

**RESOLUTION 124 OF 2022**

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON,  
NEW YORK, REQUESTING A 2022 BUDGET TRANSFER IN THE BUILDING  
SAFETY & ZONING DEPARTMENT IN THE AMOUNT OF \$6,379.17 TO  
COVER UNEXPECTED DEPARTMENT RETIREMENTS**

Sponsored By: Finance/Audit Committee: Alderman Scott-  
Childress, Hirsch, Olivieri, Schabot

**WHEREAS**, The Director of the Building Safety & Zoning Department has requested a 2022 budget transfer in the amount of \$6,379.17 to cover unexpected department retirements, and;

**WHEREAS**, the Finance/Audit Committee has received, reviewed, and approved the following transfer

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF  
THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:**

<b>FROM:</b>	A1362011.5101	Regular Pay	\$6,379.17
<b>TO:</b>	A1362011.5105	Retirement Accum.	\$6,379.17

Submitted to the Mayor this \_\_\_\_ day of  
\_\_\_\_\_, 2022

Approved by the Mayor this \_\_\_\_ day of  
\_\_\_\_\_, 2022

\_\_\_\_\_  
Elisa Tinti, City Clerk

\_\_\_\_\_  
Steven T. Noble, Mayor

Adopted by Council on \_\_\_\_\_, 2022

## FINANCE AND AUDIT COMMITTEE REPORT

INTERNAL TRANSFER   X    
AUTHORIZATION \_\_\_\_\_  
CLAIMS \_\_\_\_\_

CONTINGENCY TRANSFER \_\_\_\_\_  
BUDGET MODIFICATION \_\_\_\_\_  
ZONING \_\_\_\_\_


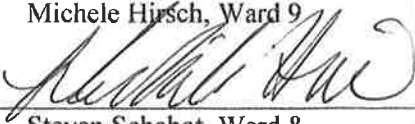

**TRANSFER \_\_\_\_\_**  
**BONDING REQUEST \_\_\_\_\_**  
**OTHER \_\_\_\_\_**

Description: Request to transfer funds to cover unexpected department retirements.  
Funds available due to a position not being filled until May 2022.

<u>From Account</u>	<u>Amount</u>	<u>To Account</u>	<u>Amount</u>
A1362011.5101	\$6,379.17	A1362011.5105	\$6,379.17

Estimated Financial Impact None Signature [Signature]

**Positive Declaration of Environmental Significance:**

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman Ward 3		
 Michael Olivieri, Ward 7	✓	
Anthony Davis, Ward 6		
 Michele Hirsch, Ward 9	✓	
 Steven Schabot, Ward 8	✓	

①  
124

**CITY OF KINGSTON**  
**Building Safety & Zoning Enforcement**  
5 Garraghan Drive  
Kingston, NY 12401  
Phone (845) 331-1217  
Fax (845) 331-1224



**Steven T. Noble**  
Mayor

**Stephan Knox**  
Director

May 24, 2022

Council President, Andrea Shaut  
City of Kingston Common Council  
420 Broadway  
Kingston, NY 12401

Dear President Shaut,

Attached find budget transfer documentation for your consideration and Council approval. This request is for transfer of funds from the regular pay budget account line to the retirement accumulation line. The transfer will cover costs associated with unexpected departmental retirements. This request represents an internal transfer that will have zero financial impact.

Respectfully,

Stephan Knox

Director of Building Safety & Zoning Enforcement

Cc: Mayor, Steven T. Noble  
Comptroller, John Tuey  
City Clerk, Elisa Tinti

**RESOLUTION 125 OF 2022**

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF  
KINGSTON, NEW YORK, REQUESTING THAT JOHN TUEY'S  
EMPLOYMENT CONTRACT BE RENEWED FOR THE PERIOD JUNE 7,  
2023 THROUGH JUNE 6, 2029**

Sponsored By: Finance/Audit Committee: Alderman: Scott-  
Childress, Davis, Olivieri, Schabot, Hirsch

**WHEREAS**, the Mayor has requested that the Common Council renew  
John Tuey's employment contract as City Comptroller for the period June 7, 2023  
through June 6, 2029.

**WHEREAS**, the Finance/Audit Committee has received, reviewed and  
approved this request.

**NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL  
OF THE CITY OF KINGSTON, NEW YORK AS FOLLOWS:**

**SECTION 1.** That the Common Council authorizes the Mayor to enter into  
and execute an Employment Agreement with the Comptroller, John Tuey, in  
accordance with the Employment Agreement attached hereto.

**SECTION 2.** This resolution shall take effect immediately.

Submitted to the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2022

Approved by the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Elisa Tinti, City Clerk

\_\_\_\_\_  
Steven T. Noble, Mayor

Adopted by Council on \_\_\_\_\_, 2022

#2

## THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT  
COMMITTEE REPORTREQUEST DESCRIPTIONINTERNAL TRANSFER \_\_\_\_\_  
AUTHORIZATION \_\_\_\_\_  
CLAIMS \_\_\_\_\_CONTINGENCY TRANSFER \_\_\_\_\_  
BUDGET MODIFICATION \_\_\_\_\_  
ZONING \_\_\_\_\_TRANSFER \_\_\_\_\_  
BONDING REQUEST \_\_\_\_\_  
OTHER \_\_\_\_\_DEPARTMENT: MAYOR

DATE:

Description:

REQUEST FOR JOHN TUEY'S CONTRACT TO BE RENEWED, According to the  
same terms as the current contract, for the  
period ~~6/01/23~~ through ~~6/01/29~~.  
6/01/23 6/06/29

Estimated Financial Impact: \$

Signature [Signature]Motion by MASeconded by MO

Action Required:

SEQRA Decision:

Type I Action \_\_\_\_\_

Type II Action \_\_\_\_\_

Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman		
Tony Davis, Ward 5		
Michael Oliveri, Ward 7		
Steve Schabot, Ward 8		
Michele Hirsch, Ward 9		

## **EMPLOYMENT AGREEMENT**

**Agreement** made this                      day of                      , 2022, between the City of Kingston, New York, hereinafter referred to as "City" and John R. Tuey, residing at 446 Mountain View Avenue, Hurley, New York 12443

**Now, therefore**, in consideration of the mutual promises and agreements set forth herein, it is agreed between the parties as follows:

1. The City hereby agrees to employ Tuey for the position of Comptroller of the City of Kingston.
2. Tuey agrees to accept the position as the full time Comptroller and to perform such services as required of said position set forth by the laws of the State of New York. The terms and conditions of the employment shall be subject to all local laws, ordinances, resolutions, rules and regulation of the City of Kingston and the State of New York.
3. Tuey agrees to accept the position as the full time Comptroller and to perform such services as required of said position set forth by the Charter of the City of Kingston and, as more specifically set forth in said Charter at Section C9-1, and as further required by all local laws, ordinances, resolutions, rules and regulations of the City of Kingston.

### **Compensation, Expenses and Benefits**

4. The beginning annual salary for this agreement shall be One hundred thirty-one thousand four hundred twenty-five Dollars (\$131,425.00) per year. The annual salary for the term of this Agreement shall be increased by 2.25% annually commencing January 1, 2024.
5. Tuey agrees to follow the bi-weekly accrual process in which he will be given flexibility in taking time off in lieu of compensatory time/overtime. Tuey is responsible for his department and completing his work and meeting deadlines. In exchange for working in excess

of the regularly scheduled workday, he will be allowed to take time off as needed provided his work schedule allows according to his bi-weekly accruals. This flexible time does not get paid out at separation of service, however, it can be used up prior to retirement.

6. Tuey acknowledges that he is required by the State of New York to fulfill continuing education credits, which must be achieved in a three year period, in order to maintain his status as a certified public accountant. Tuey also acknowledges that he must renew his certified public accountant's license every three years. The City agrees that it will reimburse Tuey up to a total of One thousand five hundred (\$1,500.00) Dollars for continuing education credits/certified public accountant's license in any given one year period. Reimbursement shall continue during Tuey's employment by the City and terminate immediately upon Tuey no longer being employed by the City.

#### **Longevity**

7. Tuey will receive longevity pay with the City of Kingston as follows:

First payroll following his anniversary date of the beginning of the:

6 <sup>th</sup> through and including 10 <sup>th</sup> year:	\$ 900.00 per year
11 <sup>th</sup> through and including 15 <sup>th</sup> year:	\$1,100.00 per year
16 <sup>th</sup> through and including 20 <sup>th</sup> year:	\$1,350.00 per year
21 <sup>st</sup> through and including 25 <sup>th</sup> year:	\$1,550.00 per year
26 <sup>th</sup> through and including 30 <sup>th</sup> year	\$1,700.00 per year
31 years and over:	\$2,100.00 per year

Increases in longevity pay will be in accordance with the Civil Service Employees contract.

## **Retirement**

8. Tuey will be covered by the New York State Employee's Retirement System. Upon reaching age 55 and completing ten years of full time equivalent service with the City of Kingston, Tuey will be eligible to retire from the City of Kingston and receive retirement benefits to include vacation time payout up to a maximum of five (5) weeks, retiree health insurance where the City will pay the full cost of individual health insurance coverage and fifty percent (50%) of the cost of dependent health insurance. Upon reaching Medicare Part B eligibility, Tuey and spouse will be required to enroll in a Medicare advantage plan provided by the City. If Tuey is covered by his spouse for major medical and prescription drug coverage, he may take the health insurance buyout of \$3,000.00 per year. Proof of insurance coverage must be provided along with the waiver and application for the buyout each and every year.

## **Meal and Mileage Reimbursement**

9. The City agrees to reimburse Tuey mileage in the event the employee drives their own vehicle on City business at the IRS reimbursement rate. The City agrees, where authorized by the Mayor and receipts are provided, the reimbursable meal allowance for employees traveling on approved City business more than thirty (30) miles from City Hall in accordance with the City's travel policy.

Breakfast	\$3.50
Lunch	\$5.00
Dinner	\$6.00

10. Tuey shall receive five (5) weeks annual vacation and is allowed to carry over up to Fifteen (15) days each year. In the event Tuey leaves employment with the City of Kingston for reasons other than retirement Tuey will be paid his accrued vacation time. Tuey also has the



option to be paid out yearly for any unused vacation time.

11. Tuey shall be entitled to three (3) personal leave days each year. Unused personal leave may not be accumulated from year to year and is not payable upon separation from City employment.

### **Bereavement**

12. Tuey will be granted three (3) days with pay when there is death in the immediate family: brother, sister, in-laws, grandparents and grandchildren, foster children, foster parents. For the death of a parent, spouse, son/daughter and stepchildren, Tuey will be granted five (5) days of paid bereavement leave. Time off for funerals of a person other than an immediate family member, as defined above, shall be granted at the discretion of the Mayor.

### **Family and Medical Leave**

13. Family and medical leave will be in accordance with the federally enacted Family and Medical Leave Act (FMLA). Employee must use all accrued leave time, including accrued sick leave when using FMLA time.

14. In the event Tuey requires leave in excess of the twelve (12) weeks provided through FMLA, the Mayor may provide additional leave at his discretion. Tuey will be responsible for his medical coverage during any extended leave.

### **Health – Dental – Vision Insurance**

15. Tuey shall receive health insurance effective the first day of full time employment. The cost of insurance will be the greater of \$1,000 per year or the CSEA rate. Tuey can choose between the plans currently offered through the City.

16. Dental and vision coverage will be offered at no cost and will be effective the first day of full time employment.

17. The position of Comptroller is designated Unclassified under the City of Kingston Civil Service Laws and Rules and shall be treated as such under the Civil Service Laws of the State of New York.

