

CITY OF KINGSTON
Municipal Civil Service Commission

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Jackie DeCicco, Executive Secretary
Robin Kimble, Benefits Account Clerk



Bernice Arra, Chairperson
Audrey Kithcart, Commissioner
Susan Wallace, Commissioner

MUNICIPAL CIVIL SERVICE COMMISSION MEETING

May 22, 2017

IN ATTENDANCE: Commissioners Arra, Kithcart and Wallace
ALSO IN ATTENDANCE: Jackie DeCicco

The meeting was called to order by Commissioner Wallace at 9:30am, Civil Service Office, City Hall, 420 Broadway, Kingston, NY.

The minutes for April, 2017 were reviewed. Motion by Commissioner Wallace to adopt and seconded by Commissioner Kithcart.

ESTABLISH ELIGIBLE LIST:
Coordinator of Safety & Prevention
Fire Chief
School Security Guard

EXAM PENDING:
Capital Projects Assistant

EXTENDED ELIGIBLE LIST:
N/A

CANVASSED POSITION:
Part Time Clerk for Clerk's Office

CERTIFICATION OF ELIGIBLES:
Garage Shop Superintendent

APPOINTMENTS:
Garage Shop Superintendent

COMMUNICATIONS:
A School District employee inquired about being reinstated to a title she held with the State. The records in the employee's file did not appear to be correct. Further information will be needed to determine what steps to take to correct the mistakes in her file.

Candidate for Police Officer (Spanish Speaking) examination did not appear for the oral portion of the exam. The Commission made the determination that he be disqualified based on not appearing for the final portion of the exam.