2025</u>
<p>Authorizing a project and bonding in the amount \$600,000 for design of sewer and storm drain repair or replacement on Flatbush and Foxhall Avenues</p> <p>Estimated Financial Impact: \$ <u>600,000.00</u></p>	
<p>Signature _____</p>	

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Action Required:

SEQRA Decision:  
 Type I Action \_\_\_\_\_  
 Type II Action x \_\_\_\_\_  
 Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Ward 3 Chair, Finance and Audit		
Sara Pasti, Ward 1		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steven Schabot, Ward 8		

**CITY OF KINGSTON**  
Office of Housing Initiatives

FAA

Bartek Starodaj, Director



Steven T. Noble, Mayor

February 27, 2025

Ald. At Large Andrea Shaut, President  
City of Kingston Common Council  
City Hall - 420 Broadway  
Kingston, NY 12401

Re: Purchase of Properties Along Fourth Avenue

Dear President Shaut,

The City recently partnered with Buro Happold to study potential mixed-use development at the Kingston Business Park. I provided an update to the Community Development and Housing Committee on February 25<sup>th</sup> with the results of the study. Most meaningfully, Buro Happold believes that the Business Park could support the development of a significant number of new housing units.

Buro Happold recommends the City acquire a series of properties adjacent to the Business Park along Fourth Avenue to facilitate possible pedestrian and/or bicycle access to the Business Park from the Avenues neighborhood. While there is no immediate redevelopment plan at the Business Park, the City currently has the opportunity to purchase these properties.

I am asking the Common Council to authorize the purchase of the following five vacant properties: 162-180 Fourth Avenue, 182-184 Fourth Avenue, 186-188 Fourth Avenue, 190-192 Fourth Avenue, and 194-196 Fourth Avenue. The total purchase price is \$25,000.00 and will be covered by the City's ARPA funds.

I ask that you please forward this communication to the applicable Committee for consideration and discussion.

Respectfully submitted,

Bartek Starodaj  
Director of Housing Initiatives

Cc: Steve T. Noble, Mayor  
E. Tinti, City Clerk  
B. Graves-Poller, Corporation Counsel  
M. Jankowski, Assistant Corporation Counsel

RESOLUTION \_\_\_ of 2025

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE PURCHASE OF FIVE (5) PARCELS ON FOURTH AVENUE**

Sponsored by:

**WHEREAS**, a request has been made to authorize the purchase of four (4) parcels from Louis F . Kolano Jr and Mark A. Darwak and one (1) parcel from Louis F.Kolano, Jr. and Anthony Darwak on Fourth Avenue adjacent to the Kingston Business Park.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:**

**SECTION 1.** That the Common Council of the City of Kingston authorizes the purchase of the following parcels:

48.83-7-8            162-180 Fourth Avenue

48.83-7-7            182-184 Fourth Avenue

48.83-7-6            186-188 Fourth Avenue

48.83-7-5            190-192 Fourth Avenue

48.83-7-4            194-196 Fourth Avenue

**SECTION 2:** That the Common Council of the City of Kingston authorizes the Mayor to execute all documents associated with the purchase of the five (5) parcels.

**SECTION 3.** That this resolution shall take effect immediately.

Submitted to the Mayor this \_\_\_\_\_ day  
of \_\_\_\_\_ 2025

Approved by the Mayor this \_\_\_\_\_ day  
of \_\_\_\_\_ 2025

\_\_\_\_\_  
Elisa Tinti, City Clerk

\_\_\_\_\_  
Steven T. Noble, Mayor

Adopted by Council on \_\_\_\_\_, 2025

CITY OF KINGSTON  
Office of Housing Initiatives

FHA

Bartek Starodaj, Director



Steven T. Noble, Mayor

February 27, 2025

Honorable Andrea Shaut, President/Alderman-at-Large  
Kingston Common Council  
420 Broadway  
Kingston, NY 12401

Re: Housing Initiatives Budget Transfer

Dear President Shaut,

My department is managing the ongoing Midtown Thriving Brownfields Opportunity Area study. The total grant received for the project is \$238,559. I am requesting a budget transfer to allow the department to spend the remaining funds that have not yet been obligated but will be in 2025 (\$35,929.45).

