

RESOLUTION 69 OF 2025

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, RECOMMENDING APPROVAL FOR 2024 BUDGET TRANSFER IN THE AMOUNT OF \$22,563.00 IN THE DEPARTMENT OF PUBLIC WORKS FROM INSURANCE RECOVERY FUNDS TO VARIOUS OPERATING ACCOUNTS

Sponsored By: Finance/Audit Committee: Alderman Schabot,
Tierney, Andrews, Pasti

WHEREAS, the Superintendent of the Department of Public Works has requested a 2024 budget transfer in the amount of \$22,563.00 from Insurance Recovery Funds to various operating accounts, and

WHEREAS, the Finance Audit Committee has received, reviewed, and approved the following:

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF
THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:**

FROM:

1490-22-2680	Admin. Insurance Recovery	\$22,563.00
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TO:

1490-14-5462	Admin. Dues & Seminars	\$2,563.00
1625-14-5479	B&G Minor Equipment	\$3,000.00
5110-14-5479	Street Maintenance Minor Equipment	\$5,000.00
5132-12-5206	Garage Software	\$7,000.00
5132-14-5479	Garage Minor Equipment	\$3,000.00
5182-14-5487	Street Light Construction Material	\$2,000.00

Submitted to the Mayor this ____ day of
_____, 2025

Approved by the Mayor this ____ day of
_____, 2025

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2025

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THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER X
AUTHORIZATION ____
CLAIMS ____

CONTINGENCY TRANSFER ____
BUDGET MODIFICATION ____
ZONING ____

TRANSFER ____
BONDING REQUEST ____
OTHER ____

DEPARTMENT: PUBLIC WORKS DATE: 3/6/25

Description:

General Fund – Internal Transfer of \$22,563; transfer to come from 2024 Insurance Recovery funds surplus, into various 2025 operating accounts

Estimated Financial Impact: \$ 0 Signature Edmund [Signature]

Motion by MT

Seconded by SP

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress , Chairman, Ward 3 <u>Steve Schabot</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Michael Tierney, Ward 2 <u>Michael Tierney</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bryant Drew Andrews, Ward 7 <u>[Signature]</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steve Schabot , Ward 8	<input type="checkbox"/>	<input type="checkbox"/>
Sara Pasti, Ward 1 <u>Sara J. Pasti</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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CITY OF KINGSTON
Department of Public Works
publicworks@kingston-ny.gov

Edward Norman, Superintendent
Ryan M. Coon, Deputy Superintendent



Steven T. Noble, Mayor

March 6, 2025

Hon. Andrea Shaut, President
Common Council
420 Broadway
Kingston, NY 12401

RE: 2024 Year End Transfer

Dear President Shaut,

Attached you will find two internal year end transfer requests for 2024 (both General & Sewer funds), to cover budget shortfalls in various accounts. There is a third transfer request to move Insurance Recovery funds from the 2024 surplus into various 2025 operating accounts. We respectfully request this communication be submitted to the Council for review.

Your assistance in this matter is appreciated, thank you.

Sincerely,

A handwritten signature in dark ink, appearing to read "Edward Norman".

Edward Norman
Superintendent Public Works

EN/mkl
Enclosures

Cc: Comptroller John Tuey
City Clerk Elisa Tinti

From:

Account#	Account Name	Total Amount
1490 22 2680	Admin Insurance Recovery	\$22,563.00

\$22,563.00

To:

Account#	Account Name	Total Amount
1490 14 5462	Admin Dues & Seminars	\$2,563.00
1625 14 5479	B & G Minor Equipment	\$3,000.00
5110 14 5479	Street Maintenance Minor Equipment	\$5,000.00
5132 12 5206	Garage Software	\$7,000.00
5132 14 5479	Garage Minor Equipment	\$3,000.00
5182 14 5487	Street Light Construction Material	\$2,000.00

\$22,563.00

RESOLUTION 70 OF 2025

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON,
NEW YORK, RECOMMENDING APPROVAL FOR 2025 BUDGET TRANSFER
IN THE CITY CLERK'S OFFICE IN THE AMOUNT OF \$ 3,885.00
FROM CONTINGENCY TO REPLACE THE MICROPHONES IN COUNCIL
CHAMBERS**

Sponsored By: Finance/Audit Committee: Alderman Schabot,
Tierney, Andrews, Pasti

WHEREAS, the City Clerk has requested a budget transfer in the amount of \$3,885.00 from Contingency to replace the microphones in Council Chambers, and

WHEREAS, the Finance Audit Committee has received, reviewed, and approved the following:

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF
THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:
FROM:**

A1.1990.5404 Contingency \$3885.00

TO:

A1.101014.441 Common Council Maint. Equipment \$3,885.00

Submitted to the Mayor this ____ day of
_____, 2025

Approved by the Mayor this ____ day of
_____, 2025

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2025

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER X _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: City Clerk _____ DATE: 3/19/2025 _____

Transfer of \$3885.00 from Contingency to replace the microphones in Council Chambers

FROM: A1.1990.5404	Contingency	\$3885.00
TO: A1.101014.441	Common Council Maintenance of Equipment	\$3885.00

Estimated Financial Impact: \$ 3885.00

Signature _____

Motion by SP _____

Seconded by RD _____

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3 <i>Sara Schabot</i>	✓	
Michael Tierney, Ward 2 <i>Michael Tierney</i>	✓	
Bryant Drew Andrews, Ward 7 <i>Bryant Drew Andrews</i>	✓	
Steve Schabot, Ward 8 <i>Robert Demaris WARD 6</i>	✓	
Sara Pasti, Ward 1 <i>Sara g. Pasti</i>	✓	

7a

CITY OF KINGSTON

F+1A

Office of the City Clerk & Registrar of Vital Statistics

cityclerk@kingston-ny.gov

Steven T. Noble, Mayor
Elisa Tinti, City Clerk & Registrar



Kwame WiafeAkenten, Deputy Clerk
Susan Mesches, Deputy Registrar

*Honorable President Shaut
420 Broadway
Kingston, NY 12401*

March 19, 2025

Dear Honorable President Shaut,

Please accept this communication for consideration for the April Finance meeting for a budget transfer in the amount of \$3885.00 from Contingency # A1.1990.5404 into Common Council Maintenance of Equipment # A1.101014.441 to replace the microphones the council members use in Chambers.

Thank you for your time,
Elisa Tinti

A handwritten signature in dark ink, appearing to read "Elisa Tinti", is written over a light blue horizontal line.

City Clerk
City of Kingston, New York

7a

FIA

CITY OF KINGSTON

Office of the City Clerk & Registrar of Vital Statistics

cityclerk@kingston-ny.gov

Steven T. Noble, Mayor
Elisa Tinti, City Clerk & Registrar



Kwame WiafeAkenten, Deputy Clerk
Susan Mesches, Deputy Registrar

*Honorable President Shaut
420 Broadway
Kingston, NY 12401*

March 19, 2025

Dear Honorable President Shaut,

Please accept this communication for consideration for the April Finance meeting for a budget transfer in the amount of \$3885.00 from Contingency # A1.1990.5404 into Common Council Maintenance of Equipment # A1.101014.441 to replace the microphones the council members use in Chambers.

Thank you for your time,
Elisa Tinti

City Clerk
City of Kingston, New York

PROPOSAL

New gooseneck microphones for chambers

Kingston City

420 Broadway
Kingston, NY 12401

Revision: 0
Modified: 3/12/2025



Presented By:

Hudson Valley Audio Visual, Inc.

1914 Rte.44-55
Modena, NY 12548 United States
(845) 797-7000
hudsonvalleyav.com



hudsonvalleyav.com

SCOPE OF WORK

Kyle,

Attached is a quote for new Microflex goosenecks.

* Price Includes Accessories

New gooseneck microphones fpr chambers

Project No: 25-0054

Rev. 0

3/12/2025

Page 2 of 4



- | | | |
|-----------|---|-------------------|
| 15 | Shure MX415LPDF/C
15" Cardioid Dualflex gooseneck microphone with bi-color status indicator | \$3,885.00 |
|-----------|---|-------------------|



- | | | |
|----------|---------------------------------|----------------|
| 1 | HVAV FREIGHT
Shipping | \$47.00 |
|----------|---------------------------------|----------------|

Unassigned Total	\$3,932.00
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Project Subtotal:	\$3,932.00
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* Price Includes Accessories

PROJECT SUMMARY

Total Installation Price:

\$3,932.00

Grand Total:

\$3,932.00

Proposal Expires after 30 days

Client: Kyle McIntosh

Date

Contractor: Hudson Valley Audio Visual, Inc.

Date

New gooseneck microphones fpr chambers

Project No : 25-0054

Rev. 0 3/12/2025

Page 4 of 4

OLD BUSINESS



Tinti, Elisa

F+1A

From: Shaut, Andrea
Sent: Friday, January 10, 2025 2:08 PM
To: Tinti, Elisa
Cc: Tuey, John; Pasti, Sara
Subject: Finance & Audit agenda item - please add to my folder!

Good afternoon,

Thanks to Alderwoman Pasti's attention and diligence on issues surrounding overnight parking, I have composed an amendment to the fee schedule to include violations of the city's overnight parking. This originally started in Laws & Rules, but the direction of the new resolution is more appropriate in Finance & Audit. Therefore, I will be assigning this to the February Finance & Audit meeting.

The amendment that is being considered is the following:

A resolution of the City of Kingston Common Council to amend the Parking section within the fee schedule the following fees regarding overnight parking violations:

Violation of Overnight Parking in City Parks

First Instance	\$25
Second Instance	\$50
Third or any Subsequent Instance	\$100

Elisa - can you please add this to my communication folder?

Sincerely,

Andrea Shaut

Council President, City of Kingston

RESOLUTION 71 OF 2025

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT AND ANY AND ALL RELATED DOCUMENTS WITH NYS OFFICE OF PARKS, RECREATION, AND HISTORIC PRESERVATION AND EXPEND FUNDS IN THE FIRST INSTANCE FOR THE FORSYTH BARN RECONSTRUCTION WITH RESTROOMS PROJECT

Sponsored By: Finance/Audit Committee: Alderman Schabot,
Tierney, Andrews, Pasti

WHEREAS, the City of Kingston has been awarded a Zoos, Botanical Garden, & Aquaria Capital Grant in the amount of \$100,000.00 from NYS Office of Parks, Recreation, and Historic Preservation for the reconstruction of the Forsyth Park barn, including the addition of restrooms; and

WHEREAS, there is no matching funds requirement; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF
THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:**

SECTION 1. Administration of all funds under these grants will be in accordance with all terms and conditions contained in guidelines provided by NYS Office of Parks, Recreation, and Historic Preservation.

SECTION 2. The Mayor of the City of Kingston is hereby authorized and directed to enter into and execute an agreement, and any and all related documents with NYS Office of Parks, Recreation, and Historic Preservation for a Zoos, Botanical Garden, & Aquaria Capital Grant in the amount of \$100,000.00, and to expend funds in the first instance under the terms of the Forsyth Barn Reconstruction with Restrooms Project.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day of _____, 2025

Approved by the Mayor this ____ day of _____, 2025

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2025

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION x _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: <u>Grants Management</u>	DATE: <u>03/28/2025</u>
<p>Description:</p> <p>Request for authorization to execute an agreement and any and all related documents with NYS Office of Parks, Recreation, and Historic Preservation and expend funds in the first instance in the amount of \$100,000.00 for the Forsyth Barn Reconstruction with Restrooms Project. There is no matching requirement.</p>	
<p>Estimated Financial Impact: \$ <u>0</u> Signature _____</p>	

Motion by RD

Seconded by SP

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress , Chairman, Ward 3 <i>Steve Schabot</i>	✓	
Michael Tierney, Ward 2 <i>Michael Tierney</i>	✓	
Bryant Drew Andrews, Ward 7 <i>Bryant Drew Andrews</i>	✓	
Steve Schabot Ward 8 <i>Robert D'Amico</i> Ward 6	✓	
Sara Pasti, Ward 1 <i>Sara G. Pasti</i>	✓	

RESOLUTION ____ of 2025

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT AND ANY AND ALL RELATED DOCUMENTS WITH NYS OFFICE OF PARKS, RECREATION, AND HISTORIC PRESERVATION AND EXPEND FUNDS IN THE FIRST INSTANCE FOR THE FORSYTH BARN RECONSTRUCTION WITH RESTROOMS PROJECT

Sponsored by: Finance and Audit Committee Aldermen: Scott-Childress, Andrews, Pasti, Schabot, and Tierney

WHEREAS, the City of Kingston has been awarded a Zoos, Botanical Garden, & Aquaria Capital Grant in the amount of \$100,000.00 from NYS Office of Parks, Recreation, and Historic Preservation for the reconstruction of the Forsyth Park barn, including the addition of restrooms; and

WHEREAS, there is no matching funds requirement; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under these grants will be in accordance with all terms and conditions contained in guidelines provided by NYS Office of Parks, Recreation, and Historic Preservation.

