# City of Kingston Parks and Recreation Department



Steven T. Noble, Mayor



Lynsey Timbrouck, Director

Jack H. Schoonmaker, Project Manager

(845) 481-7331

jschoonmaker@kingston-ny.gov

May 29, 2025

Andrea Shaut, Alderman-at-Large President of the Common Council City Hall, 420 Broadway Kingston, NY 12401

Re: Forsyth Nature Center Storage Building SEQR Determination

Dear President Shaut:

I would like to request the following for placement on the Laws and Rules Committee agenda for June.

Julie Noble has been working with the City of Kingston DPW on a plan and designs for the rehabilitation/restoration of the Forsyth Nature Center Storage Facility. They have produced a plan that will maintain the existing footprint and add two unisex public toilets to modernize the complex so that it can continue serving our maintenance staff, residents and visitors for generations to come.

To continue moving forward with this project and complete the OPEHP ZBGA Grant Agreement, a Resolution of State Environmental Quality Review (SEQR) finding of Type II determination is needed.

This resolution should generally reference the work being undertaken, as the proposed action, and that these actions fall under the highlighted provisions from 6 NYCRR Part 617.5 as attached under which this determination has been made. These highlighted provisions should be included in the resolution. No further action would be required by the City for SEQRA compliance.

If there are any questions, I can be present at the June Laws and Rules meeting to speak to this request. Thank you for your consideration.

Sincerely,

Jack H Schoonmaker Project Manager

Cc: Steven T. Noble, Mayor John Tuey, Comptroller John Schultheis, City Engineer Lynsey Timbrouck, Director P&R

Ruth Ann Devitt-Frank, Director Grant Management

THOMSON REUTERS

#### 6 CRR-NY 617.5

#### NY-CRR

STATE COMPILATION OF CODES, RULES AND REGULATIONS OF THE STATE OF NEW YORK TITLE 6. DEPARTMENT OF ENVIRONMENTAL CONSERVATION CHAPTER VI. GENERAL REGULATIONS

PART 617. STATE ENVIRONMENTAL QUALITY REVIEW

6 CRR-NY 617.5 6 CRR-NY 617.5

#### 617.5 Type II actions.

- (a) Actions or classes of actions identified in subdivision (c) of this section are not subject to review under this Part, except as otherwise provided in this section. These actions have been determined not to have a significant impact on the environment or are otherwise precluded from environmental review under Environmental Conservation Law, article 8. The actions identified in subdivision (c) of this section apply to all agencies.
- (b) Each agency may adopt its own list of Type II actions to supplement the actions in subdivision (c) of this section. No agency is bound by an action on another agency's Type II list. The fact that an action is identified as a Type II action in an agency's procedures does not mean that it must be treated as a Type II action by any other involved agency not identifying it as a Type II action in its procedures. An agency that identifies an action as not requiring any determination or procedure under this Part is not an involved agency. Each of the actions on an agency Type II list must:
  - (1) in no case, have a significant adverse impact on the environment based on the criteria contained in section 617.7(c) of this Part; and
  - (2) not be a Type I action as defined in section 617.4 of this Part.
- (c) The following actions are not subject to review under this Part:
  - (1) maintenance or repair involving no substantial changes in an existing structure or facility;
  - (2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 of this Part;
  - (3) retrofit of an existing structure and its appurtenant areas to incorporate green infrastructure;
  - (4) agricultural farm management practices, including construction, maintenance and repair of farm buildings and structures, and land use changes consistent with generally accepted principles of farming;
  - (5) repaying of existing highways not involving the addition of new travel lanes;
  - (6) street openings and right-of-way openings for the purpose of repair or maintenance of existing utility facilities;
  - (7) installation of telecommunication cables in existing highway or utility rights of way utilizing trenchless burial or aerial placement on existing poles;
  - (8) maintenance of existing landscaping or natural growth;
  - (9) construction or expansion of a primary or accessory/appurtenant, nonresidential structure or facility involving less than 4,000 square feet of gross floor area and not involving a change in zoning or a use variance and consistent with local land use controls, but not radio communication or microwave transmission facilities;
  - (10) routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings;
  - (11) construction or expansion of a single-family, a two-family or a three-family residence on an approved lot including provision of necessary utility connections as provided in paragraph (13) of this subdivision and the installation, maintenance or upgrade of a drinking water well or a septic system or both, and conveyances of land in connection therewith;

