

JULY 13, 2022 6:30 pm

FINANCE/AUDIT COMMITTEE MEETING

NEW BUSINESS

*Monthly Update from the Comptroller

1 – Budget Transfer for the Office of Community Development – A. Bruck

2 – Budget Transfer for Arts & Culture Department – K. Potter

3 – Budget Transfer for Health & Wellness Department – E. Flynn

4 – Air Conditioners for KFD – Chief Rea

5 – Masonry Work for Stations 2 & 3 – Chief Rea

6 – Budget Transfer for DPW – E. Norman

7 – NYS Vehicle Inspection Software – E. Norman

8 – Budget Transfer for DPW – E. Norman

9 – Paving Funds – Mayor Noble

10 – Transfer Property to Beyond the 4 Walls Outreach Program – Mayor Noble

11 – Budget Transfer for the Assessor's Office – D. Baker

12 – Vehicle Purchase for the Assessor's Office – D. Baker

OLD BUSINESS

1- Request for Wall Repair- Mayor Noble

2- Budget Transfer for CDBG Mobile Mental Health- R. Devitt-Frank

①
Tinti, Elisa

F+A

From: Bruck, Amanda
Sent: Tuesday, June 28, 2022 8:30 AM
To: Hirsch, Michele
Cc: Scott-Childress, Reynolds; Tuey, John; Tinti, Elisa
Subject: Communication from Office of Community Development - Transfer Request
Attachments: U64871MOX113440_06222022_082311_002154.pdf

Follow Up Flag: Follow up
Flag Status: Completed

Madam President,

Please accept this email and attachment as my communication for a budget transfer.

Attached you will find a Finance and Audit Committee Report requesting a funding transfer from contingency cover remaining retirement costs for the Office of Community Development.

Respectfully,

Mandy


Amanda L. Bruck

Director, Office of Community Development and
Exec. Director, Kingston Local Development Corporation

420 Broadway
Kingston, NY 12401

845-334-3930 Office

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THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER <u>x</u> _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: <u>Community Development</u>	DATE: <u>6-16-2022</u>
Description: Transfer \$2,397 from A1 1990.544 to A1 6989.5150 to cover retirement costs	
Estimated Financial Impact: \$ 2,397	Signature <u><i>Arnell H. Paul</i></u>

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Tony Davis, Ward 6		
Michael Olivieri, Ward 7		
Steve Schabot, Ward 8		
Michele Hirsch, Ward 9		

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CITY OF KINGSTON
Office of the Mayor

mayor@kingston-ny.gov

Steven T. Noble
Mayor



Kitt Potter
Director of Arts and Cultural Affairs

June 28, 2022

Honorable Andrea Shaut
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Arts and Cultural Affairs Budget Transfers

Dear President Shaut,

The Department of Arts and Cultural Affairs requests placement on the agenda of the appropriate committee to discuss budget transfers related to the Arts and Cultural Affairs budget.

I respectfully request that you approve the transfer totaling \$9,404.00 from the Arts and Cultural Affairs budgetary account to the line items listed on the attached spreadsheet. The additional expenses are being funded through the Novo Foundation grant. This transfer will not have a budgetary impact.

Thank you for your consideration.

Sincerely,

Marion Kitt Potter

Marion Kitt Potter, Director of Arts and Cultural Affairs

THE CITY OF KINGSTON COMMON COUNCIL

LAWS & RULES
COMMITTEE REPORT

DEPARTMENT: Arts and Cultural Affairs _____

DATE: _____

Description:

RESOLUTION OF THE CITY OF KINGSTON COMMON COUNCIL TO APPROVE THE
ATTACHED 2022 ARTS AND CULTURAL AFFAIRS BUDGET MODIFICATION REQUEST
TOTALING 9,404.00.