#### **Sick Time**

18. Tvey shall accumulate after each month of regular and continuous employment at the rate of twelve (12) days per year accumulative to a maximum of two hundred (200) days. In addition, ten (10) sick days may be converted to ten (10) vacation days in any given year. Upon retirement from the City of Kingston, after ten (10) years of full time equivalent service, a maximum of 155 days may be paid out or applied toward the cost of family health insurance coverage until depleted. Tvey will be paid out his sick leave accruals upon separation of service for any reason.

19. Upon the death of the employee, all accruals will be paid to the employee's beneficiaries.

#### **Holiday Pay**

20. Tvey will receive the following days as paid holidays: New Year's Day, Martin Luther King Day, President's Day, Good Friday, Memorial Day, Juneteenth Day, Independence Day, Labor Day, Columbus Day, Election Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve and Christmas Day.

#### **Duration of Contract**

21. The term of this Agreement shall be from June 7, 2023 and end on June 6, 2029, unless extended by further agreement of the parties.

22. This agreement constitutes the entire understanding of the parties and there shall be no changes or modifications to the terms of this agreement unless agreed upon in writing by the

parties.

### **Termination of Contract**

23. Severance Pay. Upon termination of employment other than retirement, Tuey will be entitled to the following compensation unless Tuey is in breach of this Agreement or other just cause exists: payout of accrued vacation time and sick leave not to exceed 155 days at time of separation.

In Witness Whereof, the parties have executed this Agreement at Kingston, New York, on the date and year first above written.

City of Kingston

By: \_\_\_\_\_  
Steven T. Noble, Mayor

\_\_\_\_\_  
John R. Tuey

State of New York

ss.:

County of Ulster

On the            day of            , 2022, before me the undersigned, a notary public in and for said State, personally appeared **Steven T. Noble**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

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Notary Public

State of New York

ss.:

County of Ulster

On the            day of            , 2022, before me the undersigned, a notary public in and for said State, personally appeared **John R. Tuey** personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

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Notary Public

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# CITY OF KINGSTON

## Office of the Mayor

mayor@kingston-ny.gov

F+A

Steven T. Noble  
Mayor



June 3rd, 2022

Honorable Andrea Shaut  
President/Alderman-at-Large  
Kingston Common Council  
420 Broadway  
Kingston, NY 12401

Re: Renewing John Tuey Contract

Dear President Shaut,

I am requesting that the Common Council renew Mr. John Tuey's employment contract as City Comptroller. I recommend a six year appointment commencing on or about July 15<sup>th</sup>, 2022 and ending on or about June 14<sup>th</sup>, 2028. I recommend we maintain the same contractual terms and conditions, including annual pay increases, throughout the period of the agreement. A copy of Mr. Tuey's existing employment contract is attached with this letter.

Thank you in advance for your consideration. If you have any further questions, please do not hesitate to contact me.

Respectfully submitted,

Steven T. Noble  
Mayor

STN:rjv

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT  
COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER \_\_\_\_\_  
AUTHORIZATION \_\_\_\_\_  
CLAIMS \_\_\_\_\_

CONTINGENCY TRANSFER \_\_\_\_\_  
BUDGET MODIFICATION \_\_\_\_\_  
ZONING \_\_\_\_\_

TRANSFER \_\_\_\_\_  
BONDING REQUEST \_\_\_\_\_  
OTHER \_\_\_\_\_

DEPARTMENT: MAYOR

DATE:

Description:

REQUEST FOR JOHN TUEY'S CONTRACT TO BE RENEWED.

Estimated Financial Impact: \$

Signature



Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Action Required:

SEQRA Decision:

Type I Action \_\_\_\_\_

Type II Action \_\_\_\_\_

Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman		
Tony Davis, Ward 5		
Michael Olivieri, Ward 7		
Steve Schabot, Ward 8		
Michele Hirsch, Ward 9		

## **EMPLOYMENT AGREEMENT**

Agreement made this 10<sup>th</sup> day of June, 2017, between the City of Kingston, New York, hereinafter referred to as City and John R. Tuey, residing at 68 Melissa Rd., Kingston, NY, hereinafter referred to as Tuey.

Now, therefore, in consideration of the mutual promises and agreements set forth herein, it is agreed between the parties as follows:

1. The City hereby agrees to employ Tuey for the position of Comptroller.
2. Tuey agrees to accept the position of Comptroller and to perform such services as required of said position by the laws of the State of New York. The terms and conditions of the employment shall be subject to all local laws, ordinances, resolutions, rules and regulations of the City of Kingston and the State of New York.
3. Tuey agrees to accept the position as the full time Comptroller and to perform such services as required of said position set forth by the Charter of the City of Kingston and, as more specifically set forth in said Charter at Section C9-1, and as further required by all local laws, ordinances, resolutions, rules and regulations of the City of Kingston.

### **Compensation, Expenses and Benefits**

4. The salary to be paid Tuey shall be the amount of One Hundred Fifteen Thousand Dollars (\$115,000.00) per year. The annual salary for the term of this agreement shall be increased by 2.25% annually commencing January 1, 2018

5. Tuey agrees to follow the bi-weekly accrual process in which he will be given flexibility in taking time off in lieu of compensatory time/overtime. Tuey is responsible for his department and completing his work and meeting deadlines. In exchange for working in excess of the regularly scheduled workday he will be allowed to take time off as needed provided his work schedule allows according to his bi-weekly accruals. This flexible time does not get paid out at separation of service, however it can be used up prior to retirement.

6. Tuey acknowledges that he is required by the State of New York to fulfill continuing education credits, which must be achieved in a three year period, in order to maintain his status as a certified public accountant. Tuey also acknowledges that he must renew his certified public accountant's license every three years. The City agrees that it will reimburse Tuey up to a total of One thousand Five Hundred (\$1,500.00) Dollars for continuing education credits/certified public accountant's license in any given one year period commencing with the effective date of his employment, to wit, on or about June 6, 2017. Reimbursement shall continue during Tuey's employment by the City and terminate immediately upon Tuey no longer being employed by the City.

#### **Longevity**

7. Tuey will receive longevity pay with the City of Kingston as follows:

First payroll following his/her anniversary date of the beginning of the:

6<sup>th</sup> through and including 10<sup>th</sup> year: \$900.00 per year.

11<sup>th</sup> through and including 15<sup>th</sup> year: \$1,100.00 per year.

16<sup>th</sup> through and including 20<sup>th</sup> year: \$1,350.00 per year.

21<sup>st</sup> through and including 25<sup>th</sup> year: \$1,550.00 per year.

26<sup>th</sup> through and including 30<sup>th</sup> year: 1,700.00 per year.

31 years and over: \$2,100.00 per year.

Increases to longevity pay will be in accordance with the Civil Service Employees Contract.

#### **Retirement**

8. Tuey will be covered by the New York State Employee's Retirement System. Upon reaching age 55 and completing ten (10) years of full time equivalent service with the City of Kingston Tuey will be eligible to retire from the City of Kingston and receive retirement benefits to include vacation time payout up to a maximum of five (5) weeks. Retiree health insurance where the City will pay the full cost of individual health insurance coverage and fifty percent (50%) of the cost of dependent health insurance. Upon reaching Medicare Part B eligibility Tuey and spouse will be required to enroll in a medicare advantage plan provided by the City. If Tuey is covered by his spouse for major medical and prescription drug coverage he may take the



health insurance buyout of \$3,000.00 per year. Proof of insurance coverage must be provided along with the waiver and application for the buyout each and every year.

### **Meal and Mileage Reimbursement**

9. The City agrees to reimburse Tuey mileage in the event the employee drives their own vehicle on City business at the IRS reimbursement rate. The City agrees, where authorized by the Mayor and receipts are provided, the reimbursable meal allowance for employees traveling on approved City business more than thirty (30) miles from City Hall in accordance with the City's travel policy.

Breakfast	\$3.50
Lunch	\$5.00
Dinner	\$6.00

### **Vacation**

10. Tuey shall receive five (5) weeks annual vacation and is allowed to carry over up to fifteen (15) days each year. In the event Tuey leaves employment with the City of Kingston for reasons other than retirement Tuey will be paid his accrued vacation time. Tuey also has the option to be paid out yearly for any unused vacation time.

11. Tuey shall be entitled to three (3) personal leave days each year. Unused personal leave may not be accumulated from year to year and is not payable upon separation from City employment.

### **Bereavement**

12. Tuey will be granted three (3) days with pay when there is death in the immediate family: Brother, Sister, in-laws, grandparents and grandchildren, foster children, foster parents. For the death of a parent, spouse, son/daughter and stepchildren, Tuey will be granted five (5) days of paid bereavement leave. Time off for funerals of a person other than an immediate family member, as defined above shall be granted at the discretion of the Mayor.

### **Family and Medical Leave**

13. Family and medical leave will be in accordance with the federally enacted Family and Medical Leave Act ("FMLA"). Employee must use all accrued leave time, including

accrued sick leave when using FMLA time.

14. In the event Tuey requires leave in excess of the twelve (12) weeks provided through FMLA, the Mayor may provide additional leave at his discretion. Tuey will be responsible for his medical coverage during any extended leave.

#### **Health – Dental – Vision Insurance**

15. Tuey shall receive health insurance effective the first day of full time employment. The cost of insurance will be the greater of \$1,000 per year or the CSEA rate. Tuey can choose between the plans currently offered through the City.

16. Dental and vision coverage will be offered at no cost and will be effective the first day of full time employment.

17. The position of Comptroller is designated Unclassified under the City of Kingston Civil Services Laws and Rules and shall be treated as such under the Civil Service Laws of the State of New York.

#### **Sick Time**

18. Tuey shall accumulate after each month of regular and continuous employment at the rate of twelve (12) days per year accumulative to a maximum of two hundred (200) days. In addition, ten (10) sick days may be converted to ten (10) vacation days in any given year. Upon retirement from the City of Kingston, after ten (10) years of full time equivalent service, a maximum of 155 days may be paid out or applied toward the cost of family health insurance coverage until depleted. Tuey will be paid out his sick leave accruals upon separation of service for any reason.

19. Upon the death of the employee, all accruals will be paid to the employee's beneficiaries.

#### **Holiday Pay**

20. Tuey will receive the following days as paid holidays: New Year's Day, Martin Luther King Day, President's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Columbus Day, Election Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve and Christmas Day.

#### **Duration of Contract**

21. This agreement shall terminate on June 6, 2023, unless extended by further agreement

of the parties.

23. This agreement constitutes the entire understanding of the parties and there shall be no changes or modifications to the terms of this agreement unless agreed upon in writing by the parties.

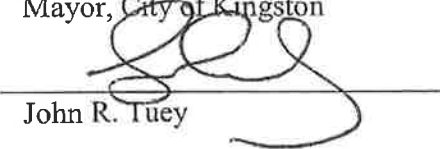
#### **Termination of Contract**

24. Severance Pay. Upon termination of employment other than retirement, Tuey will be entitled to the following compensation unless Tuey is in breach of this Agreement or other just cause exists: payout of accrued vacation time and sick leave not to exceed 155 days at time of separation.

In Witness Whereof, the parties have executed this Agreement at Kingston, New York, on the date and year first above written.



Steven T. Noble  
Mayor, City of Kingston




John R. Tuey

State of New York

ss.:

County of Ulster

On the 10<sup>th</sup> day of June, 2017, before me the undersigned, a notary public in and for said State, personally appeared **Steven T. Noble**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.