SECTION 2. The Mayor of the City of Kingston is hereby authorized and directed to enter into and execute an agreement, and any and all related documents with NYS Office of Parks, Recreation, and Historic Preservation for a Zoos, Botanical Garden, & Aquaria Capital Grant in the amount of \$100,000.00, and to expend funds in the first instance under the terms of the Forsyth Barn Reconstruction with Restrooms Project.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
of _____ 2025

Approved by the Mayor this ____ day
of _____ 2025

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2025

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CITY OF KINGSTON
Office of Grants Management
grants@kingston-ny.gov

F + A

Ruth Ann Devitt-Frank, Director



Steven T. Noble, Mayor

March 28, 2025

Honorable Andrea Shaut
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: NYS OPRHP ZBGA/Forsyth Barn Reconstruction with Restrooms Project/Execute & Expend

Dear President Shaut,

The Office of Grants Management requests placement on the agenda of the appropriate committee to discuss approval for the Mayor to execute an agreement and any and all related documents with the NYS OPRHP related to the Zoos, Botanical Garden, & Aquaria Capital grant and to expend funds in the first instance for the Forsyth Barn Reconstruction with Restrooms Project.

A draft resolution is included with this communication for your consideration.

Thank you in advance for your consideration. If you have any questions, please contact me at nkikel@kingston-ny.gov or 845-334-3961.

Sincerely,

Natalie Kikel

cc: Steve Noble, John Tuey, Ruth Ann Frank, Elisa Tinti, Lynsey Timbrook, Jack Schoonmaker

⑧

CITY OF KINGSTON
Office of Grants Management
grants@kingston-ny.gov

F + A

Ruth Ann Devitt-Frank, Director



Steven T. Noble, Mayor

March 28, 2025

Honorable Andrea Shaut
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: NYS OPRHP ZBGA/Forsyth Barn Reconstruction with Restrooms Project/Execute & Expend

Dear President Shaut,

The Office of Grants Management requests placement on the agenda of the appropriate committee to discuss approval for the Mayor to execute an agreement and any and all related documents with the NYS OPRHP related to the Zoos, Botanical Garden, & Aquaria Capital grant and to expend funds in the first instance for the Forsyth Barn Reconstruction with Restrooms Project.

A draft resolution is included with this communication for your consideration.

Thank you in advance for your consideration. If you have any questions, please contact me at nkikel@kingston-ny.gov or 845-334-3961.

Sincerely,

Natalie Kikel

cc: Steve Noble, John Tuey, Ruth Ann Frank, Elisa Tinti, Lynsey Timbrook, Jack Schoonmaker

RESOLUTION ____ of 2025

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT AND ANY AND ALL RELATED DOCUMENTS WITH NYS OFFICE OF PARKS, RECREATION, AND HISTORIC PRESERVATION AND EXPEND FUNDS IN THE FIRST INSTANCE FOR THE FORSYTH BARN RECONSTRUCTION WITH RESTROOMS PROJECT

Sponsored by: Finance and Audit Committee Aldermen: Scott-Childress, Andrews, Pasti, Schabot, and Tierney

WHEREAS, the City of Kingston has been awarded a Zoos, Botanical Garden, & Aquaria Capital Grant in the amount of \$100,000.00 from NYS Office of Parks, Recreation, and Historic Preservation for the reconstruction of the Forsyth Park barn, including the addition of restrooms; and

WHEREAS, there is no matching funds requirement; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under these grants will be in accordance with all terms and conditions contained in guidelines provided by NYS Office of Parks, Recreation, and Historic Preservation.

SECTION 2. The Mayor of the City of Kingston is hereby authorized and directed to enter into and execute an agreement, and any and all related documents with NYS Office of Parks, Recreation, and Historic Preservation for a Zoos, Botanical Garden, & Aquaria Capital Grant in the amount of \$100,000.00, and to expend funds in the first instance under the terms of the Forsyth Barn Reconstruction with Restrooms Project.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
of _____ 2025

Approved by the Mayor this ____ day
of _____ 2025

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2025

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION * _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: Grants Management DATE: 03/28/2025

Description:

Request for authorization to execute an agreement and any and all related documents with NYS Office of Parks, Recreation, and Historic Preservation and expend funds in the first instance in the amount of \$100,000.00 for the Forsyth Barn Reconstruction with Restrooms Project. There is no matching requirement.

Estimated Financial Impact: \$ 0 Signature _____

Motion by _____

Seconded by _____

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Sara Pasti, Ward 1		

RESOLUTION 72 OF 2025

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO EXPEND FUNDS IN THE FIRST INSTANCE RELATED TO THE NYS OFFICE OF PARKS, RECREATION, AND HISTORIC PRESERVATION ENVIRONMENTAL PROTECTION FUND GRANT AWARDED FOR THE SKATE PARK PROJECT

Sponsored By: Finance/Audit Committee: Alderman Schabot,
Tierney, Andrews, Pasti

WHEREAS, the City of Kingston was awarded an Environmental Protection Fund grant from NYS Office of Parks, Recreation, and Historic Preservation in the amount of \$670,296.00 for the design and construction of a skate park; and

WHEREAS, the Office of Grants Management requests approval to expend funds in the first instance related to the NYS Office of Parks, Recreation, and Historic Preservation Environmental Protection Fund grant in the amount of \$670,296.00; and

WHEREAS, there is a 25% matching funds requirement; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF
THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:**

SECTION 1. Administration of all funds under these grants will be in accordance with all terms and conditions contained in guidelines provided by NYS Office of Parks, Recreation, and Historic Preservation.

SECTION 2. The Mayor of the City of Kingston is hereby authorized to expend funds in the first instance under the terms of the Skate Park project.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day of _____, 2025

Approved by the Mayor this ____ day of _____, 2025

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2025

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION * _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: Grants Management DATE: 04/09/25

Description:

Request for authorization to accept grant funds from NYS OPRHP EFP for the design and construction of a skate park and to execute the grant contract and any related documents.

There is a 25% match required (\$223,432.00).

Estimated Financial Impact: \$ 223,432.00 Signature _____

Motion by *MT*

Seconded by *ST*

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Chairman, Ward 3 <i>Steven Schabot</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Michael Tierney, Ward 2 <i>Michael Tierney</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bryant Drew/Andrews, Ward 7 <i>Bryant Drew/Andrews</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steve Schabot, Ward 8 <i>Robert Donnison</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sara Pasti, Ward 1 <i>Sara J. Pasti</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

RESOLUTION ____ of 2025

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, ACKNOWLEDGING THAT THE CITY OF KINGSTON APPLIED FOR FINANCIAL ASSISTANCE FROM THE NEW YORK STATE OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION (OPHRP) UNDER TITLE 9 OF THE ENVIRONMENTAL PROTECTION ACT OF 1993 FOR THE PURPOSE OF FUNDING THE DEVELOPMENT OF THE KINGSTON NEIGHBORHOOD SKATE PARK PROJECT

Sponsored by: Finance and Audit Committee Aldermen: Scott-Childress, Andrews, Pasti, Schabot, and Tierney

WHEREAS, the City of Kingston is authorized and directed to accept these grant funds in an amount not to exceed \$670,296.00 for the project described in the grant application; and

WHEREAS, there is a 25% matching funds requirement of \$223,432 that will be fulfilled via in-kind donations, force account, another grant, private contributions, and, if necessary, bonding to be requested; and

WHEREAS, the City of Kingston is authorized and directed to agree to the terms and conditions of the State of New York Contract for Grants ("Contract") with OPRHP for such development of the Kingston Neighborhood Skate Park; and

WHEREAS, the governing body of the municipality delegates signing authority to execute the Contract and any amendments thereto, any required deed of easement, and any other certifications to the individuals who hold the following elected or appointed municipal office and employment position title: Mayor and Director of Grants Management; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under these grants will be in accordance with all terms and conditions contained in guidelines provided by NYS Office of Parks, Recreation, and Historic Preservation.

SECTION 2. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
of _____ 2025

Approved by the Mayor this ____ day
of _____ 2025

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2025

①

CITY OF KINGSTON
Office of Grants Management
grants@kingston-ny.gov

F-114

Ruth Ann Devitt-Frank, Director



Steven T. Noble, Mayor

March 28, 2025

Honorable Andrea Shaut
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: NYS OPRHP/Skatepark Project/Expend

Dear President Shaut,

The Office of Grants Management requests placement on the agenda of the appropriate committee to discuss approval for the Mayor to expend funds in the first instance related to a NYS Office of Parks, Recreation, and Historic Preservation Environmental Protection Fund grant.

The City was awarded \$670,296.00 from NYS OPRHP's Environmental Protection Fund grant program to design and construct a skatepark in the City of Kingston.

A draft resolution is included with this communication for your consideration.

Thank you in advance for your consideration. If you have any questions, please contact me at nkikel@kingston-ny.gov or 845-334-3961.

Sincerely,

Natalie Kikel

cc: Steve Noble, John Tuey, Ruth Ann Frank, Elisa Tinti, Lynsey Timbrouck, Jack Schoonmaker

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION ^x _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: Grants Management DATE: 03/28/2025

Description:

Request for authorization to expend funds in the first instance in the amount of \$670,296.00 related to the NYS OPRHP EFP grant for the design and construction of a skate park.

There is a 25% match required (\$223,432.00).

Estimated Financial Impact: \$ 223,432.00 Signature _____

Motion by _____

Seconded by _____

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Sara Pasti, Ward 1		

RESOLUTION 73 OF 2025

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING A BUDGET TRANSFER IN THE PARKS AND RECREATION DEPARTMENT IN THE AMOUNT OF \$27,844.44 TO RECONCILE ACCOUNTS

Sponsored By: Finance/Audit Committee: Alderman Schabot,
Tierney, Andrews, Pasti

WHEREAS, the Director of Parks & Recreation has requested a 2025 budget transfer in the amount of \$27,844.00 to reconcile accounts, and

WHEREAS, the Finance Audit Committee has received, reviewed, and approved the following:

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

FROM:

Account#	Account Name	Total Amount
A11990.14.5404	City Fund Balance	\$27,844.00

TO:

Account#	Account Name	Total Amount
7110.5105	Parks Retirement Accumulation	\$27,844.00

Submitted to the Mayor this ____ day of
_____, 2025

Approved by the Mayor this ____ day of
_____, 2025

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2025

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER X _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: Parks and Recreation DATE: 3/28/25

Description:

Contingency budget transfer of \$27,844 to reconcile Parks Retirement Accumulation account.

(See attached spreadsheet).

Estimated Financial Impact: \$27,844 Signature *Lynne F. Hall*

Motion by *SL*

Seconded by *BA*

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress , Chairman, Ward 3 <i>Steven Schabot</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Michael Tierney, Ward 2 <i>Michael Tierney</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bryant Drew Andrews, Ward 7 <i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steve Schabot , Ward 8 <i>[Signature]</i>	<input type="checkbox"/>	<input type="checkbox"/>
Sara Pasti, Ward 1 <i>Sara J. Pasti</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

5

5/4

CITY OF KINGSTON
Department of Parks and Recreation
ltimbrouck@kingston-ny.gov

Steven T. Noble, Mayor



Lynsey Timbrouck, Director

March 28, 2025

Dear President Shaut:

Recently, we've had two Parks and Recreation employees depart service, resulting in an added expense in the Parks Retirement Accumulation account.

I respectfully request a contingency transfer from the fund balance, totaling \$27,844. Please see the attached spreadsheet for details.

Thank you in advance for your consideration.

Respectfully,

Lynsey Timbrouck
Director, Kingston Parks and Recreation

cc: John Tuey, Comptroller, City of Kingston

From:

Account#	Account Name	Total Amount
A11990.14.5404	City Fund Balance	\$27,844.00
		\$27,844.00

To:

Account#

Account Name

7110.5105

Parks Retirement Accumulation

--	--

Total Amount

\$27,844.00
\$27,844.00

5

EX

CITY OF KINGSTON
Department of Parks and Recreation
ltimbrouck@kingston-ny.gov

Steven T. Noble, Mayor



Lynsey Timbrouck, Director

March 28, 2025

Dear President Shaut:

Recently, we've had two Parks and Recreation employees depart service, resulting in an added expense in the Parks Retirement Accumulation account.

I respectfully request a contingency transfer from the fund balance, totaling \$27,844. Please see the attached spreadsheet for details.

Thank you in advance for your consideration.

