

CITY OF KINGSTON
Municipal Civil Service Commission

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Jackie DeCicco, Executive Secretary
Robin Kimble, Benefits Account Clerk



Bernice Arra, Chairperson
Audrey Kithcart, Commissioner
Susan Wallace, Commissioner

MUNICIPAL CIVIL SERVICE COMMISSION MEETING

January 23, 2017

IN ATTENDANCE: Commissioners Arra, Kithcart and Wallace
ALSO IN ATTENDANCE: Jackie DeCicco

The meeting was called to order by Commissioner Kithcart at 9:40am, Civil Service Office, City Hall, 420 Broadway, Kingston, NY.

The minutes for December 19, 2016 were reviewed. Motion by Commissioner Wallace to adopt and seconded by Commissioner Arra.

ESTABLISH ELIGIBLE LIST:
Director of Communications & Community Engagement
Grants Manager

EXAM PENDING:
Personnel & Benefits Coordinator
Purchasing Coordinator
Capital Projects Assistant

EXTENDED ELIGIBLE LIST:
N/A

CANVASSED POSITION:
Clerk
Secretary
Typist

CERTIFICATION OF ELIGIBLES:
Clerk
Emergency Services Dispatcher Trainee
Secretary
Typist

APPOINTMENTS:
Clerk
Secretary
Typist

COMMUNICATIONS:

Letter received from CSEA President Francis Fagan requesting to be notified of any public hearing regarding proposed Civil Service rule or appendices changes in 2017.

The next meeting will be held at 9:30am on February 27, 2017.

Respectfully Submitted,

Jacqueline DeCicco
Executive Secretary