# THE CITY OF KINGSTON COMMON COUNCIL

# LAWS & RULES COMMITTEE REPORT

	DATE: C/19/25
DEPARTMENT: Parks & Recreation	DATE: 6/18/25
Description:	
A resolution determining the Forsyth Nature Center accordance with 6 NYCRR Sections 617.5(c)(2) and 6	Storage Building Project as a Type II action in 17.5(c)(9) of the Regulations.
· ·	
Signatu	* JaHShammal, F.M.
Signatui	& Ja45haonnal, F.M.

Motion by	T	Committee Vote	YES	NO
Seconded by			i	
Action Required:		Michele Hirsch, Chairman Ward 9		
SEQRA Decision: Type   Action Type   I Action Unlisted Action		Sara Pasti, Ward 1		
Negative Declaration of Environmental Significance:		Reynolds Scott-Childress, Ward 3		
Conditioned Negative Declaration:				
Seek Lead Agency Status:		Teryl Mickens, Ward 5		
Positive Declaration of Environmental Significance:		Robert Dennison, Ward 6		

RESOL	.UTION	OF 2029	5

RESOLUTION OF THE CITY OF KINGSTON COMMON COUNCIL ISSUING A TYPE II ACTION DETERMINATION IN CONNECTION WITH THE FORSYTH NATURE CENTER STORAGE BUILDING PROJECT IN THE STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQR) PROCESS PURSUANT TO 6 NYCRR SECTION 617.5.

Sponsored By: Laws & Rules Committee

Aldermen: Hirsch, Pasti,

Scott-Childress, Mickens, Dennison

WHEREAS, the Forsyth Nature Center Storage Building Project will rehabilitate and upgrade the existing facilities, increase capacity, modernize the complex and add two unisex public toilets so that it can continue serving maintenance staff, residents and visitors for generations to come; and

WHEREAS, Title 6 of the New York Code of Rules and Regulations (6 NYCRR) Section 617.5 under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

**SECTION-1.** The City of Kingston hereby determines that the Forsyth Nature Center Storage Building Project is a Type II action in accordance with 6 NYCRR Section 6.17.5(c)(2) and (9), which constitute the "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 of this Part;" "construction or expansion of a primary or accessory/appurtenant, nonresidential structure or facility involving less than 4,000 square feet of gross floor area and not involving a change in zoning or a use variance and consistent with local land use controls, but not radio communication or microwave transmission facilities;" and is therefore not subject to further review under 6 NYCRR Part 617.

SECTION-2. That this resolution shall take effect immediately.

Submitted to the Mayor this day of	Approved by the Mayor this day o
, 2025	, 2025
Elisa Tinti, City Clerk	Steven T. Noble, Mayor
Adopted by Council on	, 2025

<b>RESOLUTION</b>	OF	2025
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RESOLUTION OF THE CITY OF KINGSTON COMMON COUNCIL ISSUING A TYPE II ACTION DETERMINATION IN CONNECTION WITH THE FORSYTH NATURE CENTER STORAGE BUILDING PROJECT IN THE STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQR) PROCESS PURSUANT TO 6 NYCRR SECTION 617.5.

Sponsored By: Laws & Rules Committee

Aldermen: Hirsch, Pasti,

Scott-Childress, Mickens, Dennison

**WHEREAS**, the Forsyth Nature Center Storage Building Project will rehabilitate and upgrade the existing facilities, increase capacity, modernize the complex and add two unisex public toilets so that it can continue serving maintenance staff, residents and visitors for generations to come; and

WHEREAS, Title 6 of the New York Code of Rules and Regulations (6 NYCRR) Section 617.5 under the State Environmental Quality Review Act (SEQR) provides that certain actions identified in subdivision (c) of that section are not subject to environmental review under the Environmental Conservation Law; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

**SECTION-1.** The City of Kingston hereby determines that the Forsyth Nature Center Storage Building Project is a Type II action in accordance with 6 NYCRR Section 6.17.5(c)(2) and (9), which constitute the "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 of this Part;" "construction or expansion of a primary or accessory/appurtenant, nonresidential structure or facility involving less than 4,000 square feet of gross floor area and not involving a change in zoning or a use variance and consistent with local land use controls, but not radio communication or microwave transmission facilities;" and is therefore not subject to further review under 6 NYCRR Part 617.