There is zero financial impact to the City.

Sincerely,

Bartek Starodaj

Director of Housing Initiatives

Cc: J. Tuey, Comptroller  
E. Tinti, City Clerk

**THE CITY OF KINGSTON COMMON COUNCIL  
FINANCE/AUDIT  
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER <sup>x</sup> _____	CONTINGENCY TRANSFER _____	TRANSFER <sup>x</sup> _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: HOUSING INITIATIVES DATE: \_\_\_\_\_

**Description:**  
Housing Initiatives budget transfer request transferring \$35,929.45 in unspent private grant funds from the 2024 to 2025 budget.

Estimated Financial Impact: \$ 0 Signature Bartek Starodaj

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Sara Pasti, Ward 1		

# From:

Account#	Account Name	Total Amount	Account#
A1 6995 2070	Grant Revenue	\$ 35,929.45	A1 6995 5472

To:

Account Name  
Contracted Services

Total Amount  
\$ 35,929.45



FIA

**Tinti, Elisa**

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**From:** Bill Reynolds  
**Sent:** Thursday, February 27, 2025 1:14 PM  
**To:** Shaut, Andrea  
**Cc:** Tinti, Elisa; Tuey, John; Devitt-Frank, Ruth Ann  
**Subject:** ARPA Update

Dear Pres. Shaut:

I would like to provide the Council with an update on Kingston's ARPA program. Please refer this matter to the appropriate committee for its consideration.

I will have documents available for members to review by March 7. Thank you.

**Bill Reynolds**  
*ARPA Director*  
City Hall, 420 Broadway  
Kingston, NY 12401  
845-331-0080  
*Exempt304236*

**CITY OF KINGSTON**  
Office of Corporation Counsel

F+A

Steven T. Noble, Mayor



Barbara Graves-Poller, Corporation Counsel  
Matthew Jankowski, Asst. Corp. Counsel

January 30, 2025

Chairman Reynolds Scott-Childress  
Finance and Audit Committee  
Common Council  
420 Broadway  
Kingston, NY 12401

RE: Tax Levy Corrections: Vacant Building Fees Assessed in Error

Dear Chairman Scott-Childress and Members of the Finance and Audit Committee:

The Building & Safety Department has brought the following matters to our office's attention. Representatives of the owners of the properties listed below have requested the Common Council remove the vacant property fees assessed on the 2025 tax levy. For the reasons described below, our office finds that the following two properties have a legal basis to have the vacant property fees assessed on their 2025 tax levy removed.

**55 Fair Street, Kingston, New York 12401**

This property was sold to the current owner in October 2024. A check (#37073) for the vacant property fee in the amount of \$10,200.00 was made out to the City of Kingston at the closing. The check was not received and deposited by the City until after the vacant property fee was levied to the 2025 property taxes. Given that the fee was paid, the current owner is requesting the vacant property fee in the amount of \$10,200.00 be removed from the tax levy. Attached, please find the check (#37073) in the amount of \$10,200.00, together with the email correspondences between myself and the comptroller confirming that the City has received the funds for the assessed vacant property fee.

**62-64 First Ave, Kingston, New York 12401**

This property was previously foreclosed on by J.P Morgan Chase Bank in 2023. The current owners purchased and closed on the property on July 15, 2024. All the previous years' vacant property fees had been paid by the bank prior to the sale to the current owners. The Building and Safety Department's responses to Certificate of Compliance Research Requests dated April 16, 2024 and June 07, 2024 show no outstanding violations or fees due. On July 31, 2024, a vacant property fee was erroneously assessed against the previous owners, who had owned the property prior to the foreclosure, in the amount of \$6,200. The letter request by the property owners and referenced documentation are attached herewith.

It is also worth noting that following the purchase of 62-64 First Ave, the new owners have completed extensive renovations on the property and the premises are now habitable for living. Building permits were issued for the property from August 2024 through October 2024. As of this date, the new owners have completed work and received Certificates of Occupancy for the property.

