

CITY OF KINGSTON
Kingston Fire Department
crea@kingston-ny.gov

F+A

Chris Rea, Fire Chief



Steven T. Noble, Mayor

May 01, 2025

Finance Committee

The attached Finance and Audit Committee Report is for transferring funds from a DASNY grant to Motor Vehicles. Funds are for the purchase of a new 2025 ambulance. Total funding from the grant is \$263000. The purchase price for the 2025 ambulance is \$263000. At this time, the Dormitory Authority of the State of New York (DASNY) has completed their review and the grant has moved for Senate Finance approval.

I am requesting approval of the transfer now, so it may be presented on June 3rd for the Council's approval. We plan on purchasing the ambulance from a dealer who has inventory. This will provide the city with a new ambulance by July 1st. This purchase will only be implemented if the grant is awarded to Kingston.

Any questions, please call me at 845-331-1507.

Respectfully submitted.

Chris Rea

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER XX
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: Fire

DATE: May 01, 2025


Description: Transfer of funds from a pending DASNY Grant to Motor Vehicles.

A13410.23.43589 \$263000.

To

A13410.12.5203 \$263000.

Purchase contingent on awarding of the grant.

Estimated Financial Impact: \$ 0 Signature 

Motion by _____

Seconded by _____

Action Required:

CITY OF KINGSTON
Department of Public Works
publicworks@kingston-ny.gov

F+A

Edward Norman, Superintendent
Ryan M. Coon, Deputy Superintendent



Steven T. Noble, Mayor

April 22, 2025

Hon. Andrea Shaut, President
Common Council
420 Broadway
Kingston, NY 12401

RE: Transfer Requests

Dear President Shaut,

Attached you will find two transfer requests to cover the cost of retirement payouts for 2025. There is an Internal Transfer request using DPW funds to cover a portion of the cost and a Contingency Transfer request for the balance. We respectfully request this communication be submitted to the Council for review.

Your assistance in this matter is appreciated, thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Edward Norman".

Edward Norman
Superintendent Public Works

EN/mkl
Enclosures

Cc: Comptroller John Tuey
City Clerk Elisa Tinti

From:

Account#	Account Name	Total Amount
5182 11 5101	Electrician Regular Pay	\$21,720.00
8160 11 5101	Sanitation Regular Pay	\$3,280.00
Total:		\$25,000.00

To:

Account#	Account Name	Total Amount
1490 11 5105	Admin Retirement Payout	\$25,000.00
Total:		\$25,000.00

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER X
AUTHORIZATION
CLAIMS

CONTINGENCY TRANSFER
BUDGET MODIFICATION
ZONING

TRANSFER
BONDING REQUEST
OTHER

DEPARTMENT: DPW DATE: 4/22/25

Description:

Internal transfer of funds to cover the cost of retirement payouts.

Estimated Financial Impact: \$0

Signature



Motion by

Seconded by

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Sara Pasti, Ward 1		

From:

Account#	Account Name	Total Amount
5182 11 5101	Electrician Regular Pay	\$21,720.00
8160 11 5101	Sanitation Regular Pay	\$3,280.00
Total:		\$25,000.00

To:

Account#	Account Name	Total Amount
1490 11 5105	Admin Retirement Payout	\$25,000.00
Total:		\$25,000.00

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER ____
AUTHORIZATION ____
CLAIMS ____

CONTINGENCY TRANSFER __XX__
BUDGET MODIFICATION ____
ZONING ____

TRANSFER ____
BONDING REQUEST ____
OTHER ____

DEPARTMENT: DPW DATE: 4/22/25

Description:

Transfer of funds from Contingency to cover the cost of retirement payouts.

Estimated Financial Impact: \$65,825.00

Signature



Motion by _____

Seconded by _____

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Sara Pasti, Ward 1		

CITY OF KINGSTON
Office of Grants Management
grants@kingston-ny.gov

F7A

Ruth Ann Devitt-Frank, Director



Steven T. Noble, Mayor

May 2, 2025

Honorable Andrea Shaut
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: NYS DOS Coastal Rehabilitation and Resilience Grant –
Mariner's Pump Station Project

Dear President Shaut,

I am writing to request that a resolution authorizing the Mayor to apply for and execute any and all documents related to a NYS Department of State Coastal Rehabilitation and Resilience grant be placed on the agenda of the appropriate committee in May. The City will seek funds to replace and relocate the Mariner's Pump Station. Replacement and relocation of this station will prevent it from flooding and discharging untreated effluent into Rondout Creek.

