

RESOLUTION 146 OF 2023

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON
NEW YORK, AUTHORIZING THE TRANSFER OF \$2,452.27 IN THE
ASSESSOR'S DEPARTMENT TO BALANCE ACCOUNTS**

Sponsored By: Finance/Audit Committee: Alderman Scott-Childress, Pasti, Schabot, Hirsch

WHEREAS, the City Assessor has requested a transfer in the amount of \$2,452.27 to balance accounts, and;

WHEREAS, the Finance Audit Committee has received, reviewed, and approved the following:

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

FROM:

A1.135514.5411 Consultants \$2,452.27

TO:

A1.135514.5412 Data Processing Report \$1,125.24

A1.135514.5444 Veh. Maintenance \$827.03

A1.135514.5462 Dues, Seminars, Fees \$500.00

Submitted to the Mayor this ____ day of _____, 2023

Approved by the Mayor this ____ day of _____, 2023

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2023

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER <input checked="" type="checkbox"/>
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: <u>Assessment</u>	DATE: <u>7/10/2023</u>
Description: - \$1,125.24 From: A1135514.5411 Consultants To: A1135514.5412 Data Processing Report - \$827.03 From A1135514.5411 Consultants To: A1135514.5444 Vehicle Maintenance - \$500.00 From: A1135514.5411 Consultants To: A1135514.5462 Dues, Seminar, Assoc fees	
Estimated Financial Impact: \$ 0.00	Signature <u>Daniel P Baker II</u>

Motion by SP

Seconded by MH

Action Required: _____

SEQRA Decision:


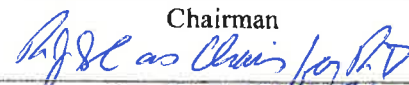
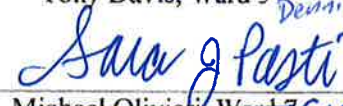


Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
 Reynolds Scott Childress, Ward 3, Chairman	✓	
 Tony Davis, Ward 5 ^{Bob Deannison}		
 Michael Olivieri, Ward 7 ^{Sara Pashi}	✓	
 Steve Schabot, Ward 8	✓	
 Michele Hirsch, Ward 9	✓	

RESOLUTION 147 OF 2023

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON
NEW YORK, AUTHORIZING THE TRANSFER OF \$23,100.00 IN THE
HOUSING DEPARTMENT TO COVER THE ADMINISTRATIVE FEES OF
THE EMERGENCY TENANT PROTECTION ACT (ETPA)**

Sponsored By: Finance/Audit Committee: Alderman Scott-Childress, Pasti, Schabot, Hirsch

WHEREAS, the Chief of Director of Housing Initiatives has requested a transfer in the amount of \$23,100.00 to cover the administrative fees of the ETPA, and;

WHEREAS, the Finance Audit Committee has received, reviewed, and approved the following:

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

FROM: A1.6995.2115	Fees & Miscellaneous	\$23,100.00
TO: A1.6995.472	Service Contracts	\$23,100.00

Submitted to the Mayor this ____ day of _____, 2023

Approved by the Mayor this ____ day of _____, 2023

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2023

1THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER <u> x </u> _____

DEPARTMENT: Housing DATE: August 9, 2023

Description:

<u>Account #</u>	<u>Account Description</u>	<u>Difference</u>
<u>Expenses</u>		
A1 6995 472	Service Contracts	\$ 23,100.00
<u>Revenue</u>		
A1 6995 2115	Fees & Miscellaneous	\$ 23,100.00

Motion by MH

Seconded by SS

Action Required: _____

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
<i>Reynolds Scott Childress</i> Reynolds Scott Childress, Ward 3, Chairman	✓	
<i>Bob Dennison</i> Bob Dennison, Ward 6	✓	
<i>Michele Hirsch</i> Michele Hirsch, Ward 9	✓	
<i>Steve Schabot</i> Steven Schabot, Ward 8	✓	
<i>Sara g. Pasti</i> Sara Pasti	✓	