Given the circumstances in the above-referenced matters, our office recommends that the Common Council review these matters and pass resolutions to remove the erroneous vacant property fees from the tax assessment for these properties. Drafts for the committee reports and resolutions are attached herewith, together with the supporting documentation for the requests.

For the above reasons, I ask that these two matters put on the agenda for the February 12, 2025 Finance & Audit Meeting.

Please contact me if you have any questions or need additional information.

Sincerely,

  
Matthew M. Jankowski  
*Assistant Corporation Counsel*  
420 Broadway  
Kingston, New York 12401  
(845) 334-3947 (tel.)  
(845) 334-3959 (fax)  
[MJankowski@kingston-ny.gov](mailto:MJankowski@kingston-ny.gov)

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT  
COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER \_\_\_\_\_  
AUTHORIZATION \_\_\_\_  
CLAIMS \_\_\_\_\_

CONTINGENCY TRANSFER \_\_\_\_\_  
BUDGET MODIFICATION \_\_\_\_  
ZONING \_\_\_\_\_

TRANSFER \_\_\_\_\_  
BONDING REQUEST \_\_\_\_  
OTHER \_\_\_\_\_

DEPARTMENT: Corporation Counsel

DATE: \_\_\_\_\_

Description:

Authorizing the removal of the sum of \$10,200.00 - Vacant building fees-from the 2025 General Tax bill for 55 Fair Street, SBL 56.108-2-9, by current property owners Sharing Plan & Trust DA Winn LLC 401K Profit, which amount was erroneously placed on said tax bill for vacant building fees, as per the attached documentation.

Estimated Financial Impact: \$10,200.00

Signature \_\_\_\_\_

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Action Required:

SEQRA Decision:

Type I Action \_\_\_\_\_

Type II Action \_\_\_\_\_

Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman		
Bryant Drew Andrews, Ward 7		
Sarah Pasti, Ward 1		
Michael Tierney, Ward 2		
Steve Schabot, Ward 8		

**RESOLUTION \_\_\_ of 2025**

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE REMOVAL OF THE SUM OF \$10,200.00 - WHICH SUM WAS ERRONEOUSLY PLACED ON THE 2025 GENERAL TAX BILL FOR 55 FAIR STREET, SBL 56.108-2-9**

Sponsored By: Finance/Audit Committee: Alderman: Scott-Childress  
Members Bryant Drew Andrews, Sarah Pasti,  
Michael Tierney, and Steven Schabot

**WHEREAS**, a request has been made for the removal of the sum of \$10,200.00 from the 2025 General Tax bill for 55 Fair Street, SBL 56.108-2-9, by current property owners Sharing Plan & Trust DA Winn LLC 401K Profit, which amount was erroneously placed on said tax bill for vacant building fees.

**NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK AS FOLLOWS:**

**SECTION 1.** That the Common Council of the City of Kingston, New York authorizes the removal of the sum of \$10,200.00 for the vacant building fee, which sum was erroneously placed on the 2025 General Tax bill for 55 Fair Street, SBL 56.108-2-9, current property owners Sharing Plan & Trust DA Winn LLC 401K Profit.

**SECTION 2.** This resolution shall take effect immediately.

Submitted to the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2025

Approved by the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2025

\_\_\_\_\_  
Elisa Tinti, City Clerk

\_\_\_\_\_  
Steven T. Noble, Mayor

Adopted by Council on \_\_\_\_\_, 2025

**NATIONAL FIELD REPRESENTATIVES, LLC**

P.O. BOX 1480  
CLAREMONT, NH 03743-1480



VBR 37073

54-7019/2117

10/11/2024

PAY TO THE  
ORDER OF

City of Kingston

\$ \*\*10,200.00

Ten Thousand Two Hundred and 00/100\*\*\*\*\*

DOLLARS

Security Features included. Details on back



*Ed Hristache*  
AUTHORIZED SIGNATURE

MP

MEMO

WO#291367 - 55 FAIR STREET, KINGSTON, NY 1

⑈037073⑈ ⑆211770190⑆9407092⑈

---

**RE: 55 Fair Street-Vacancy Fee paid at Closing**

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**From** Tuey, John <jtuey@kingston-ny.gov>  
**Date** Fri 1/31/2025 11:38 AM  
**To** Jankowski, Matthew <mjankowski@kingston-ny.gov>

Hi Matt, we did receive the check and it did clear the bank.

