

**KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
APRIL 12, 2017**

The regular meeting of the Board of Water Commissioners was called to order at 5:04 p.m. on April 12, 2017 in the Department's offices at Jansen Avenue. Present were President Dennis Crosswell, Commissioners Robert Niedzielski, Joanne Seche, Margaret Gruner, and Harold Goldman. Also in attendance were Superintendent Hansen, Assistant Secretary Allan Alberts, and James Caggiano. Also present to address the Board was Town of Ulster Supervisor, James Quigley and representatives from Johnson Controls.

The minutes of the previous meeting were approved on a motion made by Commissioner Gruner and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

Bills in the amount of \$153,890.04 dated 3/15/17; \$28,358.98 dated 3/22/17; \$196,425.72 dated 3/29/17; \$50,106.17 dated 4/5/17; and \$75,300.50 dated 4/12/17 were ordered paid as audited on a motion by Commissioner Niedzielski and seconded by Commissioner Seche. Motion carried by unanimous vote.

Representatives from Johnson Controls gave a presentation to the Board related to the proposal they submitted to KWD for Energy Performance Contracting. A Project Development Agreement will be submitted to the Board at the next meeting to be discussed and acted upon.

The Board was informed that there was nothing new to report on the SCADA System Project.

The Board discussed the Binnewater UPS Installation Project. It was reported that the plans and specifications had been received.

The Board was informed that there was nothing new to report on the Cooper Lake Dam Improvements. It was reported that a meeting would take place in the near future with Assemblyman Kevin Cahill and Senator George Amedore concerning the funding issues for major dam improvements.

The Board discussed the Transmission Main Rehab Project. It was reported that the surveys had been received.

The Board discussed Cybersecurity Vulnerability Assessment. It was reported that a Vulnerability Assessment needed to be updated by the end of 2017. Cybersecurity is a new segment added to the criteria of the Vulnerability Assessment.

The Board discussed Board Committee assignments. President Crosswell asked if there were any preferences by any of the Board members. A completed assignment list will be disbursed at the next meeting.

The correspondence reported was a notice of violation from the DEC related to the lagoons at the Water Treatment Plant. A motion was made by Commissioner Goldman and seconded by

Commissioner Gruner to authorize hiring a P.E. to move forward with a study of the lagoons at a cost not to exceed \$10,000. Motion carried by unanimous vote.

The Board was asked to review the Procurement Policy and consider policy for Employee Recertification Seminar Attendance. Discussion will take place at future meetings.

The March Superintendent's Report was read and ordered filed on a motion by Commissioner Gruner and seconded by Commissioner Seche. Motion carried by unanimous vote.

A motion to move into Executive Session was made by Commissioner Niedzielski and seconded by Commissioner Gruner at 6:12 pm. A motion to come out of Executive Session was made by Commissioner Gruner and seconded by Commissioner Seche at 6:38 pm. Motions carried by unanimous vote.

A motion was made by Commissioner Gruner and seconded by Commissioner Niedzielski to authorize hiring Steve Henry and Steve Simmons for the positions of Water Plant Operator Trainee at the annual wage of \$39,864.24 contingent on the completion of a background check. Motion carried by unanimous vote.

A motion was made by Commissioner Seche and seconded by Commissioner Niedzielski to have KWD adopt the title of Heavy Motor Equipment Operator (HMEO) at the annual wage of \$49,500. Motion carried by unanimous vote.

A motion was made by Commissioner Gruner and seconded by Commissioner Seche to appoint Joseph Ham to the title of HMEO effective on 4/15/17.

A motion was made by Commissioner Gruner and seconded by Commissioner Niedzielski to post a vacancy for the title of Motor Equipment Operator. Motion carried by unanimous vote.

Motion to adjourn was made by Commissioner Seche and seconded by Commissioner Goldman at 6:44 pm. Motion carried by unanimous vote.

Allan P. Alberts
Assistant Secretary

