



City of Kingston Complete Streets Advisory Council  
Meeting Agenda  
Monday, September 20<sup>th</sup>, 2021  
3:00 PM

**Location – Virtual**

**I. Call to Order**

Council Members (Voting, Appointed)

- Chair Bob Dennison
- Vice Chair John Grossbohin
- Claudette Ford
- Brian Slack
- Andi Turco-Levin

Council Members (Non-Voting, Support)

- Emily Flynn
- Greg Krupp
- Patrick O'Reilly
- Kristen Wilson

**II. Welcome Guests and Public Comment**

**III. Review and Approval of May 2021 minutes**

- a. See attached May 2021 minutes

**IV. Old Business**

- a. eScooter and eBike Legislation
  - i. Local law recommendation
- b. Traffic Safety Campaign – Kristen Wilson update
- c. Pedestrian Bicycle Master Plan – Emily Flynn update
- d. Sidewalk Improvement District
- e. Hurley Ave – Parking in bike lane
  - i. No parking signs

- f. Project updates.
  - i. Broadway Streetscape
  - ii. I-587 Roundabout
  - iii. Broadway Grand Intersection
  - iv. Pedestrian Safety Action Plan
  - v. Henry Street Safe Routes to School
  - vi. Other

**V. New Business**

- a. Transportation Grants Update
- b. Maintenance on EST – Boulevard (Rte 32)
- c. Thomas St Striping Plan - EST
- d. New Members

**VI. Announcements/Communication /Events /Updates**

**VII. Adjournment**

## **Draft Minutes CSAC – May 12th at 3:00 pm – Virtual Meeting**

### **1. Call to Order – Time: 3:00PM**

- Members Present:
  - Vice Chair John Grossbohlín
  - Andi Turco-Levin
  - Brian Slack
  - Claudette Ford
- City Staff Present:
  - Emily Flynn
  - Greg Krupp
  - Kristen Wilson
- Public Present:
  - None.

### **2. Welcome Guests and Public Comment**

- No comments submitted.

### **3. Review and Approval of February 2021 minutes**

- Motion by Claudette Ford, Seconded by Brian Slack

### **4. Old Business**

- eScooter and eBike - Shared Scooter System Legislation
  - i. Claudette
    1. Timeline? When does City or Bird want the ordinance passed? [Answer: As soon as comfortably possible.](#)
    2. Have we been contacted by more than one firm? [Answer: So far, Bird scooter is the only company to approach.](#)
    3. Pilot program is more favorable than a blanket ordinance to dial-in the ordinance and address any pain points (geofencing, scooter parking).
    4. Who is responsible for issues with the scooter? Retrieval of scooters from restricted areas, etc. Police will not want responsibility. [Answer: Bird](#)

requires a Fleet Manager. Ordinance can be structured to specify the duties of the Customer Service Representative/Fleet Manager.

ii. Brian Slack

1. Dockless vs landed parking? Dockless can be left anywhere, landed parking has specific parking areas. Dockless can be problematic.
2. Agree with Bob's comments "full sail" but needs to take a closer look at the proposal and ordinances.

iii. John G

1. Interprets new state law to prohibit eBikes and eScooters in public parks, rail trails, and multi-use paths.
2. City should take some action to allow the eBikes and eScooters on rail trails and in parks.
3. Greg comment: This would require a separate ordinance from the one regulating the shared system. It would also make Kingston's regulation of eScooters different from the adjoining communities that fall under blanket NY state regs. Should be looked into further.

iv. Andi

1. Has City reached out to business organizations (i.e. KUBA) regarding this? Their input will be critical in establishing concerns regarding geofencing, parking, etc.

v. Emily

1. Shared the document that analyzed pilot programs in other communities.
2. The City can do both a pilot program and a blanket ordinance at the same time, with Bird being the pilot.

vi. Consensus – Review the materials provided by Emily and Greg and come up with a recommendation for a draft ordinance/pilot program for the City.

- Road User Education Plan – Kristen Wilson update
  - i. Kristen
    1. Requested \$35K from the Common Council for a traffic safety campaign marketing consultant.
    2. Some of the products from the campaign would be radio ads, videos, etc. on how to use new infrastructure that would be targeted at all users (cyclists, peds, motorists).
    3. Request was sent back to committee at latest Common Council meeting.
    4. There was concern amongst the Council that the \$35K is not a firm enough number and it was suggested that an RFP be put out to get a real cost.
    5. Kristen will go back to Council tonight 05/12 to present again to Finance and Audit Committee with updated content.
    6. This proposal is being put forward because of recent concern over new traffic patterns.
  - ii. Claudette
    1. This is a City-wide plan, bigger than just Broadway, which is necessary with all the work happening.
    2. It should be reinforced that Kingston is becoming bigger, more people are moving here, and we need to be proactive about traffic safety.
- Motorized vehicles on trails
  - i. John G.
    1. City of Kingston does not have an ordinance related to motor vehicles on the trail.
    2. Follow up with Corporation Counsel on previous efforts to pass such an ordinance.