**From:** Jankowski, Matthew <mjankowski@kingston-ny.gov>  
**Sent:** Friday, January 31, 2025 11:38 AM  
**To:** Tuey, John <jtuey@kingston-ny.gov>  
**Subject:** RE: 55 Fair Street-Vacancy Fee paid at Closing

Good morning John,  
I am sending a letter to the Finance & Audit Committee today pertaining to properties challenging re-levied vacancy fees. At your soonest convenience, please confirm that the City has deposited the check attached herewith.  
Thank you for your time and assistance with this request.  
Please contact me if you want to discuss this matter further.

SINCERELY,  
MATTHEW M. JANKOWSKI  
*Assistant Corporation Counsel*  
420 Broadway  
Kingston, New York 12401  
(845) 334-3947 (tel.)  
(845) 334-3959 (fax)  
[Mjankowski@kingston-ny.gov](mailto:Mjankowski@kingston-ny.gov)  
Exempt 304236

**From:** Jankowski, Matthew  
**Sent:** Thursday, January 30, 2025 11:17 AM  
**To:** Tuey, John <jtuey@kingston-ny.gov>  
**Subject:** 55 Fair Street-Vacancy Fee paid at Closing

John,  
Per our discussion, attached as a PDF file, please find the check cut at closing for the vacancy fee for 55 Fair Street. At your soonest convenience, please confirm that the City has deposited the check and received the funds.

Thank you for your time and assistance.

SINCERELY,  
MATTHEW M. JANKOWSKI  
*Assistant Corporation Counsel*  
420 Broadway  
Kingston, New York 12401  
(845) 334-3947 (tel.)  
(845) 334-3959 (fax)  
[Mjankowski@kingston-ny.gov](mailto:Mjankowski@kingston-ny.gov)  
Exempt 304236

**THE CITY OF KINGSTON COMMON COUNCIL**

**FINANCE AND AUDIT  
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: <u>Corporation Counsel</u>	DATE: _____
<p>Description:</p> <p>Authorizing the removal of the sum of \$6,200 Vacant building fees-from the 2025 General Tax bill for 62-64 First Avenue, SBL 56.27-4-22, by current property owners Irish Tigers, LLC, which amount was erroneously placed on said tax bill for vacant building fees, as per the attached documentation.</p>	
Estimated Financial Impact: \$6,200.00	Signature _____

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Action Required:

SEQRA Decision:  
 Type I Action \_\_\_\_\_  
 Type II Action \_\_\_\_\_  
 Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman		
Bryant Drew Andrews, Ward 7		
Sarah Pasti, Ward 1		
Michael Tierney, Ward 2		
Steve Schabot, Ward 8		



**RESOLUTION \_\_\_ of 2025**

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE REMOVAL OF THE SUM OF \$6200.00 - WHICH SUM WAS ERRONEOUSLY PLACED ON THE 2025 GENERAL TAX BILL FOR 62-64 FIRST AVENUE, SBL 56.27-4-22**

Sponsored By: Finance/Audit Committee: Alderman: Scott-Childress  
Members Bryant Drew Andrews, Sarah Pasti,  
Michael Tierney, and Steven Schabot

**WHEREAS,** a request has been made for the removal of the sum of \$6200.00 from the 2025 General Tax bill for 62-64 First Avenue, SBL 56.27-4-22, by current property owner Irish Tigers, LLC, which amount was erroneously placed on said tax bill for vacant building fees.

**NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK AS FOLLOWS:**

**SECTION 1.** That the Common Council of the City of Kingston, New York authorizes the removal of the sum of \$6200.00 for the vacant building fee, which sum was erroneously placed on the 2025 General Tax bill for 62-64 First Avenue, SBL 56.27-4-22, current property owner Irish Tigers, LLC.

