

PARK RANGER

DISTINGUISHING FEATURES OF THE CLASS: This position is a seasonal position responsible for protecting the City's parks and trails and the people who visit them. Enforce park ordinances (such as keeping dogs on a leash), maintenance of the parks, trails and facilities. Responsible for the general security and oversight of the City of Kingston Parks and Recreation areas. Work assignments are given by the Director of Parks and Recreation or the Park Maintenance Supervisor to ensure the safety of patrons of the City parks and trails. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only*)

- Patrol the City owned property to provide general security services within park facilities, grounds and trails.
- Lock and unlock facilities
- Enforce all park ordinances and regulations by maintaining orderly conduct at all parks, trails and facilities
- Perform general maintenance and cleaning tasks, such as picking up litter, raking/sweeping and removing graffiti
- Assist in managing/maintaining surrounding vegetation and overgrowth
- Engage with park patrons and answer questions
- Assist trail volunteers as needed
- Provide input, feedback and concerns to Park Maintenance Supervisor and/or Director of Parks and Recreation

**Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear above are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.*

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES:

Good knowledge of security procedures; ability to communicate and interact with the public and to secure cooperation without unnecessary antagonism; ability to perform basic maintenance and upkeep; ability to keep records and make reports and arithmetic computations; honesty and dependability; good observational skills; mental alertness; good moral character; excellent physical condition; sound professional judgment.

MINIMUM REQUIREMENTS:

Graduation from high school or possession of a High School Equivalency Diploma.

SPECIAL REQUIREMENTS:

Applicants must possess a valid NYS Driver's license which must be presented at time of appointment and maintained during employment.

Employees are required to participate in an 8 hour in-service training course by the City of Kingston Police Department on an annual basis and prior to the start of the season.