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Rita Worthington, Ward 4, Chairman		
Barbara Hill, Ward 1		
Carl Frankel, Ward 2		
Rennie Scott-Childress, Ward 3		
Michael Olivieri, Ward 7		

ARTS AND CULTURAL AFFAIRS: Budget Transfers

Transfer to:	Line Item	Amount	Description
			Office Desk, Office Chair, Work Table for Interns; Storage Cabinet for art supplies; documents and
	7010.202 Furniture and Fixtures	\$3,704.00	records
	7010.402 Office Supplies	\$200.00	General Office Supplies
			Spanish Translation Services: Arts and Culture Master
	7010.411 Consultants	\$1,500.00	Plan; Promotional and Marketing Materials
			Free Arts and Culture Programming: City Hall
			Exhibition Opening Reception Performance;
			Continued 150th City of Kingston Celebration
	7010.472 Contracted Services	\$4,000.00	Programming; Music in the Parks Extended (Fall)
Total Transfer Request		\$9,404.00	

Transfer from:
7010.2705 Grants

3

CITY OF KINGSTON
Department of Health and Wellness
eflynn@kingston-ny.gov

Emily Flynn, Director



Steven T. Noble, Mayor

July 8, 2022

Honorable Andrea Shaut
President/Aldersperson-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Budget Transfer for Health and Wellness Department

Dear President Shaut,

This is a request for placement on the agenda of the next appropriate Committee, expected to be the Finance and Audit Committee, to discuss a budget transfer for the Health and Wellness department, and specifically, the Creating Healthy Schools and Communities Grant budget.

The City of Kingston has started the second year of the Creating Healthy Schools and Communities grant project. This is a five-year grant with total compensation of \$1,525,000.00 from the State Department of Health. Because our grant budget year is from June 2022 to May 2023, we are requesting a budget transfer to cover our estimated expenses for the rest of our City budget year.

The goal of the grant is to support the health of the Kingston community by increasing opportunities for physical activity and nutrition in schools and the community through implementing evidence-based strategies. The City has subcontracted with Family of Woodstock to implement the strategies in childcare centers and daycare homes and Cornell Cooperative Extension of Ulster County has been subcontracted with to implement the strategies in the Kingston City School District. The Health & Wellness department is implementing food service guidelines in community locations and active transportation encouragement.

Therefore, I am now writing to request consideration a budget transfer in the total amount of \$73,000. All additional funding will be reimbursed by the NYS DOH and will have no financial impact.

FROM	Account #A1 4010.3889	NYS Grant Health & Wellness	\$53,372
FROM	Account #A1 4010.101	Regular Pay	\$18,233
FROM	Account #A1 4010.811	Social Security	\$1,395
TO	Account #A1 4010.472	Contracted Services	\$55,000
TO	Account #A1 4010.485	General Materials	\$18,000

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>			
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____	

DEPARTMENT Health & Wellness **DATE** 7/8/22

2022 Budgetary Transfer Request in the Health & Wellness Budget for \$73,000. Expenses will be reimbursed by the NYS DOH Creating Healthy Schools and Communities grant project and the NoVo Foundation with no financial impact with this transfer.

FROM	Account #A1 4010.3889	NYS Grant Health & Wellness	\$53,372
FROM	Account #A1 4010.101	Regular Pay	\$18,233
FROM	Account #A1 4010.811	Social Security	\$1,395
TO	Account #A1 4010.472	Contracted Services	\$55,000
TO	Account #A1 4010.485	General Materials	\$18,000

Estimated Financial Impact _____ Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Tony Davis, Ward 6		
Michael Olivieri, Ward 7		
Steve Schabot, Ward 8		
Michele Hirsch, Ward 9		

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CITY OF KINGSTON
Kingston Fire Department
crea@kingston-ny.gov

F+A
* back page too

Chris Rea, Fire Chief



Steven T. Noble, Mayor

June 27, 2022

President Andrea Shaut
City of Kingston Common Council
City Hall
420 Broadway
Kingston, NY 12401

Dear President Shautt:

It's been upwards of 20 years since the replacement of the air condition unit at Company 2. To my knowledge, that unit replaced the original, dated back in the 70's. Today the unit is inoperable and replacement parts nonexistent. Two small window units have been installed. These units are grossly undersized. I am asking for \$17,900.00 be used from contingency to have mini split units installed. They will provide both air condition and heat.

If there are any questions, please contact me for further information.

Respectfully submitted.

A handwritten signature in black ink, appearing to be "Chris Rea".