**SECTION 2.** This resolution shall take effect immediately.

Submitted to the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2025

Approved by the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2025

\_\_\_\_\_  
Elisa Tinti, City Clerk

\_\_\_\_\_  
Steven T. Noble, Mayor

Adopted by Council on \_\_\_\_\_, 2025

**From:** [Brad Jordan](#)  
**To:** [Knox, Stephan](#); [Jankowski, Matthew](#); [Tom Murphy](#); [Bradley Jordan](#); [Peter Ryan](#)  
**Subject:** [EXTERNAL EMAIL] 62-64 First Avenue Tax Bill  
**Date:** Tuesday, January 14, 2025 4:53:27 PM  
**Attachments:** [First Avenue Clean municipal reports for Lots 21 & 22.pdf](#)  
[First Ave Tax Bill Letter.pdf](#)  
[62-64 First Ave Kingston.pdf](#)

---

Steve,

Attached is the letter you requested.

Let me know if this addresses everything you need.

In addition to the letter requesting the inspection fee be removed from the invoice, I've attached copies of the municipal search and the tax bills.

Thanks again and let me know if there is anything else you need.

Brad

--

Bradley W. Jordan  
President  
Herzog Supply Co., Inc.  
P.O. Box 3328  
Kingston, NY 12402  
845-338-6300

*ATTENTION: This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.*

January 14, 2025

Mr. Steven Knox  
Dir. Of Building Safety & Zoning Enforcement  
5 Garraghan Drive  
Kingston, NY 12401

Mr. Matthew Jankowski  
Asst. Corporation Counsel  
City of Kingston  
420 Broadway  
Kingston, NY 12401

Re: 62-64 First Ave (Bill 3584 Vacant Land)/60 First Ave (Bill 3583 Single Family Residence)

Dear Steve and Matt,

As you are aware, when we received the City of Kingston Tax bills for our property at 60 (single family residence) and 62-64 (vacant land) First Avenue, Bill #3584 covering 62-64 First Avenue had a \$6,200 inspection fee included.

JP Morgan Chase Bank foreclosed on the property owned by Thomas and Joseph Klonowski from Eric Kurtz Esq., as referee, by deed dated January 13, 2023 and recorded in the Ulster County Clerk's Office on March 10, 2023 as instrument number 2023-2669. JP Morgan Chase had paid all the taxes on the property from that point forward. Chase put the property on the market for sale and we were the successful bidder and entered into a Contract of Sale May 2, 2024. Irish Tigers, LLC purchased the property from JP Morgan Chase by deed dated July 15, 2024, and recorded in the Ulster County Clerk's Office on July 15, 2024 as instrument number 2024-8034. Prior to closing, Main Street Title, on our behalf, obtained clean municipal searches on both subject properties from the City of Kingston Building Department (see attached) on 4/16/24 and 6/7/24.

As such, we respectfully ask that you remove the inspection fee as it is in no way related to our ownership.

Sincerely,



Bradley Jordan Jr./Peter Ryan  
Irish Tigers LLC

Return Service Requested

PROPERTY ADDRESS & LEGAL DESCRIPTION	
SWIS:	S/B/L 56.27-4-22
Address:	62-64 First Ave
City of:	KINGSTON
School:	KINGSTON CONSOLIDA
NYS Tax & Finance	
School District Code:	Res vac land
Roll Section:	1
Property Description:	56.27-4-22
Parcel Dimensions Acres:	0000000
Account Number:	
Mortgage Number:	
Estimated State Aid:	CNTY 75,052,198 CITY 4,185,660

T10 P1 4169  
 \*\*\*\*\*AUTO\*\*5-DIGIT 12401



Irish Tigers, LLC  
 17 Burgevin St  
 Kingston, NY 12401

**2025 CITY AND COUNTY PROPERTY TAX BILL**

\*For Fiscal Year 01/01/2025 to 12/31/2025 \*Warrant Date 12/31/2024

**PROPERTY VALUATION**

The assessor estimates the Full Market Value of this property as of July 1, 2023 was: \$35,088.00  
 The Uniform Percentage of Value used to establish assessment was: 57.00%  
 If you feel your property is overvalued, please see the instructions in the booklet "How to File a Complaint on Your Assessment".  
 To obtain a copy of this booklet, contact your assessors office.