**SECTION-2**. That this resolution shall take effect immediately.

Submitted to the Mayor this day of	Approved by the Mayor this day of
, 2025	, 2025
Elisa Tinti, City Clerk	Steven T. Noble, Mayor
Adopted by Council on	, 2025



# City of Kingston Parks and Recreation Department

Steven T. Noble, Mayor



Lynsey Timbrouck, Director

Jack H. Schoonmaker, Project Manager

(845) 481-7331

jschoonmaker@kingston-ny.gov

May 29, 2025

Andrea Shaut, Alderman-at-Large President of the Common Council City Hall, 420 Broadway Kingston, NY 12401

Re: Hasbrouck Park Community Skatepark Project SEQR Determination

Dear President Shaut:

I would like to request the following for placement on the Laws and Rules Committee agenda for June.

The City has received funding from a OPRHP Grant for the design and construction of a Community Skatepark at Hasbrouck Park. The primary objective of which is to add to the diversity of outdoor recreation activities in the region and provide a safe and accessible activity for the City's youth.

I have reviewed 6 NYCRR 617 and have identify the appropriate SEQR action level as Unlisted with a Coordinated Review and ask the City of Kingston's Common Council to serve as lead agency. I have drafted up the Short Environmental Assessment Forms (see attached) for your consideration and determination.

If there are any questions, I can be present at the June Laws and Rules meeting to speak to this request. Thank you for your consideration.

Sincerely,

Jack H Schoonmaker Project Manager

Cc: Steven T. Noble, Mayor
John Tuey, Comptroller
John Schultheis, City Engineer
Lynsey Timbrouck, Director P&R
Ruth Ann Devitt-Frank, Director Grant Management

# THE CITY OF KINGSTON COMMON COUNCIL

### LAWS & RULES COMMITTEE REPORT

DEPARTMENT: Parks and Recreation:	DATE: <u>6/18/2025</u>		7
<b>Description:</b> A resolution that pursuant to 6 NYCRR Part 617, the Cit that the Kingston Community Skatepark Project is an Userve as Lead Agency under a coordinated review.			
No financial impact.  Signature	Dat Sloosuse, P.M.		
Motion by			
Seconded by	Committee Vote	YES	NO
Action Required:	Michele Hirsch, Chairman, Ward 9		
SEQRA Decision: Type I Action Type II Action	Reynolds Scott Childress, Ward 3		
Unlisted Action X  Negative Declaration of Environmental Significance:	Sara Pasti, Ward 1		
Conditioned Negative Declaration:	Teryl Mickens, Ward 2		
Seek Lead Agency Status:X  Positive Declaration of Environmental Significance:	Robert Dennison, Ward 6		