A draft resolution is attached and committee report are attached.

If there are any questions about this project, please do not hesitate to call me at 845-334-3961 or email me at nkikel@kingston-ny.gov. Thank you in advance for your consideration.

Sincerely,

Natalie Kikel

Natalie Kikel
Grants Manager

cc: Steven T. Noble, Elisa Tinti, John Tuey, John Schulthies, Ruth Ann Devitt-Frank

RESOLUTION ____ of 2025

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE NEW YORK STATE DEPARTMENT OF STATE (DOS) FOR A COASTAL REHABILITATION AND RESILIENCE PROJECTS GRANT IN THE AMOUNT OF UP TO \$1.3 MILLION FOR THE MARINER'S PUMP STATION PROJECT AND TO EXECUTE ANY AND ALL RELATED DOCUMENTS.

Sponsored by Finance and Audit Committee Aldermen: Scott-Childress, Chairman; Andrews; Pasti; Schabot; and Tierney

WHEREAS, the City of Kingston is eligible to apply to NYS DOS for a Coastal Rehabilitation and Resilience Projects grant in the amount of up to \$1,300,000 for the Mariner's Pump Station project; and

WHEREAS, this application, should the grant be awarded, requires a 10% match to be provided by bond, force account, and/or another grant; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under this grant will be in accordance with all terms and conditions contained in guidelines provided by NYS DOS.

SECTION 2. The Mayor of the City of Kingston is hereby authorized and directed to file an application for funds from NYS DOS for a Coastal Rehabilitation and Resilience Projects grant in the amount of up to \$1,300,000 for the Mariner's Pump Station project and upon approval of said request, to enter into and execute an agreement and any and all related documents.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
of _____ 2025

Approved by the Mayor this ____ day
of _____ 2025

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2025

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION ☒ _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: Grants Management DATE: 05/14/2025

Description:

This is a request to authorize the Mayor to submit an application to NYS DOS for a Coastal Rehabilitation and Resilience grant and to execute an agreement and any and all related documents. Grant funds will be used to replace one City pump station (#18). The grant request will be up to \$1.3 million.

There is a required 10% match, which will be met with force account, another grant and/or, if needed, bonding.

Estimated Financial Impact: \$ to be determined Signature _____



Motion by _____

Seconded by _____

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Sara Pasti, Ward 1		

CITY OF KINGSTON
Office of Grants Management
rfrank@kingston-ny.gov

F/A

Steven T. Noble, Mayor



Ruth Ann Devitt-Frank, Director

May 2, 2025

Honorable Andrea Shaut
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: NYS Depart of State Grant for
Kingston Point Park Swimming Facilities Upgrades Project

Dear President Shaut,

I am writing to request that a resolution be placed on the agenda of the appropriate committee in May. This resolution will authorize the Mayor to apply for and execute any and all documents related to a NYS Department of State Local Waterfront Revitalization grant for the Kingston Point Park beach. The funds will support implementation of a design of multi-tiered raised terraces to connect upland areas on either side of the existing beach; this will provide flood mitigation and protect the interior of Kingston Point against sea-level rise. The primary objective is to promote resiliency through the protection and management of natural resources and sensitive ecosystems, and to protect and reinforce the shorelines.

A draft resolution and committee report are attached.

If there are any questions about this project, please do not hesitate to call me at 845-334-3962 or email me at 845-334-3962. Thank you in advance for your consideration.

Sincerely,

Ruth Ann Devitt-Frank

Cc: Steven T. Noble, Elisa Tinti, John Tuey, Julie Noble

RESOLUTION ____ of 2025

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE NEW YORK STATE DEPARTMENT OF STATE FOR A LOCAL WATERFRONT REVITALIZATION PROGRAM (DOS LWRP) IMPLEMENTATION PROJECTS GRANT IN THE AMOUNT OF \$1,000,000 FOR THE KINGSTON POINT BEACH SWIMMING FACILITIES UPGRADES PROJECT AND TO EXECUTE ANY AND ALL RELATED DOCUMENTS.