EXEMPTION                      VALUE                      TAX PURPOSE                      MARKET VALUE

**PROPERTY TAXES**

<u>LEVY DESCRIPTION</u>	<u>TOTAL TAX LEVY</u>	<u>% CHANGE FROM PRIOR YEAR</u>	<u>TAXABLE ASSESSED VALUE</u>	<u>RATES PER \$1,000</u>	<u>TAX AMOUNT</u>
**HOMESTEAD PARCEL**					T
County General Tax	73,974,400	0.0	20,000.00	3.916981	78.34
City General Tax	19,545,439	8.9	20,000.00	9.873684	197.47

*continued on next page...*

THIS TAX BILL MAY BE PAID ONLINE AT [WWW.KINGSTON-NY.GOV/PAYMENTS](http://WWW.KINGSTON-NY.GOV/PAYMENTS)  
 IF YOU HAVE AN ESCROW ACCOUNT, PLEASE FORWARD THIS BILL TO YOUR BANK.

SEE REVERSE FOR IMPORTANT PAYMENT INFORMATION

**TOTAL TAXES DUE \$6,497.12**  
 Apply For Third Party Notification By: 11/01/2025



**PROPERTY TAXES**

<u>LEVY DESCRIPTION</u>	<u>TOTAL TAX LEVY</u>	<u>% CHANGE FROM PRIOR YEAR</u>	<u>TAXABLE ASSESSED VALUE</u>	<u>RATES PER \$1,000</u>	<u>TAX AMOUNT</u>
Kingston library TOTAL	1,161,460	6.0	20,000.00	.576474	11.53
Kingston Libry Debt TOTAL	985,638	328.4	20,000.00	.489207	9.78
Inspections			0.00		6,200.00

This bill covers only taxes for the year indicated and does not cover prior taxes. If uncertain as to prior taxes, consult the Office of the City Comptroller (845) 334-3935.

**INTEREST ON LATE INSTALLMENT PAYMENTS:** Please Note: Interest is added on first day of every calendar month.

1<sup>st</sup> Installment

Day after due date to end of calendar month	2%	of	1 <sup>st</sup>	Half	Amount
2nd Month	6%	"	"	"	"
3rd Month	7%	"	"	"	"
4th Month	8%	"	"	"	"
5th Month	9%	"	"	"	"
6th Month	10%	"	"	"	"
7th Month	11%	"	"	"	"
8th Month	12%	"	"	"	"
9th Month	13%	"	"	"	"
10th Month	14%	"	"	"	"
11th Month	15%	"	"	"	"

2<sup>nd</sup> Installment

Day after due date to end of calendar month	2%	of	2 <sup>nd</sup>	Half	Amount
2nd Month	6%	"	"	"	"
3rd Month	7%	"	"	"	"
4th Month	8%	"	"	"	"
5th Month	9%	"	"	"	"
6th Month	10%	"	"	"	"
7th Month	11%	"	"	"	"
8th Month	12%	"	"	"	"

**METHOD OF PAYMENT:** Taxes may be paid from **9 A.M. to 4 P.M.** any business day (Monday thru Friday) at the Office of the City Comptroller, City Hall, 420 Broadway, Kingston, N.Y. 12401 either in person or by mail.

**We do not accept postmark or personal checks during the month of December.**

**SENIOR CITIZENS:** You may be eligible for senior citizen exemption. For information contact the assessor's office at (845) 334-3910.