  
Notary Public # 02BR6028016  
Expiration 7/19/2017

State of New York

ss.:

County of Ulster

On the 10<sup>th</sup> day of June, 2017, before me the undersigned, a notary public in and for said State, personally appeared **John R. Tuey** personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

  
Notary Public # 02BR6028016  
Expiration 7/19/2017

**RESOLUTION 126 OF 2022**

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON,  
NEW YORK, REQUESTING A 2022 BUDGET TRANSFER IN THE CITY  
CLERK'S OFFICE FROM CONTINGENCY IN THE AMOUNT OF \$4,794.00 TO  
COVER THE EXPENSE OF MICROPHONE REPAIRS IN CHAMBERS**

Sponsored By: Finance/Audit Committee: Alderman Scott-  
Childress, Hirsch, Olivieri, Schabot

**WHEREAS,** The City Clerk has requested a 2022 budget transfer in the amount of \$4,794.00 to cover the expense of microphone repairs in Chambers, and;

**WHEREAS,** the Finance/Audit Committee has received, reviewed, and approved the following transfer

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF  
THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:**

<b>FROM:</b>	A1.1990.14.5404	Contingency	\$4,794.00
<b>TO:</b>	A1.1010.5441	Common Council Maint. of Equip.	\$4,794.00

Submitted to the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2022

Approved by the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Elisa Tinti, City Clerk

\_\_\_\_\_  
Steven T. Noble, Mayor

Adopted by Council on \_\_\_\_\_, 2022

# #5 126 THE CITY OF KINGSTON COMMON COUNCIL

## FINANCE AND AUDIT COMMITTEE REPORT

### REQUEST DESCRIPTION

INTERNAL TRANSFER \_\_\_\_\_  
AUTHORIZATION \_\_\_\_\_  
CLAIMS \_\_\_\_\_

CONTINGENCY TRANSFER ☒  
BUDGET MODIFICATION \_\_\_\_\_  
ZONING \_\_\_\_\_

TRANSFER ☒  
BONDING REQUEST \_\_\_\_\_  
OTHER \_\_\_\_\_

DEPARTMENT: City Clerk

DATE: 3/23/2022

#### Description:

Requesting a 2022 transfer from contingency to Common Council maintenance of equipment budget in the amount of \$4,794.00 to cover the expense of microphone repairs in Chambers

From: A1.1990.14.5404 Contingency \$4,794.00

To: A1.1010.5441 CC Maint. of Equip. \$4,794.00

Estimated Financial Impact: \$

Signature \_\_\_\_\_

Motion by MO

Seconded by SS

Action Required:

SEQRA Decision:

Type I Action \_\_\_\_\_

Type II Action \_\_\_\_\_

Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

Committee Vote	YES	NO
Reynolds Scott Childress, Ward 3, Chairman		
Tony Davis, Ward 5		
Michael Oliveri, Ward 7	<input checked="" type="checkbox"/>	
Steve Schabot, Ward 8	<input checked="" type="checkbox"/>	
Michelle Hirsch, Ward 9	<input checked="" type="checkbox"/>	

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# CITY OF KINGSTON

## Office of the City Clerk & Registrar of Vital Statistics

cityclerk@kingston-ny.gov

Steven T. Noble, Mayor  
Elisa Tinti, City Clerk & Registrar



Deidre Sills, Deputy Clerk  
Susan Mesches, Deputy Registrar

President Shaut  
420 Broadway  
Kingston, New York 12401

May 11, 2022

Dear President Shaut,

I would like to request a budget transfer from contingency in the amount of \$4794.00 to the Common Council Maintenance of equipment line to pay the expense of microphone repairs.

Thank you,  
Elisa Tinti

A handwritten signature in dark ink, appearing to read "Elisa Tinti", is written over a faint, larger version of the same signature.

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT  
COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER \_\_\_\_\_  
AUTHORIZATION \_\_\_\_\_  
CLAIMS \_\_\_\_\_

CONTINGENCY TRANSFER ☒  
BUDGET MODIFICATION \_\_\_\_\_  
ZONING \_\_\_\_\_

TRANSFER ☒  
BONDING REQUEST \_\_\_\_\_  
OTHER \_\_\_\_\_

DEPARTMENT: City Clerk

DATE: 3/23/2022

Description:

Requesting a 2022 transfer from contingency to Common Council maintenance of equipment budget in the amount of \$4,794.00 to cover the expense of microphone repairs in Chambers

From: A1.1990.14.5404 Contingency \$4,794.00

To: A1.1010.5441 CC Maint. of Equip. \$4,794.00

Estimated Financial Impact: \$

Signature \_\_\_\_\_

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Action Required:

SEQRA Decision:

Type I Action \_\_\_\_\_

Type II Action \_\_\_\_\_

Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman		
Tony Davis, Ward 5		
Michael Olivieri, Ward 7		
Steve Schabot, Ward 8		
Michele Hirsch, Ward 9		



## **RESOLUTION 127 OF 2022**

### **RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO ACCEPT RECREATIONAL TRAILS PROGRAM GRANT FUNDS IN THE AMOUNT OF \$250,000 FROM THE NEW YORK STATE OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION FOR THE KINGSTON POINT RAIL TRAIL PHASE 2 PROJECT, AND TO EXECUTE ANY AND ALL RELATED DOCUMENTS.**

Sponsored By: Finance/Audit Committee: Alderman Scott-Childress, Hirsch, Olivieri, Schabot

**WHEREAS**, that the City of Kingston applied for financial assistance from the New York State Office of Parks, Recreation and Historic Preservation (“OPRHP”) under the Recreational Trails Program (RTP) for the purpose of funding the Kingston Point Rail Trail Phase 2 Project;

**WHEREAS**, there are specific requirements and regulations governing the expenditure of these funds; and

**WHEREAS**, the matching funding requirements of \$62,500 are expected through another grant, force account or, if necessary, bonding to be requested; and

**WHEREAS**, the action is categorized under SEQR 6NYCRR, Part 617 as Unlisted.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:**

**SECTION 1.** The City of Kingston is authorized and directed to accept these grant funds in an amount not to exceed \$250,000 for the project described in the grant application;

**SECTION 2.** The City of Kingston is authorized and directed to agree to the terms and conditions of the Master Contract with OPRHP for the Kingston Point Rail Trail Phase 2 Project;

**SECTION 3.** The City of Kingston is authorized and directed to agree to the terms and conditions of any required deed of easement granted to OPRHP that affects title to real property owned by the municipality and improved by the grant funds, which may be a duly recorded public access covenant, conservation easement, and/or preservation covenant; and

**SECTION 4.** The governing body of the municipality delegates signing authority to execute the Master Contract and any amendments thereto, any required deed of easement, and any other certifications to the Mayor of the City of Kingston.

**SECTION 5.** This resolution shall take effect immediately.

Submitted to the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2022

Approved by the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Elisa Tinti, City Clerk

\_\_\_\_\_  
Steven T. Noble, Mayor

Adopted by Council on \_\_\_\_\_, 2022

127

6

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT  
COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER \_\_\_\_\_  
AUTHORIZATION x \_\_\_\_\_  
CLAIMS \_\_\_\_\_

CONTINGENCY TRANSFER \_\_\_\_\_  
BUDGET MODIFICATION \_\_\_\_\_  
ZONING \_\_\_\_\_

TRANSFER \_\_\_\_\_  
BONDING REQUEST \_\_\_\_\_  
OTHER \_\_\_\_\_

DEPARTMENT: Grants Management

DATE: \_\_\_\_\_

Description: Authorizing the Mayor to accept Recreational Trails Program funds in the amount of \$250,000 from the New York State Office of Parks, Recreation and Historic Preservation for the Kingston Point Rail Trail Phase 2 Project, and to execute and all related documents.

The grant carries a 10% match requirement of \$62,500, which will be fulfilled through another grant, force account or, if necessary, bonding to be requested.

The total project cost is \$312,500.

Estimated Financial Impact: To be determined Signature \_\_\_\_\_

Motion by MH

Seconded by MO

Action Required:

SEQRA Decision:

Type I Action \_\_\_\_\_

Type II Action \_\_\_\_\_

Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Tony Davis, Ward 6		
Michael Olivieri, Ward 7	✓	
Steve Schabot, Ward 8	X	
Michele Hirsch, Ward 9		✓

6

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**CITY OF KINGSTON**  
**Office of Grants Management**  
grants@kingston-ny.gov

Ruth Ann Devitt-Frank, Director



Steven T. Noble, Mayor

June 3, 2022

Honorable Andrea Shaut  
President/Alderman-at-Large  
Kingston Common Council  
420 Broadway  
Kingston, NY 12401

Re: Authorization to Accept Recreational Trails Program (RTP) Grant Funds from the NYS Office of Parks, Recreation, & Historic Preservation (NYSOPRHP) and to execute any and all related documents.

Dear President Shaut,

I am writing to request that consideration of a resolution authorizing acceptance of the above-mentioned grant be placed on the agenda of the appropriate committee in June. The City applied for this grant through the 2019 CFA round and was awarded \$250,000 in December 2019.

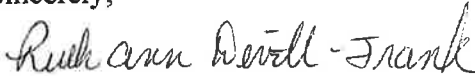
This grant will support construction of the Kingston Point Rail Trail (KPRT) Phase 2, which is currently in the design phase. In order to execute the grant contract, the funding agency requires the City to provide an Acceptance of Grant Funds Resolution. Also required is a formal design report, which will be completed once the designs for the selected alternative are completed.

The KPRT Phase 2 project is on the Kingston Greenline and the Empire State Trail, beginning at the Garraghan Drive Trailhead in front of the Rondout Gardens Apartments. It will ultimately provide the missing connection for non-motorized travelers between KPRT Phase 1, which runs from the Jansen Street Trailhead to Garraghan, and KPRT Phase 3 from West Strand to Kingston Point.

Would you please forward this communication to the appropriate committee for further discussion — if you have any further questions, please do not hesitate to contact me at 845-334-3962 or rfrank@kingston-ny.gov.

Thank you in advance for your consideration.

Sincerely,

  
Ruth Ann Devitt-Frank

6

RESOLUTION \_\_\_\_ of 2022

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO ACCEPT RECREATIONAL TRAILS PROGRAM GRANT FUNDS IN THE AMOUNT OF \$250,000 FROM THE NEW YORK STATE OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION FOR THE KINGSTON POINT RAIL TRAIL PHASE 2 PROJECT, AND TO EXECUTE ANY AND ALL RELATED DOCUMENTS.

Sponsored by: Finance/Audit Aldermen: Scott-Childress, Davis, Hirsch, Olivieri, Schabot

WHEREAS, that the City of Kingston applied for financial assistance from the New York State Office of Parks, Recreation and Historic Preservation ("OPRHP") under the Recreational Trails Program (RTP) for the purpose of funding the Kingston Point Rail Trail Phase 2 Project;

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the matching funding requirements of \$62,500 are expected through another grant, force account or, if necessary, bonding to be requested; and

WHEREAS, the action is categorized under SEQR 6NYCRR, Part 617 as Unlisted.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. The City of Kingston is authorized and directed to accept these grant funds in an amount not to exceed \$250,000 for the project described in the grant application;

SECTION 2. The City of Kingston is authorized and directed to agree to the terms and conditions of the Master Contract with OPRHP for the Kingston Point Rail Trail Phase 2 Project;

SECTION 3. The City of Kingston is authorized and directed to agree to the terms and conditions of any required deed of easement granted to OPRHP that affects title to real property owned by the municipality and improved by the grant funds, which may be a duly recorded public access covenant, conservation easement, and/or preservation covenant; and

SECTION 4. The governing body of the municipality delegates signing authority to execute the Master Contract and any amendments thereto, any required deed of easement, and any other certifications to the Mayor of the City of Kingston.

SECTION 5. This resolution shall take effect immediately.