RESOLUTION 148 of 2023

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE TRANSFER OF SURPLUS PROPERTIES TO THE KINGSTON CITY LAND BANK

Sponsored By: Finance/Audit Committee: Alderman: Scott-Childress, Pasti, Hirsch, Schabot

WHEREAS, by Resolution 66 of 2023 the City of Kingston approved a policy for the disposition of surplus City owned property acquired through the tax foreclosure process; and

WHEREAS, the purpose of the Disposition Policy is to ensure that the City of Kingston follows a standardized and transparent procedure for the sale of City owned surplus property and especially to encourage the development of affordable rental and home ownership housing opportunities; and

WHEREAS, on April 10, 2023, the City of Kingston offered seventeen (17) properties to the Kingston City Land Bank in line with Section II of the Disposition Policy; and

WHEREAS, on June 22, 2023, the Kingston City Land Bank accepted seven (7) properties and rejected ten (10) others.

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK AS FOLLOWS:

SECTION 1. That the Common Council of the City of Kingston, New York authorizes the transfer of ownership to the Kingston City Land Bank for rehabilitation/re-development and disposition the following properties for a total amount of One (\$1.00) Dollar per property: 28 Abbey (48.82-4-37), 177 Murray (56.35-8-12), 35-37 Hanratty (56.35-6-10), 43 Teller (48.74-2-6), 283 W. O'Reilly (56.41-2-21), (now known as 24 Belmont (56.41-2-21)), 291-303 W. O'Reilly (56.41-2-23) and 250-256R Third Avenue (48.83-6-10).

SECTION 2. That upon the final sale of each property, the Kingston City Land Bank shall remit an additional payment to the City in accordance with the fee schedule of the City of Kingston Disposition Policy.

SECTION 3. That the City of Kingston's Corporation Counsel and the Kingston City Land Bank may mutually agree on a date for final closing.

SECTION 4. That the Mayor is hereby authorized to sign any and all documents, including quitclaim deeds, conveying the City of Kingston's interest in said surplus properties above named in accordance with the City's Disposal Policy.

SECTION 5. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day of _____, 2023

Approved by the Mayor this ____ day of _____, 2023

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2023

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THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER <u>x</u> _____

DEPARTMENT: Housing Initiatives DATE: _____

Description:
RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK AUTHORIZING THE TRANSFER OF SURPLUS PROPERTIES TO THE KINGSTON CITY LAND BANK - AS ATTACHED.

Estimated Financial Impact: \$ 0 Signature _____

Motion by MH

Seconded by SS

Action Required:

SEQRA Decision:


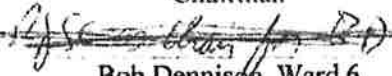
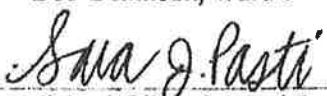
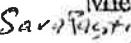
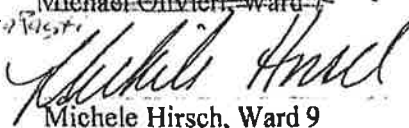

- Type I Action
- Type II Action
- Unlisted Action

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
 Reynolds Scott Childress, Ward 3, Chairman	✓	
 Bob Dennison, Ward 6		
 Michael Olivieri, Ward 7	✓	
  Michele Hirsch, Ward 9	✓	
 Steven Schabot, Ward 8	✓	



F/A

Tinti, Elisa

From: Starodaj, Bartek
Sent: Thursday, June 29, 2023 10:43 AM
To: Shaut, Andrea
Cc: Tinti, Elisa; Graves-Poller, Barbara; Tuey, John; Noble, Steve
Subject: Communication to Council: Surplus Property Sales to the Kingston City Land Bank

Dear President Shaut,
Please see attached for a request for placement on the July Finance & Audit agenda to discuss potential transfers of surplus City-owned property to the Kingston City Land Bank.

