

**KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
FEBRUARY 15, 2017**

The regular meeting of the Board of Water Commissioners was called to order at 5:06 p.m. on February 15, 2017 in the Department's offices at Jansen Avenue. Present were President Dennis Crosswell, Mayor Steven Noble, Commissioners Margaret Gruner and Robert Niedzielski. Also in attendance were Superintendent Hansen, Assistant Secretary Allan Alberts, Attorney William Cloonan (speakerphone), and James Caggiano (speakerphone). Commissioner Seche was an excused absence. Also participating on speakerphone was Tom Laustsen of CDM Smith Engineering.

The minutes of the previous meeting were approved on a motion made by Commissioner Niedzielski and seconded by Commissioner Gruner. Motion carried by unanimous vote.

Bills in the amount of \$640,582.93 dated 1/18/17; \$125,242.29 dated 1/25/17; \$30,469.43 dated 2/1/17; \$43,291.50 dated 2/8/17; and \$127,789.86 dated 2/15/17 were ordered paid as audited on a motion by Commissioner Niedzielski and seconded by Commissioner Gruner. Motion carried by unanimous vote.

The Board discussed the SCADA System Project. It was reported that the project budget was expected to be exceeded. Tom Laustsen of CDM Smith Engineering gave the Board some details for the probable exceedance.

The Board received a proposal from Comp-U-Site Designs, Inc.; in the amount of \$20,600 for engineering services regarding the installation of a UPS System at the Binnewater facility. A motion was made by Commissioner Gruner and seconded by Commissioner Niedzielski accepting the proposal. Motion carried by unanimous vote.

Superintendent Hansen requested permission to pursue RFP's for Energy Performance Contracting. The Board directed her to do so and President Crosswell named a committee, consisting of himself, Superintendent Hansen, and Commissioner Gruner, to grade the proposals.

A motion was made by Commissioner Niedzielski and seconded by Commissioner Gruner authorizing the purchase of a Hach Spectrophotometer at a cost of \$3,986.20. Motion carried by unanimous vote.

The Board discussed the installation of a generator at the Foxhall Pump Station. It was reported that the generator was functioning.

The Board was given an update on the progress of the Phase 1B Filter Renovation Project. They were informed that the project is completed except for two flood doors which would be installed at a later date.

The Board was informed that there was nothing new to report on the Cooper Lake Dam Improvements.

The Board discussed the Transmission Main Rehab Project. It was reported that the surveyors had begun work.

The Board discussed a letter dated 11/30/16 from Town of Ulster Supervisor, James Quigley. The substance of the letter requested the right of Town of Ulster to supply the Kingston Water System with "Compensation Water" during declared drought conditions. A motion was made by Commissioner Niedzielski and seconded by Commissioner Gruner agreeing to the substance of the letter as a clarification of the current agreement between the Kingston Water Department and the Town of Ulster, not as an amendment to it. Motion carried by unanimous vote.

The January Superintendent's Report was read and ordered filed on a motion by Commissioner Gruner and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

A motion to move into Executive Session was made by Commissioner Niedzielski and seconded by Commissioner Gruner at 6:07 pm. A motion to come out of Executive Session was made by Commissioner Niedzielski and seconded by Commissioner Gruner at 6:48 pm. Motions carried by unanimous vote.

A motion was made by Commissioner Gruner and seconded by Commissioner Niedzielski to appoint Ryan Knowlton Water Meter Foreman effective 2/22/17 at the rate of \$25.1571 per hour. The appointment is provisional pending a Civil Service examination to be given at a future date. Motion carried by unanimous vote.

Motion to adjourn in the memory of Joseph DeCicco, past Board President, was made by Commissioner Niedzielski and seconded by Commissioner Gruner at 6:51 pm. Motion carried by unanimous vote.

Allan P. Alberts
Assistant Secretary