Submitted to the Mayor this \_\_\_\_ day  
of \_\_\_\_\_ 2022

Approved by the Mayor this \_\_\_\_ day  
of \_\_\_\_\_ 2022

\_\_\_\_\_  
Elisa Tinti, City Clerk

\_\_\_\_\_  
Steven T. Noble, Mayor

Adopted by Council on \_\_\_\_\_, 2022

6

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT  
COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER \_\_\_\_\_  
AUTHORIZATION x \_\_\_\_\_  
CLAIMS \_\_\_\_\_

CONTINGENCY TRANSFER \_\_\_\_\_  
BUDGET MODIFICATION \_\_\_\_\_  
ZONING \_\_\_\_\_

TRANSFER \_\_\_\_\_  
BONDING REQUEST \_\_\_\_\_  
OTHER \_\_\_\_\_

DEPARTMENT: Grants Management

DATE: \_\_\_\_\_

Description: Authorizing the Mayor to accept Recreational Trails Program funds in the amount of \$250,000 from the New York State Office of Parks, Recreation and Historic Preservation for the Kingston Point Rail Trail Phase 2 Project, and to execute and all related documents.

The grant carries a 10% match requirement of \$62,500, which will be fulfilled through another grant, force account or, if necessary, bonding to be requested.

The total project cost is \$312,500.

Estimated Financial Impact: To be determined Signature \_\_\_\_\_

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Action Required:

SEQRA Decision:

Type I Action \_\_\_\_\_

Type II Action \_\_\_\_\_

Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Tony Davis, Ward 6		
Michael Olivieri, Ward 7		
Steve Schabot, Ward 8		
Michele Hirsch, Ward 9		

**RESOLUTION 128 OF 2022**

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON,  
NEW YORK, AUTHORIZING THE MAYOR TO EXPEND FUNDS IN THE  
FIRST INSTANCE FOR THE CITY OF KINGSTON'S DOWNTOWN  
REVITALIZATION INITIATIVE (DRI) GRANT NO. 20180136 FROM THE NYS  
OFFICE OF HOMES AND COMMUNITY RENEWAL (HCR) FOR THE DRI  
STOCKADE BUSINESS DISTRICT SMALL GRANTS PROGRAM.**

Sponsored By: Finance/Audit Committee: Alderman Scott-  
Childress, Hirsch, Olivieri, Schabot

**WHEREAS**, the City of Kingston has been awarded a Downtown Revitalization Initiative No. 20180136 in the amount of \$600,000 from the NYS Office of Community Renewal for the DRI Stockade Business District Small Grants Program; and

**WHEREAS**, the grant does not require matching funding funds; and

**WHEREAS**, there are specific requirements and regulations governing the expenditure of these funds; and

**WHEREAS**, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF  
THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:**

**SECTION 1.** Administration of all funds under these grants will be in accordance with all terms and conditions contained in guidelines provided by the NYS Office of Homes and Community Renewal.

**SECTION 2.** The Mayor of the City of Kingston is hereby authorized to expend funds in the first instance under the terms of the Downtown Revitalization Initiative No. 20180136.

**SECTION 3.** This resolution shall take effect immediately.

Submitted to the Mayor this \_\_\_\_ day of  
\_\_\_\_\_, 2022

Approved by the Mayor this \_\_\_\_ day of  
\_\_\_\_\_, 2022

\_\_\_\_\_  
Elisa Tinti. City Clerk

\_\_\_\_\_  
Steven T. Noble, Mayor

7 128  
**THE CITY OF KINGSTON COMMON COUNCIL**

**FINANCE AND AUDIT  
COMMITTEE REPORT**

**REQUEST DESCRIPTION**

INTERNAL TRANSFER \_\_\_\_\_  
AUTHORIZATION x \_\_\_\_\_  
CLAIMS \_\_\_\_\_

CONTINGENCY TRANSFER \_\_\_\_\_  
BUDGET MODIFICATION \_\_\_\_\_  
ZONING \_\_\_\_\_

TRANSFER \_\_\_\_\_  
BONDING REQUEST \_\_\_\_\_  
OTHER \_\_\_\_\_

DEPARTMENT: Grants Management

DATE: \_\_\_\_\_

Description: Authorizing the Mayor to expend funds in the first instance for the Downtown Revitalization Initiative grant No. 20180136 from the NYS Office of Homes and Community Renewal the amount of \$600,000 for the DRI Stockade Business District Small Grants Program. No local match is required.

The total project cost is \$600,000.

Estimated Financial Impact: \$ 0

Signature \_\_\_\_\_

Motion by 

Seconded by 

Action Required:

SEQRA Decision:

Type I Action \_\_\_\_\_

Type II Action \_\_\_\_\_

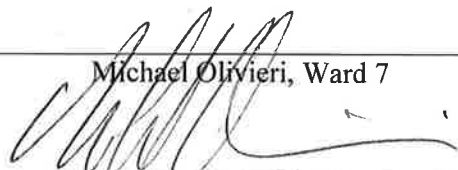
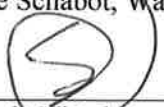
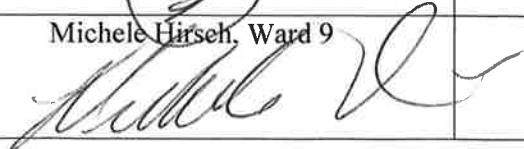
Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

<b><u>Committee Vote</u></b>	<b><u>YES</u></b>	<b><u>NO</u></b>
Reynolds Scott-Childress, Chairman, Ward 3		
Tony Davis, Ward 6		
 Michael Olivieri, Ward 7	<input checked="" type="checkbox"/>	
 Steve Schabot, Ward 8		<input checked="" type="checkbox"/>
 Michele Hirseh, Ward 9		



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**CITY OF KINGSTON**  
**Office of Grants Management**  
grants@kingston-ny.gov

Ruth Ann Devitt-Frank, Director



Steven T. Noble, Mayor

June 3, 2022

Honorable Andrea Shaut  
President/Alderman-at-Large  
Kingston Common Council  
420 Broadway  
Kingston, NY 12401

Re: Authorization to Expend NYS Downtown Revitalization Initiative Grant No. 20180136 from the NYS Office of Homes and Community Renewal

Dear President Shaut,

I am writing to request that consideration of a resolution authorizing expenditure of the above-mentioned grant be placed on the agenda of the appropriate committee in June. This grant is part of the Kingston's 2017 DRI grant award and is administered by the Office of Homes and Community Renewal.

Grant funds support the City's DRI Stockade Business District Small Grants Program, which is the first initiative to be undertaken in partnership with the Ulster County Office of Economic Development under a new Shared Services Agreement for Economic Development. Its goal is to assist home and business owners located in the neighborhood. Owners are invited to apply to one of three components: the Micro-Enterprise Grant Program, Business Façade Improvement Grant Program, or the Residential Rehabilitation Improvement Program. Further details are available at <https://engagekingston.com/uptownbusinessgrants>.

Would you please forward this communication to the appropriate committee for further discussion — if you have any further questions, please do not hesitate to contact me at 845-334-3962 or [rfrank@kingston-ny.gov](mailto:rfrank@kingston-ny.gov).

Thank you in advance for your consideration.

Sincerely,

*Ruth Ann Devitt-Frank*  
Ruth Ann Devitt-Frank

7  
RESOLUTION \_\_\_\_ of 2022

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO EXPEND FUNDS IN THE FIRST INSTANCE FOR THE CITY OF KINGSTON'S DOWNTOWN REVITALIZATION INITIATIVE (DRI) GRANT NO. 20180136 FROM THE NYS OFFICE OF HOMES AND COMMUNITY RENEWAL (HCR) FOR THE DRI STOCKADE BUSINESS DISTRICT SMALL GRANTS PROGRAM.

Sponsored by: Finance and Audit Committee Aldermen: Scott-Childress, Davis, Hirsch, Olivieri, Schabot

WHEREAS, the City of Kingston has been awarded a Downtown Revitalization Initiative No. 20180136 in the amount of \$600,000 from the NYS Office of Community Renewal for the DRI Stockade Business District Small Grants Program; and

WHEREAS, the grant does not require matching funding funds; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under these grants will be in accordance with all terms and conditions contained in guidelines provided by the NYS Office of Homes and Community Renewal.

SECTION 2. The Mayor of the City of Kingston is hereby authorized to expend funds in the first instance under the terms of the Downtown Revitalization Initiative No. 20180136.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this \_\_\_\_ day

of \_\_\_\_\_ 2022

Approved by the Mayor this \_\_\_\_ day

of \_\_\_\_\_ 2022

\_\_\_\_\_  
Elisa Tinti, City Clerk

\_\_\_\_\_  
Steven T. Noble, Mayor

Adopted by Council on \_\_\_\_\_, 2022

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT  
COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION <u>x</u> _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT: Grants Management DATE: \_\_\_\_\_

Description: Authorizing the Mayor to expend funds in the first instance for the Downtown Revitalization Initiative grant No. 20180136 from the NYS Office of Homes and Community Renewal the amount of \$600,000 for the DRI Stockade Business District Small Grants Program. No local match is required.

The total project cost is \$600,000.

Estimated Financial Impact: \$ 0      Signature \_\_\_\_\_

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Action Required:

SEQRA Decision:  
Type I Action \_\_\_\_\_  
Type II Action \_\_\_\_\_  
Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Tony Davis, Ward 6		
Michael Olivieri, Ward 7		
Steve Schabot, Ward 8		
Michele Hirsch, Ward 9		

**RESOLUTION 129 of 2021**

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON,  
NEW YORK, APPROVING THE MOA BETWEEN THE CITY OF KINGSTON  
AND THE KINGSTON PBA UNION COVERING THE PERIOD JANUARY 1,  
2020 TO DECEMBER 31, 2025**

Sponsored By: Finance/Audit Committee: Alderman: Scott-  
Childress, Davis, Olivieri, Schabot, Hirsch

**WHEREAS**, the Common Council of the City of Kingston has received a Memorandum of Agreement for a contract covering the period January 1, 2020 to December 31, 2025, between the Kingston PBA Union and the City of Kingston; and

**WHEREAS**, the Finance and Audit Committee has received, reviewed and approved this request.

**NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL  
OF THE CITY OF KINGSTON, NEW YORK AS FOLLOWS:**

**SECTION 1.** That the Common Council of the City of Kingston, New York, approves the attached Memorandum of Agreement between the City of Kingston and the Kingston PBA Union covering the period January 1, 2020 to December 31, 2025.

**SECTION 2.** That the Common Council of the City of Kingston, New York, authorizes the Mayor to execute any and all contracts related to the MOA and incorporating such changes into the City's Collective Bargaining Agreement with the Kingston PBA Union.