# Short Environmental Assessment Form Part 1 - Project Information

#### Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part I based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Name of Action or Project:			
City of Kingston Community Skate Park at Hasbrouck Park			
Project Location (describe, and attach a location map):  1 Hasbrouck Park Road / Kingston, NY Location is a public park off of Delaware Avenue adjacents.	cent to John F Kennedy Eler	mentary School	
Brief Description of Proposed Action; The City of Kingston will hire a specialized skatepark consultant to design and contractors to c Hasbrouck Park off of Delaware Avenue in the City's Rondout Waterfront neighborhood. The p court near the main Hasbrouck Park entrance, Adjacent to the location are a basketball court, school.	proposed site within the Mark	is all aballuoned ter	11115
Name of Applicant or Sponsor:	Telephone: 845-481-733	1	
Jack Schoonmaker, City of Kingston	E-Mail: jschoonmaker@H	kingston-ny gov	
Address:			
467 Broadway			
City/PO: Kingston	State NY	Zip Code: 12401	
<ol> <li>Does the proposed action only involve the legislative adoption of a plan, local administrative rule, or regulation?</li> <li>If Yes, attach a narrative description of the intent of the proposed action and the ennay be affected in the municipality and proceed to Part 2. If no, continue to quest</li> <li>Does the proposed action require a permit, approval or funding from any other lif Yes, list agency(s) name and permit or approval: NYSOPRHP Parks Program NYSHPO</li> </ol>	nvironmental resources that tion 2,	NO NO NO	YES YES
3. a. Total acreage of the site of the proposed action? b. Total acreage to be physically disturbed? c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?	42 acres > 0.25 acres 42 acres		
4. Check all land uses that occur on, are adjoining or near the proposed action:  Urban Rural (non-agriculture) Industrial Commercia  Forest Agriculture Aquatic Other(Spec	Classicatory Cohool	rban)	

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?		V	
b. Consistent with the adopted comprehensive plan?		<b>V</b>	
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?		NO	YES
of its the proposed detroit consistent with the prodominant character of the existing of the or hardran randscape.			V
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?		NO	YES
If Yes, identify:		~	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?		NO	YES
b. Are public transportation services available at or near the site of the proposed action?		<u>~</u>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?			V
9. Does the proposed action meet or exceed the state energy code requirements?		NO	YES
If the proposed action will exceed requirements, describe design features and technologies:	İ		7
NOT APPLICABLE		$\Box$	П
		ш	
10. Will the proposed action connect to an existing public/private water supply?		NO	YES
		IVO	1.03
If No, describe method for providing potable water:  Potable water is available through other facilities elsewhere in the Park		V	
11. Will the proposed action connect to existing wastewater utilities?		NO	YES
If No, describe method for providing wastewater treatment:			
Wastewater treatment is provided for other facilities elsewhere in the Park		~	Ш
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district	t	NO	YES
which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the			V
State Register of Historic Places?			
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for			~
archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?			
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?		NO	YES
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?			$\exists$
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres:			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
Shoreline 🗹 Forest 🗌 Agricultural/grasslands 🔲 Early mid-successional		
☐ Wetland ☐ Urban 🗹 Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or	NO	YES
Federal government as threatened or endangered?		~
16. Is the project site located in the 100-year flood plan?	NO	YES
	V	
17. Will the proposed action create storm water discharge, either from point or non-point sources?	NO	YES
If Yes,	V	
a. Will storm water discharges flow to adjacent properties?	V	
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?  If Yes, briefly describe:		~
Stormwater will either infiltrate into the surrounding lawn/yard or into existing conveyance systems		
	1	L.T.C.
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)?	NO	YES
If Yes, explain the purpose and size of the impoundment:		
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste	NO	YES
management facility?		100
If Yes, describe:	V	
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or	NO	YES
completed) for hazardous waste?  If Yes, describe:		
	Ш	
TO THE DISCOUNT OF THE TO THE DISCOUNT OF THE PARTY OF TH	TOT OF	ļ
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BI MY KNOWLEDGE	251 OF	
Applicant sponsor/name: Jack H Schoonmaker Date: 5/29/25		
Signature:Title: Project Manager		

Agency Use Only [If applicable]		
Project:		
Date:		

## Short Environmental Assessment Form Part 2 - Impact Assessment

#### Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

		No, or small impact may occur	Moderate to large impact may occur
1.	Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	V	
2.	Will the proposed action result in a change in the use or intensity of use of land?	V	
3.	Will the proposed action impair the character or quality of the existing community?	V	
4.	Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	V	
5.	Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	V	
6.	Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	V	
7.	Will the proposed action impact existing: a. public / private water supplies?	~	
	b. public / private wastewater treatment utilities?	V	
8.	Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<b>V</b>	
9.	Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	V	
10,	Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	V	
H.	Will the proposed action create a hazard to environmental resources or human health?	V	П

