

JUNE 2025 FINANCE/AUDIT COMMITTEE MEETING
Wednesday, June 11th, at 6:30 p.m.

1. Comptroller's Update
2. Budget Transfer Request - DRI Small Grants program - N. Kikel
3. Authorizing CHIPS - J. Tuey

OLD BUSINESS

1. 2025 General Tax 57 Lindsley Ave- Thomas Benton

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F+A

CITY OF KINGSTON
Office of Grants Management
rfrank@kingston-ny.gov

Ruth Ann Devitt-Frank, Director



Steven T. Noble, Mayor

May 30, 2025

Honorable Andrea Shaut
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Budget Transfer/DRI Small Grants Program

Dear President Shaut,

The Office of Grants Management requests placement on the agenda of the appropriate committee to discuss a budget transfer related to the DRI Small Grants Program.

I request that we make the following transfers:

\$135,873.72 to A16990-5472
\$135,873.72 to A16990-43384

A draft resolution is included with this communication for your consideration.

Thank you in advance for your consideration. If you have any questions, please contact me at 845-334-3961 or nkikel@kingston-ny.gov.

Sincerely,

Natalie Kikel

Natalie Kikel
Grants Manager

cc: Steve Noble, John Tuey, Ruth Ann Frank, Elisa Tinti, Bartek Starodaj

RESOLUTION ____ of 2025

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, RECOMMENDING APPROVAL FOR MODIFICATIONS TO THE 2025 OFFICE OF GRANTS MANAGEMENT BUDGET

Sponsored by: Finance and Audit Committee Aldermen: Scott-Childress, Chairman; Andrews; Pasti; Schabot; and Tierney

WHEREAS, the Office of Grants Management requests a transfer of funds related to the DRI Small Grants Program; and

WHEREAS, the Finance/Audit Committee has received, reviewed, and approved this request.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. That the following sums be transferred as follows:

To: A16990-5472	\$135,873.72
To: A16990-43384	\$135,873.72

SECTION 2. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
of _____ 2025

Approved by the Mayor this ____ day
of _____ 2025

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2025

**THE CITY OF KINGSTON COMMON COUNCIL
FINANCE/AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER ^x _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: Grants Management DATE: 05/30/2025

Description:

Request to transfer:
\$135,873.72.00 to A16990-5472
\$135,873.72.00 to A16990-43384

Related to DRI Small Grants Program.

Estimated Financial Impact: \$0 Signature _____

Motion by _____

Seconded by _____

Action Required:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Reynolds Scott-Childress, Chairman, Ward 3		
Michael Tierney, Ward 2		
Bryant Drew Andrews, Ward 7		
Steve Schabot, Ward 8		
Sara Pasti, Ward 1		

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CITY OF KINGSTON
Office of the Comptroller
comptroller@kingston-ny.gov

John Tucey, Comptroller



Steven T. Noble, Mayor

May 29, 2025

President Andrea Shaut
Kingston Common Council
420 Broadway
Kingston, NY 12401

RE: CHIPS

Dear President Shaut,

I hereby request the Council to authorize the expenditure of the City's 25/26 NYS CHIPS allocation, in addition to any rollover funds, in a dedicated Capital Projects account.

A handwritten signature in black ink, appearing to read "John R. Tucey", is written over a horizontal line.

John R. Tucey, CPA
Comptroller (Chief Financial Officer), City of Kingston



Department of Transportation

KATHY HOCHUL
Governor

MARIE THERESE DOMINGUEZ
Commissioner

May 15, 2025

EDWARD NORMAN
HIGHWAY SUPERINTENDENT
CITY OF KINGSTON
25 E O'REILLY ST
KINGSTON NY 12401

Dear Mr. NORMAN:

The 2025-26 State Budget provides funding to support the repair, rehabilitation, and modernization of local roads and bridges. The Budget includes \$648.1 million in Consolidated Local Street and Highway Improvement Program (CHIPS) funding, \$150 million in PAVE-NY funding, and \$100 million in Extreme Winter Recovery (EWR) funding, \$140 million in State Touring Route (STR) funding and \$100 million in Pave Our Potholes (POP). Also included are reappropriations of rollover funds remaining from previous State fiscal year CHIPS, PAVE-NY, EWR, STR and POP appropriations. Please provide a copy of this letter to the chief financial officer for your municipality.

The next quarterly SFY 2025-26 CHIPS, PAVE-NY, EWR and POP reimbursements are scheduled to be made on July 03, 2025. Requests for the July payments must be for expenditures made on or after January 3, 2024 through May 29, 2025. Refer to the Program Guidelines on the CHIPS website (www.dot.ny.gov/programs/chips) regarding eligible project activities and program requirements. The City of Kingston has the following funding amounts available for the July payments:

Program	Cumulative Rollover Balance	25-26 Apportionment Balance	Total Balance
CHIPS	\$2,009,781.47	\$897,263.99	\$2,907,045.46
PAVE NY	\$0.00	\$203,836.71	\$203,836.71
EWR	\$10,325.38	\$143,775.71	\$154,101.09
STR	\$4,526,778.15	\$1,850,839.20	\$6,377,617.35
POP	\$10,318.99	\$135,891.14	\$146,210.13

The instructions for applying for the July 03, 2025 reimbursements are located on the back of this letter and on the CHIPS website. The New York State Department of Transportation (NYSDOT) Regional Office must receive all program payment submission items no later than **June 06, 2025**. Please sign the certification on each page of the reimbursement request forms and keep a copy of the completed forms for your files. Your NYSDOT municipal code for entry on the forms is 862024.

Municipalities may mail or e-mail their Documentation Checklists, reimbursement request forms, and supporting documentation to their NYSDOT Region. Guidance for e-mail submissions may be obtained on the CHIPS website. Contact information:

Giselle Conrad
NYSDOT Regional CHIPS Representative
New York State Department of Transportation
4 Burnett Boulevard
Poughkeepsie, NY 12603
dot.sm.r08.CHIPS@dot.ny.gov

If you have any questions, please contact Giselle Conrad at 845-431-5731

Respectfully yours,

Matthew T. Haas
Director, Office of Integrated Modal Services

*Please note: The balance columns now read from left to right: Cumulative Rollover Balance, Current SFY Apportionment Balance, and Total Balance.

OLD BUSINESS