**SECTION 3.** This resolution shall take effect immediately.

Submitted to the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2022

Approved by the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Elisa Tinti, City Clerk

\_\_\_\_\_  
Steven T. Noble, Mayor

Adopted by Council on \_\_\_\_\_, 2022

129  
#3

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT  
COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER \_\_\_\_\_  
AUTHORIZATION \_\_\_\_\_  
CLAIMS \_\_\_\_\_

CONTINGENCY TRANSFER \_\_\_\_\_  
BUDGET MODIFICATION \_\_\_\_\_  
ZONING \_\_\_\_\_

TRANSFER \_\_\_\_\_  
BONDING REQUEST \_\_\_\_\_  
OTHER \_\_\_\_\_

DEPARTMENT: MAYOR

DATE:

Description:

REQUEST TO APPROVE MOA FOR NEW PBA CONTRACT

Estimated Financial Impact: \$

Signature 

Motion by MO

Seconded by MH

Action Required:

SEQRA Decision:

Type I Action \_\_\_\_\_

Type II Action \_\_\_\_\_

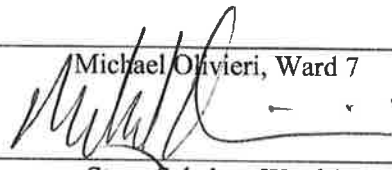
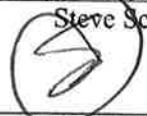
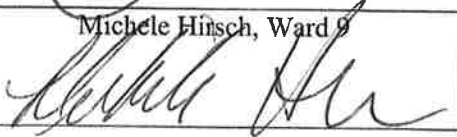
Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman		
Tony Davis, Ward 5		
Michael Olivieri, Ward 7 	<input checked="" type="checkbox"/>	
Steve Schabot, Ward 8 	<input checked="" type="checkbox"/>	
Michele Hirsch, Ward 9 	<input checked="" type="checkbox"/>	

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# CITY OF KINGSTON

## Office of the Mayor

mayor@kingston-ny.gov

Steven T. Noble  
Mayor



June 3rd, 2022

Honorable Andrea Shaut  
President/Alderman-at-Large  
Kingston Common Council  
420 Broadway  
Kingston, NY 12401

Re: Approve MOA for PBA Contract

Dear President Shaut,

I am requesting that Common Council approve a Memorandum of Agreement between the City of Kingston and the Kingston P.B.A. Union, Inc. regarding the new P.B.A. contract. The agreement would last through December 31<sup>st</sup>, 2025. I believe that this is a fair contract that raises wages in hopes of attracting and retaining the staff of our police department. Final contract is attached with this letter.

Thank you in advance for your consideration. If you have any further questions, please do not hesitate to contact me.

Respectfully submitted,

Steven T. Noble  
Mayor

STN:rjv

**Memorandum of Agreement between the City of Kingston and  
the Kingston P.B.A Union, Inc. for a collective bargaining agreement from January 1,  
2020 through December 31, 2025**

The parties have agreed to the following terms and conditions of employment to the collective bargaining agreement that expired on December 31, 2019:

1. **Housekeeping:** Delete all dates that are no longer applicable, and correct any spelling and grammatical errors mutually agreed upon.
2. **Term of Agreement:** January 1, 2020 through December 31, 2025.
3. **Article 10 – Work Day, Workweek, and Work Schedules**

- Tours of Duty for Patrol: Amend the the Tours of Duty to reflect the actual hours:

Tours of Duty  
11:30 p.m. to 7:30 a.m.  
7:30 a.m. to 3:30 p.m.  
3:30 p.m. to 11:30 p.m.

- Add a new paragraph as follows:

For those bargaining unit members assigned to work “early car hours,” those bargaining unit members will be assigned to the following tours of duty:

**Tours of Duty**

11:00 p.m. to 7:00 a.m.  
7:00 a.m. to 3:00 p.m.  
3:00 p.m. to 11:00 p.m.

4. **Article 10 – Off Duty Hours:**

Delete the existing paragraph regarding on-call in the collective bargaining agreement (Article 12.1) and insert the following:

Effective upon ratification (insert date \_\_\_\_\_) and not retroactively paid or implemented, a payment of sixty (60) hours each calendar month, at the rate of pay in effect at that time, shall be paid to each employee of the Detective Division who is placed “on call” each calendar month, and pro-rated accordingly. The “on-call” payment shall be paid in the first (1<sup>st</sup>) pay period of the following calendar month and not to exceed seven hundred and twenty (720) hours for the Detective Division for each calendar year. The Detective(s) placed on call shall be provided with a Police Department cell phone, at no cost. In addition to the foregoing, the Detective Lieutenant and Detective Sergeant shall also be provided

with a Police Department cell phone, at no cost. All Detectives, Detective Sergeants, and Detective Lieutenants shall be provided with an unmarked Police Department take home vehicle. This payment will be made in a separate check to the affected employee.

**5. Article 23 – Supplementary, Personal Leave, Bereavement Leave and PBA Days.**

Paragraph “2”: Personal Leave:

The City agrees only to increase the payout for personal days from \$40.00 to the member’s applicable hourly rate of pay effective prospectively upon ratification (insert date \_\_\_\_\_) and not paid retroactively.

**6. Article 25 – Education Incentive and Physical Fitness**

Paragraph “1(C)”: Amend dates and amounts as follows:

1/1/2020	1/1/2021	1/1/2022	1/1/2023	1/1/2024	1/1/2025
\$20,000	\$20,000	\$20,500	\$21,000	\$21,000	\$21,000

Paragraph “2”: City agrees to the creation of the master’s degree stipend at 3.5% to be implemented and effective prospectively upon ratification (insert date \_\_\_\_\_) and not paid retroactively.

Paragraph “3” – The gym membership reimbursement will increase from \$100.00 to \$150.00 effective upon ratification prospectively (insert date \_\_\_\_\_) and not paid retroactively.

**7. Article 27 – Schedule “A” Base Wage Schedules**

Base wage increases for all wage schedules (police officer, dispatcher, senior typist):

1/1/2020 – 3.00 % increase to base wage schedules, retroactively paid.  
1/1/2021 – 3.00 % increase to base wage schedules, retroactively paid.  
1/1/2022 – 4.00 % increase to base wage schedules, retroactively paid.  
1/1/2023 – 3.50 % increase to base wage schedules.  
1/1/2024 – 3.25 % increase to base wage schedules.  
1/1/2025 – 3.00 % increase to base wage schedules.

New salary schedules will be created and inserted into the final collective bargaining agreement.

**8. Article 30 – Uniform and Clothing Allowance**

Paragraph “1”: Uniform and cleaning allowance to be implemented upon ratification (insert date \_\_\_\_\_) and not paid retroactively:



1/1/2022	1/1/2023
\$1,075.00	\$1,150.00

**9. Article 35 – Health Insurance**

Paragraph “2” amend as follows:

For those bargaining unit members hired before the date of ratification (insert date \_\_\_\_\_), the health insurance premium contributions will increase as follows:

1/1/2020 – \$200.00 for all plans and coverage level over the 1/1/2019 rate (retroactively deducted from retroactive wage increases).

1/1/2021 – \$200.00 for all plans and coverage levels over the 1/1/2020 rates (retroactively deducted from retroactive wage increases).

1/1/2022 – \$200.00 for all plans and coverage levels over the 1/1/2021 rates (retroactively deducted from retroactive wage increases on a prorated basis).

1/1/2023 – \$200.00 for all plans and coverage levels over the 1/1/2022 rates.

1/1/2024 – \$200.00 for all plans and coverage levels over the 1/1/2023 rates.

1/1/2025 – \$200.00 for all plans and coverage levels over the 1/1/2024 rates.

For those bargaining unit members hired after date of ratification (insert date), those bargaining unit members shall contribute \$750.00 more per year than employees hired before the date of ratification (insert date \_\_\_\_\_) toward health insurance coverage.

**10. New Proposed Article – General Provisions**

Compensation for a field training officer (FTO) while performing FTO duties will be one hour for each 8 hour shift of performing FTO duties, at his/her applicable straight (non-overtime) rate of pay, in that pay period (e.g., 8 hour shift hours conducting FTO work = 1 hour of compensatory time) to take effect prospectively upon ratification (insert date \_\_\_\_\_) and not paid retroactively. This benefit will not prorated where a FTO performs less than 8 hours of FTO duties on a shift.

**11. Article 24 – Vacation Time and Scheduling**

New Paragraph “7”: Effective upon ratification (insert date \_\_\_\_\_), vacation weeks must be requested and approved no less than 21 days prior to the start of that vacation week. Vacation requests that are made less than 21 days prior to the start of the vacation week will be denied unless the request to use vacation can be approved without causing overtime to occur.

New Paragraph "8": Effective upon ratification (insert date \_\_\_\_\_), vacation weeks must be used in their entirety. All regularly scheduled work days of the requested week (Sunday through Saturday) must be taken as vacation days. If an employee wishes to cancel any of these days, the week shall be cancelled in its entirety. Exceptions may be considered, on a case by case basis, and must be approved by the squad lieutenant. If a vacation week is cancelled, another employee may request that week (based on seniority), provided it is 21 days in advance of that week.

#### **12. New Section – Time Off in Advance of Retirement**

Effective upon ratification (insert date \_\_\_\_\_), employees who are retiring shall not be removed from the work schedule more than 21 days prior to their retirement date. Consideration for time off requests more than 21 days in advance of their retirement date are subject to all applicable time off request and shift manning requirements.

#### **13. Retroactivity and/Implementation**

The implementation of the January 1, 2022 compensation increases (i.e., the payment for Paragraph "4" - On call, Paragraph "5" - Personal Leave, Paragraph "6" Master's Degree Increase, Gym Membership, Paragraph 8 Uniform Allowance, Paragraph 11 – FTO Payment, and Schedule B Meal Allowances) will be not be implemented until the date (insert date \_\_\_\_\_) the City Council ratifies this this agreement and not be paid retroactively.

Concerning the calculation of retroactive pay, retroactive pay for the period of January 1, 2020 through the ratification of the tentative agreement by the City Council (insert date) will be calculated using the base wage increases agreed to for "Schedule A" and applying those percentage increases across the board to the various wage categories affected by those increases to the extent those payments are applicable to the specific employee (i.e., gross Regular Pay, College Degree Incentive, Overtime, Compensatory Time Payout, Temporary Status Change, Standby Pay, Retirement Accumulation Payout, Disability Pay, and Vacation Pay) during that time. Any retroactive payments made in 2020 for the 2017-2019 contract settlement years would be excluded from the wage categories to which the "Schedule A" percentage increases would be applied in this calculation identified above and no retroactive pay increases would be paid on those wages. Retroactive payments made in 2020 for specifically the 2020 year would be included in the salaries in the calculation.

To facilitate the calculation of retroactive pay under this proposal, except for the treatment of retroactive payments made in 2020 for the 2017-2019 contract as outlined above, retroactive increases will be based upon the specific calendar year the wages were paid in. Under this method of calculating retroactive pay, the retroactive increase on wages earned in the prior calendar year but actually paid in the next calendar year will be paid at the rate applicable to the "next" calendar year. For example:

- The retroactive increase on wages earned in December 2019 but paid in January 2020 will be paid at the 2020 rate.

- The retroactive increase on other wages earned in 2020 and paid in 2020 will be paid at the 2020 rates.
- The retroactive increase on wages earned in December 2020 but paid in January 2021 will be paid at the 2021 rate.
- The retroactive increase on other wages earned in 2021 and paid in 2021 will be paid at the 2021 rates.
- The retroactive increase on wages earned in December 2021 but paid in January 2022 will be paid at the 2022 rate.
- The retroactive increase on other wages earned in 2022 and paid in 2022 will be paid at the 2022 rates.

Thereafter, "Schedule A" increases will be applied based upon when wages were earned, not paid.

The increases in health insurance premium contributions (Paragraph 10 above) will also be deducted from retroactive payments.

The City will support its retroactive pay calculations by preparing a bargaining-unit wide worksheet that lists the retroactive pay by employee with the supporting wage totals that the calculation is based upon. Munis payroll reports can be run on a department-wide basis as support for the wage totals used in the City's worksheet. Retroactive payments will be made, and supporting calculations made available, within 45 calendar days of the City Council's Ratification of a Memorandum of Agreement.

**Schedule B:**

The City agrees to the increased amounts proposed by the PBA effective upon ratification prospectively (insert date \_\_\_\_\_) and not paid retroactively but counter proposes that the meal allowance will only be payable when an employee works a mandatory overtime assignment or is performing police duties or training obligations outside the City of Kingston. The payment, accordingly, would not apply to voluntary overtime assignments. The payments will be as follows

	1/1/2022	1/1/2023
Breakfast	\$8.50	\$9.25
Lunch	\$9.00	\$10.00
Dinner	\$9.50	\$11.00

14. This memorandum of agreement is subject to ratification by both parties' principals before it becomes final and binding.

