

Tinti, Elisa

From: Noble, Steve
Sent: Tuesday, March 23, 2021 9:54 AM
To: Alderman
Cc: Tinti, Elisa
Subject: Light's On Kingston Initiative - Finance Communication

Dear President Shaut,

Since January, I have been working with County Executive Pat Ryan and Superintendent of Schools Paul Padalino to create a new program to get our teens off the street on Friday nights. This new program will utilize Kingston High School and serve our youth from 6pm to 10pm each Friday evening (Start date TBD). This new, joint initiative will make sure that our youth have a safe and supervised location to have fun and learn, keeping also in mind our current covid restrictions). The County has requested a \$30,000 dollar commitment from the City for this initiative, which I am supportive of, but is not currently budgeted in the 2021 budget and so a budget modification would be necessary.

Respectfully Submitted,

-Steve

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Operative Plan on Lights On Program

Hours of operation

6pm – 10pm

Administrative Team

The team (Harambee) will work with the County and City to create forms for families to fill out for any participating individual. Every child and parent must fill these forms out. Harambee Admins will handle all documentation and will be the reporting team to respective parties.

Lights On Team

- Supervisors
- Organizations
- Security

Supervisors

Supervisors will have designated areas that they will be assigned to in the building to make sure the area is safe. They will also be a support system to organizations programming.

- Monitoring assigned locations
- Checking in on organization doing programming
- Assign security detail and collect security reports in their respective area
- Assisting young adults as needed

Organizations

Organizations will be responsible for promoting and doing programming in the agreed times of operation and help maintain the safety of all participants

- Creating programming for young students
- Monthly report of services / invoices
- Attend Monthly meetings

Security

Security team will assure safety of the building and surrounding grounds. There will be security stations and some walking and patrolling the halls and checking in classrooms. Security will also create a behavior log to keep tabs on individuals who maybe causing issues within the building.

- Assuring safety in the Building
- Assuring safety around the grounds
- Maintaining behavioral logbooks

- Attending Monthly meetings
- Submitting invoices

Budgeting for Lights On Program

Supervisors

3 Supervisors

\$25 Hr / \$100 a week / 4 Hrs a day / \$400 a Month

\$1200 a month for 3 Supervisors

Programming

10 programs @ \$20 Hr / 4 HRs a day / \$80 a week / 3,200 a month

PLEASE NOTE THAT WE CAN ADJUST THE 10 PROGRAMS INTO LESSOR PROGRAMS FOR THE AMOUNT OF STAFF. MEANING INSTEAD OF HAVING 10 PROGRAMS WE WILL HIRE MORE STAFF TO HELP STAFF A PROGRAM NEEDING MORE THEN ONE PERSON. FOR EXAMPLE, IN THE GYM OR BASKETBALL PROGRAM WE ARE LOOKING TO HIRE 4 INDIVIDUALS TO CREATE AND MONITOR THIS PROGRAM SO WE WOULD BE PAYING 4 PEOPLE AT \$20 HR

Security

\$85 a week per person / 4 Weeks /

10 Security @ 17 Hr / 5 Hrs a day / \$3400 a month

Total - \$7,800 a Month X 12 months = \$93,600

Lights On Programing

Arts craft	Social Club (Girls, Boys, LGBTQ+, Parents)
Sporting	Farm project
Dance	Business Club
Stepping	Drumming
Music	Gaming