Respectfully,

Lynsey Timbrouck
Director, Kingston Parks and Recreation

cc: John Tuey, Comptroller, City of Kingston

From:

Account#	Account Name	Total Amount
A11990.14.5404	City Fund Balance	\$27,844.00
		\$27,844.00

Total Amount

\$27,844.00
\$27,844.00

RESOLUTION 74 OF 2025

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON,
NEW YORK, AUTHORIZING A BUDGET TRANSFER IN THE BUILDING
SAFETY DEPARTMENT IN THE AMOUNT OF \$1,460.47 TO RECONCILE
ACCOUNTS**

Sponsored By: Finance/Audit Committee: Alderman Schabot,
Tierney, Andrews, Pasti

WHEREAS, the Director of the Building and Safety Department has requested a budget transfer in the amount of \$1,460.47 to reconcile accounts, and

WHEREAS, the Finance Audit Committee has received, reviewed, and approved the following:

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF
THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:**

FROM:

A1362011.5101	Regular Pay	\$1,460.47
---------------	-------------	------------

TO:

A1362011.5105	Retirement Accumulation	\$1,460.47
---------------	-------------------------	------------

Submitted to the Mayor this ____ day of
_____, 2025

Approved by the Mayor this ____ day of
_____, 2025

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2025

THE CITY OF KINGSTON COMMON COUNCIL
Finance / Audit
COMMITTEE REPORT

DEPARTMENT Building Safety DATE 3/13/2025

Description: Internal budget transfer request with zero financial impact.

\$1,460.47 From: A1362011 5101 Regular Pay to:

- A1362011 5105 Retirement Accumulation (\$1,460.47)

Motion by BA

Seconded by SP

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
<u>Reynolds Scott-Childress, Chairman,</u> Ward 3 <i>Reynolds Scott-Childress</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>Bryant Drew Andrews, Ward 7</u> <i>Bryant Drew Andrews</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>Sara Pasti, Ward 1</u> <i>Sara Pasti</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>Steve Schabot, Ward 8</u>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Michael Tierney, Ward 2</u> <i>Michael Tierney</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3
Steven T. Noble
Mayor

Stephan Knox
Director

CITY OF KINGSTON
Building Safety & Zoning Enforcement

5 Garraghan Drive
Kingston, NY 12401
Phone (845) 331-1217
Fax (845) 331-1224



March 13, 2025

Council President, Andrea Shaut
City of Kingston Common Council
420 Broadway
Kingston, NY 12401

Dear President Shaut,

Attached find budget transfer documentation for your consideration and Council approval. This request is for an internal transfer of funds from the department's regular pay account to the retirement accumulation account.

This request represents an internal transfer that will have zero financial impact.

Respectfully,

Stephan Knox
Director of Building Safety & Zoning Enforcement

Cc: Mayor, Steven T. Noble
Comptroller, John Tuey
City Clerk, Elisa Tinti

RESOLUTION 75 OF 2025

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON,
NEW YORK, AUTHORIZING A BUDGET TRANSFER IN THE ENGINEERING
DEPARTMENT IN THE AMOUNT OF \$149.95 TO RECONCILE ACCOUNTS**

Sponsored By: Finance/Audit Committee: Alderman Schabot,
Tierney, Andrews, Pasti

WHEREAS, the City Engineer has requested a budget transfer in the amount of \$149.95 to reconcile accounts, and

WHEREAS, the Finance Audit Committee has received, reviewed, and approved the following:

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

FROM:

A1-1440-14-5476	Data Processing Supplies	\$149.95
-----------------	--------------------------	----------

TO:

A1-1440-14-5403	Books, Lit., Periodicals	\$39.95
A1-1440-14-5487	Constr. Mat. & Supplies	\$110.00

Submitted to the Mayor this ____ day of _____, 2025

Approved by the Mayor this ____ day of _____, 2025

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2025

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER x _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: Engineering

DATE: 3/4/2025

To transfer from All accounts are A1-1440-14:

From: A1-1440-14-5476 Data Processing Supplies \$ 149.95

Total \$ 149.95

To: A1-1440-14-5403 Books, Lit., Periodicals \$ 39.95

A1-1440-14-5487 Constr. Mat. & Supplies \$ 110.00

Total \$ 149.95

Estimated Financial Impact \$ 0

Signature [Signature]

Motion by SP

Seconded by MT

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

Committee Vote	YES	NO
<u>[Signature]</u> Reynolds Scott-Childress, Ward 3 Chair, Finance and Audit	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>[Signature]</u> Sara Pasti, Ward 1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>[Signature]</u> Michael Tierney, Ward 2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>[Signature]</u> Bryant Drew Andrews, Ward 7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>[Signature]</u> Steven Schabot, Ward 8	<input type="checkbox"/>	<input type="checkbox"/>

2

CITY OF KINGSTON

Office of City Engineer

jschultheis@kingston-ny.gov

F+1A

John M. Schultheis, City Engineer



Steven T. Noble, Mayor

March 6, 2025

Dear President Shaut:

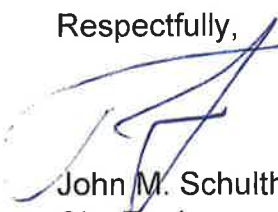
Attached please find a budget transfer from A1 1440 14 5476 – Data Processing Supplies: \$149.95
to A1 1440 14 5403 – Books, Lit, Periodicals: \$ 39.95
and A1 1440 14 5487 – Constr. Mat & Supplies: \$110.00

to cover the cost of subscriptions and DEC fee for the now closed-out grant for the Brickyard Trail.

Please feel free to contact me should you have any questions.

Thank you for your attention to this matter.

Respectfully,



John M. Schultheis,
City Engineer

2

F+1A

CITY OF KINGSTON
Office of City Engineer
jschultheis@kingston-ny.gov

John M. Schultheis, City Engineer



Steven T. Noble, Mayor

March 6, 2025

Dear President Shaut:

Attached please find a budget transfer from A1 1440 14 5476 – Data Processing Supplies: \$149.95
to A1 1440 14 5403 – Books, Lit, Periodicals: \$ 39.95
and A1 1440 14 5487 – Constr. Mat & Supplies: \$110.00

to cover the cost of subscriptions and DEC fee for the now closed-out grant for the Brickyard Trail.

Please feel free to contact me should you have any questions.

Thank you for your attention to this matter.

Respectfully,


John M. Schultheis,
City Engineer

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER x _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: Engineering

DATE: 3/4/2025

To transfer from All accounts are A1-1440-14:

From: A1-1440-14-5476 Data Processing Supplies \$ 149.95

Total \$ 149.95

To: A1-1440-14-5403 Books, Lit., Periodicals \$ 39.95

A1-1440-14-5487 Constr. Mat. & Supplies \$ 110.00

Total \$ 149.95

Estimated Financial Impact \$ 0

Signature 

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Ward 3 Chair, Finance and Audit		
Sara Pasti, Ward 1		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steven Schabot, Ward 8		

RESOLUTION 76 OF 2025

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AMENDING THE PARKING SECTION OF THE FEE SCHEDULE TO INCLUDE OVERNIGHT PARKING IN CITY PARKS VIOLATIONS

Sponsored By: Finance/Audit Committee: Alderman Schabot,
Tierney, Andrews, Pasti

WHEREAS, a request has been made to amend the Fee Schedule in the Parking Violations section to include “Overnight Parking in City Parks”, and

WHEREAS, the Finance Audit Committee has received, reviewed, and approved the following:

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1- hereby ADDING the following to the Fee Schedule:

“OVERNIGHT PARKING IN CITY PARKS” is to be ADDED to the Fee Schedule with the following violations:

First Instance	\$25
Second Instance	\$50
Third and or any Subsequent Instance	\$100

SECTION 2- This resolution shall take place immediately after passage, approval and publication as provided by law.

Submitted to the Mayor this ____ day of _____, 2025

Approved by the Mayor this ____ day of _____, 2025

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2025

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: _____ DATE: _____

Description: *A Resolution of the City of Kingston Common Council to amend the parking section within the Fee Schedule the following fees regarding overnight parking violations as per attached*

Estimated Financial Impact: \$ 0 Signature _____

Motion by BA

Seconded by MT

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Chairman, Ward 3 <i>Steve Schabot</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Michael Tierney, Ward 2 <i>Michael Tierney</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bryant Drew Andrews, Ward 7 <i>Bryant Drew Andrews</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steve Schabot, Ward 8 <i>Robert Dennis Ward 6</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sara Pasti, Ward 1 <i>Sara Pasti</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

(L+R)

Tinti, Elisa

From: Pasti, Sara
Sent: Wednesday, February 26, 2025 9:37 AM
To: Shaut, Andrea
Cc: Tinti, Elisa; Jankowski, Matthew; Timbrouck, Lynsey
Subject: Communication Regarding Amendments to Code Section 310 - Parks & Recreational Facilities
Attachments: Chapter 310 Parks and Recreational Facilities General Rules and Regulations Draft 2.26.25 w.edits.docx

Dear President Shaut,

Please accept this message as a communication to be placed on the agenda of the appropriate committee.

I am requesting edits to be made to the City's General Rules and Regulation Section 310 - Parks and Recreational Facilities. These changes, indicated in red and underlined, address the parking of vehicles in parks overnight outside standard park operating hours.

Please note that at its last meeting the Finance & Audit Committee considered the amount of the fines to be added to the City's Fee Schedule for parking violations and also recommended that the City's Regulations be amended to reflect the parking prohibitions and fines.

I am copying both Corporate Counsel Matt Jankowski and Director of Parks and Recreation Lynsey Timbrouck on this email so they will be apprised of this communication.

Thank you for your consideration.

Sincerely,

Sara Pasti

Sara Pasti
Ward 1 Alderwoman
Kingston Common Council
(845) 392-2519



Tinti, Elisa

(F+A)

From: Shaut, Andrea
Sent: Friday, January 10, 2025 2:08 PM
To: Tinti, Elisa
Cc: Tuey, John; Pasti, Sara
Subject: Finance & Audit agenda item - please add to my folder!

Good afternoon,

Thanks to Alderwoman Pasti's attention and diligence on issues surrounding overnight parking, I have composed an amendment to the fee schedule to include violations of the city's overnight parking. This originally started in Laws & Rules, but the direction of the new resolution is more appropriate in Finance & Audit. Therefore, I will be assigning this to the February Finance & Audit meeting.

The amendment that is being considered is the following:

A resolution of the City of Kingston Common Council to amend the Parking section within the fee schedule the following fees regarding overnight parking violations:

Violation of Overnight Parking in City Parks

First Instance	\$25
Second Instance	\$50
Third or any Subsequent Instance	\$100

Elisa - can you please add this to my communication folder?

Sincerely,

Andrea Shaut

Council President, City of Kingston

2025 City of Kingston Fee Schedule

BUILDING DEPARTMENT

Application for sidewalk cafe	\$150
Permit for sidewalk cafe	\$250
Site development permit - Residential	\$250
Site development permit - Commercial	\$500
Minimum fee for any building permit	\$100
(*plus a per-square-foot fee for the following):	
New building - Residential	\$0.50
New building – Commercial	\$0.70
Additions - Residential	\$0.30
Additions - Commercial	\$0.50
Alterations - Residential	\$0.30
Alterations - Commercial	\$0.50
Elevators and lifts (flat fee) per unit	\$100
Demolition interior (flat fee) -Residential	\$100
Demolition interior (flat fee) – Commercial	\$200
Demolition (residential structure removal flat fee)	\$250
Demolition (commercial structure removal flat fee)	\$500
Pools - Aboveground (flat fee)	\$75
Pools - In-ground (flat fee) including required fencing	\$150
Job trailers (6 months/extensions at the discretion of Building Safety)	\$100
Shipping containers (7 days max.)	\$100
Blasting (per job)	\$200
Review of Plans Pre-Permit App,	
Revisions, interpretations, or determinations	\$125 per hour
Fireworks Permit	\$200
Permit Extension (All Permits)	\$75
Must Be Requested within 5 days of expiration date of original permit and may not exceed an additional 6 months.	
Expired Permit Renewal (All Permits)	50% of original fee but not less than \$75
New Application Required	
Working without a permit fee	
Residential – First Instance	\$250 plus permit cost
Residential – Second Instance	\$500 plus permit cost
Residential – Each Instance After Second Instance	\$1,000 plus permit cost
Commercial – First Instance	\$500 plus permit cost
Commercial – Each Instance After First Instance	\$1,000 plus permit cost
Stop Work Order	\$150
Failure to call for and schedule required inspections fee within timeframe specified with permit	
Residential	\$100
Commercial	\$250
Roofing Permits:	
Residential	\$100
Commercial	\$100 or \$.03 per square foot whichever is larger
Inspections or service requested outside of normal business hours (3 hour min)	\$85 per hour
Solar permits	
Installation of up to 5KW of solar electric usage	\$50
Installation of 5.1KW to 7.5 KW of solar electric usage	\$125
Installation of 7.51 KW to 10 KW of solar electric usage	\$250
Over 10.1 KW of solar electric usage	\$500
Over 25 KW of solar electric usage	\$1000