Return Service Requested

PROPERTY ADDRESS & LEGAL DESCRIPTION	
SWIS:	S/B/L 56.27-4-21
Address:	60 First Ave
City of:	KINGSTON
School:	KINGSTON CONSOLIDA
NYS Tax & Finance School District Code:	1 Family Res
Roll Section:	1
Property Description:	56.27-4-21
Parcel Dimensions Acres:	0000000
Account Number:	068794.000
Mortgage Number:	
Estimated State Aid:	CNTY 75,052,198 CITY 4,185,660

T10 P1 4170  
 \*\*\*\*\*AUTO\*\*5-DIGIT 12401



Irish Tigers, LLC  
 17 Burgevin St  
 Kingston, NY 12401

**2025 CITY AND COUNTY PROPERTY TAX BILL**

\*For Fiscal Year 01/01/2025 to 12/31/2025 \*Warrant Date 12/31/2024

**PROPERTY VALUATION**

The assessor estimates the Full Market Value of this property as of July 1, 2023 was: \$317,544.00

The Uniform Percentage of Value used to establish assessment was: 57.00%

If you feel your property is overvalued, please see the instructions in the booklet "How to File a Complaint on Your Assessment".  
 To obtain a copy of this booklet, contact your assessors office.

EXEMPTION	VALUE	TAX PURPOSE	MARKET VALUE
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**PROPERTY TAXES**

LEVY DESCRIPTION	TOTAL TAX LEVY	% CHANGE FROM PRIOR YEAR	TAXABLE ASSESSED VALUE	RATES PER \$1,000	TAX AMOUNT
**HOMESTEAD PARCEL**					T
County General Tax	73,974,400	0.0	181,000.00	3.916981	708.97
City General Tax	19,545,439	8.9	181,000.00	9.873684	1,787.14

*continued on next page...*

**THIS TAX BILL MAY BE PAID ONLINE AT [WWW.KINGSTON-NY.GOV/PAYMENTS](http://WWW.KINGSTON-NY.GOV/PAYMENTS)  
 IF YOU HAVE AN ESCROW ACCOUNT, PLEASE FORWARD THIS BILL TO YOUR BANK.**

**SEE REVERSE FOR IMPORTANT PAYMENT INFORMATION**

**TOTAL TAXES DUE \$2,689.00**  
 Apply For Third Party Notification By: 11/01/2025

<u>PROPERTY TAXES</u>					
<u>LEVY DESCRIPTION</u>	<u>TOTAL TAX LEVY</u>	<u>% CHANGE FROM</u>	<u>TAXABLE</u>	<u>RATES</u>	<u>TAX AMOUNT</u>
		<u>PRIOR YEAR</u>	<u>ASSESSED VALUE</u>	<u>PER \$1,000</u>	
Kingston library TOTAL	1,161,460	6.0	181,000.00	.576474	104.34
Kingston Libry Debt TOTAL	985,638	328.4	181,000.00	.489207	88.55
Unpaid water			0.00		0.00
Unpaid sewer			0.00		0.00

This bill covers only taxes for the year indicated and does not cover prior taxes. If uncertain as to prior taxes, consult the Office of the City Comptroller (845) 334-3935.

**INTEREST ON LATE INSTALLMENT PAYMENTS:** Please Note: Interest is added on first day of every calendar month.

1<sup>st</sup> Installment

Day after due date to	2%	of	1 <sup>st</sup>	Half	Amount
end of calendar month					
2nd Month	6%	"	"	"	"
3rd Month	7%	"	"	"	"
4th Month	8%	"	"	"	"
5th Month	9%	"	"	"	"
6th Month	10%	"	"	"	"
7th Month	11%	"	"	"	"
8th Month	12%	"	"	"	"
9th Month	13%	"	"	"	"
10th Month	14%	"	"	"	"
11th Month	15%	"	"	"	"

2<sup>nd</sup> Installment

Day after due date to	2%	of	2 <sup>nd</sup>	Half	Amount
end of calendar month					
2nd Month	6%	"	"	"	"
3rd Month	7%	"	"	"	"
4th Month	8%	"	"	"	"
5th Month	9%	"	"	"	"
6th Month	10%	"	"	"	"
7th Month	11%	"	"	"	"
8th Month	12%	"	"	"	"

**METHOD OF PAYMENT:** Taxes may be paid from **9 A.M. to 4 P.M.** any business day (Monday thru Friday) at the Office of the City Comptroller, City Hall, 420 Broadway, Kingston, N.Y. 12401 either in person or by mail.