Fire Chief

Cc: Elisa Tinti, Clerk

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER <u>X</u> _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT: <u>Fire Department</u>	DATE: <u>06/22/2022</u>
Replace Station 2's air condition unit with split heat/cool systems.	
A1 1990.5404 \$17900.00 to A1 3410.5211 \$17900.00	
Signature _____	

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Tony Davis, Ward 6		
Michael Olivieri, Ward 7		
Steve Schabot, Ward 8		
Michele Hirsch, Ward 9		

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CITY OF KINGSTON
Kingston Fire Department
crca@kingston-ny.gov

Chris Rea, Fire Chief



Steven T. Noble, Mayor

June 27, 2022

President Andrea Shaut
City of Kingston Common Council
City Hall
420 Broadway
Kingston, NY 12401

Dear President Shautt:

It's been over 15 years since any work had been done on any firehouses in Kingston. The 2022 Ice Storm brought to light the conditions of the brick veneer covering at both Company 2 and Company 3. Bricks were pulled away from the building. They have since been pushed back in place, but not secured. To address these issues, a mason should be hired. In order to minimize any future damage, I am asking for \$27800.00 be used from contingency to hire a masonry company to do the repairs.

If there are any questions, please contact me for further information.

Respectfully submitted.

Fire Chief

Cc: Elisa Tinti, Clerk

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER <u>X</u> _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: Fire Department

DATE: 06/22/2022 _____

Masonry work done to both Stations 2 and 3.

A1 1990.5404 \$27800.00

to

A1 3410.443 \$27800.00

Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Tony Davis, Ward 6		
Michael Olivieri, Ward 7		
Steve Schabot, Ward 8		
Michele Hirsch, Ward 9		

(b)

FrA

CITY OF KINGSTON
Department of Public Works
publicworks@kingston-ny.gov

Edward Norman, Superintendent
Ryan M. Coon, Deputy Superintendent



Steven T. Noble, Mayor

June 28, 2022

Hon. Andrea Shaut, President
Common Council
420 Broadway
Kingston, NY 12401

RE: Internal Transfer

Dear President Shaut,

Attached you will find two internal transfer requests (one for general fund, one for sewer fund) which will cover shortfalls in a few accounts. We respectfully request this communication be submitted to the Council for review.

Your assistance in this matter is greatly appreciated.

Sincerely,

A handwritten signature in dark ink, appearing to read "Ed Norman", with a long horizontal flourish extending to the right.

Edward Norman
Superintendent Public Works

EN/mkt
Enclosures

Cc: Comptroller John Tuey
City Clerk Elisa Tinti

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER X
AUTHORIZATION
CLAIMS

CONTINGENCY TRANSFER
BUDGET MODIFICATION
ZONING

TRANSFER
BONDING REQUEST
OTHER

DEPARTMENT: Public Works

DATE: 6/28/2022

Description:

SEWER FUND – Internal transfer:
FROM G1 8120 14 5487 Sewer Construction Material
TO G1 8120 14 5423 Sewer Natural Gas

Transfer is to cover shortfalls in accounts

Estimated Financial Impact: \$ 0

Signature

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action

Type II Action

Unlisted Action

Negative Declaration of Environmental Significance:

Conditioned Negative Declaration:

Seek Lead Agency Status:

Positive Declaration of Environmental Significance:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Tony Davis, Ward 6		
Michael Olivieri, Ward 7		
Steve Schabot, Ward 8		
Michele Hirsch, Ward 9		

FINANCE AND AUDIT COMMITTEE REPORT

INTERNAL TRANSFER X
AUTHORIZATION
CLAIMS

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DATE: 6/28/2022

GENERAL FUND – Internal transfer of **\$20,000** as per attached detail. Transfer is to cover shortfalls in accounts

Signature

Seconded by

Positive Declaration of Environmental Significance:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Tony Davis, Ward 6		
Michael Olivieri, Ward 7		
Steve Schabot, Ward 8		
Michele Hirsch, Ward 9		

①

FMA

CITY OF KINGSTON
Department of Public Works
publicworks@kingston-ny.gov

Edward Norman, Superintendent
Ryan M. Coon, Deputy Superintendent



Steven T. Noble, Mayor

June 10, 2022

Hon. Andrea Shaut, President
Common Council
420 Broadway
Kingston, NY 12401

RE: Contingency Transfer

Dear President Shaut,

Attached you will find a contingency transfer request which is to cover the cost of an upgraded NYS Vehicle Inspection Software Program; this expense was unforeseen as New York State has just changed the equipment and software needed for the vehicle inspection machine that is housed in the DPW Garage. We respectfully request this communication be submitted to the Council for review.