Commercial Solar Facilities	\$6000
Commercial Battery Facilities	\$3500
In addition to the above, the following fees shall apply:	
Certificate of compliance/Municipal Search - Residential	\$150
Certificate of compliance/Municipal Search - Commercial	\$250
Certificate of occupancy (copy)	\$5
Certificate of compliance (copy)	\$5
Temporary Certificate of Occupancy	\$150
Inspection for certificate of compliance or certificate of occupancy	
One- and two-family house	\$100
Three or more apartments (per unit)	\$50
Re-inspection Fee	\$150
Record of Inspection (per square foot per floor)	\$0.25
Rental property inspection fees-multiple dwellings	
Apartment buildings	
1-3 rental units: flat fee plus \$50 per each unit	\$75
4-9 rental units: flat fee plus \$50 per each unit	\$150
10-20 rental units: flat fee plus \$45 per each unit	\$250
Over 20 rental units: flat fee plus \$40 per each unit	\$400
Rooming houses	
1-9 rental units: flat fee plus \$40 per each unit	\$100
10-20 rental units: flat fee plus \$35 per each unit	\$200
Over 20 rental units: flat fee plus \$30 per each unit	\$350
Hotel property inspection fees-multiple dwellings	
1-3 rental units: Flat fee plus \$50 per each unit	\$75
4-9 rental units: Flat fee plus \$50 per each unit	\$150
10-20 rental units: Flat fee plus \$45 per each unit	\$250
Over 20 rental units: Flat fee plus \$40 per each unit	\$400
Assembly Spaces (annual inspection)	
Properties up to 1,000 sq ft	\$125
Properties over 1,000 sq ft	\$125
Plus \$.02/sq ft	
Short-term rental registration fees, annual	
Short-term rental, Full	\$650
Short-term rental, Limited	\$125
Short-term rental, Resident Occupied	\$125
Short-term rental violation fees, per day rented or per day advertised	
First Instance	\$1,000
Second Instance	\$5,000
Third or any Subsequent Instance	\$7,500
Failed Inspection Fees	
First Instance	\$250
Second Instance	\$500
Third or any Subsequent Instance	\$1,000
Fuel tank Removal/Installation Fees Per Tank:	
Residential	\$150
Commercial	\$250
Fire Sprinkler Permit	\$200
Commercial Property/Fire Inspections	
Properties up to 1,000 sq ft	\$125
Properties over 1,000 sq ft	\$125 plus \$.03 sq ft
(Maximum fee for commercial property fire inspections is \$1500)	
(Maximum fee for non profits and churches is \$500)	
Marinas-Commercial fire inspection fees apply to buildings/structures plus \$2/per boat slip	
Gas Stations	\$125
plus \$25 per pump	

Change of Occupancy/Use Permit	
Residential	\$100
Commercial	\$200
Flood Plain Permit	\$300
Towers/Cell Towers	
Equipment modifications/replacement or collocation	\$750
New tower installation	\$1,500
Alarm Systems (fire, security, etc) Commercial properties / 3 family and above	\$100
Crane Permit – per site for up to 5 days	\$250
Crane Permit – per site for up to 30 days	\$500
HVAC – Heating, AC, Heat Pumps – Base permit fee of:	\$100 plus \$15/unit

Electrical permits:

Residential	\$75
Residential (new construction)	\$150
Commercial	\$150
Commercial (new construction)	\$300

Plumbing:

Application and initial license fee (plumbing – includes oil heat)	\$300
Gas license (includes water connection)	\$125
Oil heating license (includes water connection)	\$125
Examination fee (each exam)	\$100
Inactive license fee (each)	\$75
License renewal fee (plumbing)	\$300
License renewal fee (gas or oil)	\$125
License reinstatement fee (plumbing)	\$300
License reinstatement fee (gas or oil)	\$75
Plumbing Permits-base fee plus:	\$75
Fee Per Fixture	\$10
Single job permit fee:	
Up to \$10,000	\$400
From \$10,001 to \$100,000	\$900
Over \$100,000	\$1,500

Zoning:

Zoning Letter:	
Residential	\$100
Commercial	\$250
Zoning Variance Fees:	
Area Variance – Residential	\$150
Area Variance – Commercial	\$350
Usage Variance – Residential	\$150
Usage Variance – Commercial	\$350

CITY CLERK/REGISTRAR

Auction license	\$125
City Code	
Code book set or computer disk	\$330
Annual Code updates	\$110
City Hall Space Rental	
Building/Room usage fee	\$100
Building/Room usage fee – additional hourly charge for staff overtime	\$55
Equipment Rental	\$25

Dog Licenses	
Dog License - Unneutered males and unspayed females	\$18
Dog License - Neutered males and spayed females	\$9
Replacement tag fee	\$3
Dog Impoundment/Boarding/Adoption	
Dog Redemption Fee	\$100 First offense
	\$150 Second offense in a year
	\$200 Third offense in a year
Boarding Fee per day	\$40
Enumeration fee	\$5
Dog adoption fee	\$160
Gaming	
Bingo license	\$18.75
Games of chance license fee	\$25
Genealogy Search (birth, death marriage)	
1-3 years (per record/name)	\$22
4-10 Years	\$42
11-20 Years	\$62
+\$20.00 increments per 10 years	
Marriage license application	\$40
One Day Marriage Officiant	\$25
Municipal ID	
Adult	\$10
Child (14-17)	\$5
Senior (62+)	\$5
Veteran	\$5
Photocopies (not exceeding 8.5 inches by 11 inches), per page	\$0.25
Pawnbroker permits	\$25
Rezoning Amendment Application Fee	\$5
Sales of merchandise license	\$100
Search of Certified Records of Prior Marriages	\$10
Transcript of Birth, Death, and Marriage Certificate	\$10
Transient Housing Annual Fee License to operate	\$150
(hotel, motel, inn, boarding house, lodging house, rooming house, association, club, or any business of renting rooms as per the Administrative Code Section 277-1 of the City of Kingston)	

COMPTROLLER

Printed version of city budget	\$10
Returned Check Fee	\$15
Tax advertising fee	\$20
Tax search redemption of city property	\$200

CORPORATION COUNSEL

Enforcement action legal fee	\$250 per occurrence
------------------------------	----------------------

FIRE DEPARTMENT

Fire report fees	\$10
------------------	------

Electrical licensing:

Copy of manual of rules and regulations	\$5
Master Electrician license	\$225

Annual renewal fee	\$200
Master Electrician license, Class B	\$200
Special Electrician's license	\$100
Renewal Special Electrician's license	\$50
Master Electrician limited license	\$200
Renewal Master Electrician limited license	\$100
Late charge for all electrical licenses	\$150
License holders who wish to consider their license inactive for the current year	\$75
Examination fee	\$50
Plate or sign for Class A Master Electrician's license	\$25

Ambulance Billing:

Milage	\$32
ALS Non-Emergency	\$1,600
ALS Emergency	\$1,900
BLS Non-Emergency	\$1,000
BLS Emergency	\$1,300
ALS2 Base Rate	\$2,100
Specialty Care Transport	\$2,400
Treatment No Transport (TNT)	\$250
Uninsured- Will be billed according to Financial Aid Policy	
Dedicated EMS Coverage – Base Rates (plus hourly firefighter fee)	
BLS	\$250
ALS	\$500

HOUSING INITIATIVES

Violation of Required Affordable/Workforce Housing Units under Affordable Housing Standards (per unit, per month)

First Instance	\$1,000
Second Instance	\$5,000
Third or any Subsequent Instance	\$7,500

Payment in Lieu Affordable Housing Contribution Application Fee

Rental Housing Development between 7 to 19 units	\$150
Rental Housing Development over 20 units	\$350

Payment in Lieu of Affordable Housing Payment Obligation Unmet in a Rental Housing Development with 7 to 19 units

Per studio	1.5 x Area median income for a family of 4
Per 1-bedroom	1.6 x Area median income for a family of 4
Per 2-bedroom	1.7 x Area median income for a family of 4
Per 3-bedroom	1.8 x Area median income for a family of 4

Payment in Lieu of Affordable Housing Payment Obligation Unmet in a Rental Housing Development with 20 or more units

Payment For Each Square Foot of Housing Obligation Unmet for That Portion of Square Footage Which Is Less Than 50% of the Required Square Footage of Affordable or Workforce Housing Units	\$250.00
Payment For Each Square Foot of Housing Obligation Unmet for That Portion of Square Footage Which Is 50% or More of the Required Square Footage of Affordable or Workforce Housing Units	\$300.00

PARKING

Parking meters	
For 3 minutes	\$0.05
For 6 minutes	\$0.10
For 12 minutes	\$0.20
For 30 minutes	\$0.50
Severe disability waiver for metered parking available through Kingston Police Department	
Expired parking meter	\$25
Over limit parking	\$25
Expired parking meter after 15 days	\$50
Over limit parking after 15 days	\$50
Off-Street Parking in City owned and maintained parking lots	\$.75/hour, Mon-Sat, 9am-6pm
Off-Street Parking Permits for City owned and maintained parking lots	\$30/month, \$150/year
Replacement of Off-Street Parking Permit tag	\$20
Overnight Parking In City Parks Violations:	
First Instance	\$25
Second Instance	\$50
Third or any Subsequent Instance	\$100
EV Charging Station Fees	\$.25/per KWH
\$1/hour after idling full with 15 min grace period	
Snow Emergency	\$125
(after 15 days)	\$145
Illegal Accessible Parking	\$100
(after 15 days)	\$115
Obstructing Fire Hydrant	\$100
(after 15 days)	\$115
Immobilization Fee	\$50
All fines below double after 15 days	
Restricted Zone	\$50
Inspection Expired	\$25
Obstructing Traffic	\$50
Bus Stop	\$50
Alternate Side	\$25
Left Side Curb	\$25
Fire Lane/Zone	\$50
Blocked Driveway	\$50
Loading Zone	\$25

Double Parking	\$50
Obstructing Crosswalk	\$50
Obstructing Sidewalk	\$50
Other - Unattached Trailer	\$50
Other – Bike Lane	\$50
Other – Not Parked in Marked Space	\$50
Other – Parked in Two Spaces	\$50
Parking on Sidewalk	\$50

PARKS AND RECREATION

Aging Programs	
Senior ceramics-Resident	\$35
Senior Ceramics - Nonresident	\$45
Dietz Stadium	
Basic Field Rental Weekdays	\$100/hr
Basic Field Rental Weekdays with Lights	\$125/hr
Basic Field Rental Weekend Days	\$125/hr
Basic Field Rental Weekend with Lights	\$150/hr
Community or Youth Event Fee	\$150
Hourly Per Person Staff Fee (if applicable)	\$70/hr
Promotion Fee	\$600
Field/Court rental (no lights) for City League teams for two hours	\$5
Field/Court rental (no lights or field lining) per hour (\$10 resident, \$15 non-resident)	
Field/Court Rental with lights or field lining during business hours per hour	\$25
Field/Court Rentals with lights or field lining during non-business hours, per hour	\$70
Flag football	
Resident	\$70
Nonresident	\$85
Hasbrouck stone building rental	
Resident	\$150
Nonresident	\$215
Kayaking	
Resident	\$40
Non-Resident	\$50
Park rental - weekend/holidays	
Resident	\$125 (no pavilion, \$135 with pavilion)
Nonresident	\$175(no pavilion, \$190 with pavilion)
Park rental – weekdays	
Resident	\$75 (no pavilion, \$85 with pavilion)
Nonresident	\$100 (no pavilion, \$115 with pavilion)
Park rental for youth organizations/non profits located in Kingston, Monday through Friday	
Resident	No charge
Park Rental Fee - Trash removal as required (resident and non-resident)	\$160
Park Rental Fee – Movies	
Up to 8 hours plus \$70/hour staff	\$400
Rondout and Murphy Center Rental	
Up to 8 hours plus \$70/hour staff	\$300
Up to 8 hours plus \$70/hour staff (movie rental)	\$500
Overnight Parking in City Parks	
First Instance	\$25
Second Instance	\$50
Third or Subsequent Instance	\$100
Summer Parks Program	