Agen	cy Use Only [If applicable]
roject:	
Date:	

# Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

that the proposed action may result in one or more pote environmental impact statement is required.	rmation and analysis above, and any supporting documentation,		
City of Kingston Common Council	5/29/25		
Name of Lead Agency	Date		
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer		
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)		

RESOLUTION OF 2025
RESOLUTION OF THE CITY OF KINGSTON COMMON COUNCIL OF THE CITY OF KINGSTON, NY, DECLARING ITS INTENT TO SERVE AS LEAD AGENCY AND SEEK A COORDINATED REVIEW FOR THE KINGSTON COMMUNITY SKATEPARK PROJECT
Sponsored By:Committee: Aldermen
WHEREAS, the City has received funding from NYS OPRHP EPF grant program to design and construct a Community Skatepark at Hasbrouck Park; and
<b>WHEREAS</b> , the primary goal is to design and build a safe, dedicated location for skateboarding, inline-skating, and related activities. The Community Skatepark will add to the diversity of outdoor recreational activities in the region and provide a safe and accessible activity for the City's youth.; and
<b>WHEREAS,</b> The City of Kingston will design and construct the Community Skatepark within the existing Hasbrouck Park, where an abandoned tennis court is now located; and
WHEREAS, the City of Kingston has completed Parts 1 and 2 of the Short Environmental Assessment Form for the Kingston Community Skatepark Project; and
WHEREAS, a request has been made for the Common Council of the City of Kingston to be lead agency for the Kingston Community Skatepark Project; and
WHEREAS, after reviewing 6 NYCRR 617 it has been determined that the Project is an Unlisted Action under SEQR, and is not on the Type 1 or Type II lists; and
WHEREAS, a coordinated review would be appropriate as the project involves funding from NYS Office of Parks, Recreation and Historic Preservation's Environmental Protection Fund.
NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:
<b>SECTION-1.</b> That the Common Council of the City of Kingston makes a determination that the project is subject to SEQR as an "unlisted" action,
<b>SECTION-2.</b> That a coordinated review will involve other agencies,
SECTION-3. That the Common Council of the City of Kingston makes a declaration of its intent to serve as lead agency and to seek a coordinated review with interested/involved agencies per 6 NYCRR 617.6(a).
<b>SECTION-4</b> . That this resolution shall take effect immediately.
Submitted to the Mayor this day of Approved by the Mayor this day of
, 2025, 2025
Elisa Tinti, City Clerk Steven T. Noble, Mayor
Adopted by Council on

RESOLUTION OF 2025						
RESOLUTION OF THE CITY OF KINGSTON NY, DECLARING ITS INTENT TO SERVE AS REVIEW FOR THE KINGSTON COMMUNIT	COMMON COUNCIL OF THE CITY OF KINGSTON, S LEAD AGENCY AND SEEK A COORDINATED Y SKATEPARK PROJECT					
Sponsored By:Committee						
<b>WHEREAS</b> , the City has received fu and construct a Community Skatepark at Hasbro	unding from NYS OPRHP EPF grant program to design uck Park; and					
<b>WHEREAS,</b> the primary goal is to design and build a safe, dedicated location for skateboarding, inline-skating, and related activities. The Community Skatepark will add to the diversity of outdoor recreational activities in the region and provide a safe and accessible activity for the City's youth. and						
the existing Hasbrouck Park, where an abandone						
WHEREAS, the City of Kingston has Assessment Form for the Kingston Community	s completed Parts 1 and 2 of the Short Environmental Skatepark Project; and					
WHEREAS, a request has been made for the Common Council of the City of Kingston to be lead agency for the Kingston Community Skatepark Project; and						
WHEREAS, after reviewing 6 NYCRR 617 it has been determined that the Project is an Unlisted Action under SEQR, and is not on the Type 1 or Type II lists; and						
WHEREAS, a coordinated review would be appropriate as the project involves funding from NYS Office of Parks, Recreation and Historic Preservation's Environmental Protection Fund.						
CITY OF KINGSTON, NEW YORK, AS FO						
SECTION-1. That the Common Comproject is subject to SEQR as an "unlisted" action	uncil of the City of Kingston makes a determination that the on,					
<b>SECTION-2.</b> That a coordinated re						
SECTION-3. That the Common Continuent to serve as lead agency and to seek a coordinate NYCRR 617.6(a).	ouncil of the City of Kingston makes a declaration of its edinated review with interested/involved agencies per 6					
<b>SECTION-4</b> . That this resolution sh	all take effect immediately.					
Submitted to the Mayor this day of, 2025	Approved by the Mayor this day of, 2025					
Elisa Tinti, City Clerk	Steven T. Noble, Mayor					
Adopted by Council on	, 2025					