Your assistance in this matter is greatly appreciated.

Sincerely,

Edward Norman
Superintendent Public Works

EN/mkt
Enclosures

Cc: Comptroller John Tuey
City Clerk Elisa Tinti

THE CITY OF KINGSTON COMMON COUNCIL


FINANCE AND AUDIT
COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER <u>X</u> _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT: Public Works DATE: 6/10/2022

Description:

\$4,995.00 FROM A1199014.5404 Contingency
\$4,995.00 TO A1513212.5206 Garage Computer Software

Estimated Financial Impact: \$4,995.00 Signature 

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Tony Davis, Ward 6		
Michael Olivieri, Ward 7		
Steve Schabot, Ward 8		
Michele Hirsch, Ward 9		

④

F7A

CITY OF KINGSTON
Department of Public Works
publicworks@kingston-ny.gov

Edward Norman, Superintendent
Ryan M. Coon, Deputy Superintendent



Steven T. Noble, Mayor

June 7, 2022

Hon. Andrea Shaut, President
Common Council
420 Broadway
Kingston, NY 12401

RE: Contingency Transfer

Dear President Shaut,

Attached you will find a contingency transfer which is to cover the cost of unforeseen retirement payouts. We respectfully request this communication be submitted to the Council for review.

Your assistance in this matter is greatly appreciated.

Sincerely,

Edward Norman
Superintendent Public Works


EN/mkt
Enclosures

Cc: Comptroller John Tuey
City Clerk Elisa Tinti

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER <u>X</u> _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT: <u>Public Works</u>	DATE: <u>6/7/2022</u>
Description: \$8,342.00 FROM A1199014.5404 Contingency \$8,342.00 TO A1149011.5105 Retirement Accumulation	
Estimated Financial Impact: \$8,342.00	Signature 

Motion by _____

Seconded by _____

Action Required: _____

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Tony Davis, Ward 6		
Michael Olivieri, Ward 7		
Steve Schabot, Ward 8		
Michele Hirsch, Ward 9		

9

FIA

CITY OF KINGSTON

Office of the Mayor

mayor@kingston-ny.gov

Steven T. Noble
Mayor



July 1, 2022

Honorable Andrea Shaut
President of the Common Council
Kingston City Hall
420 Broadway
Kingston, New York 12401

Dear President Shaut,

The City of Kingston Department of Public Works has been working hard to improve our road infrastructure across our City to catch up on years of deferred maintenance. We have been fortunate to receive funding from a variety of grant resources that have allowed us to pave over 100 street sections since I took office in 2016, but as we know, there is a lot more work to do.

With that in mind, I am requesting an allocation of \$750,000 from our Fund Balance to allow the Department of Public Works to make necessary improvements to a variety of roadways and parking lots this summer and fall, which may not fit within some of the current grant program guidelines. In particular, DPW would begin working cooperatively with NYS DOT to repair Albany Avenue. At this time, we have allocated American Rescue Plan funding for the Albany Avenue Sewer and Storm Sewer project, but placing a temporary top coat on Albany Avenue to improve the road surface while we undertake this larger, multi-million dollar project, is an urgent necessity.

The Department of Public Works administration will be happy to appear at the next Finance Committee meeting to answer any questions that Council members may have.

Respectfully submitted,

Steven T. Noble
Mayor

1 THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT


<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER <u>X</u> _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT: Mayor DATE: 7/6/22

Description:

Authorize a \$750,000 transfer from fund balance in the General Fund to establish a Capital Fund to be utilized for citywide paving projects. Authorize Mayor to execute contracts for all related work.