Resident	\$280
Nonresident	\$385
Junior naturalist program - Resident One Week Program	\$115
Junior naturalist program - Non-Resident One Week Program	\$175
Junior naturalist program - Resident Two Week Program	\$210
Junior naturalist program - Non-Resident Two Week Program	\$290
Swim lessons	
Resident	\$50
Nonresident	\$75
Team league sponsorships	
Softball (team)	\$575
Beach volleyball (team)	\$205
Fall/winter volleyball (team)	\$380
Over 30 basketball (team)	\$360
Youth basketball league (team)	\$285
Adult League Nonresident Fees	
Softball	\$50
Beach Volleyball	\$50
Indoor Volleyball	\$50
Over 30 Basketball	\$50
Tennis Lessons (NJTL)	
Resident	\$50
Nonresident	\$65
Youth Basketball (7 to 18 year old)	
Resident	\$55
Nonresident	\$75
Youth basketball program (5 to 6 year-old)	
Resident	\$25
Nonresident	\$30
Youth Basketball camp	
Resident	\$70
Nonresident	\$85

PLANNING

Pre-application site plan review fee	\$150 credited towards site plan fee
Noise Permit - Single Day Event	\$35
Noise Permit – Up to 7 day Event	\$50
Noise Permit – Up to 6 months	\$450
Noise Permit – Up to 1 year	\$750
Minor Site Plan	\$200
Minor Waiver	\$50 each
Major Site Plan Base Fee	\$200
Minor Waiver	\$50 each
Major Waiver (Residential)	\$150 each
Major Waiver (Commercial)	\$350 each
Plus Additional Square Foot Fee as per below:	
Structure Up to 2,000 square feet	\$0 plus \$.10 per sq ft
Structure over 2,000 to 5,000 square feet	\$100 plus \$.20 per sq ft
Structure over 5,000 up to 20,000 square feet	\$250 plus \$.25 per sq ft
Structure over 20,000 up to 50,000	\$400 plus \$.30 per sq ft
Structure over 50,000 square feet	\$600 plus \$.35 per sq ft
Site Plan Extension/Renewal	10% of Original Application Fee
Special Use Permit Base Fee	\$200
Plus Additional Square Foot Fee as per below:	
Structure Up to 2,000 square feet	\$0 plus \$.10 per sq ft

Structure over 2,000 to 5,000 square feet	\$100 plus \$.20 per sq ft
Structure over 5,000 up to 20,000 square feet	\$250 plus \$.25 per sq ft
Structure over 20,000 up to 50,000	\$400 plus \$.30 per sq ft
Structure over 50,000 square feet	\$600 plus \$.35 per sq ft
Copies on CD	\$7.50
Copies	
8.5" x 11"	\$0.25
8.5" x 14"	\$0.35
11" x 14"	\$0.50
Large Map Copies	Cost, plus \$3 Service Fee
Mailing	At Cost
Special Use Permit Renewal	\$75
Rooming and Boarding House per Building (up to 4 rooms)	\$250
Additional cost per room in excess of 4 Rooms per Building	\$30
Subdivision (Non-Refundable)	
Subdivision/Lot Line/Revision/Lot line Deletion	\$150 plus \$50/resultant lot
Subdivision Regulations	\$15 plus mailing if needed
Zoning Ordinance	\$20 plus mailing if needed
Signage Base	\$50 fee plus \$2 per square foot of sign face
Curb Cut Review (fee is not applicable if part of site plan or subdivision reviews)	\$25
Recreation Fee-In Lieu of Parkland	
Per Dwelling Unit	Maximum \$3,000/unit over 4
Coastal Consistency Review as Required	\$50
Historic Landmarks Preservation Commission Application Fee	\$50
Lighthouse	
Use Fee for Structure	\$110 Resident/\$150 Non-Resident
Cleaning Fee	\$75
Removal of Tree	\$1,250

POLICE DEPARTMENT

ATV/Golf Cart -Illegal use of off-road vehicle	
Per violation	\$650
ATV/Golf Cart - Impoundment	
Redemption fee for impounded off-road vehicle	\$2,350
Anti-Idling	
Initial fine	\$25
After 15 days	\$50
Application fee for exhibitions/shows	
Each show	\$10
First investigation	\$50
Each subsequent inspection	\$10
Burglar alarms	
Application to operate	\$40
False alarms	\$50
License to peddle and solicit	\$250
Skateboard redemption fee	\$25
Taxi Cab Licenses	
Taxi cab registration fee	\$25
Temporary taxi driver's license	\$10
Taxi cab driver's license	\$10
Taxi cab vehicle inspection	\$50
Taxi cab license fee	\$100
Replacement taxi driver's license fee	\$5
Tow truck inspection	

Annual inspection	\$200
Each tow vehicle inspected	\$20
Placement of Signs	\$25
Towing fee**Charges collected by tow truck operators**	
Day: \$200, Nights & Weekends: \$250	
Above three-quarter ton trucks Day: \$250, Nights & Weekends \$300	
Tractor Trailers 18,000 GVW – Return empty Days: \$150, Nights & Weekends: \$200	
Tractor Trailers and/or any other vehicles with a GVWR over 50,000 lbs:	
1. Day \$175 per hour	
2. Evenings, nights, weekends, and holidays \$200 per hour	
Vehicles not requiring a tow after being restored to pavement:	
1. Days \$150	
3. Evenings, nights, weekends, and holidays \$200	
Snow Tows Day or night includes dig out: \$250	
Additional Charges The licensee shall be permitted to charge additional fees for additional services. Any fees not provided herein shall be in accordance with the schedule of fees filed with the Kingston Police Department.	
<u>PUBLIC WORKS</u>	
Blocking Parking permit/Dumpster - Non-Metered (up to 2 weeks)	\$75 50
Blocking Parking permit/Dumpster – Metered	\$75 plus \$25/space/day
Brush (Commercial – Per Ton)	\$30
Less one ton	\$15
Bulk Refuse (per pound)	\$0.20
Commercial Refuse (per pound)	\$0.25
Curb Cut Permit	\$100
Electronic equipment disposal (curbside fee only, free at transfer station)	
Small electronics (other than TV's)	\$20
CRT/TV/Monitor (picture tube style) under 27"	\$20
Flat Screen TV's	\$20
Consoles, large printers, large CRT TV's (over 27")	\$20
Additional Fine for curbside collection of electronics (per item)	\$20
Excavation Permit- Street, Right of Way	\$300
Linear Trenches(for new	00
Micro-Trenching (less than 2 inches wide) – Street, Right of Way	\$0.30 per ft
Excessive Trash – in excess of 96 gallons, small curbside clean-up	\$100
Excessive Trash – in excess of 96 gallons but less than 192 gallons, large curbside clean-up	\$250
Excessive Trash – massive clean-up (move out, eviction) flat fee plus:	\$250
Tipping Fee	\$.20 Per Lb.
Hourly Rate (to include labor and equipment)	\$200
Furniture (Per Item)	
Curb Pick-up by permit only	\$25
At transfer station (no permit required)	\$15
Mattress/box spring (at curb)	\$25
Mattress/box spring (at transfer station)	\$15
Leachate	

\$.09 per gallon tank size up to 3,000	
\$.08 per gallon for tank size of 3,000 gallons or over	
Placement of signs/banners	\$50
Private hauler permits	\$600
Recycling (and all other sanitation) non-compliance	
\$25 first incidence	
\$50 second incidence	
\$100 third or more incidences	
Refuse (annual fee for additional refuse tote commercial, residential)	\$500
Refuse (annual fee for additional refuse tote non profit)	\$650
Sewer use - scavenger waste license fee	\$100
Sewer Tap	\$350
Sidewalk repair or replace permit	\$50
Tires	
Bike or without rim	\$10
Passenger car/light trucks/heavy trucks – with or without rim	\$35
Tractor - with or without rim	\$300
Loaders with or without rim	\$350
White Goods (Appliances)	
Without Refrigerants at curb (per item)	\$25
With Refrigerants at curb (per item)	\$35
With Refrigerants at transfer station (per item)	\$25
Without Refrigerants at transfer station (per item)	\$15

SPECIAL EVENTS

Application Fee (all events)	\$50
Blocked Parking Fees (events other than non-profit, government or community org)	
On-street metered areas (per space)	\$50/space
On-street non-metered areas (per event)	\$100
Off-street metered areas (per space)	\$25/space
Off-street non-metered areas (per event)	\$100
N.Y.S.L.A. Landlord Authorization Form	\$40
Personnel Reimbursement (events other than non-profit, government or community org)	
DPW/Parks & Rec (per employee)	\$75/hr
Police (per officer)	\$105/hour
Fire (per firefighter)	\$105/hour
Street Closure/Detour Plan (all events)	
Street Closure/Detour Plan 1-5 Roads/Intersections	\$50
Street Closure/Detour Plan 6-10 Roads/Intersections	\$100
Street Closure/Detour Plan 11 or more Roads/Intersections	\$150
Tote Fee (with refuse removal)	\$30 /tote
Vendor Permit (all events)	\$50/ vendor

RESOLUTION 77 OF 2025

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF
KINGSTON, NEW YORK, ADOPTING THE STANDARD WORKDAYS FOR
ELECTED AND APPOINTED OFFICIALS IN THE NEW YORK STATE
RETIREMENT SYSTEM**

Sponsored By: Laws & Rules Committee: Alderman Hirsch, Scott-
Childress, Edwards, Mickens, Dennison

WHEREAS, the City Clerk has submitted paperwork to be filed with the New York State Comptroller’s Office establishing Standard Workdays for Elected and Appointed Officials; and

WHEREAS, the Laws & Rules Committee has received, reviewed, and approved this request

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF
THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:**

SECTION 1. The attached be filed with the New York State Comptroller’s Office establishing Standard Workdays for Elected and Appointed Officials in the City of Kingston

SECTION 2. This resolution shall take effect immediately

Submitted to the Mayor this ____ day of
_____, 2025

Approved by the Mayor this ____ day of
_____, 2025

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2025

**LAWS & RULES
COMMITTEE REPORT**

DATE: ~~4/14/2025~~ 4/10/25

A

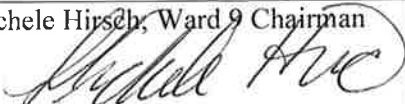

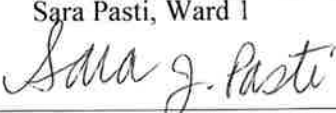

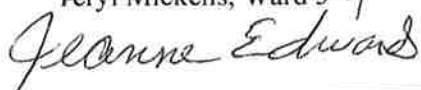




Plt

Action Required:

Unlisted Action	
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Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Michele Hirsch, Ward 9 Chairman 		
Sara Pasti, Ward 1 		
Teryl Mickens, Ward 5 C1 		
Rennie Scott-Childress, Ward 3 		
Robert Dennison, Ward 6 		

3

CITY OF KINGSTON

LAR

Office of the City Clerk & Registrar of Vital Statistics

cityclerk@kingston-ny.gov

Steven T. Noble, Mayor
Elisa Tinti, City Clerk & Registrar



Kwame WiafeAkenten, Deputy Clerk
Susan Mesches, Deputy Registrar

March 17, 2025

President Shaut
420 Broadway
Kingston, New York 12401

Dear President Shaut,

Please consider this communication for placement on April's Laws & Rules Agenda to pass a resolution accepting the 2025 Standard Workday for Elected and Appointed Officials in the New York State retirement system.

Thank you,

Elisa Tinti

A handwritten signature in cursive script, appearing to read "Elisa Tinti", is written below the printed name.

Record of Activities

Name: Michele Hirsch
Title: Alderman, Ward 9
Employer: City of Kingston

DATE	ACTIVITY	START TIME	END TIME	HOURS
1/3/25	Meeting with Housing Justice 4 All	5:00PM	6:00PM	1
1/6/25	Council Caucus	7:00pm	8:00pm	1
1/6/25	Community Dev and Housing	8:00pm	9:30pm	1.5
1/7/25	Memorial Svc for Community member	6:00pm	7:00pm	1
1/7/25	Common Council Meeting	7:30 pm	9:30pm	2
1/8/25	Water Board meeting	5:00pm	6:00pm	1
1/8/25	Finance Meeting	6:30pm	10:00pm	3.5
1/9/25	LPNY Meeting	7:00pm	8:30pm	1.5
1/14/25	Community Dev Advisory	5:00pm	7:00pm	2
1/15/25	Laws and Rules Meeting	6:30pm	7:30pm	1
1/16/25	Special Community Dev and Housing	5:30pm	6:30pm	1
1/16/25	Special Council meeting	6:30pm	7:00pm	.5
1/20/25	FTM Community Meeting	7:00pm	9:00pm	2
1/29/25	Comm Dev Advisory	5:00pm	6:30pm	2.5
2/5/25	Mtg w/ Mayor and Alderman Tierney	12:00pm	1:00pm	1
2/13/25	LPNY Meeting	7:00pm	8:30pm	1.5
2/19/25	Water Board Meeting	5:00pm	6:00pm	1
2/19/25	Laws and Rules meeting	6:30pm	8:30pm	2
2/25/25	Community Dev and Housing	6:30pm	7:30pm	1
3/2/25	Social Housing Reso Work meeting	5:00pm	6:30pm	1.5
3/3/25	Caucus	7:00pm	8:30pm	1.5
3/4/25	Council Meeting	7:30pm	8:30pm	1

DATE	ACTIVITY	START TIME	END TIME	HOURS
3/5/25	Social Housing Reso mtg	7:00pm	8:00pm	1
3/12/25	Water Board Meeting	5:00pm	6:00pm	1
3/12/25	Finance and Audit Committee	6:30pm	8:30pm	2
3/18/25	Housing Lobby Day Albany	8:30am	4:30pm	8
3/19/25	Laws and Rules meeting	6:30pm	9:00pm	2.5
3/20/25	LPNY Meeting	7:00pm	8:30pm	1.5
3/26/25	Public Safety Meeting	6:30pm	7:30pm	1
3/31/25	Caucus	7:00pm	9:30pm	2.5

TOTAL HOURS: 51.5

With my signature, I attest to the accuracy of the record provided above.