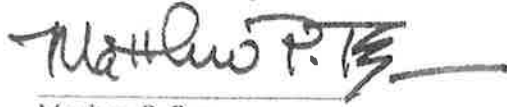
15. All other remaining provisions of the expired agreement will remain unchanged unless addressed by this memorandum of agreement.

-continued on next page-

Final MOA 4.18.2022

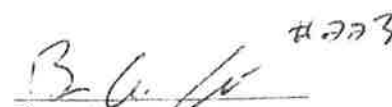
Dated: April 18, 2022

For the City of Kingston:

A handwritten signature in dark ink, appearing to read "Matthew P. Ryan", written over a horizontal line.

Matthew P. Ryan  
Labor Counsel

For the PBA:

A handwritten signature in dark ink, appearing to read "Bryan Aitken", written over a horizontal line. To the right of the signature are the handwritten initials "#223".

Bryan Aitken  
PBA President

**RESOLUTION 130 OF 2022**

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON,  
NEW YORK, REQUESTING A 2022 BUDGET TRANSFER FOR THE DRI  
STOCKADE BUSINESS DISTRICT SMALL GRANTS PROGRAM FUNDS IN  
THE AMOUNT OF \$600,000.00**

Sponsored By: Finance/Audit Committee: Alderman Scott-  
Childress, Hirsch, Olivieri, Schabot

**WHEREAS**, The Grants Manager has requested a 2022 budget transfer for the DRI Stockade Business District Grants Program in the amount of \$600,000.00, no local match is required for this program, and;

**WHEREAS**, the Finance/Audit Committee has received, reviewed, and approved the following transfer

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF  
THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:**

**FROM:**     A16990.3389     NYS Grant     \$600,000.00

**TO:**         A16990.5472     Contracted Services     \$600,000.00

Submitted to the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2022

Approved by the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Elisa Tinti, City Clerk

\_\_\_\_\_  
Steven T. Noble, Mayor

Adopted by Council on \_\_\_\_\_, 2022

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THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT  
COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER \_\_\_\_\_  
AUTHORIZATION \_\_\_\_\_  
CLAIMS \_\_\_\_\_

CONTINGENCY TRANSFER \_\_\_\_\_  
BUDGET MODIFICATION \_\_\_\_\_  
ZONING \_\_\_\_\_

TRANSFER X \_\_\_\_\_  
BONDING REQUEST \_\_\_\_\_  
OTHER \_\_\_\_\_

DEPARTMENT Grants Management DATE \_\_\_\_\_

**Description:** This is a request to transfer DRI Stockade Business District Small Grants Program funds in the amount of \$600,000 from A16990.3389 NYS Grant to A16990.5472 Contracted Services.

No local match is required for this project.

Estimated Financial Impact \$0 Signature \_\_\_\_\_

Motion by MO

Seconded by (2)

Action Required:

SEQRA Decision:

Type I Action \_\_\_\_\_

Type II Action \_\_\_\_\_

Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
<u>MICHAEL MASHAWAY</u> Douglas Koop, Chairman, Ward 2		
<u>Reynolds Scott-Childress</u> , Ward 3		
Anthony Davis, Ward 6		
<u>Michael Olivieri</u> Patrick O'Reilly, Ward 7		
<u>Steven Schabot</u> , Ward 8	<u>X</u>	

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**CITY OF KINGSTON**  
**Office of Grants Management**  
grants@kingston-ny.gov

Kristen E. Wilson, Director



Steven T. Noble, Mayor

June 3, 2022

Honorable Andrea Shaut  
President/Alderman-at-Large  
Kingston Common Council  
420 Broadway  
Kingston, NY 12401

Re: Grants Management Budget Transfers for DRI Stockade Business District Small Grants Program

Dear President Shaut,

The Office of Grants Management requests placement on the agenda of the appropriate committee to discuss a budget transfer related to the above-mention program.

I request that we transfer the amount of the award of \$600,000 from the Grants Management NYS Grant account to the Contracted Services account.

This award supports the City's DRI Stockade Business District Small Grants Program, which is the first initiative to be undertaken in partnership with the Ulster County Office of Economic Development under a new Shared Services Agreement for Economic Development. Its goal is to assist home and business owners located in the neighborhood. Owners are invited to apply to one of three components: the Micro-Enterprise Grant Program, Business Façade Improvement Grant Program, or the Residential Rehabilitation Improvement Program. Further details are available at <https://engagekingston.com/uptownbusinessgrants>.

Thank you for your consideration.

Sincerely,

*Ruth Ann Devitt-Frank*  
Ruth Ann Devitt-Frank

# THE CITY OF KINGSTON COMMON COUNCIL

## FINANCE AND AUDIT COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER <u>X</u> _____ BONDING REQUEST _____ OTHER _____

**DEPARTMENT** Grants Management **DATE** \_\_\_\_\_

**Description:** This is a request to transfer DRI Stockade Business District Small Grants Program funds in the amount of \$600,000 from A16990.3389 NYS Grant to A16990.5472 Contracted Services.

No local match is required for this project.

Estimated Financial Impact \$0 Signature \_\_\_\_\_

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Action Required:

SEQRA Decision:

Type I Action \_\_\_\_\_

Type II Action \_\_\_\_\_

Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman. Ward 2		
Reynolds Scott-Childress, Ward 3		
Anthony Davis, Ward 6		
Patrick O'Reilly, Ward 7		
Steven Schabot, Ward 8		



## **RESOLUTION 131 OF 2022**

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO EXPEND FUNDS IN THE FIRST INSTANCE FOR THE CITY OF KINGSTON'S CDBG-CV GRANT NO. 599CVPS71-22 IN THE AMOUNT OF \$321,034.00 FROM THE NYS OFFICE OF HOMES AND COMMUNITY RENEWAL (HCR) FOR MOBILE MENTAL HEALTH CO-RESPONSE TEAM PILOT PROGRAM, AND TO EXECUTE ANY AND ALL RELATED DOCUMENTS.**

Sponsored By: Finance/Audit Committee: Alderman Scott-Childress, Hirsch, Olivieri, Schabot

**WHEREAS**, the City of Kingston has been awarded a CDBG-CV grant no. 599CVPS71-22 from the NYS Office of Community Renewal for the Mobile Mental Health Co-Response Team pilot program; and

**WHEREAS**, the grant does not require matching funds; and

**WHEREAS**, there are specific requirements and regulations governing the expenditure of these funds; and

**WHEREAS**, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:**

**SECTION 1.** Administration of all funds under these grants will be in accordance with all terms and conditions contained in guidelines provided by the NYS Office of Homes and Community Renewal.

**SECTION 2.** The Mayor of the City of Kingston is hereby authorized to expend funds in the first instance under the terms of the CDBG-CV grant no. 599CVPS71-22 in the amount of \$315,904.06.

**SECTION 3.** This resolution shall take effect immediately.

Submitted to the Mayor this \_\_\_\_ day of  
\_\_\_\_\_, 2022

Approved by the Mayor this \_\_\_\_ day of  
\_\_\_\_\_, 2022

\_\_\_\_\_  
Elisa Tinti, City Clerk

\_\_\_\_\_  
Steven T. Noble, Mayor

Adopted by Council on \_\_\_\_\_, 2022

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# THE CITY OF KINGSTON COMMON COUNCIL

## FINANCE AND AUDIT COMMITTEE REPORT

### REQUEST DESCRIPTION

INTERNAL TRANSFER \_\_\_\_\_  
AUTHORIZATION x \_\_\_\_\_  
CLAIMS \_\_\_\_\_

CONTINGENCY TRANSFER \_\_\_\_\_  
BUDGET MODIFICATION \_\_\_\_\_  
ZONING \_\_\_\_\_

TRANSFER \_\_\_\_\_  
BONDING REQUEST \_\_\_\_\_  
OTHER \_\_\_\_\_

DEPARTMENT: Grants Management

DATE: \_\_\_\_\_

Description: Authorizing the Mayor to expend funds in the first instance for the CDBG-CV grant no. 599CVPS71-22 in the amount of \$321,034 for the City of Kingston Mobile Mental Health Co-Response Team pilot program. No local match is required.

*The grant will be administered in the Community Development (CD) Fund.*

The total project cost is \$321,034.

Estimated Financial Impact: \$ 0

Signature \_\_\_\_\_

Motion by MH

Seconded by SE

Action Required:

SEQRA Decision:

Type I Action \_\_\_\_\_

Type II Action \_\_\_\_\_

Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Tony Davis, Ward 6		
Michael Olivieri, Ward 7		
Steve Schabot, Ward 8		
Michele Hirsch, Ward 9		

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⑨

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**CITY OF KINGSTON**  
**Office of Grants Management**  
grants@kingston-ny.gov

Ruth Ann Devitt-Frank, Director



Steven T. Noble, Mayor

June 3, 2022

Honorable Andrea Shaut  
President/Alderman-at-Large  
Kingston Common Council  
420 Broadway  
Kingston, NY 12401

Re: Authorization to Expend CDBG-CV grant no. 599CVPS71-22 from the NYS Office of Homes and Community Renewal

Dear President Shaut,

I am writing to request that consideration of a resolution authorizing expenditure of the above-mentioned grant be placed on the agenda of the appropriate committee in June. This grant is part of a one-time Community Development Block Grant (CDBG) Coronavirus Aid, Relief and Economic Security Act (CARES) program administered by the Office of Homes and Community Renewal.

Grant funds will support a one-year pilot program in which the Kingston Fire Department will partner with an agency specializing in mental health care to staff a mobile unit with a new team of two responders (a social worker and an emergency medical technician). This Kingston team will provide a person-centric mobile crisis response to noncriminal, nonemergency police and medical calls, as well as other requests for service that are not clearly criminal or medical such as issues related to poverty and homelessness. The Team will use an ambulance to allow for easy transportation to behavioral health or healthcare centers. The service will operate from 10:00 am to 6:00 pm, Monday through Friday, which is peak call time for existing mobile mental health teams that serve all of Ulster County.

The Kingston Team will be able to respond swiftly because it will exclusively serve the City and have access to an emergency vehicle. They will be able to address time-sensitive mental health calls in which individuals in crisis cannot wait an hour or more for other mobile mental health teams that serve the entire county. Individuals experiencing homelessness, substance-abuse disorder, poverty, and/or depression or other mental health issues will have immediate access to assistance from trained social work and emergency professionals.

Would you please forward this communication to the appropriate committee for further discussion – if you have any further questions, please do not hesitate to contact me at 845-334-3962 or rfrank@kingston-ny.gov.

Thank you in advance for your consideration.

Sincerely,

Ruth Ann Devitt-Frank

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RESOLUTION \_\_\_\_ of 2022

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO EXPEND FUNDS IN THE FIRST INSTANCE FOR THE CITY OF KINGSTON'S CDBG-CV GRANT NO. 599CVPS71-22 IN THE AMOUNT OF \$321,034 FROM THE NYS OFFICE OF HOMES AND COMMUNITY RENEWAL (HCR) FOR MOBILE MENTAL HEALTH CO-RESPONSE TEAM PILOT PROGRAM, AND TO EXECUTE ANY AND ALL RELATED DOCUMENTS.

Sponsored by: Finance and Audit Committee Aldermen: Scott-Childress, Davis, Hirsch, Olivieri, Schabot

WHEREAS, the City of Kingston has been awarded a CDBG-CV grant no. 599CVPS71-22 from the NYS Office of Community Renewal for the Mobile Mental Health Co-Response Team pilot program; and

WHEREAS, the grant does not require matching funds; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under these grants will be in accordance with all terms and conditions contained in guidelines provided by the NYS Office of Homes and Community Renewal.