From: A1 9999.19.5901 Fund Balance \$750,000
To: A1 9905.19.5901 Transfer to Capital Projects \$750,000

Estimated Financial Impact: \$750,000 Signature 

Motion by _____

Seconded by _____

Action Required: _____

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman		
Michael Olivieri, Ward 7		
Anthony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		

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CITY OF KINGSTON

Office of the Mayor

mayor@kingston-ny.gov

F+A

Steven T. Noble
Mayor



July 1, 2022

Honorable Andrea Shaut
President of the Common Council
Kingston City Hall
420 Broadway
Kingston, New York 12401

Dear President Shaut,

Please see the attached letter from Beyond the 4 Walls Outreach Center.

Over the last few months, I have been working to identify a new location for the Beyond the 4 Walls outreach program, as they have outgrown their location on Van Buren Street. In reviewing our tax foreclosed properties, I identified the former "Grand Slam Restaurant and Bar" on Grand Street as a potential location for Beyond the 4 Walls to establish their free thrift store and community outreach program operation.

As you can see from the attached letter, Beyond the 4 Walls is proposing for the City to transfer this property to their organization. It is my understanding that this property would not be used for housing purposes and will retain the current commercial type use, but in this case, as a wonderful non-profit asset to our community. I propose that the City transfer this property to them for \$1, pursuant to Beyond the 4 Walls agreeing to move their facilities from Van Buren Street to Grand Street and allow the City to place a reverter clause on the deed in case the organization ceases to exist or ends its work.

I want to thank Majority Leader Rita Worthington for assisting in bringing all parties together on this matter and look forward to discussing with the Council further. I would encourage the Council to invite Beyond the 4 Walls to an upcoming meeting to discuss their plans and approach for the building in more detail.

Respectfully submitted,

Steven T. Noble
Mayor

Beyond the 4 Walls • 14 Van Buren Street • Kingston, NY 12401

City of Kingston
Mayor Steve Noble
Alderwoman Rita Worthington
420 Broadway
Kingston, NY 12401

June 22, 2022

RE: Donation of Grand Slam building, 46 Grand Street

Dear Mayor Noble and Alderwoman Worthington,

The board of Beyond the 4 Walls and I would like to thank you for your recent support and for hosting our friends and neighbors at the old Grand Slam building. We are honored and excited about the possibility of a donation of the building to our 501(c)3 nonprofit organization.


As you and your colleagues know, the mission of Beyond the 4 Walls is to reach the most vulnerable citizens within the community of Kingston to provide them with much needed resources such as clothing, food, furniture and household items. We want to see our neighbors not just survive but thrive.

The donation of the building at 46 Grand Street by the City of Kingston to our nonprofit organization will allow us to expand into a safe and comfortable space that can be kept clean, accessible and more available. Right now our space has become too small on Van Buren Street, and we struggle to keep everything dry during weather events. This makes it difficult to stay up to code with city regulations; a dry location on Grand Street will definitely fix this situation.

Please let us know about next steps that we can take on our end to take action on this plan. We will start assembling the volunteers we will need to gut the building to prepare for all of the painting and renovations.

Do you know of a funding stream that can allow us to work with local carpenters, electricians, plumbers and roofers to turn the old Grand Slam into a home run for our community?

We really appreciate you.


Greg McCollough
Beyond the 4 Walls

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: MAYOR

DATE: 7/6/22

Description: Proposal to transfer the former "Grand Slam Restaurant and Bar" to Beyond the 4 Walls for \$1.00 pursuant to them agreeing to move their facilities from Van Buren Street to Grand Street, and allow the City to place a reverter clause on the deed in case the organization ceases to exist or ends its work.