- ii. Emily
  - 1. Kingston Greenline signs say “No Unauthorized Motor Vehicles” along with all the other regulations but there are no separate signs posted at trailheads that display only that message.
  
- Pedestrian Bicycle Master Plan – Emily Flynn update
  - i. Emily
    - 1. RFP was released, and a couple firms have responded.
    - 2. Proposals due on June 4<sup>th</sup>, after which a selection committee will pick the planning firm.
  
- Sidewalk Improvement District
  - i. Kristen
    - 1. Spoke with the Mayor and he is interested in re-invigorating the proposal.
    - 2. Ideal timeline would have a referendum in November 2022.
    - 3. Next step is to revisit the timeline with Corp Counsel to review the steps necessary to get the proposal to referendum.
    - 4. Significant public outreach/education will be necessary to gain support.
  - ii. John G.
    - 1. Increased utilization of sidewalks in the past year may work to the initiatives advantage.
  - iii. Claudette
    - 1. Walkability is a selling point for many cities, an economic driver.
  
- Bluestone sidewalks discussion/site visit

i. Kristen

1. Requested that the Common Council review the possibility to keep bluestone on Henry St.
2. At the meeting, the engineering consultant for Henry St (GPI) would present the options to the Council: concrete, new bluestone, resetting the historic bluestone. This would include cost estimates.
3. The communication didn't make it on the agenda for the May Finance and Audit Committee. There was a question as to whether the Common Council has such a role to play in design of projects.
4. Kristen will resubmit communication to get onto June Finance committee. The Common Council does legislate the sidewalk code. The question is also a financial question: Can bluestone be funded or not?

o Project updates

i. *Broadway Streetscape*

1. Work progressing on North side. Project completion estimated mid-September.

ii. *I-587 Roundabout*

1. Project was moved into "Phase 5" which puts the traffic into the final roundabout pattern.
2. Work for pedestrian amenities will continue, with estimated completion mid-July.

iii. *Broadway Grand Intersection*

1. Project to align Pine Grove and Grand St, and also serve as the Easterly terminus for the Broadway Streetscape project, with similar ped/bike facilities.
2. Bid is being awarded to Colarusso for construction.

3. Projected to start in early June.

*iv. Pedestrian Safety Action Plan*

1. Project to reconfigure/improve 5 pedestrian crossings in Kingston: Crown & N Front St, Joys Ln & Dietz Stadium, Broadway & Delaware, Maiden Ln & Albany, and Broadway & McEntee
2. Bid is being awarded to Colarusso for construction.

*v. Henry St Safe Routes to School*

1. New design of 6' sidewalks was presented to the public.
2. The latest design reduces that 6' sidewalk to 5' due to complications with snow removal and space for trees in the maintenance strip.
3. Final construction documents expected within the next few months.
4. Looking to get NYSDOT approval to go to bid this Winter.

*vi. Uptown Transportation Improvements*

1. PAC Meeting was held today 05/12.
2. Final design was presented to the PAC, City is currently waiting for comments back from the PAC.
3. The design is very similar to what was presented at the public meeting and what is currently on Engage Kingston.

**5. New Business**

- MUTCD Revisions – Brian Slack Update
  - i. MUTCD currently under revision.
  - ii. The revisions cover a wide range of topics – modernization of the guidance document to address new types of facilities (i.e. cycle track, bus lanes).
  - iii. NYSAMPO sent comments in, of which UCTC is a part.
  - iv. Webinars on the revisions are posted online.



- Hurley Ave link to O&W Rail Trail via Daily Freeman – John G. Update
  - i. Property owners have planned to turn the Freeman building into a commercial space with a bicycle shop, other retail, and office spaces.
  - ii. Focus of this project would be to connect the O & W rail trail to the Hurley Avenue bike lanes.
  - iii. Could potential use the Freeman lot as a trailhead for the O & W, which would require some reconfiguring the parking lot.

## **6. Announcements/Communication /Events /Updates**

- May is bike month – Emily Flynn
  - BFK hosting annual Women’s Bike Festival  
[www.bikefriendlykingston.org/kingston-womens-bike-festival](http://www.bikefriendlykingston.org/kingston-womens-bike-festival)
  - Free Bike Repair at YMCA on May 19<sup>th</sup>
  - BFK could use someone to facilitate weekly slow rides – reach out to Rose Quinn

## **7. Adjournment**

- Motion by Andi T Levin, Seconded by Brian Slack
- 4:30 PM