

**KINGSTON BOARD OF WATER COMMISSIONERS  
REGULAR MEETING  
June 20, 2018**

The regular meeting of the Board of Water Commissioners was called to order at 5:07 p.m. on June 20, 2018 in the Department's offices at Jansen Avenue. Present were President Dennis Crosswell, Commissioners Robert Niedzielski, Joanne Seche, and Margaret Gruner. Also in attendance were Superintendent Judith Hansen, Acting Assistant Secretary Jane Perry, Attorney William Cloonan, Council Liaison Jeffrey Ventura Morell, and Consulting Engineer James Caggiano.

The minutes of the previous meeting were approved on a motion made by Commissioner Niedzielski and seconded by Commissioner Seche. Motion carried by unanimous vote.

Bills in the amount of \$32,128.52 dated 5/15/18; \$149,090.95 dated 5/21/18; \$28,921.44 dated 5/29/18; \$29,066.20 dated 6/5/18; \$31,394.47 dated 6/12/18; and \$355,636.28 dated June 19, 2018 were ordered paid as audited on a motion by Commissioner Niedzielski and seconded by Commissioner Gruner. Motion carried by unanimous vote.

The Board discussed the Cooper Lake Improvements Project. A Risk Assessment Workshop meeting was held May 22 at the Filter Plant with the engineers. Topics discussed were depth of the Lake and obtaining water from the Ashokan Reservoir. CDM Engineering will be submitting an application on our behalf for the permanent connection and cost effectiveness in July. The wetlands review to be forthcoming.

The Board discussed the Interstate 587/Albany Avenue Roundabout. It was reported that the State's Betterment Agreement due by July 11 is missing specifics. No action will be taken by Kingston Water Department until documents are completed by the State.

The Board discussed the SCADA System Project. It was reported that the bids were sent out. Bid opening to be July 12, 2018. It was also reported a tour was given of all facilities to two possible bidders.

The Board discussed the Binnewater UPS Installation Project. It was reported the fire pump feeder was approved. It was also reported that Arace Electronics needs to complete their portion of the installation. Superintendent Hansen to contact Arace with a deadline date of July 11, 2018. Also, Superintendent Hansen to contact Mitsubishi to correct wording in their warranty document as directed by Attorney Cloonan.

The Board discussed the Transmission Main Rehab Project. It was reported that the project is still in the plan development stage. It was reported CDM is working on permits with the DEC. The environmental evaluation to be done between November 2018 and January 2019. The project projection date is Spring/Summer 2019.

The Board was informed that the full engineering evaluation of the Lagoon Sludge Removal will be concluded in the fall by CDM. Earth Care is continuing to check levels of the lagoons periodically.

The Board was informed that Johnson Controls had completed the push/pull and the results have been received. Superintendent Hansen to look the results over and submit at the July meeting.

Bids for water treatment chemicals were received on Thursday, June 14<sup>th</sup> at 1pm. Bids were received from 7 different firms and bidders were not required to bid on all of the items. The Superintendent recommended that two of the bids be rejected. Surpass Chemical's bid did not meet the bid specification for hydrated lime and ESC Environmental failed to submit their bid in a sealed envelope as directed in the bid documents. As a result, it was opened upon arrival.

On a motion by Commissioner Gruner and seconded by Commissioner Seche, the Board rejected the bid submitted by Surpass Chemical as it did not meet the bid requirements for hydrated lime and rejected the bid submitted by ESC Environmental as it was not submitted in a sealed envelope as directed in the bid documents. Motion carried by unanimous vote.

On a motion by Commissioner Seche and seconded by Commissioner Niedzielski, the Board awarded the Treatment Chemical bids effective July 1, 2018 as follows:

<b>CHEMICAL</b>	<b>FIRM</b>	<b>PRICE</b>
Liquid Aluminum Sulfate	Holland Company	\$0.21 per pound
Liquid Chlorine Gas	Jones Chemical Inc. (JCI)	\$0.6333 per pound
Sodium Hypochlorite	Slack Chemical	\$0.969 per gallon
Hydrated Lime	Slack Chemical	\$0.198 per pound

The May Superintendent's Report was read and ordered filed on a motion by Commissioner Seche and seconded by Commissioner Niedzielski. Motion carried by unanimous vote.

A motion to move into Executive Session was made by Commissioner Niedzielski and seconded by Commissioner Gruner at 5:55 pm. A motion to come out of Executive Session was made by Commissioner Niedzielski and seconded by Commissioner Gruner at 6:22 pm. Motions carried by unanimous vote.

On a motion by Commissioner Gruner and seconded by Commissioner Niedzielski, permanent appointment for Ryan Knowlton to the position of Water Maintenance Supervisor at an annual salary of \$71,270.76, provisional appointment for Joseph Ham to the position of Water Maintenance Foreman at a salary of \$25.5973 per hour, provisional appointment for Derrick Knox to the position of Water Meter Foreman at a salary of \$25.5973 per hour, permanent appointment for Elkin Escobar to the position of Water Maintenance Assistant at a salary of \$21.5441 per hour, all effective June 30, 2018. Also, permanent appointment for Steven Simmons and Steven Henry to the position of Water Plant Operators at a salary of \$22.4835 per hour effective June 2, 2018 for both. Motion carried by unanimous vote.

On a motion by Commissioner Niedzielski and seconded by Commissioner Seche the Board accepted the resignation letter of Andrew Schmidt as of June 7, 2018. Motion carried by unanimous vote.

On a motion by Commissioner Gruner and seconded by Commissioner Seche the Board accepted the retirement letter of Wayne Brooks as of June 29, 2018. Motion carried by unanimous vote.

Motion to adjourn was made by Commissioner Seche and seconded by Commissioner Niedzielski at 5:50 pm. Motion carried by unanimous vote.

*Jane Perry*  
Assistant Secretary