 Signature

4/15/25

 Date

RESOLUTION 78 OF 2025

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AMENDING THE HOUSING INITIATIVES SECTION OF THE FEE SCHEDULE TO INCLUDE THE PURCHASE OF PROPERTIES “IN REM” TAX LIEN FORECLOSURE PROCESS AND THE PURCHASE OF ABANDONED PROPERTY ACQUIRED THROUGH THE 19-A PROCESS

Sponsored By: Finance/Audit Committee: Alderman Schabot,
Tierney, Andrews, Pasti

WHEREAS, a request has been made to amend the Fee Schedule in the Housing Initiatives section to include “the purchase of property acquired through the ‘in rem’ tax lien foreclosure process” and “the purchase of abandoned property acquired through the 19-A process”, and

WHEREAS, the Finance Audit Committee has received, reviewed, and approved the following:

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF
THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:**

SECTION 1- hereby ADDING the following to the Fee Schedule:

“PURCHASE OF PROPERTY ACQUIRED THROUGH THE IN REM TAX
LIEN FORECLOSURE PROCESS” and “PURCHASE OF ABANDONED
PROPERTY ACQUIRED THROUGH THE is to be ADDED to the Fee Schedule
with the following fees:

Purchase of property acquired through the ‘in rem’ tax lien foreclosure process	\$1,200
Purchase of abandoned property acquired through the 19-A Process	\$1,200

SECTION 2- This resolution shall take place immediately after passage, approval and publication as provided by law.

Submitted to the Mayor this ____ day of
_____, 2025

Approved by the Mayor this ____ day of
_____, 2025

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2025

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: HOUSING DATE: _____

Description:

Addition of the following fees to the City of Kingston Fee Schedule:

- Fee for purchase of a property acquired through the "in rem" tax lien foreclosure process: \$1,200
- Fee for purchase of an abandoned property acquired through the 19-A process: \$1,200

Estimated Financial Impact: \$ _____ Signature _____

Motion by BA

Seconded by SP

Action Required:

<u>Committee Vote</u>		<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Chairman, Ward 3 <i>Reynolds Scott Childress</i>		✓	
Michael Tierney, Ward 2 <i>Michael Tierney</i>		✓	
Bryant Drew Andrews, Ward 7 <i>Bryant Drew Andrews</i>		✓	
Steve Schabot, Ward 8 <i>Robert + Dennis</i>		✓	
Sara Pasti, Ward 1 <i>Sara g. Pasti</i>		✓	

6

Kwame WiafeAkonten Jr.

F7A

From: Tinti, Elisa
Sent: Thursday, March 27, 2025 6:05 PM
To: Kwame WiafeAkonten Jr.
Subject: Fw: Communication to Council: Changes to Disposition Policy and Related Items in Fee Schedule
Attachments: Fee Schedule -Committee_Report-Finance Committee Fee Schedule Edits 2025.docx; Fee Schedule - Communication to Common Council - Fee Schedule Changes.pdf; Disposition Policy Changes - Communication to Council.pdf; Disposition policy - Resolution x of 2025.docx

For Andreas mailbox

Get Outlook for iOS

From: Starodaj, Bartek <bstarodaj@kingston-ny.gov>
Sent: Thursday, March 27, 2025 2:44:32 PM
To: Shaut, Andrea <ashaut@kingston-ny.gov>
Cc: Tuey, John <jtuey@kingston-ny.gov>; Graves-Poller, Barbara <BGraves@kingston-ny.gov>; Noble, Steve <SNoble@kingston-ny.gov>; Tinti, Elisa <emtinti@kingston-ny.gov>
Subject: Communication to Council: Changes to Disposition Policy and Related Items in Fee Schedule

Fee Schedule -Committee_Report-Finance Committee Fee Schedule Edits 2025.docx Fee Schedule - Communication to Common Council - Fee Schedule Changes.pdf Disposition Policy Changes - Communication to Council.pdf Disposition policy - Resolution x of 2025.docx

Dear President Shaut,

I am attaching here correspondence for two separate but related resolutions:

1. A request to edit the City's Disposition Policy for surplus property
2. A request to edit the City's Fee Schedule relating to the sale of surplus property

Thank you,
Bartek

Bartek Starodaj
DIRECTOR OF HOUSING INITIATIVES, CITY OF KINGSTON

Mailing Address:
City of Kingston
420 Broadway
Kingston, NY 12401

Physical Address:
20 Broadway, 2nd Floor
Kingston, NY 12401

Office: 845-334-3928

CITY OF KINGSTON
Office of Housing Initiatives

Bartek Starodaj, Director



Steven T. Noble, Mayor

March 27, 2025

Ald. At Large Andrea Shaut, President
City of Kingston Common Council
City Hall - 420 Broadway
Kingston, NY 12401

Re: Fee Schedule Changes

Dear President Shaut,

I am requesting that the most recent City of Kingston fee schedule be updated with two new fees:

- Fee for purchase of a property acquired through the "in rem" tax lien foreclosure process: \$1,200
- Fee for purchase of an abandoned property acquired through the 19-A process: \$1,200

The intention is to have any buyer of a property acquired by the City in 2025 or later to pay these fees to cover the City's costs in originally acquiring the property.

I ask you please forward to the appropriate Common Council committee for consideration.

Respectfully Submitted,

Bartek Starodaj
Director, Housing Initiatives

Cc: Steve T. Noble, Mayor
E. Tinti, City Clerk
J. Tuey, Comptroller
B. Graves-Poller, Corporation Counsel

2025 City of Kingston Fee Schedule

BUILDING DEPARTMENT

Application for sidewalk cafe	\$150
Permit for sidewalk cafe	\$250
Site development permit - Residential	\$250
Site development permit - Commercial	\$500
Minimum fee for any building permit	\$100
(*plus a per-square-foot fee for the following):	
New building - Residential	\$0.50
New building – Commercial	\$0.70
Additions - Residential	\$0.30
Additions - Commercial	\$0.50
Alterations - Residential	\$0.30
Alterations - Commercial	\$0.50
Elevators and lifts (flat fee) per unit	\$100
Demolition interior (flat fee) -Residential	\$100
Demolition interior (flat fee) – Commercial	\$200
Demolition (residential structure removal flat fee)	\$250
Demolition (commercial structure removal flat fee)	\$500
Pools - Aboveground (flat fee)	\$75
Pools - In-ground (flat fee) including required fencing	\$150
Job trailers (6 months/extensions at the discretion of Building Safety)	\$100
Shipping containers (7 days max.)	\$100
Blasting (per job)	\$200
Review of Plans Pre-Permit App,	
Revisions, interpretations, or determinations	\$125 per hour
Fireworks Permit	\$200
Permit Extension (All Permits)	\$75
Must Be Requested within 5 days of expiration date of original permit and may not exceed an additional 6 months.	
Expired Permit Renewal (All Permits)	50% of original fee but not less than \$75
New Application Required	
Working without a permit fee	
Residential – First Instance	\$250 plus permit cost
Residential – Second Instance	\$500 plus permit cost
Residential – Each Instance After Second Instance	\$1,000 plus permit cost
Commercial – First Instance	\$500 plus permit cost
Commercial – Each Instance After First Instance	\$1,000 plus permit cost
Stop Work Order	\$150
Failure to call for and schedule required inspections fee within timeframe specified with permit	
Residential	\$100
Commercial	\$250
Roofing Permits:	
Residential	\$100
Commercial	\$100 or \$.03 per square foot whichever is larger
Inspections or service requested outside of normal business hours (3 hour min)	\$85 per hour
Solar permits	
Installation of up to 5KW of solar electric usage	\$50
Installation of 5.1KW to 7.5 KW of solar electric usage	\$125
Installation of 7.51 KW to 10 KW of solar electric usage	\$250
Over 10.1 KW of solar electric usage	\$500
Over 25 KW of solar electric usage	\$1000

Commercial Solar Facilities	\$6000
Commercial Battery Facilities	\$3500
In addition to the above, the following fees shall apply:	
Certificate of compliance/Municipal Search - Residential	\$150
Certificate of compliance/Municipal Search - Commercial	\$250
Certificate of occupancy (copy)	\$5
Certificate of compliance (copy)	\$5
Temporary Certificate of Occupancy	\$150
Inspection for certificate of compliance or certificate of occupancy	
One- and two-family house	\$100
Three or more apartments (per unit)	\$50
Re-inspection Fee	\$150
Record of Inspection (per square foot per floor)	\$0.25
Rental property inspection fees-multiple dwellings	
Apartment buildings	
1-3 rental units: flat fee plus \$50 per each unit	\$75
4-9 rental units: flat fee plus \$50 per each unit	\$150
10-20 rental units: flat fee plus \$45 per each unit	\$250
Over 20 rental units: flat fee plus \$40 per each unit	\$400
Rooming houses	
1-9 rental units: flat fee plus \$40 per each unit	\$100
10-20 rental units: flat fee plus \$35 per each unit	\$200
Over 20 rental units: flat fee plus \$30 per each unit	\$350
Hotel property inspection fees-multiple dwellings	
1-3 rental units: Flat fee plus \$50 per each unit	\$75
4-9 rental units: Flat fee plus \$50 per each unit	\$150
10-20 rental units: Flat fee plus \$45 per each unit	\$250
Over 20 rental units: Flat fee plus \$40 per each unit	\$400
Assembly Spaces (annual inspection)	
Properties up to 1,000 sq ft	\$125
Properties over 1,000 sq ft	\$125
Plus \$.02/sq ft	
Short-term rental registration fees, annual	
Short-term rental, Full	\$650
Short-term rental, Limited	\$125
Short-term rental, Resident Occupied	\$125
Short-term rental violation fees, per day rented or per day advertised	
First Instance	\$1,000
Second Instance	\$5,000
Third or any Subsequent Instance	\$7,500
Failed Inspection Fees	
First Instance	\$250
Second Instance	\$500
Third or any Subsequent Instance	\$1,000
Fuel tank Removal/Installation Fees Per Tank:	
Residential	\$150
Commercial	\$250
Fire Sprinkler Permit	\$200
Commercial Property/Fire Inspections	
Properties up to 1,000 sq ft	\$125
Properties over 1,000 sq ft	\$125 plus \$.03 sq ft
(Maximum fee for commercial property fire inspections is \$1500)	
(Maximum fee for non profits and churches is \$500)	
Marinas-Commercial fire inspection fees apply to buildings/structures plus \$2/per boat slip	
Gas Stations	\$125
plus \$25 per pump	

Change of Occupancy/Use Permit	
Residential	\$100
Commercial	\$200
Flood Plain Permit	\$300
Towers/Cell Towers	
Equipment modifications/replacement or collocation	\$750
New tower installation	\$1,500
Alarm Systems (fire, security, etc) Commercial properties / 3 family and above	\$100
Crane Permit – per site for up to 5 days	\$250
Crane Permit – per site for up to 30 days	\$500
HVAC – Heating, AC, Heat Pumps – Base permit fee of:	\$100 plus \$15/unit

Electrical permits:

Residential	\$75
Residential (new construction)	\$150
Commercial	\$150
Commercial (new construction)	\$300

Plumbing:

Application and initial license fee (plumbing – includes oil heat)	\$300
Gas license (includes water connection)	\$125
Oil heating license (includes water connection)	\$125
Examination fee (each exam)	\$100
Inactive license fee (each)	\$75
License renewal fee (plumbing)	\$300
License renewal fee (gas or oil)	\$125
License reinstatement fee (plumbing)	\$300
License reinstatement fee (gas or oil)	\$75
Plumbing Permits-base fee plus:	\$75
Fee Per Fixture	\$10
Single job permit fee:	
Up to \$10,000	\$400
From \$10,001 to \$100,000	\$900
Over \$100,000	\$1,500