Sponsored by: Finance and Audit Committee Aldermen: Scott-Childress, Andrews, Pasti, Tierney and Schabot

WHEREAS, the City of Kingston is eligible to apply to the New York State Department of State for a Local Waterfront Revitalization Program Implementation Projects grant for funds in an amount of \$1,000,000 for the Kingston Point Beach Swimming Facilities Upgrades Project; and

WHEREAS, this application, should the grant be awarded, requires a 10% match in the amount of \$111,111 to be provided by in-kind donation, force account, bond, another grant, and/or private contributions; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under this grant will be in accordance with all terms and conditions contained in guidelines provided by the NYS DOS.

SECTION 2. The Mayor of the City of Kingston is hereby authorized and directed to file an application for funds from the NYS DOS for an LWRP Implementation Projects grant in the amount of \$1,000,000 for the Kingston Point Beach Swimming Facilities Upgrades Project, and upon approval of said request, to enter into and execute an agreement and any and all related documents.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
of _____ 2025

Elisa Tinti, City Clerk

Approved by the Mayor this ____ day
of _____ 2025

Steven T. Noble, Mayor

Adopted by Council on _____, 2025

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION x _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: Office of Grants Management DATE: May 14, 2025

Description:

This is a request for authorization to apply for and execute an agreement and any and all related documents related to a grant from the New York State Department of State for a Local Waterfront Revitalization Program Implementation Projects fund in the amount of \$1,000,000 for the Kingston Point Beach Swimming Facilities Upgrades Project.

The match requirement of 10% in the amount of \$111,111 will be provided by in-kind donations, force account and/or, if necessary, bonding to be requested.

Estimated Financial Impact: \$ to be determined Signature _____

Motion by _____

Seconded by _____

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Sara Pasti, Ward 1		

CITY OF KINGSTON
Office of Grants Management
rfrank@kingston-ny.gov

FIA

Steven T. Noble, Mayor



Ruth Ann Devitt-Frank, Director

May 2, 2025

Honorable Andrea Shaut
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Department of Environmental Conservation Grant for
the Twaalfskill Brook Culvert Replacements Project

Dear President Shaut,

I am writing to request that a resolution authorizing the Mayor to apply for and execute any and all related documents related to a NYS Department of Environmental Conservation Resilient NY Program grant be placed on the agenda of the appropriate committee in May. The City will seek funds to replace three culverts located in the Twaalfskill Brook Watershed in order to reduce flooding events, improve water quality in the Creek, and protect wildlife species in the project area.

A draft resolution and committee report are attached.

If there are any questions about this project, please do not hesitate to call me at 845-334-3962 or email me at 845-334-3962. Thank you in advance for your consideration.

Sincerely,

Ruth Ann Devitt-Frank

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RESOLUTION ____ of 2025

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR A RESILIENT NY PROGRAM GRANT IN THE AMOUNT OF \$2,520,000 FOR THE TWAALFSKILL BROOK CULVERT REPLACEMENTS PROJECT AND TO EXECUTE ANY AND ALL RELATED DOCUMENTS.

Sponsored by: Finance and Audit Committee Aldermen: Scott-Childress, Andrews, Pasti, Tierney and Schabot

WHEREAS, the City of Kingston is eligible to apply to the New York State Department of Environmental Conservation for a Resilient NY Program grant for funds in an amount of \$2,520,000 for the Twaalfskill Brook Culvert Replacements Project; and

WHEREAS, this application, should the grant be awarded, requires a 10% match in the amount of \$280,000 to be provided by in-kind donation, force account, bond, another grant, and/or private contributions; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under this grant will be in accordance with all terms and conditions contained in guidelines provided by the NYS DEC.

SECTION 2. The Mayor of the City of Kingston is hereby authorized and directed to file an application for funds from the NYS DEC for a Resilient NY Program Grant in the amount of \$2,520,000 for the Twaalfskill Brook Culvert Replacement Project and, upon approval of said request, to enter into and execute an agreement and any and all related documents.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
of _____ 2025

Elisa Tinti, City Clerk

Approved by the Mayor this ____ day
of _____ 2025

Steven T. Noble, Mayor

Adopted by Council on _____, 2025

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION * _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: Office of Grants Management DATE: May 14, 2025

Description:

This is a request for authorization to apply for and execute an agreement and any and all related documents related to a grant from the New York State Department of Environmental Conservation for a Resilient NY Program in the amount of \$2,520,000 for the Twaalfskill Brook Culvert Replacements Project.