Regards,
Bartek



Common Council Resolution X of nittee Report
Communication ... 2023 - Land Ba... Bank Dis...

Bartek Starodaj

Director of Housing Initiatives
City of Kingston
420 Broadway
Kingston, NY 12401

Office: 845-334-3928
Mobile: 860-670-8535
bstarodaj@kingston-ny.gov

kingston-ny.gov/housing

CITY OF KINGSTON
Office of Housing Initiatives

Bartek Starodaj, Director



Steven T. Noble, Mayor

June 29, 2023

Ald. At Large Andrea Shaut, President
City of Kingston Common Council
City Hall - 420 Broadway
Kingston, NY 12401

Re: Kingston City Land Bank (KCLB)

Dear President Shaut,

As you know, pursuant to the City of Kingston Disposition Policy passed by the Common Council on April 4, 2023 via Resolution 66 of 2023, the City is to offer certain surplus properties to the KCLB for \$1.00.

The Office of Housing Initiatives sent an offer letter to the KCLB for 17 qualifying properties on April 10, 2023. The KCLB responded on June 22, 2023, accepting 7 properties and rejecting 10 others. I am including copies of the offer letter to the Kingston City Land Bank and the Land Bank's response for reference.

I request that the Common Council approve the transfer of these 7 properties to the KCLB. The final payment to the City will depend on the final sales price to the homeowner/end-user. Because of the uncertainty created by the recent Supreme Court *Tyler v. Hennepin* decision on the status of tax foreclosed properties and the impacts of a possible New York State moratorium on foreclosures, I am asking that the Common Council waive the 90-day requirement for the KCLB to take title to the properties following Common Council approval for these 7 properties only.

Respectfully Submitted,

Bartek Starodaj
Director, Housing Initiatives

Cc: Steve T. Noble, Mayor
E. Tinti, City Clerk
B. Graves-Poller, Corporation Counsel
J. Tuey, Comptroller

City of Kingston - Office of Housing Initiatives
Phone: (845) 334-3928 Email: bstarodaj@kingston-ny.gov

CITY OF KINGSTON
Office of Housing Initiatives

Bartek Starodaj, Director



Steven T. Noble, Mayor

April 10, 2023

Mike Gilliard
Executive Director, Kingston City Land Bank

Re: Disposition of City-owned properties

Dear Mr. Gilliard:

Pursuant to the City of Kingston Disposition Policy, passed by the Common Council on April 4, 2023 via Resolution 66 of 2023, the City of Kingston is offering the Kingston City Land Bank the following properties for an initial price of \$1.00.

Street Number	Address	Sec/Blk/Lot	Property Type	Tax Balance
28	Abbey	48.82-4-37	Residential	\$ 26,846.32
177	Murray St	56.35-8-12	Residential	\$ 16,047.92
73-75	Prospect St.	56.108-4-20.200	Vacant	\$ 14,749.48
2-20	Purvis St	56.57-1-4	Vacant	\$ 545.51
	Catskill Terrace	48.82-7-35	Vacant	\$ 1,122.17
R23-29	Florence St	48.82-6-71	Vacant	\$ 311.95
R64-68	Florence St	48.82-6-74	Vacant	\$ 104.49
43	Teller St	48.74-2-6	Vacant	\$ 8,434.23
283	W. O'Reilly St	56.41-2-21	Vacant	\$ 10,646.10
35-37	Hanratty St	56.35-6-10	Vacant	\$ 6,935.85
291-303	W. O'Reilly St	56.41-2-23	Vacant	\$ 11,102.57
68-70	Elm St	56.27-6-36	Vacant	\$ 3,540.09
72-76	Elm St	56.27-6-37	Vacant	\$ 3,552.33
	Head of Elm St	56.27-6-41	Vacant	\$ 5,662.21
250-256R	Third Ave	48.83-6-10	Vacant	\$ 12,113.83
R371-383	Boulevard	56.48-1-10	Vacant	\$ 3,118.04
R10-24	Howland Ave	48.78-2-6	Vacant	\$ 5,785.34