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#### Tinti, Elisa



From: Graves-Poller, Barbara

**Sent:** Friday, May 30, 2025 7:01 AM

To: Shaut, Andrea

Cc: Hirsch. Michele; Tinti, Elisa

Subject:Communication: June 2025 Laws & Rules Committee AgendaAttachments:Legislative Procedures Communication (July-Aug 2024).pdf

#### Dear President Shaut -

Please accept this email correspondence as a communication for the June 2025 Laws & Rules Committee. Last year, see attached, my office reached out to the Council regarding separate but related issues surrounding the accessibility of legislative materials. While some progress has been made on these points, significant concerns remain.

<u>Digitizing Archives</u>: This work should encompass 1) the historic materials in the (water-damaged) Corporation Counsel vault and 2) more recent documents in the Clerk's Office's files. It is my understanding that a new leak that potentially endangers one-of-a-kind archived material was discovered last week.

Ensuring that the Current Administrative Code Appears in eCode360: I understand that current legislation is being processed more expeditiously. However, 2022 amendments to Ch. 195 and 360 still do not appear online (see <a href="https://ecode360.com/12699915">https://ecode360.com/12699915</a>).

<u>Making Current Resolutions Text Searchable</u>: While workarounds exist, the cumbersome process of identifying relevant documents increases the time and resources required to complete legal work.

#### Respectfully submitted,

BARBARA GRAVES-POLLER Corporation Counsel 420 Broadway Kingston, New York 12401 (845) 334-3947 (tel.) (845) 334-3959 (fax) bgraves@kingston-ny.gov



## CITY OF KINGSTON

# Office of Corporation Counsel

bgraves@kingston-ny.gov



Barbara Graves-Poller, Corporation Counsel

Steven T. Noble, Mayor

July 17, 2024

Alderwoman at Large Andrea Shaut, President City of Kingston Common Council City Hall - 420 Broadway Kingston, NY 12401

Re: Maintaining accurate, publicly accessible records of Common Council legislation

Dear President Shaut,

Earlier this month, my office learned that General Code (https://www.generalcode.com/), which maintains publicly accessible versions of the City's Charter and Administrative Code, had not received copies of any local laws enacted this year. This is an issue my office has encountered in the past and one that frustrates Administrative Code enforcement. Missteps in legislative action reporting are compounded by the lack of readily accessible, text-searchable archives of Common Council resolutions. To my knowledge, the Council has no system in place to periodically ensure that its legislation has been properly recorded; nor have conversations about improving online access to Council resolutions advanced since my office raised this issue earlier in the year. Given the importance of maintaining accurate and publicly available archives of legislative action, I ask that you please place discussion of these issues on the agenda for the next regularly scheduled Laws & Rules Committee meeting. Although I will be away on August 21st, someone from my office will be available to discuss these issues with the Committee and the City Clerk. If you have any questions in advance, please do not hesitate to contact me.

Respectfully submitted,

Barbara Graves-Poller

Corporation Counsel

### Tinti, Elisa

(Lik)

(Dan)

(690)

From:

Shaut, Andrea

Sent:

Thursday, May 29, 2025 1:43 PM

To:

Tinti, Elisa

Subject:

Fw: Signage

Hi Elisa,

Can you add this to my communication folder?