The match requirement of 10% in the amount of \$280,000 will be provided by in-kind donations, force account and/or, if necessary, bonding to be requested.

Estimated Financial Impact: \$ to be determined Signature _____

Motion by _____

Seconded by _____

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Sara Pasti, Ward 1		

F+1A

CITY OF KINGSTON
Office of the Comptroller
comptroller@kingston-ny.gov

John Tuey, Comptroller



Steven T. Noble, Mayor

April 29, 2025

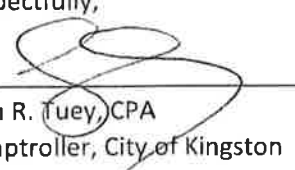
Alderman At Large Andrea Shaut, President
City of Kingston Common Council
City Hall, 420 Broadway
Kingston, NY 12401

RE: Mid Year 2025 Budgetary Transfer

Dear President Shaut,

I am submitting the attached 2025 budgetary transfer totaling \$34,600 to reconcile departmental accounts on a year-to-date basis as per attached. Please note that there is a \$20,000 financial impact due to a retirement in our department.

Respectfully,


John R. Tuey, CPA
Comptroller, City of Kingston

Cc: Steven Noble, Mayor

From:

Account#	Account Name	Total Amount
A11315.11.5101	Regular Pay	\$1,660.00
A11345.11.5101	Regular Pay	\$10,159.00
A11345.18.5821	Hospital and Medical Ins	\$2,606.00
A11345.18.5822	Dental Insurance	\$158.00
A11345.18.5823	Optical Insurance	\$17.00
A11990.14.5404	Contingency	\$20,000.00
		\$34,600.00

To:

Account#	Account Name	Total Amount
A11315.14.5411	Consultants	\$4,500.00
A11345.11.5105	Retirement Accumulation	\$28,699.00
A11345.11.5811	Social Security	\$1,401.00
		\$34,600.00

From:

Account#	Account Name	Total Amount
A11315.11.5101	Regular Pay	\$1,660.00
A11345.11.5101	Regular Pay	\$10,159.00
A11345.18.5821	Hospital and Medical Ins	\$2,606.00
A11345.18.5822	Dental Insurance	\$158.00
A11345.18.5823	Optical Insurance	\$17.00
A11990.14.5404	Contingency	\$20,000.00
		\$34,600.00

To:

Account#	Account Name	Total Amount
A11315.14.5411	Consultants	\$4,500.00
A11345.11.5105	Retirement Accumulation	\$28,699.00
A11345.11.5811	Social Security	\$1,401.00
		\$34,600.00

From:

Account#	Account Name	Total Amount
A11315.11.5101	Regular Pay	\$1,660.00
A11345.11.5101	Regular Pay	\$10,159.00
A11345.18.5821	Hospital and Medical Ins	\$2,606.00
A11345.18.5822	Dental Insurance	\$158.00
A11345.18.5823	Optical Insurance	\$17.00
A11990.14.5404	Contingency	\$20,000.00
		\$34,600.00

To:

Account#	Account Name	Total Amount
A11315.14.5411	Consultants	\$4,500.00
A11345.11.5105	Retirement Accumulation	\$28,699.00
A11345.11.5811	Social Security	\$1,401.00
		\$34,600.00

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER ^x _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: Comptroller DATE: 4/29/2025

Description:

Request approval of the attached budgetary transfer totaling \$34,600 to reconcile 2025 budgetary accounts on a year-to-date basis. This transfer has a \$20,000 financial impact due to a retirement payout.

Estimated Financial Impact: \$20,000 Signature John Tuoy

Motion by _____

Seconded by _____

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Sara Pasti, Ward 1		



Kwame WiafeAkenten Jr.

From: Tinti, Elisa
Sent: Wednesday, April 9, 2025 2:19 PM
To: Kwame WiafeAkenten Jr.
Subject: FW: Please include in my communication folder

Please print for Andrea's mailbox.
Thank you!