SECTION 2. The Mayor of the City of Kingston is hereby authorized to expend funds in the first instance under the terms of the CDBG-CV grant no. 599CVPS71-22 in the amount of \$321,034.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this \_\_\_\_ day

of \_\_\_\_\_ 2022

Approved by the Mayor this \_\_\_\_ day

of \_\_\_\_\_ 2022

\_\_\_\_\_  
Elisa Tinti, City Clerk

\_\_\_\_\_  
Steven T. Noble, Mayor

Adopted by Council on \_\_\_\_\_, 2022

## **RESOLUTION 132 OF 2022**

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE NYS ENVIRONMENTAL FACILITIES CORPORATION (NYS EFC) GRANTOR NAME FOR A WASTEWATER INFRASTRUCTURE ENGINEERING PLANNING GRANT IN THE AMOUNT OF \$50,000 FOR THE WASTEWATER TREATMENT PLANT UPGRADES PROJECT AND TO EXECUTE ANY AND ALL RELATED DOCUMENTS.**

Sponsored By: Finance/Audit Committee: Alderman Scott-Childress, Hirsch, Olivieri, Schabot

**WHEREAS**, the City of Kingston is eligible to apply to the NYS EFC Wastewater Infrastructure engineering planning grant for funds in an amount of \$50,000 for the Wastewater Treatment Plant Upgrades Project; and

**WHEREAS**, this application, should the grant be awarded, requires a match in the amount of \$12,500 to be provided by force account and City budget; and

**WHEREAS**, there are specific requirements and regulations governing the expenditure of these funds; and

**WHEREAS**, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:**

**SECTION 1.** Administration of all funds under this grant will be in accordance with all terms and conditions contained in guidelines provided by NYS EFC.

**SECTION 2.** The Mayor of the City of Kingston is hereby authorized and directed to file an application for funds from NYS EFC for Wastewater Infrastructure Engineering Planning Grant in the amount of \$50,000 for the Wastewater Treatment Plant Upgrades Project and upon approval of said request to enter into and execute an agreement, and any and all related documents.

**SECTION 3.** This resolution shall take effect immediately.

Submitted to the Mayor this \_\_\_\_ day of  
\_\_\_\_\_, 2022

Approved by the Mayor this \_\_\_\_ day of  
\_\_\_\_\_, 2022

\_\_\_\_\_  
Elisa Tinti, City Clerk

\_\_\_\_\_  
Steven T. Noble, Mayor

Adopted by Council on \_\_\_\_\_, 2022

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①

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT  
COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER \_\_\_\_\_  
AUTHORIZATION x \_\_\_\_\_  
CLAIMS \_\_\_\_\_

CONTINGENCY TRANSFER \_\_\_\_\_  
BUDGET MODIFICATION \_\_\_\_\_  
ZONING \_\_\_\_\_

TRANSFER \_\_\_\_\_  
BONDING REQUEST \_\_\_\_\_  
OTHER \_\_\_\_\_

DEPARTMENT: Grants Management

DATE: \_\_\_\_\_

Description: To request authorization for the Mayor to apply and execute documents for a grant from the NYS Environmental Facilities Corporation in the amount of \$50,000 for the Wastewater Treatment Plant Upgrades Project.

The match requirement of 20% in the amount of \$12,500 will be provided by force account and City budget.

The total project cost is \$62,500.

Estimated Financial Impact: \$0      Signature \_\_\_\_\_

Motion by MH

Seconded by MO

Action Required:

SEQRA Decision:

Type I Action \_\_\_\_\_  
Type II Action \_\_\_\_\_  
Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Tony Davis, Ward 6		
Michael Oliveri, Ward 7		
Steve Schabot, Ward 8	X	
Michele Hirsch, Ward 9	✓	



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**CITY OF KINGSTON**  
**Office of Grants Management**  
grants@kingston-ny.gov

Ruth Ann Devitt-Frank, Director



Steven T. Noble, Mayor

June 3, 2022

Honorable Andrea Shaut  
President/Alderman-at-Large  
Kingston Common Council  
420 Broadway  
Kingston, NY 12401

Re: 2022 Consolidated Funding Applications for State Grants

Dear President Shaut,

I am writing to request that consideration of resolutions for the City's 2022 New York State Consolidated Funding Applications (CFAs) be placed on the agenda of the appropriate committee in June. The CFA round is now open for the 2022 season with submissions due on July 29. The applications require authorizing or endorsement resolutions, which will need to be passed at the July Common Council meeting. With this communication I am submitting draft resolutions for six City projects and two community organizations for consideration.

Currently, our team is working on the full details and budgets for the projects we plan to submit for funding. As we do not yet have complete budgets, the attached draft resolutions state the maximum amount of funding for which we can apply. A list of the projects with brief descriptions is also attached for your review. We may be able to provide more details regarding the grant budgets at the meeting because we will have had more time to develop our project proposals.

If there are any questions about any of the projects, please do not hesitate to call me at 845-334-3962 or email me at [rfrank@kingston-ny.gov](mailto:rfrank@kingston-ny.gov).

Thank you in advance for your consideration.

Sincerely,

Ruth Ann Devitt-Frank

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## 2022 CFA: SUMMARY OF CoK GRANT APPLICATIONS

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### 1. Dietz Stadium Upgrades: Phase 3A

Funding Source: OPRHP Parks Program  
Total Grant Project Cost: \$667,000  
Application Amount: \$500,000  
Grant Match Required: 25% = \$167,000

Project Summary: This project will construct multiple components on the stadium side that were identified in the comprehensive master plan and for which designs will be completed by early 2023. The components are: expansion of the SE field practice area; construction of a new, relocated basketball court; and upgrades to the grandstand press box. The project supports the City's DRI.

### 2. Kingston Neighborhood Skate Park

Funding Source: OPRHP Heritage Area Program  
Total Grant Project Cost: \$667,000  
Application Amount: \$500,000  
Grant Match Required: 25% = \$167,000

Project Summary: This project is the creation of a skate park, where community members can safely skateboard, inline skate, or practice specialized bicycle moves. This designated area will be located in Hasbrouck Park. Grant funds will be used to procure design and installation services and the components to be installed.

### 3. Refrigerant Management Plan

Funding Source: DEC Climate Smart Communities  
Total Grant Project Cost: \$100,000  
Application Amount: \$50,000  
Grant Match Required: 50% = \$50,000

Project Summary: Funding will support a multi-pronged, comprehensive approach, in collaboration with the Climate Smart Kingston Commission, to refrigerant management. The goal is to develop a comprehensive plan to address municipal refrigerant purchase, management, and disposal to reduce GHG emissions. There will be five key objectives to the program: (1) a Refrigerant Management Plan (2) Environmental Asset Management (3) Environmental Procurement Policy (4) Educational Campaign (5) Amnesty Program to waive collection fees.

### 4. Engineering Report for Sanitary Sewer Collection System/Pump Stations Upgrades

Funding Source: EFC Wastewater Infrastructure Engineering Planning Grant Program  
Total Grant Project Cost: \$62,500  
Application Amount: \$50,000  
Grant Match Required: 20% = \$12,500

Project Summary: Funds will be used to create an approvable engineering report meeting NYSEFC requirements for the City's 18 pump stations, which have an average age of 40 years. Various deficiencies negatively affect reliability and resiliency, causing high maintenance and repair needs. The project will produce a study identifying and prioritizing needs at each station. The study will be used to guide future activities and support future funding requests for construction, likely in the 2023 CFA round.

#### **5. Engineering Report for Wastewater Treatment Plant Upgrades**

Funding Source:	EFC Wastewater Infrastructure Engineering Planning Grant Program
Total Grant Project Cost:	\$62,500
Application Amount:	\$50,000
Grant Match Required:	20% = \$12,500

Project Summary: Currently, a number of infrastructure components at the City's Wastewater Treatment Plant are near the end of their useful life and in urgent need of repair, replacement, or upgrades. These include the headworks structure, digester, control house boiler, grit tank bridge and whirly bird, settled sewage pump and other items. Modern replacements will result in energy savings, process improvements, increased capacity and improved reliability, and improved availability of spare parts.

Funds will be used to produce an engineering report that meets NYSEFC requirements; this will guide future activities and support future funding requests for construction, likely in the 2023 CFA round.

#### **6. Midtown Brownfield Opportunity Area Designation**

**Funding Source:** *NYS Department of State Brownfield Opportunity Area Program*  
**Total Entire Project Cost:** \$333,333  
**Application Amount:** \$300,000  
**Grant Match Required:** \$33,333 (10% of Total Project Cost)

**Project Summary:** This grant will fund the development of a BOA Nomination for a section of Midtown, which is an area affected by a concentration of known or suspected brownfields. A full Nomination provides an in-depth and thorough description and analysis — including an economic and market trends analysis — of existing conditions, opportunities, and re-use potential for properties located in the proposed BOA area. There will be an emphasis on the identification and reuse potential of strategic brownfield sites that may be catalysts for revitalization.

An integral part of a Nomination is a description of key findings and recommendations to promote area-wide revitalization and redevelopment of strategic sites. Nominations may also include detailed analyses and recommendations to advance redevelopment such as conceptual site design, cost estimation, artist renderings, development of pro formas, and marketing strategies.

## SUMMARY OF COMMUNITY GROUP APPLICATIONS

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### **(1) RUPCO**

RUPCO requests an endorsing resolution to support an application to the NYS Homes and Community Renewal Main Street Program for the **Revitalize Broadway Corridor Program**. This is a mixed-use project for commercial and residential units that will stimulate reinvestment and leverage additional funds to sustain neighborhood and business district revitalization efforts.

### **(2) Reher Center for Immigrant Culture and History**

The Reher Center requests an endorsing resolution for an application to the NYS Office of Parks, Recreation & Historic Preservation EPF Program for the **Reher Center Rehabilitation Project**, which includes comprehensive repairs and upgrades to the exterior envelope and roof of their flagship building at 101 Broadway.

The building is an active cultural center and museum that focus on immigrant stories of the Hudson Valley. Its continuing restoration will enable it to function, for generations to come, as an interpretive center for tours and programs on the themes of immigration, community, industry, and bread — and honor the Reher family's legacy and history of the Rondout neighborhood.

## **RESOLUTION 133 OF 2022**

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE NYS OFFICE OF PARKS, RECREATION & HISTORIC PRESERVATION (NYS OPRHP) FOR AN ENVIRONMENTAL PROTECTION FUND (EPF) PARKS PROGRAM GRANT IN THE AMOUNT OF \$500,000 FOR THE DIETZ STADIUM UPGRADES PHASE 3 PROJECT AND TO EXECUTE ANY AND ALL RELATED DOCUMENTS.**

Sponsored By: Finance/Audit Committee: Alderman Scott-Childress, Hirsch, Olivieri, Schabot

**WHEREAS**, the City of Kingston is eligible to apply to the NYS Office of Parks, Recreation and Historic Preservation for an EPF Parks Program Grant in the amount of \$500,000 for the Dietz Stadium Upgrades Phase 3 Project; and

**WHEREAS**, this application, should the grant be awarded, requires a match in the amount of \$167,000 to be provided by in-kind donation, force account, another grant, private contributions, and, if necessary, previously approved bonding under Resolution 190 of 2021; and

**WHEREAS**, there are specific requirements and regulations governing the expenditure of these funds; and

**WHEREAS**, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:**

**SECTION 1.** Administration of all funds under this grant will be in accordance with all terms and conditions contained in guidelines provided by the NYS OPRHP.