Zoning:

Zoning Letter:	
Residential	\$100
Commercial	\$250
Zoning Variance Fees:	
Area Variance – Residential	\$150
Area Variance – Commercial	\$350
Usage Variance – Residential	\$150
Usage Variance – Commercial	\$350

CITY CLERK/REGISTRAR

Auction license	\$125
City Code	
Code book set or computer disk	\$330
Annual Code updates	\$110
City Hall Space Rental	
Building/Room usage fee	\$100
Building/Room usage fee – additional hourly charge for staff overtime	\$55
Equipment Rental	\$25

Dog Licenses	
Dog License - Unneutered males and unspayed females	\$18
Dog License - Neutered males and spayed females	\$9
Replacement tag fee	\$3
Dog Impoundment/Boarding/Adoption	
Dog Redemption Fee	\$100 First offense
	\$150 Second offense in a year
	\$200 Third offense in a year
Boarding Fee per day	\$40
Enumeration fee	\$5
Dog adoption fee	\$160
Gaming	
Bingo license	\$18.75
Games of chance license fee	\$25
Genealogy Search (birth, death marriage)	
1-3 years (per record/name)	\$22
4-10 Years	\$42
11-20 Years	\$62
+\$20.00 increments per 10 years	
Marriage license application	\$40
One Day Marriage Officiant	\$25
Municipal ID	
Adult	\$10
Child (14-17)	\$5
Senior (62+)	\$5
Veteran	\$5
Photocopies (not exceeding 8.5 inches by 11 inches), per page	\$0.25
Pawnbroker permits	\$25
Rezoning Amendment Application Fee	\$5
Sales of merchandise license	\$100
Search of Certified Records of Prior Marriages	\$10
Transcript of Birth, Death, and Marriage Certificate	\$10
Transient Housing Annual Fee License to operate	\$150
(hotel, motel, inn, boarding house, lodging house, rooming house, association, club, or any business of renting rooms as per the Administrative Code Section 277-1 of the City of Kingston)	

COMPTROLLER

Printed version of city budget	\$10
Returned Check Fee	\$15
Tax advertising fee	\$20
Tax search redemption of city property	\$200

CORPORATION COUNSEL

Enforcement action legal fee	\$250 per occurrence
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FIRE DEPARTMENT

Fire report fees	\$10
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Electrical licensing:

Copy of manual of rules and regulations	\$5
Master Electrician license	\$225

Annual renewal fee	\$200
Master Electrician license, Class B	\$200
Special Electrician's license	\$100
Renewal Special Electrician's license	\$50
Master Electrician limited license	\$200
Renewal Master Electrician limited license	\$100
Late charge for all electrical licenses	\$150
License holders who wish to consider their license inactive for the current year	\$75
Examination fee	\$50
Plate or sign for Class A Master Electrician's license	\$25

Ambulance Billing:

Milage	\$32
ALS Non-Emergency	\$1,600
ALS Emergency	\$1,900
BLS Non-Emergency	\$1,000
BLS Emergency	\$1,300
ALS2 Base Rate	\$2,100
Specialty Care Transport	\$2,400
Treatment No Transport (TNT)	\$250
Uninsured- Will be billed according to Financial Aid Policy	
Dedicated EMS Coverage – Base Rates (plus hourly firefighter fee)	
BLS	\$250
ALS	\$500

HOUSING INITIATIVES

Violation of Required Affordable/Workforce Housing Units under Affordable Housing Standards (per unit, per month)

First Instance	\$1,000
Second Instance	\$5,000
Third or any Subsequent Instance	\$7,500

Payment in Lieu Affordable Housing Contribution Application Fee

Rental Housing Development between 7 to 19 units	\$150
Rental Housing Development over 20 units	\$350

Payment in Lieu of Affordable Housing Payment Obligation Unmet in a Rental Housing Development with 7 to 19 units

Per studio	1.5 x Area median income for a family of 4
Per 1-bedroom	1.6 x Area median income for a family of 4
Per 2-bedroom	1.7 x Area median income for a family of 4
Per 3-bedroom	1.8 x Area median income for a family of 4

Payment in Lieu of Affordable Housing Payment Obligation Unmet in a Rental Housing Development with 20 or more units

Payment For Each Square Foot of Housing Obligation Unmet for That Portion of Square Footage Which Is Less Than 50% of the Required Square Footage of Affordable or Workforce Housing Units	\$250.00
Payment For Each Square Foot of Housing Obligation Unmet for That Portion of Square Footage Which Is 50% or More of the Required Square Footage of Affordable or Workforce Housing Units	\$300.00

Property acquired through the “in rem” Tax lien foreclosure process	\$1,200
Abandoned property acquired through the 19-A process	\$1,200

PARKING

Parking meters	
For 3 minutes	\$0.05
For 6 minutes	\$0.10
For 12 minutes	\$0.20
For 30 minutes	\$0.50
Severe disability waiver for metered parking available through Kingston Police Department	
Expired parking meter	\$25
Over limit parking	\$25
Expired parking meter after 15 days	\$50
Over limit parking after 15 days	\$50
Off-Street Parking in City owned and maintained parking lots	\$.75/hour, Mon-Sat, 9am-6pm
Off-Street Parking Permits for City owned and maintained parking lots	\$30/month, \$150/year
Replacement of Off-Street Parking Permit tag	\$20
Overnight Parking In City Parks Violations:	
First Instance	\$25
Second Instance	\$50
Third or any Subsequent Instance	\$100
EV Charging Station Fees	\$.25/per KWH
\$1/hour after idling full with 15 min grace period	
Snow Emergency	\$125
(after 15 days)	\$145
Illegal Accessible Parking	\$100
(after 15 days)	\$115
Obstructing Fire Hydrant	\$100
(after 15 days)	\$115
Immobilization Fee	\$50
All fines below double after 15 days	
Restricted Zone	\$50
Inspection Expired	\$25
Obstructing Traffic	\$50
Bus Stop	\$50

Alternate Side	\$25
Left Side Curb	\$25
Fire Lane/Zone	\$50
Blocked Driveway	\$50
Loading Zone	\$25
Double Parking	\$50
Obstructing Crosswalk	\$50
Obstructing Sidewalk	\$50
Other - Unattached Trailer	\$50
Other – Bike Lane	\$50
Other – Not Parked in Marked Space	\$50
Other – Parked in Two Spaces	\$50
Parking on Sidewalk	\$50

PARKS AND RECREATION

Aging Programs	
Senior ceramics-Resident	\$35
Senior Ceramics - Nonresident	\$45
Dietz Stadium	
Basic Field Rental Weekdays	\$100/hr
Basic Field Rental Weekdays with Lights	\$125/hr
Basic Field Rental Weekend Days	\$125/hr
Basic Field Rental Weekend with Lights	\$150/hr
Community or Youth Event Fee	\$150
Hourly Per Person Staff Fee (if applicable)	\$70/hr
Promotion Fee	\$600
Field/Court rental (no lights) for City League teams for two hours	\$5
Field/Court rental (no lights or field lining) per hour (\$10 resident, \$15 non-resident)	
Field/Court Rental with lights or field lining during business hours per hour	\$25
Field/Court Rentals with lights or field lining during non-business hours, per hour	\$70
Flag football	
Resident	\$70
Nonresident	\$85
Hasbrouck stone building rental	
Resident	\$150
Nonresident	\$215
Kayaking	
Resident	\$40
Non-Resident	\$50
Park rental - weekend/holidays	
Resident	\$125 (no pavilion, \$135 with pavilion)
Nonresident	\$175(no pavilion, \$190 with pavilion)
Park rental – weekdays	
Resident	\$75 (no pavilion, \$85 with pavilion)
Nonresident	\$100 (no pavilion, \$115 with pavilion)
Park rental for youth organizations/non profits located in Kingston, Monday through Friday	
Resident	No charge
Park Rental Fee - Trash removal as required (resident and non-resident)	\$160
Park Rental Fee – Movies	
Up to 8 hours plus \$70/hour staff	\$400
Rondout and Murphy Center Rental	
Up to 8 hours plus \$70/hour staff	\$300
Up to 8 hours plus \$70/hour staff (movie rental)	\$500

Overnight Parking in City Parks

First Instance	\$25
Second Instance	\$50
Third or Subsequent Instance	\$100
Summer Parks Program	
Resident	\$280
Nonresident	\$385
Junior naturalist program - Resident One Week Program	\$115
Junior naturalist program - Non-Resident One Week Program	\$175
Junior naturalist program - Resident Two Week Program	\$210
Junior naturalist program - Non-Resident Two Week Program	\$290
Swim lessons	
Resident	\$50
Nonresident	\$75
Team league sponsorships	
Softball (team)	\$575
Beach volleyball (team)	\$205
Fall/winter volleyball (team)	\$380
Over 30 basketball (team)	\$360
Youth basketball league (team)	\$285
Adult League Nonresident Fees	
Softball	\$50
Beach Volleyball	\$50
Indoor Volleyball	\$50
Over 30 Basketball	\$50
Tennis Lessons (NJTL)	
Resident	\$50
Nonresident	\$65
Youth Basketball (7 to 18 year old)	
Resident	\$55
Nonresident	\$75
Youth basketball program (5 to 6 year-old)	
Resident	\$25
Nonresident	\$30
Youth Basketball camp	
Resident	\$70
Nonresident	\$85

PLANNING

Pre-application site plan review fee	\$150 credited towards site plan fee
Noise Permit - Single Day Event	\$35
Noise Permit – Up to 7 day Event	\$50
Noise Permit – Up to 6 months	\$450
Noise Permit – Up to 1 year	\$750
Minor Site Plan	\$200
Minor Waiver	\$50 each
Major Site Plan Base Fee	\$200
Minor Waiver	\$50 each
Major Waiver (Residential)	\$150 each
Major Waiver (Commercial)	\$350 each
Plus Additional Square Foot Fee as per below:	
Structure Up to 2,000 square feet	\$0 plus \$.10 per sq ft
Structure over 2,000 to 5,000 square feet	\$100 plus \$.20 per sq ft
Structure over 5,000 up to 20,000 square feet	\$250 plus \$.25 per sq ft
Structure over 20,000 up to 50,000	\$400 plus \$.30 per sq ft

Structure over 50,000 square feet	\$600 plus \$.35 per sq ft
Site Plan Extension/Renewal	10% of Original Application Fee
Special Use Permit Base Fee	\$200
Plus Additional Square Foot Fee as per below:	
Structure Up to 2,000 square feet	\$0 plus \$.10 per sq ft
Structure over 2,000 to 5,000 square feet	\$100 plus \$.20 per sq ft
Structure over 5,000 up to 20,000 square feet	\$250 plus \$.25 per sq ft
Structure over 20,000 up to 50,000	\$400 plus \$.30 per sq ft
Structure over 50,000 square feet	\$600 plus \$.35 per sq ft
Copies on CD	\$7.50
Copies	
8.5" x 11"	\$0.25
8.5" x 14"	\$0.35
11" x 14"	\$0.50
Large Map Copies	Cost, plus \$3 Service Fee
Mailing	At Cost
Special Use Permit Renewal	\$75
Rooming and Boarding House per Building (up to 4 rooms)	\$250
Additional cost per room in excess of 4 Rooms per Building	\$30
Subdivision (Non-Refundable)	
Subdivision/Lot Line/Revision/Lot line Deletion	\$150 plus \$50/resultant lot
Subdivision Regulations	\$15 plus mailing if needed
Zoning Ordinance	\$20 plus mailing if needed
Signage Base	\$50 fee plus \$2 per square foot of sign face
Curb Cut Review (fee is not applicable if part of site plan or subdivision reviews)	\$25
Recreation Fee-In Lieu of Parkland	
Per Dwelling Unit	Maximum \$3,000/unit over 4
Coastal Consistency Review as Required	\$50
Historic Landmarks Preservation Commission Application Fee	\$50
Lighthouse	
Use Fee for Structure	\$110 Resident/\$150 Non-Resident
Cleaning Fee	\$75
Removal of Tree	\$1,250

POLICE DEPARTMENT

ATV/Golf Cart -Illegal use of off-road vehicle	
Per violation	\$650
ATV/Golf Cart - Impoundment	
Redemption fee for impounded off-road vehicle	\$2,350
Anti-Idling	
Initial fine	\$25
After 15 days	\$50
Application fee for exhibitions/shows	
Each show	\$10
First investigation	\$50
Each subsequent inspection	\$10
Burglar alarms	
Application to operate	\$40
False alarms	\$50
License to peddle and solicit	\$250
Skateboard redemption fee	\$25
Taxi Cab Licenses	
Taxi cab registration fee	\$25
Temporary taxi driver's license	\$10

Taxi cab driver's license	\$10
Taxi cab vehicle inspection	\$50
Taxi cab license fee	\$100
Replacement taxi driver's license fee	\$5
Tow truck inspection	
Annual inspection	\$200
Each tow vehicle inspected	\$20
Placement of Signs	\$25
Towing fee**Charges collected by tow truck operators**	

Day: \$200, Nights & Weekends: \$250

Above three-quarter ton trucks Day: \$250, Nights & Weekends \$300

Tractor Trailers 18,000 GVW – Return empty Days: \$150, Nights & Weekends: \$200

Tractor Trailers and/or any other vehicles with a GVWR over 50,000 lbs:

1. Day \$175 per hour
2. Evenings, nights, weekends, and holidays \$200 per hour


Vehicles not requiring a tow after being restored to pavement:

1. Days \$150
3. Evenings, nights, weekends, and holidays \$200

Snow Tows Day or night includes dig out: \$250

****Additional Charges**** The licensee shall be permitted to charge additional fees for additional services. Any fees not provided herein shall be in accordance with the schedule of fees filed with the Kingston Police Department.