Estimated Financial Impact: \$

Signature 

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman		
Tony Davis, Ward 5		
Michael Olivieri, Ward 7		
Steve Schabot, Ward 8		
Michele Hirsch, Ward 9		

11

FYA

Tinti, Elisa

From: Baker, Daniel
Sent: Tuesday, June 07, 2022 4:14 PM
To: Shaut, Andrea
Cc: Tuey, John; Tinti, Elisa; Scott-Childress, Reynolds
Subject: July Communication from Assessor's Office, (2) Budget Transfers
Attachments: 6.7.2022 Assessor Budget Transfer Meal Allowance.pdf; 6.7.2022 Assessor Budget Transfer Retirement.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Madam President,

Please find attached (2) committee reports for budget transfers for the Assessor's Office 2022 budget. I respectfully request you add these (2) committee reports to the July Finance Committee Meeting. Please accept this email as my official communication for these (2) items.

Respectfully,

Dan

Daniel Baker
City of Kingston
Assessor
(845) 334-3912
dbaker@kingston-ny.gov

CONFIDENTIALITY NOTICE

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1 THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER ____ AUTHORIZATION ____ CLAIMS ____	CONTINGENCY TRANSFER ____ BUDGET MODIFICATION <u>X</u> ____ ZONING ____	TRANSFER <u>X</u> ____ BONDING REQUEST ____ OTHER ____


DEPARTMENT: Assessment DATE: 6/7/2022

Description:

Budget Transfer and Modification

Transfer \$12.00 from 1355.411 (consultants) to 1355.18-5835 (Meal Allowance – create budget line)

Estimated Financial Impact: \$0



Signature

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman		
Michael Olivieri, Ward 7		
Anthony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION <u>X</u> _____ ZONING _____	TRANSFER <u>X</u> _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT: Assessment DATE: 6/7/2022

Description:

Budget Transfer and Modification

Transfer \$20,600 from contingency A11990.14.5404 to retirement accumulation A11355.11.5105 (create budget line)

Estimated Financial Impact: \$0

Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
Type I Action _____
Type II Action _____
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seck Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman		
Michael Olivieri, Ward 7		
Anthony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		

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FYA

Tinti, Elisa

From: Baker, Daniel
Sent: Monday, June 13, 2022 3:43 PM
To: Shaut, Andrea
Cc: Tuey, John; Tinti, Elisa; Scott-Childress, Reynolds
Subject: Assessor's Office Budget Transfer for Vehicle Purchase (Communication)
Attachments: 6.9.2022 Assessor Vehicle Purchase Finance Committee Report.pdf

Madam President,

Please find attached a committee report that request the funding transfer for a dedicated vehicle for the assessor's office.

The assessor's office is in need of a dedicated vehicle to inspect properties throughout the City of Kingston. The demand for inspections and assessment data collection has surpassed the availability of the shared City Hall Vehicle. The vehicle purchase will be done in accordance with the City of Kingston's Green Fleet policy.

Please accept this email and attachment as my communication for this budget transfer.

Respectfully,

Dan

Daniel Baker
City of Kingston
Assessor
(845) 334-3912
dbaker@kingston-ny.gov

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1 THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER X
BONDING REQUEST _____
OTHER _____

DEPARTMENT: Assessment

DATE: 6/9/2022

Description: Vehicle purchase for the Assessor's Office in accordance with the City of Kingston's Green Vehicle Purchasing Policy

Transfer From Fund Balance A19999.19.5901 to Motor Vehicle A11355.12.5203

Estimated \$46,000

Signature



Motion by _____

Seconded by _____

Action Required: _____

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman		
Michael Olivieri, Ward 7		
Anthony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		

OLD BUSINESS

W

CITY OF KINGSTON

Office of the Mayor

mayor@kingston-ny.gov



Steven T. Noble
Mayor

F7A

June 3rd, 2022

Honorable Andrea Shaut
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Funding for Wall Repair

Dear President Shaut,

I am requesting \$300,000 to assist with the repair of a wall behind buildings on West Strand Street. The wall sits on multiple property boundaries. Multiple buildings on the surrounding properties are on the National Historic Registry. The damages to this wall pose a risk to these historic buildings and should be addressed before something dangerous occurs. A picture of the damage is attached with this letter.

Thank you in advance for your consideration. If you have any further questions, please do not hesitate to contact me.

Respectfully submitted,

Steven T. Noble
Mayor

STN:rjv

#4

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: MAYOR

DATE:

Description:

REQUEST FOR \$300,000 TO REPAIR WALL THAT IS AT RISK OF DAMAGING MULTIPLE BUILDINGS ON THE NATIONAL HISTORIC REGISTRY.

