

**KINGSTON BOARD OF WATER COMMISSIONERS
REGULAR MEETING
August 8, 2018**

The regular meeting of the Board of Water Commissioners was called to order at 5:06 p.m. on August 8, 2018 in the Department's offices at Jansen Avenue. Present were President Dennis Crosswell, Commissioners Joanne Seche and Margaret Gruner. Also in attendance were Superintendent Judith Hansen, Assistant Secretary Matthew Dysard, Jane Perry, Attorney William Cloonan, and Consulting Engineer James Caggiano. Present to address the Board was Julie Shaw of Shaw, Perelson, May, and Lambert, LLP.

The minutes of the previous meeting were approved on a motion made by Commissioner Seche and seconded by Commissioner Gruner. Motion carried by unanimous vote.

The Board discussed the Cooper Lake Improvements Project. The Board discussed the proposal received from CDM Engineering for the permit processing portion for the permanent connection to the Ashokan Reservoir. Superintendent Hansen reported the annual fee for the connection is to be \$1,000 to NYC DEP. A meeting is set for August 10, 2018 with Schnabel Engineering to discuss the project. A motion to move forward with CDM Engineering proposal for \$78,080 was made by Commissioner Gruner and seconded by Commissioner Seche. Motion carried by unanimous vote.

The Board discussed the SCADA System Project. It was reported that two bids for the project were received; in the amounts of \$190,337.73 from Armani Consulting Corp. and \$557,252.39 from PCS Pump and Process Inc. It was deemed that the Armani bid was unresponsive due to missing critical components of project. Superintendent Hansen is to contact County regarding Golden Hill Pump funding. A motion to award the bid to PCS Pump and Process Inc. was made by Commissioner Seche and seconded by Commissioner Gruner. Motion carried by unanimous vote.

The Board discussed the Binnewater UPS Installation Project. Superintendent Hansen reported the project is complete. Still waiting on the final cost to correct the violation.

Bills in the amount of \$101,291.87 dated July 18, 2018; \$36,520.88 dated July 25, 2018; \$28,184.88 date August 1, 2018 and \$88,997.45 dated August 8, 2018; were ordered paid as audited on a motion by Commissioner Seche and seconded by Commissioner Gruner. Motion carried by unanimous vote.

The Board discussed the Transmission Main Rehab Project. It was reported CDM is still working on permits, will be sent to DOH within the next two weeks.

The Board discussed the Johnson Control's project. Superintendent Hansen reported that Johnson Control's has requested data on new meters. Also, Superintendent Hansen is to schedule a meeting with Johnson Control's for early September.

The July 2018 Superintendent's Report was read and ordered filed on a motion by Commissioner Seche and seconded by Commissioner Gruner. Motion carried by unanimous vote.

The Board discussed the TechCity account. Superintendent Hansen reported that the Manager of TechCity has promised payment by Friday August 10, 2018 for past due bills.

A motion to move into Executive Session was made by Commissioner Gruner and seconded by Commissioner Seche at 5:48 pm. A motion to come out of Executive Session was made by Commissioner Seche and seconded by Commissioner Gruner at 6:48 pm. Motions carried by unanimous vote.

On a motion from Commissioner Gruner and seconded by Commissioner Seche, a temporary stipend of \$2.50/hour will be paid to Joseph Ham effective August 11, 2018 until position of MEO is filled. Motion carried by unanimous vote.

Motion to adjourn was made by Commissioner Gruner and seconded by Commissioner Seche at 6:50 pm. Motion carried by unanimous vote.

Matthew Dysard
Assistant Secretary