



City of Kingston

Kingston, NY 12401

(845) 331-0080

Parking Permit Fees

Parking Permit (non-refundable)- \$100.00

2025 Annual Parking Pass

Effective Dates:

Jan. 1st - Dec. 31st, 2025

PARKING LOT PERMIT APPLICATION

How to complete this form

1. Read through the application to ensure you have the proper documentation before completing this form.
2. Ensure that all fields have been filled in correctly and completely.
3. Permits are only available for vehicles under 18,000lbs gross vehicle weight rating. Vehicles must occupy only one parking space.
4. Once completed, this form should be submitted to the following address, accompanied by payment (check or money order) payable to the City of Kingston. Please allow approximately two weeks for processing:

City of Kingston

PO Box 1627

Kingston, NY 12402

Part 1: Applicant Information

Last Name: _____ First Name: _____ MI: _____

Address: _____ Apt/Suite: _____

City: _____ State: _____ Zip Code: _____

Mailing Address (if different): _____ Apt/Suite: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Email: _____

Cell Phone: _____ Office Phone: _____

Part 2: Vehicle Information

State: _____ Plate # _____ - _____

Make: _____ Model: _____

Registration Exp: ____/____/____

Type: Passenger Truck Van MotorCycle

Part 3: Vehicle Information

State: _____ Plate # _____ - _____

Make: _____ Model: _____

Registration Exp: ____/____/____

Type: Passenger ☐ Truck ☐ Van ☐ Motorcycle ☐



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Part 4: Application Affidavit

I declare that the information is true and correct. I also acknowledge that failure to properly display these permits may result in the issuance of a valid citation and that it is my responsibility to inform all members of my household and visitors on the correct use of my permits. Holders of parking permits are subject to all restrictions regarding parking in municipal parking lots other than limits on parking in excess of twenty-four hours. Parking Permit does not exempt holder from snow emergency parking regulations. Parking permits shall not be transferable and shall be specific to a particular vehicle. Once issued, the parking permit shall be subject to revocation for violation of parking permit rules, including the failure to keep contact information current and/or the transfer of said permit to an unauthorized vehicle. In addition, the permit shall be subject to revocation for a violation of parking lot rules set forth in the City Code, including, but not limited to, snow emergency regulations. All applicants for parking permits must not be in arrears on parking tickets issued by the City of Kingston. Revocation of a parking permit shall not entitle the holder of said permit to any refund for fees paid. Holders of parking permits are not guaranteed available parking spaces.

Parking permits are non-refundable.

Signature

Date