From: Shaut, Andrea <ashaut@kingston-ny.gov>
Sent: Wednesday, April 9, 2025 1:32 PM
To: Tinti, Elisa <emtinti@kingston-ny.gov>
Subject: Please include in my communication folder

Good afternoon,

I would like the Finance & Audit Committee to discuss the practice of council members signing monthly vouchers. There has been internal discussion on whether this practice is necessary and whether any adjustments should be made.

Sincerely,

Andrea Shaut

Council President, City of Kingston

CITY OF KINGSTON
Office of the City Engineer
jschultheis@kingston-ny.gov

John Schultheis, P.E., City Engineer



Steven T. Noble, Mayor

April 10, 2025

Honorable Andrea Shaut
President of the Common Council
Kingston City Hall
420 Broadway
Kingston, New York 12401

Re: Extension of sidewalk on Merilina Ave.

Dear President Shaut,

Our office is pursuing the extension of 400 linear feet of sidewalk on the north side of Merilina Ave. to the border of Edson Elementary School. This project is important for the safety of pedestrians who are currently walking on the very narrow, busy street.

Construction costs for this project are estimated at \$100,000.00. If approved by the Common Council, we'd issue a request for proposals (RFP). Ideally, construction would begin in July 2025 to minimize the disruption of school traffic.

The current request is for the Common Council to declare lead agency status relative to SEQR to determine any environmental significance and bonding in the amount of \$100,000.00 for construction.

Please forward this communication to the next regularly scheduled Finance and Audit Committee for consideration and discussion. I plan to attend the meeting to answer any questions the committee has.

Respectfully,

John Schultheis
City Engineer

Cc: Steven T. Noble, Mayor
Rennie Scott-Childress, Chair, Finance and Audit Committee
John Tuey, Comptroller

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION x _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST x _____
OTHER _____

DEPARTMENT: Engineering

DATE: April 14, 2025

Description:

- 1) Request for the Common Council to declare lead agency status relative to SEQRA to determine any environmental significance.
- 2) A resolution to allow the construction of Merilina Ave. sidewalk extension
 - a. Authorizing the project
 - b. Authorizing expending funds in the first instance
 - c. Appropriating funds
 - d. Authorizing the Mayor to execute all documents

Estimated Financial Impact: \$ 100,000

Signature



Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____
Type II Action _____
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Sara Pasti, Ward 1		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		

Short Environmental Assessment Form

Part 1 - Project Information

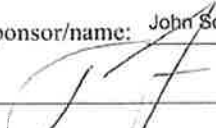
Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Merilina Ave. sidewalk extension - City of Kingston			
Name of Action or Project: Extend sidewalk on north side of Merilina Ave. to school boundary			
Project Location (describe, and attach a location map): 41 93197, -7403385 North Side of Merilina			
Brief Description of Proposed Action: Extend sidewalk on north side of Merilina Ave. to the Kingston City School District Edson Elementary School border			
Name of Applicant or Sponsor: City of Kingston		Telephone: 845-334-3967	
		E-Mail: jschultheis@kingston-ny.gov	
Address: 420 Broadway			
City/PO: Kingston		State: NY	Zip Code: 12401
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?		NO	YES
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency?		NO	YES
If Yes, list agency(s) name and permit or approval:		<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. a. Total acreage of the site of the proposed action?		1/20 acres	
b. Total acreage to be physically disturbed?		1/20 acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		1/20 acres	
4. Check all land uses that occur on, are adjoining or near the proposed action:			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	NO <input type="checkbox"/> <input type="checkbox"/>	YES <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	N/A <input type="checkbox"/> <input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	YES <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	YES <input type="checkbox"/> <input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	YES <input type="checkbox"/> <input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, <div style="margin-left: 40px;"> a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? </div> If Yes, briefly describe:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (c.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: <u>John Schultheis</u> Date: <u>4/14/2025</u> Signature: <u></u> Title: <u>City Engineer</u>		

Project: _____

Date: _____

Short Environmental Assessment Form

Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Agency Use Only [If applicable]

Project:

Date:

Short Environmental Assessment Form

Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input checked="" type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
City of Kingston	April 14, 2025
Steven T. Noble	Mayor
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT FORM

Agency Use Only [If applicable]

Project:

Date:

Short Environmental Assessment Form Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing: a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

PRINT FORM