

Vendor/Exhibitor Registration Form
2019 Kingston Earth Fair
Kingston, NY / Saturday May 11, 2019....10-4pm

Please type or print in the space provided:

Your Name: _____

Company/Agency/Org.: _____

Address: _____

City: _____ State: _____ Zip/Postal Code: _____

Email: _____ Phone: _____

Registration Information

- *If vending, exhibitors must complete the [City Vendor Application](#) & pay \$40 to the City Clerk's Office.*
- *Non-vending exhibitors do not need to complete the City Vendor Application; there is no fee for exhibiting.*
- *Exhibitors must provide their own table(s) and chair(s). The exhibition space is 10' x 10'.*
- *We will be posting all participating vendor/exhibitor logos on the event webpage: www.kingston-ny.gov/earthfair. Please provide a logo for us to post: submit logos to climatesmart@kingston-ny.gov in .pdf, .jpg, or .png format.*

Nature of display: _____

Name and Phone of person who will be the contact at the table at the event: _____

Social Media Outreach: If your organization uses Social Media Platforms and you would like us to connect to those to promote the event, please provide the links here (ie Facebook page, Twitter account, Instagram account, etc.): _____

Additional info:

- I will be bringing a 10 x 10 tent
- Other requests or needs: _____

Email completed form to:

climatesmart@kingston-ny.gov

Mail completed form to:

Julie Noble
Kingston Parks and Recreation
467 Broadway
Kingston, NY 12401

Any questions or concerns:

Julie Noble (845) 481-7339

Festival Venue & Additional Information

The **2019 Kingston Earth Fair** will take place outdoors in the main field of **Forsyth Park, 157 Lucas Avenue, Kingston, NY 12401**. The exhibit space is spread out around the park among other festival components and may either be on blacktop or grass. The full event is **10:00am-4:00pm on Saturday May 11th, 2019**. Exhibit set up is scheduled for **Saturday May 11th between 8:30AM and 9:45AM**, and exhibitors may break down their displays on Saturday May 11th (same day) after 4:00 PM. This event is entirely outdoors. In the event of poor weather predictions, the Event Committee will decide on Thursday, May 9th whether to cancel the event. There will not be a rain date option. Exhibitors are responsible for setting up and breaking down their displays. Exhibitors are responsible for working directly with the Sustainability Coordinator, Julie Noble (845) 481-7339 or climatesmart@kingston-ny.gov.