Estimated Financial Impact: \$

Signature 

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

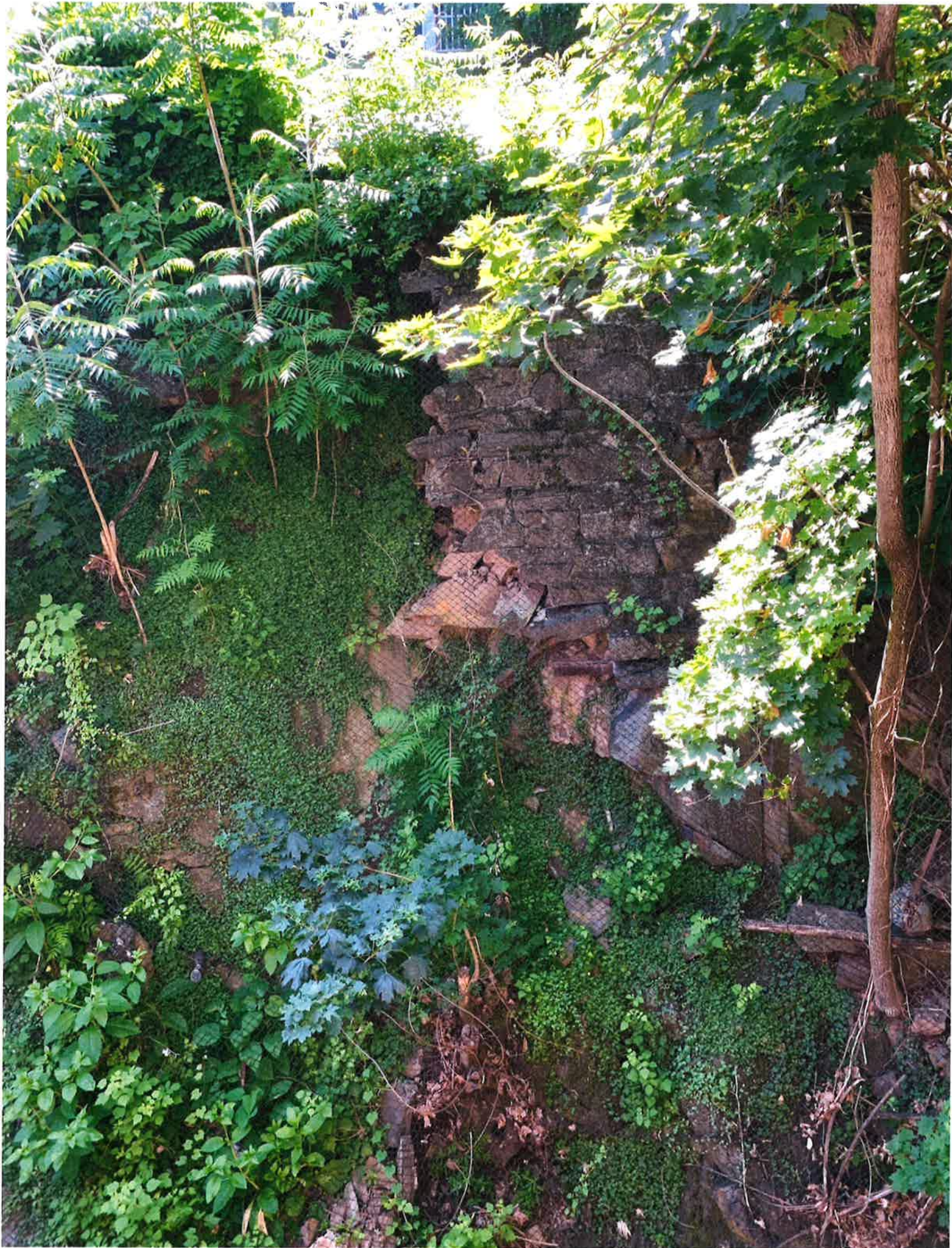
Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott Childress, Ward 3, Chairman		
Tony Davis, Ward 5		
Michael Olivieri, Ward 7		
Steve Schabot, Ward 8		
Michele Hirsch, Ward 9		