**SECTION 2.** The Mayor of the City of Kingston is hereby authorized and directed to file an application for funds from NYS OPRHP for an EPF Parks Program in the amount of \$500,000 for the Dietz Stadium Upgrades Phase 3 Project and upon approval of said request to enter into and execute an agreement, and any and all related documents.

**SECTION 3.** This resolution shall take effect immediately.

Submitted to the Mayor this \_\_\_\_ day of  
\_\_\_\_\_, 2022

Approved by the Mayor this \_\_\_\_ day of  
\_\_\_\_\_, 2022

\_\_\_\_\_  
Elisa Tinti, City Clerk

\_\_\_\_\_  
Steven T. Noble, Mayor

Adopted by Council on \_\_\_\_\_, 2022

11

# THE CITY OF KINGSTON COMMON COUNCIL

## FINANCE AND AUDIT COMMITTEE REPORT

### REQUEST DESCRIPTION

INTERNAL TRANSFER \_\_\_\_\_  
AUTHORIZATION x \_\_\_\_\_  
CLAIMS \_\_\_\_\_

CONTINGENCY TRANSFER \_\_\_\_\_  
BUDGET MODIFICATION \_\_\_\_\_  
ZONING \_\_\_\_\_

TRANSFER \_\_\_\_\_  
BONDING REQUEST \_\_\_\_\_  
OTHER \_\_\_\_\_

DEPARTMENT: Grants Management

DATE: \_\_\_\_\_

**Description:** To request authorization for the Mayor to apply and execute documents for a grant from the NYS OPRHP for an EPF Parks Program Grant for funds in an amount of \$500,000 for Phase 3 site upgrades to Dietz Stadium in support of the Downtown Revitalization Initiative Strategic Plan.

The match requirement of 25% in the amount of \$167,000 will be provided by in-kind, force account funds, donations and, if necessary, previously approved bonding under Resolution 190 of 2021.

The total project cost is \$667,000.

Estimated Financial Impact: to be determined

Signature \_\_\_\_\_

Motion by MH

Seconded by MO

Action Required:

SEQRA Decision:  
Type I Action \_\_\_\_\_  
Type II Action \_\_\_\_\_  
Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Tony Davis, Ward 6		
Michael Olivieri, Ward 7		
Steve Schabot, Ward 8	X	
Michele Hirsch, Ward 9		

11  
RESOLUTION \_\_\_\_ of 2022

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE NYS OFFICE OF PARKS, RECREATION & HISTORIC PRESERVATION (NYS OPRHP) FOR AN ENVIRONMENTAL PROTECTION FUND (EPF) PARKS PROGRAM GRANT IN THE AMOUNT OF \$500,000 FOR THE DIETZ STADIUM UPGRADES PHASE 3 PROJECT AND TO EXECUTE ANY AND ALL RELATED DOCUMENTS.

Sponsored by: Finance and Audit Committee Aldermen: Scott-Childress, Davis, Hirsch, Olivieri, Schabot

WHEREAS, the City of Kingston is eligible to apply to the NYS Office of Parks, Recreation and Historic Preservation for an EPF Parks Program Grant in the amount of \$500,000 for the Dietz Stadium Upgrades Phase 3 Project; and

WHEREAS, this application, should the grant be awarded, requires a match in the amount of \$167,000 to be provided by in-kind donation, force account, another grant, private contributions, and, if necessary, previously approved bonding under Resolution 190 of 2021; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under this grant will be in accordance with all terms and conditions contained in guidelines provided by the NYS OPRHP.

SECTION 2. The Mayor of the City of Kingston is hereby authorized and directed to file an application for funds from NYS OPRHP for an EPF Parks Program in the amount of \$500,000 for the Dietz Stadium Upgrades Phase 3 Project and upon approval of said request to enter into and execute an agreement, and any and all related documents.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this \_\_\_\_ day  
of \_\_\_\_\_ 2022

Approved by the Mayor this \_\_\_\_ day  
of \_\_\_\_\_ 2022

\_\_\_\_\_  
Elisa Tinti, City Clerk

\_\_\_\_\_  
Steven T. Noble, Mayor

Adopted by Council on \_\_\_\_\_, 2022



11

# THE CITY OF KINGSTON COMMON COUNCIL

## FINANCE AND AUDIT COMMITTEE REPORT

### REQUEST DESCRIPTION

INTERNAL TRANSFER \_\_\_\_\_  
AUTHORIZATION x \_\_\_\_\_  
CLAIMS \_\_\_\_\_

CONTINGENCY TRANSFER \_\_\_\_\_  
BUDGET MODIFICATION \_\_\_\_\_  
ZONING \_\_\_\_\_

TRANSFER \_\_\_\_\_  
BONDING REQUEST \_\_\_\_\_  
OTHER \_\_\_\_\_

DEPARTMENT: Grants Management

DATE: \_\_\_\_\_

Description: To request authorization for the Mayor to apply and execute documents for a grant from the NYS OPRHP for an EPF Parks Program Grant for funds in an amount of \$500,000 for Phase 3 site upgrades to Dietz Stadium in support of the Downtown Revitalization Initiative Strategic Plan.

The match requirement of 25% in the amount of \$167,000 will be provided by in-kind, force account funds, donations and, if necessary, previously approved bonding under Resolution 190 of 2021.

The total project cost is \$667,000.

Estimated Financial Impact: to be determined

Signature \_\_\_\_\_

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Action Required:

SEQRA Decision:

Type I Action \_\_\_\_\_

Type II Action \_\_\_\_\_

Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Tony Davis, Ward 6		
Michael Olivieri, Ward 7		
Steve Schabot, Ward 8		
Michele Hirsch, Ward 9		

## **RESOLUTION 134 OF 2022**

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE NYS OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION (NYS OPRHP) FOR A HERITAGE AREA IN THE AMOUNT OF \$500,000 FOR THE KINGSTON NEIGHBORHOOD SKATE PARK PROJECT AND TO EXECUTE ANY AND ALL RELATED DOCUMENTS.**

Sponsored By: Finance/Audit Committee: Alderman Scott-Childress, Hirsch, Olivieri, Schabot

**WHEREAS**, the City of Kingston is eligible to apply to the NYS OPRHP for a Heritage Area Grant for funds in an amount of \$500,000 for the Kingston Neighborhood Skate Park Project; and

**WHEREAS**, this application, should the grant be awarded, requires a match in the amount of \$167,000 to be provided by in-kind donation, force account, another grant, private contributions, and, if necessary, bonding to be requested; and

**WHEREAS**, there are specific requirements and regulations governing the expenditure of these funds; and

**WHEREAS**, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:**

**SECTION 1.** Administration of all funds under this grant will be in accordance with all terms and conditions contained in guidelines provided by NYS OPRHP.

**SECTION 2.** The Mayor of the City of Kingston is hereby authorized and directed to file an application for funds from the NYS OPRUP Heritage Area Program in the amount of \$500,000 for the Kingston Neighborhood Skate Park Project and upon approval of said request to enter into and execute an agreement, and any and all related documents.

**SECTION 3.** This resolution shall take effect immediately.

Submitted to the Mayor this \_\_\_\_ day of  
\_\_\_\_\_, 2022

Approved by the Mayor this \_\_\_\_ day of  
\_\_\_\_\_, 2022

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Elisa Tinti, City Clerk

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Steven T. Noble, Mayor

Adopted by Council on \_\_\_\_\_, 2022

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT  
COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER \_\_\_\_\_  
AUTHORIZATION x \_\_\_\_\_  
CLAIMS \_\_\_\_\_

CONTINGENCY TRANSFER \_\_\_\_\_  
BUDGET MODIFICATION \_\_\_\_\_  
ZONING \_\_\_\_\_

TRANSFER \_\_\_\_\_  
BONDING REQUEST \_\_\_\_\_  
OTHER \_\_\_\_\_

DEPARTMENT: Grants Management

DATE: \_\_\_\_\_

Description: To request authorization for the Mayor to apply and execute documents for a grant from the NYS OPRHP Heritage Area Program for funds in an amount of \$500,000 for the Kingston Neighborhood Skate Park Project.

The match requirement of 25% in the amount of \$167,000 will be provided by in-kind, force account funds, donations and, if necessary, bonding to be requested.

The total project cost is \$667,000.

Estimated Financial Impact: to be determined

Signature \_\_\_\_\_

Motion by KH

Seconded by MO

Action Required:

SEQRA Decision:  
Type I Action \_\_\_\_\_  
Type II Action \_\_\_\_\_  
Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Tony Davis, Ward 6		
Michael Olivieri, Ward 7	<input checked="" type="checkbox"/>	
Steve Schabot, Ward 8	<input checked="" type="checkbox"/>	
Michele Hirsch, Ward 9	<input checked="" type="checkbox"/>	

134  
11  
RESOLUTION \_\_\_\_ of 2022

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE NYS OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION (NYS OPRHP) FOR A HERITAGE AREA IN THE AMOUNT OF \$500,000 FOR THE KINGSTON NEIGHBORHOOD SKATE PARK PROJECT AND TO EXECUTE ANY AND ALL RELATED DOCUMENTS.

Sponsored by: Finance and Audit Committee Aldermen: Scott-Childress, Davis, Hirsch, Olivieri, Schabot

WHEREAS, the City of Kingston is eligible to apply to the NYS OPRHP for a Heritage Area Grant for funds in an amount of \$500,000 for the Kingston Neighborhood Skate Park Project; and

WHEREAS, this application, should the grant be awarded, requires a match in the amount of \$167,000 to be provided by in-kind donation, force account, another grant, private contributions, and, if necessary, bonding to be requested; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under this grant will be in accordance with all terms and conditions contained in guidelines provided by NYS OPRHP.

SECTION 2. The Mayor of the City of Kingston is hereby authorized and directed to file an application for funds from the NYS OPRUP Heritage Area Program in the amount of \$500,000 for the Kingston Neighborhood Skate Park Project and upon approval of said request to enter into and execute an agreement, and any and all related documents.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this \_\_\_\_ day  
of \_\_\_\_\_ 2022

\_\_\_\_\_  
Elisa Tinti, City Clerk

Approved by the Mayor this \_\_\_\_ day  
of \_\_\_\_\_ 2022

\_\_\_\_\_  
Steven T. Noble, Mayor

Adopted by Council on \_\_\_\_\_, 2022

# THE CITY OF KINGSTON COMMON COUNCIL

## FINANCE AND AUDIT COMMITTEE REPORT

### REQUEST DESCRIPTION

INTERNAL TRANSFER \_\_\_\_\_  
AUTHORIZATION x \_\_\_\_\_  
CLAIMS \_\_\_\_\_

CONTINGENCY TRANSFER \_\_\_\_\_  
BUDGET MODIFICATION \_\_\_\_\_  
ZONING \_\_\_\_\_

TRANSFER \_\_\_\_\_  
BONDING REQUEST \_\_\_\_\_  
OTHER \_\_\_\_\_

DEPARTMENT: Grants Management

DATE: \_\_\_\_\_

Description: To request authorization for the Mayor to apply and execute documents for a grant from the NYS OPRHP Heritage Area Program for funds in an amount of \$500,000 for the Kingston Neighborhood Skate Park Project.

The match requirement of 25% in the amount of \$167,000 will be provided by in-kind, force account funds, donations and, if necessary, bonding to be requested.

The total project cost is \$667,000.

Estimated Financial Impact: to be determined

Signature \_\_\_\_\_

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Action Required:

SEQRA Decision:

Type I Action \_\_\_\_\_

Type II Action \_\_\_\_\_

Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Tony Davis, Ward 6		
Michael Olivieri, Ward 7		
Steve Schabot, Ward 8		
Michele Hirsch, Ward 9		