City of Kingston - Office of Housing Initiatives
Phone: (845) 334-3928 Email: bstarodaj@kingston-ny.gov

CITY OF KINGSTON
Office of Housing Initiatives

Bartek Starodaj, Director



Steven T. Noble, Mayor

The Land Bank has 90 days to accept or reject this offer. This acceptance or rejection of properties shall be communicated via resolution of the Kingston City Land Bank Board Directors. Following Common Council Resolution approving the conveyance of properties, the Land Bank will have an additional 90 days to take title to the property.

If you have any questions, please let me know.

A handwritten signature in cursive script, appearing to read "Bartek Starodaj".

Bartek Starodaj

Director, Housing Initiatives

Cc: Steve T. Noble, Mayor
B. Graves-Poller, Corporation Counsel
J. Tuey, Comptroller



June 22, 2023

Bartek Starodaj
Director of Housing Initiatives
City of Kingston
420 Broadway
Kingston, NY 12401
bstarodaj@kingston-ny.gov

RE: City of Kingston Surplus Property Offer Letter

Bartek,

Thank you for your April 10, 2023 offer letter, sent pursuant to Resolution 66 (2023).

Pursuant to the receipt by the KCLB of clean title, Phase I and surveys – which are all currently underway – we accept the City's offer for the following seven (7) properties:

- 28 Abbey
- 177 Murray
- 35-37 Hanratty
- 43 Teller
- 283 W. O'Reilly
- 291-303 W. O'Reilly
- 250-256R Third Avenue

We respectfully reject the City's offer for the following ten (10) properties:

- 73-75 Prospect
- 2-20 Purvis
- Catskill Terrace

📍 260 Kings Mall Court #226, Kingston, NY 12401
☎ 845-202-0887

🌐 www.kclb.org
📷 @kingstoncitylandbank

- R23-29 Florence
- R64-68 Florence
- 68-70 Elm
- 72-76 Elm
- Head of Elm
- R371-383 Boulevard
- R10-24 Howland

In the spirit of the City's disposition policy—and our organizational intent to partner with other local mission-oriented organizations/the broader Kingston community and return properties to the tax rolls—we offered upon our purchase from the City to transfer some of these properties at-cost to Ulster YouthBuild, Habitat for Humanity of Ulster County, the Kingston Land Trust (KLT) and adjacent neighbors.

Unfortunately, Ulster YouthBuild and Habitat for Humanity of Ulster County stated they were too busy to consider taking on additional properties. Thankfully, the KLT and one adjacent neighbor are excited to work with us to purchase and improve two properties from the list (250-256R Third Avenue for the KLT and 283 W. O'Reilly for the neighbor) we are accepting your offer on. With this letter, our commitments to transfer these properties to these purchasers are tied to your commitment to dispose to us.

Similarly, as you are aware our commitments to develop some of the properties we are accepting using the State's recent \$1.8MM award to us under the Land Bank Initiative, Phase II funds are also now tied to our assertion to the Governor and her team that we so we will do so expeditiously. We look forward to working with you to achieve this.



Sincerely and In Partnership,


Digitally signed by
Michael Gilliard
Date: 2023.06.22
16:35:28 -04'00'

Mike Gilliard

Executive Director | Kingston City Land Bank (KCLB)
260 Kings Mall Court #226 | Kingston, NY 12401 | KCLB.org
T: 845-202-0887 | C: 845-514-4908

Cc via email: Steve Noble, Barbara Graves-Poller, John Tuey, Brian Hsu

 260 Kings Mall Court #226, Kingston, NY 12401
 845-202-0887

 www.kclb.org
 @kingstoncitylandbank

RESOLUTION 149 of 2023

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON,
NEW YORK, AMENDING THE CITY FEE SCHEDULE FOR PLANNING**

Sponsored By: Finance/Audit Committee: Alderman: Scott-Childress, Pasti, Hirsch, Schabot

WHEREAS, the Planning Department has made a request to amend the fee schedule and category name changes as when the New Form Based Code comes online, the Planning Office is positioned to take on different and varying reviews on projects.