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CITY OF KINGSTON
Office of Grants Management
grants@kingston-ny.gov

7-0000

Kristen E. Wilson, Director



Steven T. Noble, Mayor

June 3, 2022

Honorable Andrea Shaut
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Fire Department Budget Transfers for Mobile Mental Health Co-Response Team

Dear President Shaut,

The Office of Grants Management, Comptroller's Office, and Fire Department request placement on the agenda of the appropriate committee to discuss a set of budget transfers related to a new CDBG CARES grant award of ~~\$315,904.06~~.

I request that we transfer this amount from the Fire Department's Federal Assistance account to the accounts listed on the attached spreadsheet. The total grant award is broken down on the spreadsheet according to the amounts to be transferred to separate lines. ^{\$321,034}

This award supports the City's pilot Mobile Mental Health Co-Response Team Program in which the Kingston Fire Department will partner with an agency specializing in mental health care to staff a mobile unit with a new team of two responders (a social worker and an emergency medical technician). This Kingston team will provide a person-centric mobile crisis response to noncriminal, nonemergency police and medical calls, as well as other requests for service that are not clearly criminal or medical such as issues related to poverty and homelessness. The Team will use an ambulance to allow for easy transportation to behavioral health or healthcare centers. The service will operate from 10:00 am to 6:00 pm, Monday through Friday, which is peak call time for existing mobile mental health teams that serve all of Ulster County.

The Kingston Team will be able to respond swiftly because it will exclusively serve the City and have access to an emergency vehicle. They will be able to address time-sensitive mental health calls in which individuals in crisis cannot wait an hour or more for other mobile mental health teams that serve the entire county. Individuals experiencing homelessness, substance-abuse disorder, poverty, and/or depression or other mental health issues will have immediate access to assistance from trained social work and emergency professionals.

Thank you for your consideration.

Sincerely,

Ruth Ann Devitt-Frank
Ruth Ann Devitt-Frank

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER X
BONDING REQUEST _____
OTHER _____

DEPARTMENT	Grants Management	DATE
-------------------	-------------------	-------------

Description: This is a request to transfer funds from Federal Assistance A13410.4589 totaling \$321,034 to multiple other lines in the Fire Department broken down as per the attached spreadsheet.

Estimated Financial Impact \$0 Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action

Unlisted Action	
-----------------	--

Negative Declaration of Environmental Significance:

Conditioned Negative Declaration:

Seek Lead Agency Status:

Positive Declaration of Environmental Significance:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman. Ward 2		
Reynolds Scott-Childress, Ward 3		
Anthony Davis, Ward 6		
Patrick O'Reilly, Ward 7		
Steven Schabot, Ward 8		

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CDBG CARES Grant: Budget Transfers
(Transfer from A13410.4589)

Project Budget Line Items	Amount	Transfer To A13410.
EMT Salary	\$52,600.00	5101
EMT Fringe		
Social Security	\$4,024.00	5811
Hospital & Medical	\$22,276.00	5821
Partner Agency	\$99,311.07	5472
Dispatch Instructor	\$781.61	5472
Dispatch Trainee Time	\$4,049.10	5103
Dispatch Training Materials	\$300.00	5416
Ambulance	\$85,000.00	5211
Ambulance Fuel	\$2,000.00	5426
Ambulance Maintenance	\$3,000.00	5444
Medical Supplies	\$5,336.00	5485
Cell Phones	\$959.76	5421
Laptop	\$6,266.52	5205
Program Delivery	<u>\$35,129.94</u>	5472
	\$321,034.00	

Full

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER X _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT Grants Management DATE _____

Description: This is a request to transfer funds from Federal Assistance A13410.4589 totaling \$321,034 to multiple other lines in the Fire Department broken down as per the attached spreadsheet.

Estimated Financial Impact \$0 Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman. Ward 2		
Reynolds Scott-Childress, Ward 3		
Anthony Davis, Ward 6		
Patrick O'Reilly, Ward 7		
Steven Schabot, Ward 8		