Thank you! Andrea

Andrea Shaut

Council President, City of Kingston

From: Schabot, Steven < Ward8@kingston-ny.gov>

Sent: Thursday, April 24, 2025 6:37 PM

To: Shaut, Andrea <ashaut@kingston-ny.gov>

Subject: Signage

#### Hi Andrea

I have been approached by constituents requesting that a sign be placed on the promenade in Gallo Park: "Please Do Not Feed Bread To The Ducks." I have been supplied with much information indicating the health hazards involved and more healthful alternatives were suggested. The evidence seemed compelling, and I must admit, my grandkids and I have unknowingly fed the ducks "unhealthy snacks" in the past.

My question is should this be assigned to committee or can I make a request to DPW. I wouldn't think this has to be legislated; there are numerous signs already there: No Fishing, etc. No rush. Please advise when you can.

Thanks Steven Schabot Alderman Ward 8

# **CITY OF KINGSTON**Office of Housing Initiatives



Bartek Starodaj, Director



Steven T. Noble, Mayor

May 29, 2025

Ald. At Large Andrea Shaut, President City of Kingston Common Council City Hall - 420 Broadway Kingston, NY 12401

Re: Public Mixed-Income Development

Dear President Shaut,

Per the update I provided to the Community Development and Housing Committee meeting on May 27<sup>th</sup>, the City is starting a new non-profit that will develop mixed-income housing using a proven public-private partnership model. The units developed from the model will include deeply affordable, affordable, and market-rate units. The affordability will never expire.

I am asking for placement at the next Community Development & Housing Committee meeting to review a memorializing resolution for the Common Council in support of this model and the creation of the non-profit. I will submit a draft resolution for the Committee to review prior to the meeting.

Respectfully submitted,

Bartek Starodaj

Director of Housing Initiatives

Cc: Steve T. Noble, Mayor

E. Tinti, City Clerk

B. Graves-Poller, Corporation Counsel



Live Well Kingston Commission 420 Broadway Kingston, NY, 12401 845-334-3909

May 23th, 2025

City of Kingston Common Council 420 Broadway Kingston, NY 12401

Re: SNAP-ED Could End This Year

Dear Kingston Common Council Members,

On behalf of the Live Well Kingston Commission, we are writing today to share information regarding health and food access in Kingston. As a commission tasked with improving the advancement of a healthy and active community by bringing partners and residents together to facilitate policy, environmental, and systems changes, we are dedicated to furthering access and equity in our local food system.

It sadly has come to our attention that the proposed Federal budget, that has just passed in the House of Representatives and is headed to the Senate, makes deep cuts to SNAP and completely eliminates the SNAP-Ed program.

The proposed budget cuts SNAP by \$300 billion over the next decade and increases cost sharing to states from 50% to 75%. SNAP currently helps nearly 3 million New Yorkers, with 38% of those households including children, 49% of households including an older adult, and 49% of households including someone with a disability.

One in every ten residents of Ulster County relies on SNAP to feed their families. In urban areas like Kingston and Saugerties, even more people use SNAP. Using census data in some census tracts, over 26% of households are eligible for benefits.

Cutting SNAP-Ed would harm families already struggling the most. SNAP-Ed costs less than 1% of the SNAP budget and its return on investment is significant. SNAP-Ed helps reduce healthcare costs, improve food & nutrition security, and supports local economies (like farmers markets and small retailers). For every \$1 spent on SNAP-Ed, \$10.64 is saved in healthcare. It's a small investment with a big impact and decisions are moving quickly.

If this bill becomes law, SNAP-Ed would end on September 30, 2025. That would mean the loss of free, community-based nutrition education programs that help families eat healthy on a budget—programs many of you have seen or participated in right here in Kingston.

At Cornell Cooperative Extension, Ulster County's SNAP-Ed Educator, Mary Brimmer, works with both adults and youth in our local communities. Through the SNAP-Ed program, Mary provides educational resources on SNAP benefits, nutrition workshops, healthier school lunches. Mary is also able to connect neighbors in need with other local social service organizations.

Please consider creating a memorializing resolution and sharing our concern of the impacts the elimination of these programs will have with our Federal representatives.

# Letter of Education\_SNAP-ED Could End This Year

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