PUBLIC WORKS

Blocking Parking permit/Dumpster - Non-Metered (up to 2 weeks)	\$75 50
Blocking Parking permit/Dumpster – Metered	\$75 plus \$25/space/day
Brush (Commercial – Per Ton)	\$30
Less one ton	\$15
Bulk Refuse (per pound)	\$0.20
Commercial Refuse (per pound)	\$0.25
Curb Cut Permit	\$100
Electronic equipment disposal (curbside fee only, free at transfer station)	
Small electronics (other than TV's)	\$20
CRT/TV/Monitor (picture tube style) under 27"	\$20
Flat Screen TV's	\$20
Consoles, large printers, large CRT TV's (over 27")	\$20
Additional Fine for curbside collection of electronics (per item)	\$20
Excavation Permit- Street, Right of Way	\$300
Linear Trenches(for new	
Micro-Trenching (less than 2 inches wide) – Street, Right of Way	\$0.30 per ft
Excessive Trash – in excess of 96 gallons, small curbside clean-up	\$100
Excessive Trash – in excess of 96 gallons but less than 192 gallons, large curbside clean-up	\$250
Excessive Trash – massive clean-up (move out, eviction) flat fee plus:	\$250
Tipping Fee	\$.20 Per Lb.
Hourly Rate (to include labor and equipment)	\$200
Furniture (Per Item)	

Curb Pick-up by permit only	\$25
At transfer station (no permit required)	\$15
Mattress/box spring (at curb)	\$25
Mattress/box spring (at transfer station)	\$15
Leachate	
\$.09 per gallon tank size up to 3,000	
\$.08 per gallon for tank size of 3,000 gallons or over	
Placement of signs/banners	\$50
Private hauler permits	\$600
Recycling (and all other sanitation) non-compliance	
\$25 first incidence	
\$50 second incidence	
\$100 third or more incidences	
Refuse (annual fee for additional refuse tote commercial, residential)	\$500
Refuse (annual fee for additional refuse tote non profit)	\$650
Sewer use - scavenger waste license fee	\$100
Sewer Tap	\$350
Sidewalk repair or replace permit	\$50
Tires	
Bike or without rim	\$10
Passenger car/light trucks/heavy trucks – with or without rim	\$35
Tractor - with or without rim	\$300
Loaders with or without rim	\$350
White Goods (Appliances)	
Without Refrigerants at curb (per item)	\$25
With Refrigerants at curb (per item)	\$35
With Refrigerants at transfer station (per item)	\$25
Without Refrigerants at transfer station (per item)	\$15

SPECIAL EVENTS

Application Fee (all events)	\$50
Blocked Parking Fees (events other than non-profit, government or community org)	
On-street metered areas (per space)	\$50/space
On-street non-metered areas (per event)	\$100
Off-street metered areas (per space)	\$25/space
Off-street non-metered areas (per event)	\$100
N.Y.S.L.A. Landlord Authorization Form	\$40
Personnel Reimbursement (events other than non-profit, government or community org)	
DPW/Parks & Rec (per employee)	\$75/hr
Police (per officer)	\$105/hour
Fire (per firefighter)	\$105/hour
Street Closure/Detour Plan (all events)	
Street Closure/Detour Plan 1-5 Roads/Intersections	\$50
Street Closure/Detour Plan 6-10 Roads/Intersections	\$100
Street Closure/Detour Plan 11 or more Roads/Intersections	\$150
Tote Fee (with refuse removal)	\$30 /tote
Vendor Permit (all events)	\$50/ vendor

RESOLUTION 79 OF 2025

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, CALLING UPON THE NEW YORK STATE LEGISLATURE TO PASS AND THE GOVERNOR TO SIGN A.6265/S.5674 IN RELATION TO CREATING A SOCIAL HOUSING DEVELOPMENT AUTHORITY

Sponsored By: Community Development Committee: Alderman
Schabot, Mickens, Tierney, Hirsch

WHEREAS, the City of Kingston and the entire State of New York are in the midst of a severe, prolonged housing affordability and homelessness crisis where tenants and homeowners alike are experiencing historically high levels of housing insecurity; and

WHEREAS, according to a recent report titled *New Yorkers in Need: Homelessness in New York State* from the Office of the New York State Comptroller, the number of homeless people in Ulster County increased 51% between 2022 and 2024; and

WHEREAS, according to the American Community Survey, over half of renters in the City of Kingston are rent burdened and, according to the Ulster County Rental Housing Survey, average rents for a two-bedroom apartment have increased 56% between 2020 and 2023; and

WHEREAS, a statewide failure to build sufficient amounts of new housing and the increasing financialization of the housing market are key drivers of this crisis, placing sustained upward pressure on rents and home prices, which are rapidly outpacing wage increases; and

WHEREAS, the lack of affordable housing in the region is causing displacement of working-class and lower-income households, for whom the shortage in supply of housing is most severe; and

WHEREAS, according to the 2023 Ulster County Rental Housing Survey, the percentage of households in Ulster County with annual incomes of less than \$150,000 has dropped 14% over the last decade; and

WHEREAS, the federal government is acting to withdraw significant resources and subsidies for the creation, rehabilitation and maintenance of affordable housing—actions that are already creating a slowdown in affordable housing production; and

WHEREAS, current tools for incentivizing the private development of affordable housing like tax breaks and financing and zoning incentives have not produced housing at the scale, speed and depth of affordability needed; and

WHEREAS, the City of Kingston has been a statewide leader in its efforts to reduce speculation and increase the supply of affordable housing, including implementing rent regulation and zoning reform, but is constrained—as are all municipalities—by insufficient development capacity and access to financing and subsidy to achieve the scale and affordability levels required; and DRAFT

WHEREAS emissions from homes represent a significant portion of New York State’s total greenhouse gas emissions; and

WHEREAS, the Permanently Affordable Social Housing for New Yorkers (PASHNY) act, sponsored by Assemblymember Emily Gallagher in the New York State Assembly and State Senator Cordell Cleare in the New York State Senate, would create a new, well-funded public authority authorized to build, acquire, and rehabilitate permanently affordable, ecologically sustainable, union-built housing for public and community ownership; and

WHEREAS, because the Social Housing Development Authority relies on public action, removing the need to rely on private developers, and would have the power to finance, design, acquire and construct housing that is protected from market forces, it would be able to quickly build and rehabilitate tens of thousands of energy efficient, permanently affordable homes across the state with union labor and sustainable construction techniques.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. That the Common Council of the City of Kingston calls upon the New York State Legislature to pass and Governor Kathy Hochul to sign A.6265/S.5674 in relation to creating a Social Housing Development Authority.

SECTION 2. That the City Clerk, Elisa Tinti, will send this resolution to Assemblymember Shrestha, State Senator Hinchey, and Governor Hochul, as well as Housing Chairs Senator Kavanagh and Assemblymember Linda Rosenthal.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day of
_____, 2025

Approved by the Mayor this ____ day of
_____, 2025

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2025

THE CITY OF KINGSTON COMMON COUNCIL
COMMUNITY DEVELOPMENT & HOUSING
COMMITTEE REPORT

DEPARTMENT: _____

DATE: 4/22/25

Description:


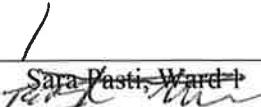
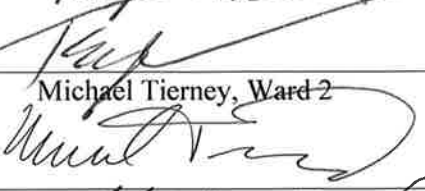
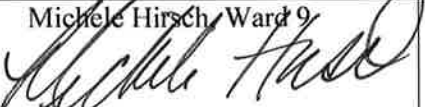
Resolution of the Common Council, a memorializing Resolution calling upon the NYS Legislature to pass and the Governor sign A. 6265/S. 5674 in relation to creating a Social Housing Development Authority

Signature _____

Motion by MA

Seconded by MT

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
 Steve Schabot, Chairman, Ward 8	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeanne Edwards, Ward 4	<input type="checkbox"/>	<input type="checkbox"/>
 Sara Pasti, Ward 1	<input type="checkbox"/>	<input type="checkbox"/>
 Michael Tierney, Ward 2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Michele Hirsch, Ward 9	<input checked="" type="checkbox"/>	<input type="checkbox"/>

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON,
NEW YORK, CALLING UPON THE NEW YORK STATE LEGISLATURE TO PASS AND THE
GOVERNOR TO SIGN A.6265/S.5674 IN RELATION TO CREATING A SOCIAL HOUSING
DEVELOPMENT AUTHORITY

WHEREAS, the City of Kingston and the entire State of New York are in the midst of a severe, prolonged housing affordability and homelessness crisis where tenants and homeowners alike are experiencing historically high levels of housing insecurity; and

WHEREAS, according to a recent report titled *New Yorkers in Need: Homelessness in New York State* from the Office of the New York State Comptroller, the number of homeless people in Ulster County increased 51% between 2022 and 2024; and

WHEREAS, according to the American Community Survey, over half of renters in the the City of Kingston are rent burdened and, according to the Ulster County Rental Housing Survey, average rents for a two-bedroom apartment have increased 56% between 2020 and 2023; and

WHEREAS, a statewide failure to build sufficient amounts of new housing and the increasing financialization of the housing market are key drivers of this crisis, placing sustained upward pressure on rents and home prices, which are rapidly outpacing wage increases; and

WHEREAS, the lack of affordable housing in the region is causing displacement of working-class and lower-income households, for whom the shortage in supply of housing is most severe; and

WHEREAS, according to the 2023 Ulster County Rental Housing Survey, the percentage of households in Ulster County with annual incomes of less than \$150,000 has dropped 14% over the last decade; and

WHEREAS, the federal government is acting to withdraw significant resources and subsidies for the creation, rehabilitation and maintenance of affordable housing—actions that are already creating a slowdown in affordable housing production; and

WHEREAS, current tools for incentivizing the private development of affordable housing like tax breaks and financing and zoning incentives have not produced housing at the scale, speed and depth of affordability needed; and

WHEREAS, the City of Kingston has been a statewide leader in its efforts to reduce speculation and increase the supply of affordable housing, including implementing rent regulation and zoning reform, but is constrained—as are all municipalities—by insufficient development capacity and access to financing and subsidy to achieve the scale and affordability levels required; and

WHEREAS emissions from homes represent a significant portion of New York State's total greenhouse gas emissions; and

WHEREAS, the Permanently Affordable Social Housing for New Yorkers (PASHNY) act, sponsored by Assemblymember Emily Gallagher in the New York State Assembly and State Senator Cordell Cleare in the New York State Senate, would create a new, well-funded public authority authorized to build, acquire, and rehabilitate permanently affordable, ecologically sustainable, union-built housing for public and community ownership; and

WHEREAS, because the Social Housing Development Authority relies on public action, removing the need to rely on private developers, and would have the power to finance, design, acquire and construct housing that is protected from market forces, it would be able to quickly build and rehabilitate tens of thousands of energy efficient, permanently affordable homes across the state with union labor and sustainable construction techniques.

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK AS FOLLOWS:

SECTION 1. That the Common Council of the City of Kingston calls upon the New York State Legislature to pass and Governor Kathy Hochul to sign A.6265/S.5674 in relation to creating a Social Housing Development Authority.

SECTION 2. That the City Clerk, Elisa Tinti, will send this resolution to Assemblymember Shrestha, State Senator Hinchey, and Governor Hochul, as well as Housing Chairs Senator Kavanagh and Assemblymember Linda Rosenthal.

SECTION 3. This resolution shall take effect immediately.