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK AS FOLLOWS:

SECTION 1. That the Common Council of the City of Kingston, New York authorizes the amendment to the fee schedule and category name changes as follows:

- Minor Site Plan.....Flat Fee \$200.00
- Minor Waiver.....\$50.00 Each Required
- “Site Plan Base Fee” BECOMES “MAJOR Site Plan Base Fee” and all sub categories remain with addition of:
- Minor Waiver.....\$50.00 Each Required
- Major Waiver (Residential).....\$150.00 Each Required
- Major Waiver (Commercial).....\$350.00 Each Required

SECTION 2. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day of _____, 2023

Approved by the Mayor this ____ day of _____, 2023

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2023

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THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION <u>x</u>	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: PLANNING DATE: JULY 2023

Description: Amend the City Fee Sch^{ed}ule for Planning as Follows:

ADD: MINOR Site Plan.....Flat Fee \$200.00

Minor Waiver.....\$50.00 Each Required

CHANGE TITLE & ADD: "Site Plan Base Fee" BECOMES "MAJOR Site Plan Base Fee" (All fees and sub categories remain with ADDITIONS:

Minor Waiver.....\$50.00 Each Required

Major Waiver (Residential -1, 2 &3 family).....\$150.00 Each Required

Major Waiver (Commercial).....\$350.00 Each Required

Motion by MH

Seconded by SS

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
<i>Reynolds Scott-Childress</i> Reynolds Scott-Childress, Chairman, Ward 3	✓	
<i>Robert Dennison</i> Robert Dennison, Ward 6		
<i>Sara Pasti</i> Sara Pasti, Vacant, Ward 7	✓	
<i>Steve Schabot</i> Steve Schabot, Ward 8	✓	
<i>Michele Hirsch</i> Michele Hirsch, Ward 9	✓	

CITY OF KINGSTON
Kingston Planning
planning@kingston-ny.gov

F+A

Suzanne Cahill, Planning Director
Kyla Dedea, Assistant Planner



Steven T. Noble, Mayor

July 26, 2023

Ald. At Large Andrea Shaut, President
City of Kingston Common Council
City Hall - 420 Broadway
Kingston, NY 12401

Re: Fee Implementation
New Fees for Planning Office Under Form Based Code

Dear Pre. Shaut:

As the New Form Based Code comes online, the Planning Office is positioned to take on different and varying reviews for projects. There are certain items carried forward with fees continuing unchanged. As we transition, these will be evaluated for suitability. However, there are certain new review processes which we need to set fees for and then determine going forward if they are appropriate, using a similar review and consideration process.

Therefore, at the present time, I am seeking consideration of implementing the following new fees/category name changes under Planning in the Citywide Fee Schedule:

<u>MINOR Site Plan</u>	Flat Fee \$200.00
<u>Minor Waiver</u>	\$50.00 Each Required
<u>"Site Plan Base Fee" BECOMES "MAJOR Site Plan Base Fee" & all sub categories remain with addition of:</u>	
<u>Minor Waiver</u>	\$50.00 Each Required
<u>Major Waiver (Residential)</u>	\$150.00 Each Required
<u>Major Waiver (Commercial)</u>	\$350.00 Each Required

If there are any questions, please do not hesitate to contact our office to discuss.

Be well and stay safe.

Sincerely,


Suzanne Cahill
Planning Director

CC: S. Noble, Mayor
E. Tinti, City Clerk
J. Tuey, Comptroller