



City of Kingston Board of Ethics Meeting

Minutes to the Board of Ethics Meeting

Those present were Allen Nace, Mike Decker, Dana Blackmon, Robert DiBella and Jackie DeCicco.

The meeting was called to order at 4:04pm on January 14, 2019 in conference room 1 of City Hall.

The meeting minutes were read by Allen Nace. Motion was made by Robert DiBella to accept the meeting minutes from October 3, 2018. Seconded by Mike Decker.

Old Business:

Mike Decker's term was renewed by the Mayor.

The Financial Disclosure Statements were received from 53 employees/officers while 17 employees and/or officers did not turn in a Financial Disclosure Statement for 2018. The Board reviewed the statements and found no concerns with any of them. The Board discussed how to handle those who don't comply and neglect to turn in a financial statement. It was agreed that all employees/officers need to comply with the 2018 request.

Jackie DeCicco will notify the City Clerk regarding the 2019 Financial Disclosure Statements as well as provide an excel spreadsheet with the names of those who are required to submit them. The Board asks that this be tracked by the City Clerk and that the Financial Statements are kept in the Clerk's office until the next Board of Ethics meeting.

A suggestion was made by Jackie DeCicco to have the Financial Disclosure Statement added to the website so employees/officers could complete them electronically. Mike Decker felt they should remain in hard copy and submitted via paper. Allen Nace agreed.

New Business:

The Chair will generate a letter to the Mayor with the Annual Report of the Board of Ethics and ask that notices be sent to the employees/officers not in compliance.

The Chair will generate a letter of response to the claimant of complaint #12716.

A draft of the Rules of the City of Kingston Board of Ethics was presented to all members. Members were asked to review them and discuss at the next meeting.

Motion was made by Robert DiBella to appoint Allen Nace as Chair for another year. Motion was seconded by Dana Blackmon.

Board wants Corporation Counsel to attend the meetings. Jackie DeCicco to let Corporation Counsel know of the meeting schedule.

Next meeting will be held on June 3, 2019.

Motion was made by Allen Nace to adjourn the meeting. Motion was seconded by Mike Decker. The meeting was adjourned at 5:00pm.

Respectfully submitted,
Jackie DeCicco, Secretary