**We do not accept postmark or personal checks during the month of December.**

**SENIOR CITIZENS:** You may be eligible for senior citizen exemption. For information contact the assessor's office at (845) 334-3910.

**CITY OF KINGSTON**  
**Building Safety and Zoning Enforcement**

buildings@kingston-ny.gov

Steven T. Noble, Mayor



Stephan Knox, Director

---

**REPLY TO CERTIFICATE OF COMPLIANCE RESEARCH REQUEST**

04/16/2024

JPMORGAN CHASE BANK NATIONAL ASSOC  
7 CENTURY DR  
PARSIPPANY, NY 07054

Re: 60 First Ave                      Section/Block/Lot: 56.27-4-21

Dear Property Owner:

In reference to the above-referenced address, our property records currently indicate:

1. There are no open building permits on this property.
2. There are no violations on this property.
3. The property is located in the following zone **T3N**
4. The property is listed as a **210 1 Family Res**
5. The property abuts a street that is maintained by the municipality.
6. The property pre-dates the current zoning laws for the City of Kingston. There is no original Certificate of Occupancy in our files.

The fee for the Certificate of Compliance Research Request is: \$150.00. **Please make checks payable to the City of Kingston Comptroller, Please remit payment to: Kingston Building Safety and Zoning Enforcement, 5 Garraghan Drive, Kingston, New York 12401.**

Thank you.

Sincerely,

Stephan Knox, Director

Building Safety and Zoning Enforcement



**CITY OF KINGSTON**  
**Building Safety and Zoning Enforcement**

buildings@kingston-ny.gov



Steven T. Noble, Mayor

Stephan Knox, Director

---

**REPLY TO CERTIFICATE OF COMPLIANCE RESEARCH REQUEST**

06/07/2024

Klonowski, Thomas  
60 First Ave  
Kingston, NY 12401

Re: 62-64 First Ave

Section/Block/Lot: 56.27-4-22

Dear Property Owner:

In reference to the above-referenced address, our property records currently indicate:

1. There are no open building permits on this property.
2. There are no violations on this property.
3. The property is located in the following zone **T3N**
4. The property is listed as a **311 Res Vacant Land**
5. The property abuts a street that is maintained by the municipality.
6. The property pre-dates the current zoning laws for the City of Kingston. There is no original Certificate of Occupancy in our files.

**\*\* BE IT KNOWN THAT 62-64 FIRST AVENUE (56.57-4-22) AND 60 FIRST AVENUE (56.57-4-21) ARE LINKED, AS THE SAME MAIN HOUSE STRUCTURE STRADDLES THE PROPERTY LINE\*\***

The fee for the Certificate of Compliance Research Request is: \$150.00. **Please make checks payable to the City of Kingston Comptroller, Please remit payment to: Kingston Building Safety and Zoning Enforcement, 5 Garraghan Drive, Kingston, New York 12401.**

Thank you.

Sincerely,

Stephan Knox, Director

Building Safety and Zoning Enforcement

**CITY OF KINGSTON**  
**Building Safety and Zoning Enforcement**

buildings@kingston-ny.gov

Steven T. Noble, Mayor



Stephan Knox, Director

---

**INVOICE FOR PAYMENT**

**To:** Thomas A Klonowski  
Klonowski, Thomas  
60 First Ave  
Kingston, NY 12401

**Invoice Number: 3891**

**Legal Address:** 62-64 First Ave

**Parcel ID:** 56.27-4-22

**Owner:** Thomas A Klonowski

**Appl No.**

**Permit No.**

<b>Date</b>	<b>Fee</b>	<b>Amount</b>
07/31/2024	Vacant Bldg	\$6,200.00

**6th year vacant.**

**This is an invoice for payment of fees. This is not a building permit.**

Date Printed: 07/31/2024